



Bharat Heavy Electricals Limited  
Electronics Division  
Mysore Road, Bangalore-560026

Tender Document for the Work of:

## **MAINTENANCE AND UPKEEP OF CANTEEN PREMISES ON CONTRACT BASIS**

Tender opening date: *At 01:00 P:M on 26/09/2014*

This Tender Document contains 18 pages.

### **Important points of this Tender:**

|   |  |                                |
|---|--|--------------------------------|
| 1 | Notice Inviting Tender   | Page-2                         |
| 2 | <b>Instructions to Tenderers &amp; Essential Eligibility Criteria</b>          | Page 3 & 4                     |
| 3 | i) General Instructions (Part I)<br>ii) <b>EMD &amp; SD</b>                    | Page 4 to 7<br>Point No. 4 & 5 |
| 4 | i) Administrative Instructions (Part II) & Payment Terms<br>ii) Uniform, Shoes | Page 8 to 9<br>point No. 2     |
| 5 | Technical Bid Schedules Part- A  | Page 10 to 11                  |
| 6 | <b>Scope, Area &amp; Timings of work</b> details as Annexure- 1,2,3 and 4,5,6  | Page 12 to 17                  |
| 7 | <b>Price Bid format Schedules Part- B</b>                                      | <b>Page 18</b>                 |

All of above shall form part and parcel of the Tender documents and of the Agreement, when executed by the contractor.

TENDERER

FOR BHEL

**NOTICE INVITING TENDER**

1. TENDER NUMBER : EDN/701/CL/2014 dated: 05/09/2014
2. NAME OF THE WORK : MAINTENANCE AND UPKEEP OF CANTEEN PREMISES ON CONTRACT BASIS
3. CONTRACT PERIOD : Two (02) Year
4. APPROXIMATE VALUE OF WORK : Rs. 286.88 Lakhs approximately  
(Rupees Two hundred Eighty Six Lakhs and Eighty Eight Thousands approximately).
5. EARNEST MONEY DEPOSIT : Rs. 2,00,000/- (Rupees Two Lakhs Only).
6. LAST DATE AND TIME FOR THE RECEIPT OF COMPLETED TENDER : Up to 12:50 pm on 26/09/2014.
7. DATE & TIME FOR TENDER OPENING. : At 1:00 pm on 26/09/2014

**NOTE:**

1. The Tenderer shall put the signature with date on all pages of the Tender documents.
2. The Tender is to be submitted in Two Parts "Technical Bid" in a sealed cover & "Price Bid" in a separate sealed cover.
3. However both these parts are to be again put in a sealed Big Envelope which is to be dropped before the due date and time in the Box No. 12 marked as "HRM" kept in reception of BHEL-EDN, Mysore Road, Bangalore.
4. Please read the instructions given below for further clarifications.

TENDERER

FOR BHEL

**Instructions to Tenderers**

Sealed Tenders for the above said work is hereby invited from the Contractors experienced in works of similar kind and magnitude.

1. Sealed Tenders should be submitted in TWO Parts that is, Technical Bid and Price Bid.
2. After filling in the relevant information, the tender documents from Page 1 to 14 along with the Format of Schedule- Part A should be put in separate sealed cover, clearly mentioning “Technical Bid” and **Tender No: EDN/701/CL/14 Dated 05/09/2014 & “Do Not Open Before 01:00 P:M on 26/09/2014”** on Top of the cover. The **Price Bid in Schedule Part B** are to be put in a **separate sealed Cover**, clearly mentioning “Price Bid” and **Tender No: EDN/701/CL/14 Dated 05/09/2014 & “Do Not Open Before 01:00 P:M on 26/09/2014”** on Top of the cover. Further, both these sealed covers (Technical Bid & Price Bid) should be put into one single Big Envelope.
3. The Single Big envelope should have your **FROM address** and to be addressed to **Shri K Parthiban, AGM/HR, Electronics Division, BHEL, Mysore Road, Bangalore – 560 026. The full name and address of the Tenderer and the name of the work “ MAINTENANCE AND UPKEEP OF CANTEEN PREMISES ON CONTRACT BASIS” and Tender No: EDN/701/CL/14 Dated 05/09/2014 & “Do Not Open Before 01:00 P:M on 26/09/2014”** should be mentioned on the top of the envelope.
4. **The Completed Tender shall be dropped in the Tender box No.12 marked “HRM Dept.” situated at BHEL-EDN, Reception Area, so as to reach us before the due date / time. Offers received after the due date/time shall not be considered.**
5. The local address of the Contractor, the name of the person to whom all the correspondence are to be addressed should be indicated in the tender documents at appropriate places, with telephone number / mobile number (both Office & Residence) and telex/fax numbers.
6. All the entries in the Tender Documents should be written in one ink. Eraser and over writings are not permitted. The Tenderer concerned with proper indication of the name, designation and address of the person signing should duly sign all cancellations and insertions.
7. Tenderer shall fill in all the required particulars in the blank spaces provided for this purpose in the tender documents and also sign each and every page of the tender document before submitting tender.
8. **The rates to be quoted by the Tenderers as % of profit margin at specified places only in Sl. No. - 9 of the Price Bid (Schedule Part B ) attached with the Tender document.**
9. In case the % of Profit margin quoted in figures differs from those quoted in words, the lower of the rates will be taken as the tendered rate and shall be binding on the tenderers.
10. In quoting their % of Profit margin, the Tenderers are advised to take into account all relevant factors. No claim for the enhanced rates will be entertained after acceptance of the tender or during the currency of the contract.
11. The % of Profit margin to be quoted by the tenderer shall be firm and should adhere to ESI,PF and include all statutory levies such as ESI, PF etc. as mentioned in the Price Bid and further arising from Acts passed by Parliament or by the State/Central legislature and Rules framed there under etc. time to time.
12. The % of Profit margin quoted in the tender shall remain valid for a period of three months from the date of opening of tender and till the time a formal agreement is signed for the contract..
13. Only technical bids will be opened on the due date. The price bid will be opened later after technical scrutiny. Time and date of the price bid opening will be intimated separately to technically qualified bidders only.
14. The technical evaluation will be done on the basis of the following essential requirements and overall suitability:

**Essential Eligibility criteria for selecting the contractor at Technical evaluation stage**

- I. The Tenderer should have experience of at least Three (3) years (years ending last day of month previous to the one in which this Tender is invited) in executing labor contracts preferably in large Organizations.
- II. The tenderer should have preferably successfully completed similar works during the last 7 (SEVEN) years (ending last day of month previous to the one in which this Tender is invited) as per the details hereunder (copy of completion certificate to be enclosed):
  - a) Three similar completed works (each not less than 40% of the estimated cost), or
  - b) Two similar completed works (each not less than 50% of the estimated cost), or
  - c) One similar completed works (each not less than 80% of the estimated cost).
- III. The Firm should have legal status. Firm means and includes Proprietary concern, Partnership firm, Companies etc. The Firm should have been registered under relevant Contract labour registration CL (R& A) Act 1970 for carrying out the nature of work for which this tender is invited.
- IV. The average of last three years (ending 31<sup>st</sup> March of previous financial year) financial turnover of the Firm should be Minimum 30% of the estimated cost.
- V. The Firm should have PAN Number.
- VI. The Firm should have ESI, PF codes and Service Tax registration Number allotted under its name.

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- VII. The EMD should have been submitted along with the Technical Bid.**
- VIII.** The Tenderers should have categorically confirmed acceptance of all the tender Terms and condition including the payment terms.
- IX.** Tenderers shall submit an up-to-date (not later than 12 months) solvency certificate up to 10% of the estimated value of work from their Bankers (from nationalized Bank).
15. Before tendering, the tenderers are advised to inspect the site of work and its environments and be well acquainted with the actual working and other prevailing conditions. They should be well versed with BHEL General Conditions of Contract, Instructions to tenderers, Scope of work defined under Annexure- 1,2,3 and 4,5,6 attached herein and all other documents, which form part of the Agreement to be entered into subsequent to award of work. For any clarifications, contact Shri K Parthiban, AGM/HR, BHEL-EDN, Mysore Road, Bangalore - 26 in person or over Land line number 26998710, Mob No 9900509233.
16. The work are to be carried out as per the scope, area and Time of work as shown in Annexure- 1,2,3 and 4,5,6 attached herein and as per the instructions of BHEL-EDN Canteen I/c's and/or duty I/c's. Details and quantities of each item of work shown in the Annexures attached here to are only approximate. They are given as a guide for the purpose of tendering only and are liable to variations and alterations at the discretion of the competent authority of BHEL.

**PART – I**  
**GENERAL INSTRUCTIONS**

1. a) This Tender is for “Maintenance and upkeep of Canteen premises” at BHEL, Electronics Division, and Mysore Road, Bangalore-26 for a period of **TWO YEAR** from the date of awarding the Tender.
- b) The scope and details of work are given in Annexure- 1,2,3 and 4,5,6 .
2. The Contractor has to indicate his **% of Profit margin** both in words and figures at specified spaces of sl. No.09 in Price Bid of Schedule Part B attached. In case of discrepancy between the rate indicated in words and figures, the lower of the two will be reckoned and binding. The lowest tendered value would be determined based on the quotation submitted in Price Bid in Part-B of the Schedule attached.
3. While indicating the rates, the Contractor shall keep in view that the rates quoted by him is in consideration of the fact that (17 + 61) Mandays per day are deployed every day.
4. The Tenderer shall deposit a sum of **Rs. 2,00,000/-** (Rupees Two lakhs Only) as **Earnest Money Deposit (EMD)** along with the Technical bid by way of Demand Draft only from any nationalized Bank or from a scheduled Bank drawn in favour of Bharat Heavy Electricals Ltd.
- 4.1 **EARNEST MONEY DEPOSIT:**
  - 4.1.1 EMD by the Tenderer will be forfeited as per Tender Documents if:
    - i) After opening the tender, the tenderer revokes his tender within the validity period or increases his earlier quoted rates.
    - ii) The tenderer does not commence the work within the period as per LOI / Contract. In case the LOI / contract is silent in this regard then within 15 days after award of contract.
  - 4.1.2 EMD given by all unsuccessful tenderers shall be refunded normally within fifteen days of acceptance of award of work by the successful tenderer.
  - 4.1.3 EMD shall not carry any interest.
5. i) Within seven days of receipt of intimation of award of the work from BHEL, the contractor shall remit SECURITY DEPOSIT for the due performance of the work and execute a formal agreement on stamp paper of **Rs. 300/-** for due performance of the work as per the accepted tender, as clarified and modified by subsequent negotiations and exchange of letters, if any, and as per BHEL Format. If he fails to do so the EMD deposited by him will be forfeited and will not be refunded on any account.
  - ii) The rate of **Security deposit** will be as below:

| <u>Value Of Work</u> | <u>Amount to be paid W.r.t Value of Work</u>           |
|----------------------|--|
| Above Rs. 50 Lakhs   | Rs. 4 Lakhs + 5% of the amount exceeding Rs. 50 Lakhs. |

The security Deposit should be collected before start of the work by the contractor.
  - iii) Security Deposit may be furnished in any one of the following forms:
    - a) Cash (as permissible under the Income Tax Act)
    - b) Pay Order, Demand Draft in favour of BHEL.
    - c) Local cheques of scheduled banks, subject to realization.

**TENDERER**

**FOR BHEL**

- d) Securities available from Post Offices such as National Savings Certificates, Kisan Vikas Patras etc. (Certificates should be held in the name of Contractor furnishing the security and duly pledged in favor of BHEL and discharged on the bank
  - e) Bank Guarantee from Scheduled Banks / Public Financial Institutions as defined in the Companies Act subject to a maximum of 50% of the total security deposit value. The balance 50% has to be remitted either by cash or in the other form of security. The Bank Guarantee format should have the approval of BHEL.
  - f) Fixed Deposit Receipt issued by Scheduled Banks / Public financial Institutions as defined in the Companies Act. The FDR should be in the name of the contractor, A/C BHEL, duly discharged on the bank.
  - g) Security deposit can also be recovered at the rate of 10% from the running bills. However in such cases at least 50% of the Security Deposit should be collected before start of the work and the balance 50% may be recovered from the running bills.
  - h) EMD of the successful tenderer shall be converted against the security deposit.
  - i) The Security deposit shall not carry any interest.
  - J) NOTE: Acceptance of Security Deposit against Sl. No.5(d) and 5(f) above will be subject to hypothecation or endorsement on the documents in favour of BHEL. However, BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith.
  - k) The Security Deposit will be forfeited and credited to BHEL in the event of breach of any of the terms and conditions of this contract by the contractor.
  - l) The Security Deposit will be refunded by BHEL after due fulfillment of the contract, on the contractor rendering a No Demand and No Due Certificate, and after adjusting any sums due to BHEL from the contractor under this contract or under any other contract with this division or any other sister division of BHEL.
6. a) Except where otherwise provided for in the contract all questions and disputes relating to the meaning of the Scope of work and instructions herein before mentioned and as to the quality of workmanship or materials used on the work or as to any other question, claim, right, matter or thing whatsoever in any way arising out of or relating to the contract, estimate, instructions, order or these conditions or otherwise concerning the works, or the execution or failure to execute the same whether arising during the progress of the work or after the completion or abandonment thereof shall be referred to the sole arbitration of the General Manager/AGM of Bharat Heavy Electricals Limited, Electronics Division, and if the General Manager/AGM is unable or unwilling to act, to the sole arbitration of some other person appointed by the General Manager willing to act as such arbitrator.
- b). There will be no objection if the arbitrator so appointed is an employee of Bharat Heavy Electricals Ltd, Electronics Division and that he had to deal with the matters to which the contract relates and that in the course of his duties, as such he had expressed views on all or any of the matters in dispute of difference, The arbitrator to whom the matter is originally referred being transferred or vacating his office or being unable to act for any reason, such General Manager as aforesaid at the time of such transfer, vacation of office or inability to act, shall appoint another person to act as arbitrator in accordance with terms of the contract. Such persons shall be entitled to proceed with the reference from the stage at which his predecessor left it.
- c) It is also a term of this contract that no person other than a person appointed by such General Manager, as aforesaid should act as arbitrator and if for any reason, that is not possible, the matter is not to be referred to arbitration at all in cases where the amount of the claim in dispute is less than Rs.50,000/- (Rupees Fifty Thousand only) the arbitrator shall give reasons for the award.
- d) Subject as aforesaid the provisions of the Arbitration and Conciliation Act, 1996, or any statutory modification or re-enactment thereof and the rules made there under and for the time being in force shall apply to the arbitration proceedings under this clause.
- e) It is a term of the contract that the party invoking arbitration shall specify the dispute or disputes to be referred to arbitration under this clause together with the amount or amounts claimed in respect of each such dispute.
- f) The arbitrator(s) may enlarge the time, for making and publishing the award from time to time with consent of the parties.
- g) The work under the contract shall continue if reasonably possible, during the arbitration proceedings and no payment due or payable to the contractor shall be withheld on account of such proceedings.

