



Bharat Heavy Electricals Limited

(A Govt. of India Undertaking)

Power Plant Piping Unit, Thirumayam – 622 507, Tamil Nadu

CONTRACTS DEPARTMENT

Contact No. 9442502703

Email: ilango@bheltry.co.in

Tender No: PPPU: WC:14:035

Dt. 27.01.2015

Tender Notice

Sub:

Two Part OPEN Tender Inviting Technical and Price Bid for “Supply 1 No of TATA INDICA AC car for AC/NON AC operation from BHEL/Trichy as base for a period of one year on hire basis.”.

Please submit your competitive bid for the following scope of work as per the conditions given in the Tender.

01. Scope of work : “Supply 1 No of TATA INDICA AC car for AC/NON AC operation from BHEL/Trichy as base for a period of one year on hire basis.”
02. Duration of Contract : 1 (One) Year
03. Commencement of Work : Within 15 Days from the date of Letter of Intent (LOI).
04. Last Date/Time for receipt of tender : **18.02.2015 at 14.00 Hrs**
05. Date/Time for opening of Technical Bid : **18.02.2015 at 14.30 Hrs**
06. Date/Time of Reverse Auction/Price Bid Opening : The Bidders who are technically qualified will be called for Reverse Auction / Price Bid Opening. The Date / Time of reverse auction/price bid opening will be intimated to the Qualified Bidders separately.
07. EMD : **₹10,000/- (Rupees One Thousand only)**

TENDER SUBMITTED WITHOUT EMD IS LIABLE FOR REJECTION. No Interest shall be allowed on the EMD.

08. SPECIAL INSTRUCTIONS:

- (a) This Tender is subject to meeting 1. Eligibility Criteria, 2. Scope of Contract, 3. Work specific Terms & Conditions, 4. Commercial Terms & Conditions, 5. Conditions related to the Welfare of labours and 6. General Terms and Conditions.
- (b) Bidder should furnish all the General & Technical Details asked in the “TECHNICAL BID”. Bids submitted with incomplete and incorrect technical details will be liable for rejection.
- (c) The Eligibility Criteria, Scope of Contract, Work specific Terms & Conditions, Commercial Terms & Conditions, Conditions related to the Welfare of labours and General Terms and Conditions, Certificate of compliance and all General & Technical details asked in “TECHNICAL BID” shall be duly signed under Company seal in all pages and placed in One cover duly superscripting the cover “**TECHNICAL BID**” and submitted.



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- (d) Bidder should furnish the RATE in the enclosed “**PRICE BID**” format (**ANNEXURE - Z**) and the same shall be duly signed with seal and placed in a separate cover duly superscripting the cover “**PRICE BID**” and submitted.
- (e) **EMD** should be submitted in a separate cover duly superscripting the cover “**EMD**”.
- (f) **Totally there will be 3 Separate covers.**
(i). **One cover for Technical Bid,**
(ii). **one cover for EMD and**
(iii). **one cover for Price Bid.**
- (g) All the 3 covers as stated in (f) shall be placed in a **common sealed cover and submitted** before the said due date as given above **superscripting the tender No. & Date and Due Date.**
- (h) **Any deviation to this tender terms & conditions and schedules of this tender will lead to total disqualification of the offer submitted.**
- (i) At the time of opening of Tender, the representatives should produce the authorization obtained from the authorized signatory of the Bidder specifying the purpose. Also the specimen signature of the representative should be attested.
- (j) BELATED and incomplete bids will not be accepted.

Thanking You,

On behalf of BHEL, Thirumayam,

A. Ilango
Sr. Manager/ Contracts,
Power Plant Piping Unit
BHEL -Thirumayam - 622507
Contact No. 9442502703
Email: ilango@bheltry.co.in

Note:-

1. The bids shall be sent to the above address. It may please be noted that the tender box is kept at Contracts department, which is located at a walking distance of 10 minutes from PPPU Main entry gate. The time of submission needs to be planned accordingly.
2. The offer (Common Sealed Cover) can be sent through Post/Courier/Person and the same has to be dropped at the tender box only.



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I. ELIGIBILITY CRITERIA

1. The Bidder should have valid Service Tax registration number (If applicable) otherwise has to submit a Self-Declaration of "Non Applicability of Service Tax" (Format enclosed with this tender document) on their Company's Letter Head.
2. The Bidder should have valid Income Tax **PAN Card**. Documentary proofs / Xerox copies are to be enclosed.
3. The agency could be a Proprietorship/ Partnership Firm/LLP/One person Company/Private Limited Company/Public Limited Company/Trust/Society in this line of service / business - documentary proof / Xerox copy to be enclosed.
4. The Bidder shall have minimum one No. of Tata Indica Taxi with tourist permit in the Bidder's Firm name/ Bidder's Individual Name. Registration of the above taxi should be from January – 2013 onwards. Copies of valid Taxi RC, Insurance, Permit, to be submitted along with the offer.
5. The annual turnover should be minimum of ₹1,07,100/-
6. Turnover is to be duly certified by a chartered accountant.
7. On award of contract, the successful bidder shall comply with all the statutory requirements of PF rules & regulations for their workmen deputed for this work. An undertaking of acceptance (**refer point No. 08 of Technical Bid**) has to be given.
8. On award of contract, the successful bidder shall comply with all the statutory requirements of ESI/GI rules & regulations for their workmen deputed for this work. An undertaking of acceptance (**refer point No. 09 of Technical Bid**) has to be given.
9. Only those bidders, who are meeting all the above qualifying criteria, will be considered for further evaluation and others will be summarily rejected.
10. The eligibility Criteria details as per **Annexure - X** to be filled & submitted with supporting documents for BHEL reference and verification.

II. SCOPE OF CONTRACT:

Supply of 1 No of TATA INDICA AC car for AC/NON AC operation from BHEL/Trichy as base for a period of one year on hire basis.

The details are as below:

- a) The subject Indica car will be used in AC / Non-AC mode based on the need and payment will be made only as per the rate for actual km usage mode in AC / Non-AC and day rent will be paid based on the actual distance run in AC or Non AC operation on that day whichever is high i.e., if AC run km is higher than Non-AC, then Day rent on AC operation will be paid and vice versa.
- b) In general, the Taxi will be operated in Non-AC mode. However, based on the need, BHEL will operate the Taxi in AC mode with the applicable rate.

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III. WORK SPECIFIC TERMS & CONDITIONS:

TAXI:

The Transport operator should fulfil the following requirements in respect of the Taxi during the execution of the contract.

- a. Tata Indica model, from JANUARY-2013 (vehicle registration) onwards are eligible.
- b. Color of the Taxi should be ARCTIC SILVER / WHITE only.
- c. Taxi will be used on all working days including Sundays & Holidays. Based on need, required Taxi will be booked on Sundays & holidays with prior intimation.
- d. The condition of the Taxi like functioning of air conditioner, condition of tyres, head-lights/indicators, horn, seat belt etc., should be good, failing which the Taxi will be removed from operation till the defects are set right and in such case the operator should provide good alternate Taxi immediately.
- e. The Taxi should be very clean both internally and externally.
- f. Seat cover should be washed and changed every week.
- g. AC system and Audio system should function without any problem.
- h. Foot mat should be provided.
- i. Air freshener to be provided and replaced as and when required.
- j. Stepney tyre should be maintained in good condition.
- k. Fuel should be always above half tank level.
- l. Jack and hand tools should be made available with the Taxi.
- m. Spare fuses to be available with Taxi.
- n. Sun film stick in the window glass should not be dark and inner side of the car must be visible for the Security Personnel without lowering the window glass.
- o. Provision of quality audio player with FM radio facility is mandatory. But playing CD/tape recorder or radios in the taxi should be avoided within the factory premises.
- p. Supplying same set of Taxi for deployment is appreciable. Frequent change of Taxi is to be avoided.
- q. Copies of Valid Taxi RC, Insurance, Permit, driver license and Badge to be submitted to M&S Transport In-charge onetime for every car and subsequently for validity period extension and one set to be kept with the Taxi itself.

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- r. Original of the above documents shall also to be submitted for cross reference at once before award of contract by the successful bidder.
- s. Copies of valid periodical taxi maintenance service details for every 10000 km from authorized service provider of the respective Taxi to be submitted for ensured healthiness / fitness for each taxi. Authorized TATA INDICA service centre document alone is acceptable otherwise the subjected taxi is considered as not fit to run for BHEL plant use.
- t. The service provider / cabs / travels agency should ensure that there should not be any advertisement on the car.
- u. Taxi provided to BHEL on hire will be inspected by transport in-charge of BHEL in respect of (1) Appearance of the Taxi (2) running condition of the Taxi (3) upholstery (4) physical fitness of the driver and then accepted for use.
- v. Taxi should be equipped with a First-Aid box containing the following items:
 - Small Sterilized Dressings
 - Dettol
 - Cotton Roll
 - Bandage Roll
 - Benzoin Tincture
 - Scissors
 - Antiseptic cream
 - First aid tape roll
 - Burnol

DRIVER:

The Transport operator should fulfil the following requirements in respect of the driver during the execution of the contract.

- a. Driver should possess valid driving license and Badge.
- b. The identified drivers should have minimum 3 years driving experience as on the date of commencement of work. Date of issue of Driving License shall be considered for calculating experience. Copies of Valid driver license and Badge to be submitted at the time of commencement of work to M&S/ Transport.
- c. Driver should wear neat white uniform and shoes during the duty hours.
- d. Driver should avoid casual dress and footwear.
- e. Driver should have mobile hand set in good working condition. Use of mobile phone while driving is not permitted.
- f. Driver should adhere to the instructions given by BHEL personnel-in-charge.
- g. Driver should first allow the passenger to get inside the car and then only driver should enter the car.

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- h. Driver should open and close the doors for all the passengers/customers while getting into or alighting the car.
- i. If there is a hand luggage brought by Officials, driver has to come forward and place the luggage in the car. Any hand carrying luggage / material that weigh up to 20 kg shall also be accommodated in the car.
- j. Driver should not exceed the speed limit of 20kmph within the company premises and township.
- k. Driver should follow the motor Taxi rules strictly.
- l. Driver should wear seat belt while driving.
- m. Driver should not demand any money from the user on any occasion.
- n. Driver shall not indulge in horseplay of any kind inside the plant and they should not act in a manner that would distract the attentions of other employees.

OPERATIONS:

- a. No of days of operation & km run distance given in the scope of supply are indicative only. In actual this quantity may vary.
- b. The Taxi should report at the respective report point at requested time, to make entry and to get instructions.
- c. Trip sheet for taxi engaged by BHEL will be supplied by BHEL. It is the responsibility of the taxi Driver to get all the columns and each & every movement filled and get the entries signed by the user.
- d. In case of loss of original trip sheet BHEL reserves the right not to entertain the claim.
- e. The Taxi Driver should keep the relevant valid documents (driving License, Badge No., road tax token, registration certificate, insurance cover note, fitness certificate of the Taxi, permit etc.) with the taxi and produce as and when required by BHEL. In case of original document is not available immediately, copy of the same must be kept.
- f. Taxi shall be reported at the report point in full readiness and cleanliness for the entire day's operation in respect of fuel availability and willingness of the Driver.
- g. Taxi should operate only with the "BHEL" name board supplied by BHEL during the time of operation.
- h. Any damage to BHEL material due to rough and faulty handling by the contractor's men will have to be made good by the contractor to BHEL. Similarly, if any damage caused to BHEL equipment/installation/property of third party in the course of work by the contractors' men, the same shall be made good by the contractor.
- i. Transport operator must have spare driver.

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- j. For outstation trips driver should be provided with enough money by the contractor for food, accommodation and diesel.
- k. The Transport operator should obtain all required road permits for outstation trips and the expenses related to that will be reimbursed by BHEL on producing the bills.
- l. The actual car parking charges incurred at Airport / Railway Stations , temples and TOLL CHARGES will be reimbursed on production of the original receipt without any corrections or over writings along with the bi-monthly / monthly bill on arrear basis.
- m. The Transport operator should ensure that the Drivers are available at the Taxi all the time during operation.
- n. The contractor shall ensure prompt timely payment to their leased Taxi so that the operations / services of the contract are not affected.
- o. The starting and closing km readings will be from BHEL/Trichy to BHEL/Thirumayam or any destination and back to the base Trichy and the same will be certified by the Transport-in-charge of BHEL, Thirumayam.
- p. BHEL shall have the right to cancel the contract at any time if the provisions of the contract have not been adhered.
- q. This taxi is required on need basis. For operating the taxi from Trichy, advance intimation will be given on the previous day.

SPECIAL CONDITIONS:

- a. Working days means including SUNDAYS and HOLIDAYS. Day Rent is calculated based on the Operated no of days only.
- b. The duration of Working in a day will be 12 Hours and the starting time will be stipulated as per the direction given by BHEL.
- c. Detention charges will be paid only when the Taxi is used beyond 12 hrs. in a day operation. Fractional hours will be ignored. Detention charges are NOT APPLICABLE for Halting hours.
- d. Night Halt charges include Accommodation & food charges of Driver during night halt.
- e. Night Halt NOT Applicable for the respective Base Station operation but Detention hour charges are Applicable.
- f. Combination of retention charges for actual running hours beyond 12 hours of operation and the subsequent halting charges also applicable for the continued utilization.
- g. The total run km, detention hour, Night halts etc., are INDICATIVE / TENTATIVE only. There is no usage guarantee for these values in operation.
- h. The number of Taxi required for deployment on specific days (including Sundays / holidays) may vary as per needs of operation. Transport in-charge will regulate the operations in such cases.

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- i. The rates quoted should be exclusive of service tax and inclusive of any other taxes & duties levied or to be levied both by Central and State Government authorities. Such levies should be borne by the Contractor.
- j. The rates agreed between BHEL and the bidders will remain firm during the currency of the contract.
- k. The taxi will be utilized by BHEL for local, out-station and ghat road section without any restriction.
- l. BHEL reserves the right to terminate the contract at any point of time, if the performance is found not satisfied and the payment will be made based on the quoted rates for the corresponding usage period only.
- m. In case the contractor fails to operate the contract or comply with any of the contractual obligations, BHEL reserves the right to get the same done at the contractor's risk and cost by another agency / departmentally apart from recovery of penalty which will be adjusted from running bill(s)/Security deposit.
- n. BHEL Security and Safety regulations should be observed by the tenderers when their Taxi are engaged in the work under this contract.
- o. The Contractor shall execute the contract diligently adhering to the terms and conditions of the contract. In the event of poor performance, suitable action, including delisting, will be initiated as per the terms and conditions of the contract.
- p. In case BHEL be held liable for any loss, damage or compensation to third parties arising from or in relation to transport operations done by the transport contractor, such loss, damage or compensation shall be paid by the contractor to BHEL together with the costs incurred by BHEL on any legal proceedings pertaining thereto.
- q. The contractor is directly responsible for injuries / death of any person employed by him as well as to the third party occupants or other users arising due to accident or otherwise during the contractual period. At any point of time, BHEL will not be responsible for any loss / damage either to the person or to the Taxi arising out of accident of the Taxi for performing the contractual obligations.
- r. Any addition or deletions or changes in the nature of organization should be informed to BHEL well in advance.
- s. Subject as aforesaid the provisions of the Motor Taxi Act or any Statutory modifications or amendments or re-enactment thereof and the rules made there under from time to time have to be followed by the Transport Contractors.
- t. The taxi allotted for BHEL use will be checked by BHEL security personnel as and when required.
- u. BHEL reserves its right to refuse to engage the Taxi even after arrival at the factory, if the driver and the Taxi do not conform to any of the regulation of MV act.
- v. Any mishap (i.e. fire, accident, etc.,) occurring en-route is the complete responsibility of the Transport operator. He is also responsible for the safe, comfortable and timely transportation of the passengers.

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PENALTY:

Penalty for Delay / Non-Supply of Taxi will be levied as under:

- a. A penalty equivalent of day rent per day per taxi will be recovered for short supply of Taxi against BHEL requirement/ contract T&C.
- b. In addition to the above BHEL reserves the right to get the same done at the contractor's risk and cost by engaging the same departmentally. The excess amount if any towards that entire operation may be deducted from the default contractor's running bill / security deposit.
- c. For delayed supply of Taxi against regular shift timings, Rs 100/- per hour for a maximum of 4 hrs (fraction of delayed hours will be rounded off to full hour) will be deducted as penalty. For any such delay, contractor has to give advance / immediate intimation to PPPU-Transport official. If delay is more than 4 hours the subject Day Rent for the Taxi will not be given (as penalty) and payment will be given only for KM run.
- d. In case of break-down of taxi while on operation, the taxi should be replaced by an alternative Taxi within 60 minutes from the time of breakdown. If it is not so, an amount of Rs 100/- per hour (fraction of breakdown hours will be rounded off to full hour) will be deducted from the particular bill for the break down hours for maximum of 4 hours only, if break down time exceeds 4 hrs., the subject Day Rent for the Taxi will not be given (as penalty) and payment will be given only for KM run.
- e. In case of non-replacement of Taxi in time as said above against breakdown Taxi, BHEL reserves the right to get the same done at the contractor's risk and cost by engaging the same departmentally. The excess amount if any towards that may be deducted from the default contractor's running bill / security deposit.
- f. Any amount recoverable from Transport operator towards the loss / damage will be adjusted from the outstanding payments due from BHEL or from the security deposit.