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- h) The arbitrator shall be deemed to have entered on the reference on the date he issues notice to both the parties fixing the dates of first hearing.
  - i) The arbitrator shall give a separate award in respect of each dispute or difference referred to him.
  - j) The venue of arbitration shall be such place as may be fixed by the arbitrator in his sole discretion.
  - k) The award of the arbitrator shall be final, conclusive and binding on all parties to this contract.
7. (a) The Tenderer shall comply with the provisions of the Factories Act 1948, the Payment of the Wages Act 1936, Minimum Wages Act 1948, Employee's Compensation Act 1923, Income Tax Act 1961, Service Tax Rules, KVAT Act, Child Labour (Prohibition and Regulation) Act 1986, ESI Act 1948, PF & MP Act 1952, & other Acts, Central or State, that may be applicable to him.
- (b) The Tenderer shall comply with all statutory requirements, Rules, Regulations, and notifications in relation to employment of his employees issued from time to time by the concerned authorities.
- (c) He shall be liable to pay all such sum or sums that may become payable as contribution, compensation, penalty, fine or otherwise, which the Management of BHEL may be called upon to pay under the provisions of the above said Acts, to or on behalf of any workmen employed by the Tenderer by an authority empowered under the relevant Act.
- (d) Any cost incurred by the management of BHEL in connection with any claim or proceedings under the said Acts, or in respect of loss, injury or damage howsoever or for negligence on account of imperfect or improper performance of this contract by the Tenderer, his workmen, servants or agents and any money which may become payable by the Management of BHEL as aforesaid shall be deemed to be money due under the terms of this contract or accruing from the Tenderer to the management of BHEL or may be recovered by the management of BHEL from the Tenderer in any other manner.
8. (i) The Tenderer should undertake that in case he is awarded the contract, he shall cover his workmen under the Employees Provident Fund Schemes and Employee State Insurance Act 1948 & show proof of payment of subscription /contributions / Returns to the concerned authorities. In such an event, both in respect of ESI / EPF the Tenderer shall obtain necessary declarations forms from his workmen and obtain individual IP nos. and PF nos. and shall furnish to the company necessary proofs for having made remittances of ESI & PF contributions in respect of all his workmen engaged by him. The Tenderer shall also to provide PF pass books to his employees or alternatively, if the tenderer is requesting labour by his sub-contractor then the sub-contractor shall comply with the above provisions in such case.
- (ii) As regards Employees State Insurance Act, in the event of receipt of contract in his favour, the Tenderer shall submit true Photostat copies of the challans of remittance of the contributions (both Employees and Employers) made to the ESI Corporation, in respect of the employees engaged in BHEL by him/sub-contractor for this work for the relevant period, before any payment is released by BHEL. The Tenderer shall provide ESI membership no. /card to each of his employees and shall ensure maintaining the prescribed accident book and submission of Returns to the Authorities providing a copy of the same to BHEL.
- (iii) As regards Employees Provident Fund and Miscellaneous Provisions Act 1952 and rules and regulations and schemes framed there under, in the event of receipt of contract in his favour, the Tenderer shall be liable to pay employees & employers contribution under the Act in respect of all workmen employed by him for the execution of the contract.
9. The BHEL General Conditions of Contract (GCC) shall also apply to this work, except to the extent modified in these conditions. The contractor shall scrutinize the GCC available in BHEL EDN and acquaint himself with the provisions thereof, to his satisfaction.
10. This arrangement is purely on temporary license or ad-hoc basis & it is subject to extension / renewal solely at the option and discretion of the management of BHEL.
11. The management of BHEL shall be at liberty to terminate the contract by issuing a month's notice to the Tenderer without assigning any reason what so ever. As regards unsatisfactory performance or non-compliance with any of the terms and conditions of the contract by the Tenderer, the management of BHEL shall have the right to terminate the contract forthwith without notice and rearrange the balance work through other Agencies at the risk and cost of the Tenderer and under such circumstances, the Security Deposit paid by the Tenderer shall stand forfeited.