IV COMMERCIAL TERMS & CONDITIONS:

01. RATE:

- a) **The rates quoted should be valid for 90 days initially from the date of opening of the price bid/RA.** The rates of successful bidder should be valid for 1 year from the date of commencement of the contract.
- b) The rates quoted should be exclusive of service tax and inclusive of any other taxes & duties levied or to be levied both by Central and State Government Authorities. Such levies should be borne by the Contractor.
- c) All entries in the tender documents should be in one ink. Erasures and overwriting are not permitted. All cancellations and insertions should be duly attested by the Bidders concerned.
- d) Rates should be quoted as per the **Price bid format (Page no 28 of 28)**. Rates quoted in any other form will not be accepted and will be rejected.
- e) Unit rates should be quoted in figures as well as in words for all the items shown in the attached schedule. Wherever there is a difference in the two, **the rates in words will be taken as final.**

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- f) Service Tax Payment will be reimbursed as per statutory provisions, subject to production of proof of payment / remittances.
- g) Contractor has to ensure that all statutory payment as per Minimum Wages Act / Payment of Wages Act etc. and BHEL additional monthly payment (as indicated in Welfare Conditions) to be taken care of while quoting. No claim in respect of payment to workmen will be entertained at a later stage. It will be responsibility of contractor to comply with statutory payments to workmen in this regard.

02. PAYMENT TERMS:

- a) The consolidated statements and Bills in triplicate shall be prepared by the Contractor after the completion of work & submitted to concerned **End user (M & S Official)** & after due certification from **End User (M & S Official)**, the bills will be forwarded to Accounts Section. The payment will be made through RTGS / EFT to the contractor immediately after the receipt of the error free bill. It is to be noted that it will take around ten days to process the bill at **End User (M & S Official)** and Accounts section after submission.
- b) Service tax to the extent of 4.944% would be reimbursed by BHEL after availing abatement to vendor / Government.
- c) The hiring charges shall be paid on bi-monthly/monthly basis on completion of work.
- d) No advance will be paid for operational expenses.

03. CONTRACT PERIOD:

- a) The contract execution period will be for a period of **1 Year** from the date of commencement of work.
- b) If required, BHEL reserves the right to extend this subject contract for a further period under same terms and conditions subject to mutual acceptance of both parties.
- c) The contract may be terminated by BHEL due to violations or non-performance of the Contract conditions by giving one month's notice. In the event of contractor requiring termination, he has to provide 4 months' notice to BHEL.

04. EMD (EARNEST MONEY DEPOSIT): ₹10,000/- (Rupees Ten Thousand Only)

EMD shall be submitted by the bidder in the following forms:

- a) Demand Draft/Pay Order of Bank drawn in favour of **Bharat Heavy Electricals Limited** payable at **Thirumayam**, Pudukottai district (Tamil Nadu).
- b) Copy of the One Time EMD Cash receipt of amount **₹2 Lakhs** exclusively for BHEL, Thirumayam alone will be reckoned to allow participation in bids by bidders.

05. SECURITY DEPOSIT:

- (a) Security Deposit should be paid by the contractor. Security Deposit shall be collected from the successful Bidder as shown below:

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Contract Value Up to Rs.10 Lakhs	: 10%
Above Rs.10 Lakhs up to Rs.50 Lakhs	: 1 Lakh + 7.5% of the amount exceeding Rs.10 Lakhs
Above Rs.50 Lakhs	: 4 Lakhs + 5% of the amount exceeding Rs.50 Lakhs

The Contractor should remit the Security Deposit before start of the work, if the contract value is more than 10 Lakhs. Otherwise contractor can start the work as per Letter of Intent (LOI) & Security deposit shall be remitted subsequently.

The EMD amount shall be converted as security deposit and the balance amount shall be remitted. No interest will be paid to the Contractor for the amount deposited during the period of agreement. Failure to pay the security deposit shall be treated as failure to discharge the duties under the contract and shall result in cancellation of the contract and the Bidder shall be liable to compensate BHEL for any losses incurred by BHEL. EMD in such cases shall be forfeited.

The security deposit shall be refunded within a reasonable time after the date of successful completion of the contract i.e. the Contractor carrying out all obligations / operations as required under the contract agreement.

BHEL reserves the right to appropriate any part or the whole of the amount of the security deposit without prejudice to other claims against this Contractor for losses suffered by BHEL due to failures on the part of the Contractor or due to termination of contract or Contractor becoming disqualified because of liquidation / insolvency or change of composition. The decision of BHEL in respect of such losses, damages, charges, expenses or costs, shall be final and binding on the Contractor and the decision shall not be questionable.

(b) The Security Deposit may be submitted in any one of the following forms:

- Cash (as permissible under the Income Tax Act)
- Pay Order, Demand Draft in favour of BHEL.
- Local cheque of scheduled banks, subject to realization.
- Securities available from Post Offices such as National Savings Certificates, Kisan Vikas Patras etc. (Certificates should be held in the name of Contractor furnishing the security and duly pledged in favour of BHEL and discharged on the back) and with minimum validity of covering the contract period.
- Bank Guarantee from Scheduled Banks/ Public Financial Institutions as defined in the Companies Act. The Bank Guarantee format should have the approval of BHEL and with minimum validity of covering the contract period.
- In order to ensure the genuineness of BG's, the BG's are to be sent directly by the concerned bank through registered post to Senior Manager / Contracts, Power Plant Piping Unit (PPPU), BHEL Thirumayam - 622 507.
- Fixed Deposit Receipt issued by Scheduled Banks/ Public Financial Institutions as defined in the Companies Act. The FDR should be in the name of the contractor, A/C BHEL, duly discharged on the back and with minimum validity of covering the contract period.
- Security deposit can also be recovered at the rate of 10% from the running bills. However in such cases at least 50% of the Security Deposit should be remitted (any of the above form) by the vendor before start of work and the balance 50% may be recovered from the running bills.

The security deposit shall not carry any interest.

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The Earnest Money paid at the time of tender will be converted as part of the Security Deposit and the balance amount will be collected from the contractor as mentioned above.

Security Deposit shall not be refunded except in accordance with the terms and conditions of contract or tender enquiry. No interest shall be allowed on Security Deposits. BHEL shall not be responsible for any loss of securities, due to liquidation for any other reasons, what-so-ever or any depreciation in the value of the securities while in their charge or for any loss of interest there on.

All compensation or other sums of money payable by the Contractor to BHEL under the terms of this contract or under any other contract with BHEL may be deducted from the Security Deposit or realized by the sale of the securities or from the interest arising there from or from any sums which may be due or may become due to the contractor by BHEL and in the event of this Security Deposit being deducted by reason of such deductions or sale, as aforesaid, the Contractor shall within 7 days thereafter, make good in cash or in securities endorsed as aforesaid, any sum by which the Security Deposit has been reduced.

06. TENDER EVALUATION:

- a) The Bidder should submit the rate as per the Price Bid format only.
- b) **L1 will be decided based on the MINIMUM OVERALL TOTAL VALUE OF “C” covering all the items.**
- c) BHEL reserves the right to go for Reverse Auction (RA) instead of opening the sealed envelope price bid, submitted by the bidder. This will be decided after techno-commercial evaluation. All bidders to give their acceptance for participation in RA. Non-acceptance to participate in RA may result in non-consideration of their bids, in case BHEL decides to go for RA.

In case BHEL decides to go for Reverse Auction, only those bidders who have given their acceptance to participate in RA will be allowed to participate in the Reverse Auction. Those bidders who have given their acceptance to participate in Reverse Auction will have to necessarily submit “online sealed bid” in the Reverse Auction. Non-submission of “online sealed bid” by the bidder will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines in vogue.”

For all Information and general terms & conditions governing RA, kindly refer **Annexure – E**, below.