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**TENDERER**

**FOR BHEL**

12. The Tenderer shall follow such Acts, Rules & Regulations of the State/Central Government that are in force and that may be framed from time to time. BHEL shall not be responsible for any infringement of the various statutes, rules and regulations in force, by the Tenderer.
13. The Management of BHEL shall have the right to withhold any payments of, or make recoveries from claims due to the Tenderer in respect of any loss or damage caused or occasioned in respect of the properties of BHEL under the terms and conditions of this arrangement or any payments necessitated due to the infringement of any statutory obligations, by the Tenderer.
14. a) The tenderer shall not transfer or sublet the contract to any one without the prior written approval of BHEL.  
b) The tenderer or his authorized representative approved by BHEL shall be present in BHEL premises during service hours, for supervising the work and the tenderer alone shall make payment to the agent performing supervisory work and BHEL will not entertain any claim in this regard. Failure to do shall constitute breach of the terms of agreement  
c) For any negligence of the service by the workmen / Supervisor employed by the tenderer, or for any loss or damage caused or occasioned by himself, his supervisor or workmen in respect of the property of BHEL, the tenderer shall be personally responsible and shall make good the loss forthwith.
15. The profit Margin quoted by the contractor must be firm for the entire period of contract. Only if Any Revision of Minimum Wages, allowances, bonus, Govt. Levies, Taxes as notified by the HR/Welfare Department, the same has to be paid by the contractor and will be Reimbursed as Relevant.
16. Whenever under the contract, any sum of money shall be recoverable from, or payable by, the tenderer, the same shall be paid by the tenderer on demand. Such amount may also be deducted from any sum then due, or from any sum, which at any time thereafter becomes due to the tenderer under this contract or under any other contract or from his security deposit, in respect of this work or in respect of any other work.
17. Any additional work not covered by the contract will have to be carried out by the tenderer on the request of BHEL on extra payment as may be mutually decided.
18. The company will purchase the consumables and it will be handed over to the contractor for cleaning the premises.
19. Safety Gadgets / Appliances issued to the workmen shall be mandatory to be worn/put on by the workmen without fail as advised by Shift I/C or canteen supervisor.
20. The liability for any compensation on account of injury sustained by any Employee of the contractor will be exclusively that of the contractor, as BHEL is not the employer for them.
21. Canteen being an essential service, contractor to ensure that the required and stated number of workmen are deployed regularly. The contractor while sanctioning leave to his employees he should also ensure that sufficient employees are available for deploying them to work to execute the work as per contract terms.
22. Contractor shall ensure payment of prescribed minimum wages of BHEL as may be notified and applicable from time to time which shall be obtained by him from the concerned officials of BHEL. Further, the Contractor shall ensure timely disbursement of wages as per Payment of Wages Act and shall maintain proper records of such disbursements. Any increase in DA as notified by our Welfare Section, BHEL, should be payable over & above the rates of applicable wages. BHEL reserves the right to advise in future the contractor to afford any further welfare facility (over & above the wage rates envisaged along with allowance) on reimbursement basis, for the employees of the contractor to defray their essential expenses. The Tenderer shall pay the minimum wages applicable to his workmen as notified by the HR/Welfare Department from time to time. The contractor has to pay Travelling Allowance @ Rs.30/- per day, Attendance Bonus @ Rs.10/ per day, washing allowance @ Rs.75/- per month per month to the workers. In addition an Additional amount of Rs.1200.00, Rs.1600.00 & Rs. 1800.00 per month will be paid to to USW, SW, HSW respectively on reimbursable basis. The Contractor will pay Bonus to all the workers as mentioned in the Schedule part “B” with a limit of Maximum Rs. 3500/- .
23. Payment of gratuity under the Gratuity Act and retrenchment compensation under the Act will be the sole responsibility of the contractor.
24. The contractor shall pay to his workmen for the holidays declared by BHEL under N&FH Act, 1963, which includes 3 National holidays. The contractor shall also ensure holidays are given to the workers as declared by BHEL. The EL for the workers will be as per terms of BHEL.
25. General Instructions from Para 1 to 24 in Part I, Administrative Instructions 1 to 22 in Part II, Schedule (Parts A & B) and Annexure- 1,2,3 and 4,5,6 attached to this Tender Document Shall form part and parcel of the contract, along with any other documents specifically mentioned, if any.