Annexure – E

Terms & Conditions of Reverse Auction

Against this enquiry for the subject item/ system with detailed scope of supply as per enquiry specifications, BHEL may resort to “REVERSE AUCTION PROCEDURE” i.e., ON LINE BIDDING (THROUGH A SERVICE PROVIDER). The philosophy followed for reverse auction shall be English Reverse (No ties).

1. For the proposed reverse auction, technically and commercially acceptable bidders only shall be eligible to participate.
2. Those bidders who have given their acceptance for Reverse Auction (quoted against this tender enquiry) will have to necessarily submit „online sealed bid” in the Reverse Auction. Non-submission of “online sealed bid” by the bidder for any of the eligible items for which techno-commercially qualified will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines in vogue.

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Date

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Bharat Heavy Electricals Limited

(A Govt. of India Undertaking)

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3. BHEL will engage the services of a service provider who will provide all necessary training and assistance before commencement of on line bidding on internet.
4. In case of reverse auction, BHEL will inform the bidders the details of Service Provider to enable them to contact & get trained.
5. Business rules like event date, time, bid decrement, extension etc. also will be communicated through service provider for compliance.
6. Bidders have to fax the Compliance form before start of Reverse auction. Without this, the bidder will not be eligible to participate in the event.
7. In line with the NIT terms, BHEL will provide the calculation sheet (e.g., EXCEL sheet) which will help to arrive at "Total Cost to BHEL" like Packing & forwarding charges, Taxes and Duties, Freight charges, Insurance, Service Tax for Services and loading factors (for non-compliance to BHEL standard Commercial terms & conditions) for each of the bidder to enable them to fill-in the price and keep it ready for keying in during the Auction.
8. Reverse auction will be conducted on scheduled date & time.
9. At the end of Reverse Auction event, the lowest bidder value will be known on auction portal. The lowest bidder has to fax/e-mail the duly signed and filled-in prescribed format for price breakup including that of line items, if required, (Annexure VII) as provided on case-to-case basis to Service provider within two working days of Auction without fail.
10. In case BHEL decides not to go for Reverse Auction procedure for this tender enquiry, the Price bids and price impacts, if any, already submitted and available with BHEL shall be opened as per BHEL's standard practice.
11. Bidders shall be required to read the "Terms and Conditions" section of the auctions site of Service provider, using the Login IDs and passwords given to them by the service provider before reverse auction event. Bidders should acquaint themselves of the „Business Rules of Reverse Auction“, which will be communicated before the Reverse Auction.
12. If the Bidder or any of his representatives are found to be involved in Price manipulation/ cartel formation of any kind, directly or indirectly by communicating with other bidders, action as *per extant BHEL guidelines*, shall be initiated by BHEL and the results of the RA scrapped/ aborted.
13. The Bidder shall not divulge either his Bids or any other exclusive details of BHEL to any other party.
14. In case BHEL decides to go for reverse auction, the H1 bidder (whose quote is highest in online sealed bid) may not be allowed to participate in further RA process.

**V. CONDITIONS RELATED TO THE WELFARE OF LABOURS:
(To be ensured by the Taxi Operator Only)**

1. BHEL will not be liable for any medical attention, injury / loss of life of the persons engaged by the contractor in the **Supply 1 No of TATA INDICA AC car for AC/NON AC operation from BHEL/Trichy as base for a period of one year on hire basis** as per the contract. A suitable insurance coverage (ESI / Group Insurance) for the staff of contractor shall be arranged by the

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Contractor at contractor's cost **from the first day of operation**, towards medical treatment and compensation of any loss to their workmen as per legal provisions.

- The contractor shall have full control over his employees including the right to appoint, determine service conditions, discharge, dismiss, or otherwise terminate their services at any time. The contractor shall be solely responsible for any claim arising out of employment or termination of employment of his employees and for statutory payments.
- In case, during the contract period if ESI scheme comes into effect, the contractor shall conform to the statutory requirements and any additional cost involved shall be borne by the contractor only.
- The contractor shall employ such personnel who are medically fit and above the age of 18 only. The company has the right to direct the contractor to remove from the premises such of his personnel who may be physically, hygienically, clinically or medically found to be unfit.
- The contractor shall comply with the provisions of the Factories Act 1948, Contract Labour (regulation and abolition) Act 1970, ESI Act 1948, Workmen Compensation Act 1923, Employees Provident Fund and Miscellaneous Act 1952, Minimum Wages Act 1948, Payment of Wages Act 1936, Payment of Bonus Act 1965, Payment of Gratuity Act 1972, Tamil Nadu Catering Establishment Act, Tamil Nadu Industrial Establishment, (National & Festival Holidays) Act 1958 and the Rules framed there under or any other Laws and Rules as may be applicable from time to time in respect of the workers engaged by him. The contractor when required by the Company shall produce the registers and records for verification and comply with other directives issued by the company for compliance of the statutory provisions.
- The Minimum Wages as prescribed and revised from time to time by the State Government should be paid to the contract Workers and the Wage and Attendance Registers should be produced to Welfare Section every month. The Minimum wages applicable for the Year 2014-2015 is provided below. Contractors are required to disburse wages as per the applicable wages as and when revised by the State govt. The details given shall be updated by the contractor with the concerned govt. authorities for the correctness.

Sl. No	Category	Minimum Basic Wages per day (Rs)	Minimum DA per Day (Rs)	Total Minimum wages per Day (Rs)	Minimum Basic wages per Month (Rs)	Minimum DA per Month	Total Minimum wages per Month (Rs)
1	Un Skilled Worker	₹ 123.00	₹ 161.00	₹ 284.00	₹ 3,690.00	₹ 4,175.00	₹ 7,865.00
2	Semi-Skilled Worker	₹ 133.00	₹ 161.00	₹ 294.00	₹ 3,990.00	₹ 4,175.00	₹ 8,165.00
4	Skilled Worker	₹ 139.00	₹ 161.00	₹ 300.00	₹ 4,170.00	₹ 4,175.00	₹ 8,345.00
5	Supervisor	-	-	-	₹ 3,956.00	₹ 4,175.00	₹ 8,131.00

- Apart from the above, an additional monthly payment of Rs. 3200/- for Unskilled, Rs. 3700/- for Semi-Skilled worker and Rs 4100/- each for Skilled and Supervisor is to be made by the Contractor for their staff, as part of BHEL Policy. **Hence the contractor has to ensure disbursement of State govt. prescribed minimum wages (as revised from time to time) plus the additional monthly wages as above.**

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8. If the contractor employs more than twenty employees, he has to obtain Licence to this effect from the concerned statutory authority and renew the same periodically. **FORM VI - A and FORM VI - B** should be submitted for the contract as per the Contract Labour (R&A) Act.
9. The Contract workers should be fully aware of safety measures and observe all safety precautions during work. The contractor should also make his own arrangements to provide requisite safety devices to the workers, based on the nature of work. Any accident / incident occurring to his workers in Company's premises should be reported in writing by the Contractor to Safety, Welfare and Line Executive concerned.
10. A list containing the name of working person's photo, address, age, designation, nature of work is to be furnished immediately on receipt of the contract/work order. This is required for our records and issuance of Identity Card for Gate entry.

VI. GENERAL TERMS & CONDITIONS:

01. DEFINITION :- In these General Conditions of Contract, the following terms shall have the meaning hereby assigned to them, except where the context otherwise requires:-

- (a) The "**Contract**" means, the documents forming the tender and acceptance thereof, together with all the documents referred to therein including general and special conditions to contract. All these documents as applicable taken together shall be deemed to form one contract and shall be complementary to one another.
- (b) The "**work**" means, the work described in the tender documents in individual work-orders as may be issued from time to time to the contractor by the Officer-In charge within the power conferred upon him including all notified or additional items of works and obligations to be carried out as required for the performance of contract.
- (c) The "**contractor**" means, the individual Firm or Company whether incorporated or not, undertaking the work and shall include the legal personal representatives of such individuals or the persons composing the firm or Company or the successors of the firm or company and the permitted assigns of such individual or firm or Company.
- (d) "The **Officer-In charge**" means, the Officer deputed by the, **DGM/M & S** to supervise the work or part of the work.
- (e) "**Approved**" and "**Directed**" means, the approval or direction of Dy. General Manager/Administration, or person deputed by him for the particular purposes.
- (f) "BHARAT HEAVY ELECTRICALS LIMITED" (herein after referred to as BHEL) shall mean the Board of Directors, Chairman, Executive Director, General Manager or other Administrative Officer of the said Company including **Sr. Manager / CONTRACTS / PPPU** authorized to invite tenders and enter into contract for works on behalf of the Company.
- (g) The "**Contract sum**" means, the sum accepted or the sum calculated in accordance with the prices accepted in tender and / or the contract rates as payable to the contractor for the execution of the work during the currency of the contract.
- (h) A "**week**" means, Seven Days, without regard to the number of hours worked or not worked in any day in that week.
- (i) A "**day**" means, the day of 24 hours (TWENTY FOUR) irrespective of the number of hours worked or not worked in that day.
- (j) A "**working day**" means, any day other than that prescribed by the NEGOTIABLE INSTRUMENTS ACT as being a Holiday, and consists of the number of hours of labour as commonly recognized by good employers in the trade in the district where the work is carried out or as laid down in the BHEL regulations.