**TENDERER**

**FOR BHEL**

**PART – II**

**ADMINISTRATIVE INSTRUCTIONS**

1. The company will procure and provide all the necessary cleaning items and it shall be the Duty/Responsibility of the contractor to use the cleaning materials, disinfectants, rubberized sweeping brushes, detergents, sanitary equipments, and other connected materials relating to the cleaning and sweeping work ,judiciously asper the directions/instruction of canteen Shift I/C or supervisor.
2. The contractor shall provide 2 Sets of Uniforms (Terri cotton Cloth: 80% - Polyester & 20% - Cotton of reputed Textiles Mills Viz. NTC /S.Kumars/Binny etc) for Canteen workers per year. Colour of Uniforms: for the workers earmarked for cleaning the Canteen, Dark Colour Uniform or Uniforms of any other colour acceptable to the BHEL Management, shall be provided. The uniform should have logo of the contractors firm / company. Similarly, the workmen engaged shall be provided one pair of Safety footwear with Steel toe cap suitable for working in watery condition (Equivalent to Warrior branded Shoe of Liberty Company) from reputed companies like M/s Bharat Leather Corporation, Karnataka Leather Industries Development Corporation Bangalore etc.) once in two years. Two socks will be provided along with the shoes once in two year. The quality of the uniform shall be to the satisfaction of BHEL and the cost of two sets of uniform including stitching charges estimated at Rs. 1450/- and the cost of safety footwear (along with two socks) estimated at Rs. 1300/- per pair which includes service charges i.e. all inclusive. The cost of the above will be reimbursed to the contractor by the company against production of bills duly certified by canteen Shift I/C or supervisor and the contractor shall obtain signatures of his workmen in the register maintained for this purpose. Also all the workers shall wear Photo Identity Cards issued by the contractor. For Uniform, shoes & socks the time of last issue will be taken into account while issuing and the new worker shall be issued at the start of the contract.
3. Failure to employ adequate number of persons resulting in dislocation of the work will be construed as breach of the terms and conditions under this agreement and will entail termination of the contract forthwith and rearrangement of the work through other agencies, at the risk and cost of the contractor.
4. The cleaning work is subject to the supervision by the staff of the Canteen and is further subject to such shift timings, as is specified for each work, by the management of BHEL. Omission to observe the prescribed time for cleaning the entire area will entail termination of the contract.
5. The contractor shall carry out the work as per the directions and instructions given from time to time in writing by the Management of BHEL and failure to do so shall entail termination forthwith.
6. The persons employed, including temporary hands, shall be free from all type of diseases.
7. The management of BHEL will allow the contractor to store the accessories and other cleaning materials in a suitable place selected by the management, subject to the condition that the contractor will, at his own cost erect the necessary structure for the Cleaning Material will provided by BHEL . The same and keep the places so allotted to him and its surroundings in a neat and tidy manner in accordance with the conditions laid down by the management of BHEL from time to time. The contractor shall be responsible for the loss or damage to such materials stored in BHEL premises.
8. The contractor shall deploy (17+61) workmen for the whole day to carry out the canteen jobs mentioned in the Annexure- 1,2,3 and 4,5,6 . The Absenteeism/Leave of workmen or any other circumstances, the contractor shall keep adequate number of extra / Badli workmen with PF/ESI numbers and engage them for canteen jobs immediately, so that the shift working is not affected.
9. The contractor should issue appropriate appointment letters to his employees. The contractor shall also provide employment card to his employees.
10. If the Management of BHEL engages workers to complete any part or whole of the work as per this contract for any period due to failure of the contractor to engage adequate number of workers, he has to reimburse to the Management of BHEL the extra cost involved on this account. The extra cost of engaging such workmen by BHEL will be reckoned at the actual rate of wages and statutory payments for the purpose of recovery from the contractor. There apart, if the contractor fails to turn out the (17+61) mandays contemplated above, BHEL would be entitled to deduct the amount relatable to such shortage of mandays in addition to exercise the right of termination of the contract as contemplated in clause 5 above. However, the rate per manday will be finalized mutually in respect of deduction for shortage of mandays provided by the Contractor or increase on account of extra mandays provided at BHEL request will be calculated on the rate so fixed.
11. All items of work done shall be entered in a register daily so that complete record is obtained of all works performed under this arrangement, and signed and dated by the contractor or his agent approved by the company each day on completion of work and duly counter signed by Canteen Shift I/C or Supervisor.

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**TENDERER**

**FOR BHEL**

12. Without prejudice to any rights or remedies under this agreement if the contractor dies, the BHEL authorities shall have the right to terminate this arrangement without any liability whatsoever as regards enlistment of the work for the balance contract period after the death of the contractor.
13. If any controversy regarding performance of any item of work is there, it has to be settled before signing in the register by both parties on the same day. No objection will be entertained after the contractor/his supervisor has signed in the register.
14. (i) The contractor shall disburse the monthly wages and other relevant components to his workmen before 7th day of every month (if it falls on Sunday, or if it is holiday declared by BHEL, payment should be made on previous day) in the presence of Canteen Shift I/C or Supervisor, who will countersign the register in proof of payments. Also, the contractor shall issue wage slips to his employees.  
(ii) The contractor shall maintain all the records required under the various applicable Acts. These records need to be preserved for a period of at least 8 years and should be made available whenever asked to produce the same in connection with the inspections or for any verification by the Statutory Authorities/ BHEL, even after the contract is over.
15. The rates of wages should be quoted exclusive of ESI & PF. The exact amount remitted to ESI & PF authorities in respect of workmen engaged for the above works will form part of the monthly rate. However, a list showing the names of workmen individually and the details of amounts remitted towards their PF & ESI for each month will have to be enclosed to the bill.
16. The contractor shall pay Bonus amount equivalent to 8.33% of the wages (up to maximum Rs.3500.00) to all the contract labourers deployed for execution of this contract and the same will be reimbursed to the contractor on actual basis, duly certified by Canteen Shift I/C or Canteen supervisor.
17. The contractor shall apply and obtain license under the Contract Labour Act (R & A), 1970 and comply with the relevant provisions of this Act, in respect of the Labour employed by him for executing this contract. The contractor shall furnish necessary returns to the authority through BHEL.
17. The payment will be made to the contractor on the basis of the bills submitted by him on monthly basis duly certified by Canteen Shift I/C or Supervisor. The payment will be made within minimum of 30 days from the date of submission of bills provided the bill is in order and supported along with all the necessary documents like copy of Wage Register, Attendance, Paid Challan & ECR copies for ESI/PF, Leave Register, OT Register, Returns etc. The payment will generally be done through Electronic Fund Transfer (EFT).
18. The monthly payment will be released for the Net Wages paid to the workers, Employees' & Employer's share of ESI & PF remittances (the claim would be admitted only if it is corroborated with paid challans & also supported by the list of employees with amount indicated against each employee) and OT component (if any) and service charges, through EFT.
19. The payment to contractor will be released as explained above subject to the condition that the contractor submits his bill within four (4) days after disbursing wages to his employees within the stipulated time, along with copy of Challan as proof of remittance of ESI & PF and other documents as explained above. In case the contractor fails to submit the bill in line with above, BHEL will take action for remitting ESI & PF after waiting upto 12<sup>th</sup> of the month and issue First cheque favouring M/s. SBI-RPFC, A/c of contractor and Second cheque favouring M/s. SBI-ESIC, A/c of contractor. In the event BHEL issues cheques to the authorities as explained above, BHEL will charge penalty on the contractor @ 18% for 15 days on the amount remitted to the authorities and the act of non- submission of bill along with Challan by the contractor by 11<sup>th</sup> of the month will be treated as breach of terms of contract. Any repetition of such acts of non-submissions of bill with Challan in time will be viewed seriously and may entail termination of contract at the cost and risk of contractor.
20. The contractor shall submit returns to the authorities under ESI / PF / CL (R&A) Act, 1970 or any other legislation regularly and copies of the same with endorsement to be handed over to canteen supervisor for the purposes of records.
21. The contractor shall execute an agreement within 07 days of issue of work order, as per BHEL format containing all the terms and conditions, on a Non-Judicial stamp paper of Rs. 300/-, the cost to be borne by the contractor.
22. The contractor shall indemnify BHEL against all claims and losses under various labour laws, statutes or any civil or criminal law in connection with the workmen deployed by him.