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- 02. HEADING TO THE CONTRACT CONDITIONS:** - The heading to these conditions shall not affect the interpretations thereof.
- 03. WORK TO BE CARRIED OUT:-** The Contract shall, include all labour, materials, tools, plant, equipment and transport which may be required for the execution of the work. The Contractor will be deemed to have satisfied himself as to the nature of the site, local facilities of access and all matters affecting the execution of the work. No extra charges consequent on any misunderstanding in these respects or otherwise will be allowed.
- 04. DEVIATIONS:-** The contractor shall not carry out any work not covered by schedule except in pursuance of the written instructions of BHEL. No such work shall be valid unless the same has been specifically confirmed and accepted by BHEL in writing and incorporated in the Contract.
- 05. ASSIGNMENT OF TRANSFER OF CONTRACT:-** The Contractor shall not without the prior written approval of the BHEL, assign or transfer the contract or any part thereof, or any share, or interest thereon to any other persons. No sum of money which may become payable under the contract shall be payable to any person, other than the contractor unless the prior written approval of the BHEL to the assignment or transfer of such money is given.
SUB-CONTRACT:- The Contractor shall not sub-let any portion of the contract without the prior written approval of the BHEL.
- 06. COMPLIANCE TO REGULATIONS AND BY- LAWS:** - The Contractor shall conform to the provisions of any statute relating to the work and regulations and Bye-Laws of any local authority. The Contractor shall be bound to give all notices required by statute regulations or By-Laws as aforesaid and to pay all fees and taxes payable to any authority in respect thereof.
- 07. REFUND OF SECURITY DEPOSIT ON TERMINATION:-** The Security Deposit mentioned above may be refunded to the Contractor after a period of 6 months in case of termination of the contract provided always that the Contractor shall first have been paid the last and final bill and have rendered a "NO DEMAND CERTIFICATE".
- 08. ORDERS UNDER THE CONTRACT:-** All orders, notices etc. to be given under the contract shall be in writing, type-script or printed and if sent by registered post to the address given in the tender of the Contract, shall be deemed to have been served on the date, when in the ordinary course they would have been delivered to him. The Contractor shall carry out without delay all orders given to him.
- 09. CONTRACTOR'S SUPERVISION:** - The Contractor shall either himself supervise the execution of the contract or shall appoint a competent supervisor acceptable to BHEL, to act in his stead. BHEL shall have full powers and without assigning any reason, require the Contractor to immediately cease to employ in connection with this contract, any servant or employee where continued employment is, in his opinion undesirable. The Contractor shall not be allowed any compensation on this account.
- 10. LABOUR:** - The Contractor shall remain liable for the payment of all wages or other moneys to his work-people or employees under the payment of Wages Act 1936, Employees Liability Act. 1938, Workmen's Compensation Act 1923 or any other Act or enactment, relating thereto and rules framed, there under from time to time.

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- 11. PRECAUTIONS AGAINST RISK:** - The Contractor shall be responsible for providing at his own expense for all precautions to prevent loss or damage from any and all risks and to minimize the amount of any such loss or damage and for the necessary steps to be taken for the said purpose.
- 12. DAMAGE & LOSS TO PRIVATE PROPERTY & INJURY TO WORKMEN :-** The Contractor shall at his own expense reinstate and make good to the satisfaction of BHEL administration, and pay compensation for any injury, loss or damage occurred to any property or rights whatever including property and rights of BHEL (or agents) servants or employee of BHEL, the injury loss or damage arising out of or in any way in connection with the execution or purported execution of the contract and further the contractor shall indemnify, the BHEL against all claims enforceable against BHEL (or any agent, servant or employee of BHEL) or which would be so enforceable against BHEL where BHEL is a private person, in respect of any such injury (including injury resulting in death) loss or damage to any person whomsoever or property including all claims which may arise under the Workmen's Compensation Act or otherwise.
- 13. LAWS GOVERNING THE CONTRACT:** - The contract shall be governed by the Indian Laws for time being in force.
- 14. (i)** Should a Bidder or a contractor has a dependent/relative or in the case of a partnership firm, any of its partners or dependents of partners employed in BHEL, the authority inviting tenders should be informed of this fact at the time of submission of the tender failing which tender may be disqualified or if such fact subsequently come to light, the contract may be cancelled.
(ii) No BHEL employee and their dependents are eligible to submit their offer against this tender.
- 15. CANCELLATION OF CONTRACT FOR CORRUPT ACTS:** - BHEL, whose decision shall be final and conclusive, shall without prejudice to any other right or remedy which shall have accrued shall accrue thereafter to BHEL cancel the contract in any of the following cases and the Contractor shall be liable to make payment to BHEL for any loss or damage resulting from any such cancellation to the same extend as provided in the case of cancellation for default.

If the Contractor shall:-

- (a) Offer or give or agree to give to any person in BHEL service any gift or consideration of any kind, as an inducement or reward for doing or for bearing to do or for having done or for borne to do any act, in relation to the obtaining or execution of this or any other contract for BHEL service,
- OR
- (b) Enter in to a contract with BHEL in connection with which commission has been paid or agreed to be paid by him or with his knowledge, unless the particulars of any such commission and the terms of payment thereof have previously been disclosed in writing to BHEL.
- OR
- (c) Obtain a contract with BHEL as a result of cartel formation of tendering or by non-malafide methods of competitive tendering, without first disclosing the fact in writing to BHEL.

16. CANCELLATION OF CONTRACT FOR INSOLVENCY ASSIGNMENT OF TRANSFER OR SUB – LETTING OF CONTRACT

BHEL, without prejudice to any other right or remedy which shall have accrued or shall accrue thereafter to BHEL shall cancel the contract in any of the following cases:

If the Contractor,

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- (a) being an individual or if a firm any partner thereof shall at any time be adjudged bankrupt or have a receiving order for administration of his estate, made against him or shall take any proceedings for liquidation or composition under any bankruptcy Act or assignment of his effects of composition or arrangement for the benefit of his creditors or purport to do so, or if any application made under any Bankruptcy Act for the time being in force for the sequestration of his estate or if a trust deed be granted by him on behalf of his creditors
OR
- (b) being a Company, shall pass a resolution or the Court shall make an order for the liquidation of its affairs, or a receiver or Manager on-behalf of the debenture holders shall be appointed or circumstances shall arise which entitle the Court or debenture holders to appoint a receiver or Manager,
OR
- (c) Assigns, Transfers, Sub-lets or attempts to assign, transfer or sub-let any portion of the work without the prior written approval of the BHEL.
- (d) Whenever BHEL exercise the authority to cancel the contract under this conditions, BHEL may have the work done by any means at the Contractor's risks and expenses provided always that in the event of the cost of the work so done (as certified by AGM/Services which is final and conclusive) being less than the contract cost, the advantage shall accrue to the BHEL and if the cost exceeds the money due to Contractor under the contract, the Contractor shall either pay the excess amount ordered by AGM/Services, or the same shall be recovered from the Contractor by other means.
- (e) In case the BHEL carries-out the work under the provisions of this condition the cost to be taken into account in determining the excess cost to be charged to the Contractor under this condition shall consist of the cost of the materials, hire charges of tools and plants and/or labour provided by the BHEL with an addition of such percentage to cover superintendence and establishment charges as may be decided by the AGM/Services, whose decision shall be final and conclusive.