SCHEDULE – PART 'A'

**TECHNICAL BID (DATA SHEET)**

1. Name of the Contractor :.....
2. Residential address :.....  
.....  
.....  
.....  
Telephone Number :.....
3. (i) Name of the Firm with Address :.....  
.....  
.....  
E-Mail address if any :.....  
Telephone Number :.....  
Fax Number :.....
- (ii) Whether proprietary / Partnership Firm/Company: Proprietary/Partnership/Company (please tick)  
(Enclose Firm Registration Certificate Copy).
4. Name of the contact person for Contractor.....  
Telephone Number :.....
5. Total number of persons employed :.....
  - a) Permanent :.....
  - b) Temporary :.....
6. Number of years experience in the Operations: .....
7. Whether income Tax payee: YES/NO, IF YES PAN NO:.....  
TIN NO....., TAN NO.....
  - a) PF Code :.....
  - b) ESI Code :.....
  - c) License under CL (R& A) ACT, 1970 :.....
  - d) Service tax Registration No :.....
  - e) Details of EMD :.....
8. Number of contracts in hand :.....

TENDERER

FOR BHEL

9. Details of similar works/contracts executed with PSU / Pvt.Sector with contract value & nature of Work handled & duration and period :

Here similar works means Supply of contract labors for Cleaning, Maintenance & Upkeep related works in industrial canteens, big organizations etc.

| Sl.No | Name of PSU / Private Organization | Nature of work | Contract value (Rs) | Duration(No.of years) | Period (from-To) |
|-------|------------------------------------|----------------|---------------------|-----------------------|------------------|
|       |                                    |                |                     |                       |                  |
|       |                                    |                |                     |                       |                  |
|       |                                    |                |                     |                       |                  |

(Attach separate sheet if necessary)

Please furnish/enclose the copies of the following certificates:

- a) Solvency Certificate up to 10% of the estimated value of work.
- b) IT Returns for last 03 years (ending 31<sup>st</sup> March of previous financial year).
- c) PF & ESI Codes allotment letter.
- d) Satisfactory Performance Certificates {as per Essential eligibility Criteria Point No. (II)} from the Organizations where contracts executed.
- e) License for running the business under contract labour registration CL (R& A) Act 1970.
- f) Service Tax Registration Certificate.
- g) Audited Profit & Loss A/c and Balance Sheet for last 03 Years (ending 31<sup>st</sup> March of previous financial year).

If awarded with the contract we agree to fulfill all the obligations of the contracts and abide by the terms and conditions mentioned in the tender documents and signing this after understanding the same.

I/We declare that, there was never / is no case or charge under investigation / enquiry / trial against me / us, nor conviction in a Court of Law or suspended or blacklisted by any organization on any grounds.