17. CANCELLATION OF CONTRACT IN PART OF FULL FOR CONTRACATOR'S DEFAULT:

If the Contractor:

- (a) makes default in carrying out the work as directed and continues in that state after a reasonable notice from **Head /M & S** or his authorized representative ;
- (b) fails to comply with any of the Terms and Conditions of the contract or after reasonable notice in writing with orders properly issued there under ;
- (c) BHEL, may without prejudice to any other right or remedy which shall have accrued or shall accrue thereafter to BHEL CANCEL the contract as whole or in part thereof or only such work order or items of work in default from the contract. Whenever BHEL exercise the authority to cancel the contract as whole or part under this condition BHEL may complete the work at the contractor's risk and cost (as certified by **Head/M & S** ., which is final and conclusive) being less than the contract cost, the advantage shall accrue to the BHEL. If the cost exceeds the moneys due to the Contractor under this contract the Contractor shall either pay the excess amount ordered by **AGM/Services** or the same shall be recovered from the Contractor by other means. In case the BHEL carries out the work or any part thereof under the provisions of the conditions the cost to be taken into account in determining the excess cost to be charged to the Contractor under this condition shall consist of the cost of the materials, hire charges of tools and plant and/or labour provided by the BHEL with an addition of such percentage to cover the superintendence and establishment charges as may be decided by the BHEL whose decision shall be final and conclusive.

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18. TERMINATION OF CONTRACT ON DEATH OF CONTRACTOR. :-

Without prejudice to any of the rights or remedies under this contract, if the Contractor dies, or if the firm is dissolved or the company is liquidated BHEL shall have the option of terminating the contract without compensation to the Contractor.

19. SPECIAL POWER TO TERMINATION:- If at any time after the award of contract, BHEL shall for any reason whatsoever not require whole or any part of the work to be carried out the AGM/Services, shall give notice in writing of the fact to the Contractor who shall have no claim to any payment of compensation or otherwise howsoever on account of any profit or advantage which he might have derived from the execution of the work in full but which he did not derive in consequence of the fore-closing of the work.

20. RECOVERY FROM CONTRACTOR:- Whenever under the contract, any sum of money, shall be recoverable from or payable by the Contractors, the same may be deducted from or any sum then due or which at any time thereafter may become due to Contractor under the contract or under any other contract with BHEL or from his Security Deposit or he shall pay the claim on demand.

21. POST TECHNICAL AUDIT OF WORK AND BILLS:- BHEL reserves the right to carry out the post-payment Audit and technical examination of the work and final bill including all supporting vouchers, abstracts etc., and enforce recovery of any sum becoming due as a result thereof in the manner provided in the presiding sub-paragraphs. However no such recovery shall be enforced after three years of passing the final bill.

22. FORCE MEJEURE CLAUSE:- If, at any time during the continuance of this Contract the performance in whole or in part by either party of any obligations under this Contract shall be prevented or delayed by reason of any War, Hostile acts of the public enemy Civil Commotion, Epidemics, or Acts of God (Floods, Storm/Cyclone, Hurricane, Earth Quake etc.) then provided notice of happening of any such event is given by either party to other within 7 days from the date of occurrence therefore neither party shall by reason of such event be entitled to terminate this Contract nor shall either party have any claim for damages against the other in respect of such non-performance and delay in performance under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist. If the performance in whole or part of any obligation under this Contract is prevented or delayed by reason of any such event, claims for extension of time shall be granted for periods considered reasonable by **BHEL - PPPU** subject to prompt notification by the contractor.

23. ARBITRATION: - All disputes between the parties to the contract, arising out-of or relating to the contract, other than those for which the decision of the **Head/M & S**, or Accepting Officer or any other person is by the contract expressed to be final and conclusive shall after written notice by either party to the contract to the other party be referred to the sole Arbitration of Executive Director or other Officers of BHEL appointed as Arbitrator, by the Executive Director of BHEL in his sole discretion.

Unless the parties otherwise agree, such reference shall not take place until after the completion, alleged completion or abandonment of the work of the determination of the contract.

The venue of Arbitration shall be such a place or places as may be fixed by the Arbitrator in his sole discretion. The award of the Arbitrator shall be final, conclusive and binding on both parties to the contract.

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24. SIGNING OF CONTRACT: - Each contract document shall be signed by the Contractor with his usual signature. Contract by partnership of Hindu Joint Family firm, may be signed in the FIRM'S name by one of the Partners or the Karta or Manager as the case may be or by any other duly authorized representative followed by the name and designation of the persons so signing. Contracts by a Company shall be signed with the name of the Company by a person authorized in this behalf and a power of attorney or other satisfactory proof showing that the persons signing the Contract documents on behalf of the Company is duly authorized to do so, shall accompany the contract.

25. STATUTORY REQUIREMENTS:

- All statutory requirements under Minimum Wages Act, 1948, Factories Act 1948, Workmen Compensation Act 1923, Employees Provident Fund and Miscellaneous Provisions Act, 1952, Payment of Gratuity Act 1972, Employee State Insurance Act 1948, Contract Labour (Regulation and Abolition) Act 1970, Payment of Bonus Act 1965, Income Tax Act, Service Tax Act and all other applicable Acts shall be complied with by the Contractor.
- Contractor shall comply with all statutory requirements, rules, regulations, notifications in relation to employment of his employees issued from time to time by the concerned authorities.
- Contractor shall indemnify BHEL against all claims and losses under various Labour Laws, statutes or any civil or criminal law in connection with employees deployed by him.
- Contractor wherever applicable shall maintain proper records prescribed by the concerned statutory authorities and provide a copy of the same to BHEL.
- Contractor shall furnish proper returns to the concerned statutory authorities and provide a copy of the same to BHEL.

26. REGISTERS & RECORDS:- The Contractor shall maintain all registers and records in the proper manner and as required by the regulations of the various authorities concerned and indemnify the Employer from the consequences due to any inaccurate or faulty documentation on the part of the Contractor.

27. REMOTE TRANSACTIONS:- The Contractor shall agree to and comply with all such terms and conditions as BHEL may prescribe from time to time and shall confirm that all transactions effected by or through facilities for conducting remote transactions including the Internet, World Wide Web, electronic data interchange, call centers, tele-service operations (whether voice, video, data or combination thereof) or by means of electronic, computer, automated machines network or through other means of telecommunication established by BHEL shall constitute legally binding and valid transactions when done.

28. CHANGE IN CONSTITUTION OF FIRM: - Changes in constitution of firm whenever it is made after submission of application or during currency of the contract, the existing firm has to duly inform the proposed changes to contracting department of BHEL at the appropriate time before the changes in the constitution are made. In case the absence of any such information BHEL is not responsible for the consequences arising out of the absence or suppression of information and the issue / dispute arising out of these changes and the firm is responsible for settling the issue or dispute among themselves (Partners etc.) or with the bankers or with any third party. Under the above circumstances when dispute arises and the firm does not inform the change in the constitution of the firm BHEL reserves its rights for suspending or terminating the contract.

29. SAFETY CONDITIONS: Tamil Nadu Factories Rules, 1950

Rule 61F: Methods of Work: No process or work shall be carried on in any factory in such a manner as to cause risk of bodily injury.

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Rule 61G: Stacking and storing of materials etc.: No materials or Equipment shall be stacked or stored in such a manner as to cause risk of bodily injury.

Rule 61-N and Rule 61- O: Workers to be provided with Personal Protective equipment suitable for the hazards and should be of good quality / have certification by Indian Standard Institute.

Rule 96: Notification of Accidents: Shall be complied with as required in the Factories Act (Section 88 and Section 88A) and Tamil Nadu Factories Rules.

30. OTHER CONDITIONS:

- i) Contractor shall watch and safeguard Employer's interests during the performance of the work.
- ii) In case of non-fulfillment of quality standard the risk purchase clause would be operated and BHEL would engage alternate arrangement of subjected services at the cost of contractor.
- iii) The laborers engaged under this contract should not be permitted to stay inside BHEL Works after completing their days' work. It will be the responsibility of the Contractor to take the laborers out of BHEL Works as soon as their day's work is over.
- iv) The Contractor should ensure that the contract workers do not smoke in BHEL Premises and all safety measures should be ensured in Gas cooking systems.
- v) Contract workmen shall not indulge in horseplay of any kind inside the plant and they should not act in a manner that would distract the attention of other employees.
- vi) In case BHEL be held liable for any loss, damage or compensation to third parties arising by the Contractor, such loss, damage or compensation shall be paid by the Contractor to BHEL together with the costs incurred by BHEL on any legal proceedings pertaining thereto.
- vii) The Contractor is directly responsible for injuries / death of any person employed by him as well as to the third party occupants or other users arising due to accident or otherwise during the contractual period. At any point of time, BHEL will not be responsible for any loss / damage
- viii) All payments from BHEL in view of the execution of the contract are liable for IT (TDS), Service Tax, PF and Group Insurance and all other statutory provisions as applicable. Hence, bidders shall confirm that they have suitable mechanism for effective compliance to the same.
- ix) The decision of BHEL regarding the bid shall be final and conclusive. BHEL reserves the right to reject any or all the bids at any time without assigning any reason.
- x) Should a Bidder find discrepancies or omissions in the tender documents or should there any doubt as to their meaning, he should at once address the authority inviting the tender, for clarification well before the due date, so as to submit his tender in time. (No extension of time shall be given for submission of the tender on any account.)
- xi) Conditional and late tenders, tenders containing prima-facie absurd rates and amounts, tenders which are incomplete or otherwise considered defective and tenders not in accordance with the tender conditions herein contained and the tenders not in original ARE LIABLE TO BE REJECTED.

Place
Date

Signature of the Bidder
(NAME & ADDRESS WITH SEAL)



Bharat Heavy Electricals Limited

(A Govt. of India Undertaking)

Power Plant Piping Unit, Thirumayam – 622 507, Tamil Nadu

CONTRACTS DEPARTMENT

Contact No. 9442502703

Email: ilango@bheltry.co.in

Tender No: PPPU: WC:14:035

Dt. 27.01.2015

- xii) The tender must be signed separately and legibly by Proprietor/Partner /Director of the Firm or by the person holding the Power of Attorney on behalf of the Firm concerned. In the latter case, a copy of Power of Attorney, duly attested by a Notary Public must accompany the tender.
- xiii) If a Bidder deliberately gives wrong information in his tender or creates conditions favourable for the acceptance of his tender, the BHEL RESERVES THE RIGHT TO REJECT SUCH TENDER AT ANY STAGE.
- xiv) Words imparting singular number shall be deemed to include plural number and vice-versa where the context so requires.
- xv) Canvassing in any form in connection with tenders is strictly prohibited and the tenders submitted by the Contractors who resort to canvassing will be liable for rejection.
- xvi) If a Bidder withdraws his offer after submission of the tender or after acceptance of the tender, fails to start the work in accordance with the instructions of BHEL, the Earnest Money deposited by him shall be forfeited and the acceptance given by BHEL for the tender shall be withdrawn.
- xvii) EMD will be refunded to all unsuccessful bidders normally within 15 days of acceptance of award of work by the successful Bidder. For this all the bidders shall submit enclosed RTGS/NEFT form enabling BHEL the refund of the EMD amount in time.
- xviii) **BHEL reserves the right to finalise the contract through Reverse Auction/ Price Bid Opening.**
- xix) BHEL reserve the right to cancel or refloat the opened tender for any administrative reason, completely on Company`s discretion.

Place
Date

Signature of the Bidder
(NAME & ADDRESS WITH SEAL)



Bharat Heavy Electricals Limited

(A Govt. of India Undertaking)

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Tender No: PPPU: WC:14:035

Dt. 27.01.2015

MSE VENDORS:- The MSE status is based on acknowledgement of Entrepreneur Memorandum Part II (hereinafter referred as EM II Certificate), the validity of such EM II certificate will be **deemed as 2 years** from the date of acknowledgement of the EM II certificate, unless it is accompanied by a CA certificate, certifying that investment in plant & machinery of the supplier is within the permissible limits as per the MSME Act for relevant status (Micro or Small).

MSE suppliers can avail the intended benefits only if they submit along with the offer, attested copies of either EM II certificate having deemed validity (Five years from the date of issue of acknowledgement in EM-II) or valid NSIC certificate or EM II certificate along with attested copy of a CA certificate (Format is provided below where deemed validity of EM II certificate of five years has expired) applicable for the relevant financial year (latest audited). Date to be reckoned for determining the deemed validity will be the date of bid opening (Part 1 in case of two part bid). Non submission of such documents will lead to consideration of their bids at par with other bidders. No benefit shall be applicable for this enquiry if any deficiency in the above required documents are not submitted before price bid opening. If the tender is to be submitted through e-procurement portal, then the above required documents are to be uploaded on the portal. Documents should be notarized or attested by a Gazetted officer.

Certificate by Chartered Accountant on letter head

This is to certify that M/s. _____ (hereinafter referred to as 'company') having its registered office at _____ is registered under MSMED Act 2006, (Entrepreneur Memorandum No (Part II)) _____ dtd. _____, Category : _____ (Micro/Small). (Copy enclosed).

Further verified from the Books of Accounts that the investment of the company as per the latest audited financial year _____ as per MSMED Act 2006 is as follows:

- 1. For Manufacturing Enterprises:** Investment in plant and machinery (i.e. original cost excluding land and building and the items specified by the Ministry of Small Scale Industries vide its notification No. S.O.1722(E) dated October 5, 2006):
₹ _____ Lacs
- 2. For Service Enterprises:** Investment in equipment (original cost excluding land and building and furniture, fittings and other items not directly related to the service rendered or as may be notified under the MSMED Act 2006):
₹ _____ Lacs

(Strike off whichever is not applicable)

The above investment of ₹ _____ Lacs is within permissible limit of ₹ _____ Lacs for _____ Micro / Small (Strike off which is not applicable) Category under MSMED Act 2006.

Or

The company has been graduated from its original category (Micro/Small) (Strike off which is not applicable) and the date of graduation of such enterprise from its original category is (dd/mm/yyyy) which is within the period of 3 years from the date of graduation of such enterprise from its original category as notified vide S.O. No. 3322(E) dated 01.11.2013 published in the gazette notification dated 04.11.2013 by Ministry of MSME.

Date:

(Signature)

Name:

Membership number:

Seal of Chartered Accountant

Place

Date

Signature of the Bidder
(NAME & ADDRESS WITH SEAL)



Bharat Heavy Electricals Limited

(A Govt. of India Undertaking)

Power Plant Piping Unit, Thirumayam – 622 507, Tamil Nadu

CONTRACTS DEPARTMENT

Contact No. 9442502703

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Tender No: PPPU: WC:14:035

Dt. 27.01.2015

CERTIFICATE OF COMPLIANCE

To

Senior Manager / Contracts
Power Plant Piping Unit,
BHEL – Thirumayam-622 507.

Sir,

We have carefully read the tender specifications connected with the above tender and have understood the technical requirements and conditions to the above tender which consists of

1. Eligibility Criteria,
2. Scope of Contract,
3. Work specific Terms & Conditions,
4. Commercial Terms & Conditions,
5. Conditions related to the Welfare of labours
6. General Terms and Conditions.
7. Technical Bid - Annexure - X,
8. PRICE BID Format – Annexure – Z
9. Total No. of Pages – 28 + 1 (RTGS/NEFT Format)
10. RTGS/NEFT Format

We agree to carry out the contract tendered at the rates as offered by us in the Price Bid (Rate Schedules) submitted by us and in accordance to the terms and conditions of the subject tender.

If the contract is awarded to us the prices shall be kept firm till the completion of contract.

Draft of..... Bank bearing No.....dated.....for an amount of Rs.10,000/- (Rupees Ten Thousand only) Or one time EMD CR ref (of PPPU, Thirumayam Only)_____ is submitted in a separate cover towards EMD.

Place
Date

Signature of the Bidder
(NAME & ADDRESS WITH SEAL)

**Bharat Heavy Electricals Limited****(A Govt. of India Undertaking)****Power Plant Piping Unit, Thirumayam – 622 507, Tamil Nadu****CONTRACTS DEPARTMENT****Contact No. 9442502703****Email: ilango@bheltry.co.in****Tender No: PPU: WC:14:035****Dt. 27.01.2015****TECHNICAL BID****A1. ELIGIBILITY CRITERIA DETAILS:****ANNEXURE - X**

S NO	ELIGIBILITY CRITERIA	BIDDER'S RESPONSE	
*01	EMD	DD No. _____ Date _____ Drawn from _____ _____ (Bank) for Rs. _____ / (Rupees _____ only) Or one time EMD CR ref: _____	
*02	Income Tax PAN No. Proprietorship - PAN card on owner Name For others - PAN card on company/Firm/Business	PAN No. - _____ PROOF ATTACHED / PROOF NOT ATTACHED	
*03	Service Tax Regn. No. (Proof to be Attached) #If not applicable, please furnish the details in the attached below format	Regn No : _____ Proof attached / proof not attached	
04	Company Status (Proprietorship/ Partnership Firm/LLP/One person Company/Private Limited Company/Public Limited Company/Trust/Society) (Proof to be attached)	Company status : _____ Proof attached / proof not attached	
*05	The Bidder shall have minimum one No. of Tata Indica Taxi with tourist permit in the Bidder's Firm name / Bidder's Individual Name. Registration of the above Taxi should be from January – 2013 onwards. Copies of valid Taxi RC, Insurance, Permit, to be submitted along with the offer.	Attached	Not Attached
*06	The bidder should have minimum annual turnover of. ₹1,07,100/-	₹ _____ Only	
*07	Turnover is to be duly certified by a chartered accountant.	Proof Attached	Proof not Attached
*08	On award of contract, the successful bidder shall comply with all the statutory requirements of PF rules & regulations for their workmen deputed for this work.	Accepted	Not Accepted
*09	On award of contract, the successful bidder shall comply with all the statutory requirements of ESI/GI rules & regulations for their workmen deputed for this work.	Accepted	Not Accepted
*10	Willingness to participate in Reverse Auction(RA)	Accepted	Not Accepted

*These items are essential for qualifying the vendor and those qualified offers only will be considered for evaluation.

Place
Date

Signature of the Bidder
(NAME & ADDRESS WITH SEAL)



Bharat Heavy Electricals Limited

(A Govt. of India Undertaking)

Power Plant Piping Unit, Thirumayam – 622 507, Tamil Nadu

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Tender No: PPPU: WC:14:035

Dt. 27.01.2015

For Vendors whose taxable services have not exceeded Rs. 9 Lakhs & Service Tax is not applicable to them.

(FORMAT IS TO BE TYPED ON COMPANY'S LETTER HEAD ONLY)

To,
Senior Manager
Contracts / PPPU
BHEL, Thirumayam

Date - __/__/2015

REF: Tender No. **PPPU:WC:14:035** Dt. **27.01.2015** for "Supply 1 No of TATA INDICA AC car for AC/NON AC operation from BHEL/Trichy as base for a period of one year on hire basis"

DECLARATION

I, _____, Proprietor/Managing Partner/Managing Director/CMD of M/s _____ whose registered address is _____, hereby declare that the aggregate value of the taxable services provided during the financial year 2013-14 has not exceeded Rs. 9 Lakhs. Therefore, I/We have not registered with Superintendent of Central Excise as per Section 66B of finance act 1994 read with Notification No 26/2005-ST dated 07.06.2005.

I/We also certify that our aggregate value of taxable services provided from 01.04.2014 till date has not exceeded the above threshold limit.

I/We also certify that in future during the running period of the contract if the aggregate value of the taxable services exceeds the threshold limit as per the above mentioned notification, we will register and submit the copy of certificate of registration-ST-2.

Authorized Signatory with address

* Person providing taxable services in excess of rupees Nine Lakhs per annum (but less than Rupees Ten Lakhs) will have to register with Superintendent of Central Excise under Service Tax Provisions [Notification No. 26/2005-ST, dated 7-6-2005], though they will be eligible for exemption if turnover is less than Rupees Ten Lakhs per annum.

Place
Date

Signature of the Bidder
(NAME & ADDRESS WITH SEAL)

**Bharat Heavy Electricals Limited****(A Govt. of India Undertaking)****Power Plant Piping Unit, Thirumayam – 622 507, Tamil Nadu****CONTRACTS DEPARTMENT****Contact No. 9442502703****Email: ilango@bheltry.co.in****Tender No: PPPU: WC:14:035****Dt. 27.01.2015****A2. GENERAL DETAILS:**

01	Name and full address of the Company / Firm	
02	Name of contact Person with Designation	
03	Contact Details:	
	Landline No.	
	Mobile No.	
	email ID:	
04	Local Office Address with Contact person, Phone No., Mobile No., email ID, Fax No. (If any)	

Declaration:

- (i) I/We (including all partners) certify that I/We have read the Terms and conditions and shall abide by them.
- (ii) I/We certify that the information given above is true to the best of our knowledge. I/We also understand that if any of the information is found wrong, I/We am/are liable to be debarred.
- (iii) I/We certify that I/We will not get myself / ourselves registered as contractor(s) in BHEL under more than one name.

Place
DateSignature of the Bidder
(NAME & ADDRESS WITH SEAL)



Bharat Heavy Electricals Limited
 (A Govt. of India Undertaking)
 Power Plant Piping Unit, Thirumayam – 622 507, Tamil Nadu
CONTRACTS DEPARTMENT
 Contact No. 9442502703 Email: ilango@bheltry.co.in

Tender No: PPPU: WC:14:035

Dt. 27.01.2015

PRICE BID FORMAT

ANNEXURE - Z

SL. NO.	VEHICLE TYPE	Item no.	UNIT OF MEASURE	QTY(A)	Rate/Unit Rs. (B) (Exclusive of Service Tax)	Total Rate C=(A)x(B) (Exclusive of Service Tax)
1	TATA INDICA-AC CAR No of cars=1 (Base station: TRICHY)	AC OPERATION QUANTITY	Days	100	Rs. _____ /- Per DAY (Rupees _____ _____ ONLY)	Rs. _____ /- (Rupees _____ _____ ONLY)
			KM	20000	Rs. _____ /- Per KM (Rupees _____ _____ ONLY)	Rs. _____ /- (Rupees _____ _____ ONLY)
			Detention Hour	50	Rs. _____ /- Per HOUR (Rupees _____ _____ ONLY)	Rs. _____ /- (Rupees _____ _____ ONLY)
		NON AC OPERATION QUANTITY	Days	100	Rs. _____ /- Per DAY (Rupees _____ _____ ONLY)	Rs. _____ /- (Rupees _____ _____ ONLY)
			KM	20000	Rs. _____ /- Per KM (Rupees _____ _____ ONLY)	Rs. _____ /- (Rupees _____ _____ ONLY)
			Detention Hour	50	Rs. _____ /- Per HOUR (Rupees _____ _____ ONLY)	Rs. _____ /- (Rupees _____ _____ ONLY)
TOTAL HIRE CHARGES FOR ONE CAR OPERATION (OVERALL TOTAL VALUE OF "C")						Rs. _____ /- (Rupees _____ _____ ONLY)

IMPORTANT NOTE:

- L1 will be decided based on the MINIMUM OVERALL TOTAL VALUE OF "C" covering all the items.
- "Service Tax to the extent of 4.944% would be reimbursed by BHEL after availing abatement to Vendor/Government."
 *Detention hour rate = Maximum 10% of respective Day Rent only allowed. This is applicable only beyond 12 hours of working.
 **Night Halt Charge includes Boarding & Lodging charges of the driver concerned and detention Charges are NOT APPLICABLE for Halting hours.

Place
Date

Signature of the Bidder
(NAME & ADDRESS WITH SEAL)

RTGS/NEFT FORM

To
THE CONTRACT EXECUTING AGENCY/BHEL - Thirumayam

ACCEPTANCE FOR ELECTRONIC FUND TRANSFER / RTGS TRANSFER

01	Name & Address of the Supplier / Sub-contractor	
02	VENDOR CODE assigned by BHEL	
03	BENEFICIERY'S NAME	
04	ACCOUNT TYPE (SB/CA/CC/OD)	
04	BANK ACCOUNT NUMBER	
05	NAME & ADDRESS OF THE BANK	
06	BRANCH CODE	
07	BRANCH IFSC CODE	
08	BRANCH MICR CODE	
09	NAME OF AUTHORISED SIGNATORY	
10	EMAIL ID	
11	PAN NO.	
12	TELEPHONE/MOBILE NO.	

CERTIFICATE

I / We hereby agree to receive the payments due from BHARAT HEAVY ELECTRICALS LIMITED by the National Electronic Funds Transfer and / or RTGS Transfer mode by credit to my / our above mentioned Bank Account. I / We also agree that payments made to the above mentioned Account is a valid discharge of the liability of Bharat Heavy Electricals Limited. I / We also agree to bear the applicable Bank Charges for the above mode of transfer. **A cancelled cheque leaf with signature/authorised signature of the above account is attached herewith.**

AUTHORISED SIGNATORY WITH NAME SEAL

Banker's Certification

We confirm that we are enabled for receiving RTGS and NEFT credits and we further confirm that the account number, the signature of the authorized signatory, branch code, IFSC code and MICR codes of our Branch mentioned above are correct.

PLACE:
DATE:

(Manager / Officer's)
Signature Under Bank stamp and Name Seal
with Membership No.....
(Telephone / Mobile No)

Forwarded to Accounts Dept.

We confirm the above details are verified with the records available with us.

SIGNATURE OF CONTRACTS

FINANCE/BANKS