Place:

Signature:

Date:

Name:

**Annexure – 1**

Bharat Heavy Electricals Limited  
 Electronics Division  
 Mysore Road, Bangalore – 560026

**Maintenance and upkeep of Canteen Premises on contract basis**

**Scope of Work**  
**(HRD Canteen)**

| Sl.No. | Details of Work  |
|--------|--|
| 1      | Cleaning of about 101 Godrej Dining tables before and after serving of food ( Each table has 4 chairs)   |
| 2      | Cleaning and mopping of floor area of canteen building approximately 950Sq.Metres, 3 times daily using good quality of cleaning material. The floor area includes dining hall, kitchen, washing room, store room, office with attached toilet and staircase area |
| 3      | Cleaning of following items (approximate quantity given)   |
|        | Tiffin plates 800 Nos  |
|        | Water tumblers 1800 Nos  |
|        | Katories, Spoons (each) 2000 Nos.  |
|        | Cooking vessels 15 Nos.  |
|        | Serving vessels with lids & serving spoons 10 Nos.   |
| 4      | Cleaning/wiping of all fixtures viz., doors, windows, staircase railings, light and office equipment etc.,   |
| 5      | Deep cleaning of all equipment & fixtures (cleaning after dismantling of parts) viz., fans, insect trapper etc.,   |
| 6      | Removal of cobwebs once in 15 days   |
| 7      | Any sanitation work that results in choking of the drainage line should be attended  |
| 8      | Cleaning of floors of storage, grinding m/c, boilers (with idly plant), office, pantry, washing area etc.,   |
| 9      | Distribution and serving of food items / Dry snacks etc., in the Canteen and the factory premises  |
| 10     | Assistance in canteen associated works and pantry  |
| 11     | Any other job that may arise from time to time relating to the scope of work shall be carried out  |
| 12     | Helping the Cooks  |
| 13     | Transportation of items (viz., groceries, cooking material, LPG gas cylinders etc.) from receiving point to store, kitchen or Gas bank area etc.,  |

**Note:** As per the instructions of HR/Executives or shift supervisors, the contractor shall deploy adequate number of his workmen for departmental services when required

**Note:** The above is only illustrative and not exhaustive. The Contractor shall carry out the jobs as per the directions of Shift I/C or Gen. Shift I/C due to exigencies of work.

**TENDERER**

**FOR BHEL**

**Annexure – 2**

Bharat Heavy Electricals Limited  
 Electronics Division  
 Mysore Road, Bangalore – 560026

**Maintenance and upkeep of Canteen Premises on contract basis**

**Scope, Area & Time of Work**  
**(HRD Canteen)**

The above scope of work in annexure-1 to be carried out may require about 20 Man days per day that includes 1 Man day per day for supervision and the normal distribution of the man days for the following areas of work:-

| <b>Area of work for regular work</b>  | <b>Man days</b> |
|---|-----------------|
| a Maintenance of Canteen including surrounding areas and upkeep of Vessels/plates etc., | 14              |
| b Distribution of food items/ Dry Snacks  | 3               |
| c Assistance in Canteen associated works and pantry                                     | 3               |

**Note:**

- The Contractor will assign 1No. of skilled worker as supervisor and 19Nos. of un-skilled workers to carry other unskilled routing works also as mentioned in Annexure 1, 2, 3

**Mandays for the above areas of work for the respective timings is as below:-**

| Area of work | Timings             | Mandays requirements During the week    |   |                 |
|--------------|---------------------|---|---|-----------------|
|              |                     | Mon-fri                                 | saturday                                | Sunday/Holidays |
| As under a)  | 6.00 am to 2.00 pm  | 10 mandays (including 1for supervision) | 10 mandays (including 1for supervision) |                 |
| As under c)  | -do-                | 2 mandays                               | 2 mandays                               | --              |
| As under a)  | 7:00am to 4:00pm    | 4 mandays                               | 4 mandays                               |                 |
| As under b)  | -do-                | 2 mandays                               | 2 mandays                               |                 |
| As under c)  | 10.00 pm to 6.00 am | 2 mandays                               |   | 2 mandays       |
|              | Total               | 20*5=100 mandays                        | 18 mandays                              | 2 mandays       |

**Note:** Areas of work for Additional works. Five (5) mandays covering the work as works as per the instructions of, shift I/C or Gen shift I/C the contractor shall deploy adequate number of his work man for departmental services whenever required.

**Note:** the above is only illustrative and not exhaustive. The contractor shall carry out the jobs as per the direction of shift I/c or Gen shift I/C due to exigencies of work.

**TENDERER**

**FOR BHEL**

**Annexure-3**

Bharat heavy Electricals limited  
Electronics division  
Mysore road, Bangalore-560026

**Maintenance and upkeep of Canteen Premises on contract basis**

**Scope of work**  
**(HRD Canteen)**

Details of distribution of work in the shift.

M/s. BHEL-EDN, Bangalore-26 operates the following shift working.

1. First shift - 06.00 hrs to 14.00 hrs.
2. Third shift – 22.00 hrs to 06.00hrs.
3. General shift – 07.00 hrs to 16.00 hrs.

The contractor shall deploy his workmen to carry out the work effectively as detailed below:

- A. 06.00 hrs to 14.00 hrs – deploy 12 nos for serving breakfast & Distribution of dry snacks cleaning of dining hall, receiving groceries to store area, office area etc & deep cleaning once in a week
- B. During 07:00 hrs to 16.00 hrs; Deploy 6 nos cleaning of plates and cups, arranging plates tumblers.
- C. During 22:00 hrs to 06:00 hrs; Deploy 2 nos assist cooking, cleaning vessels, dining hall

Schedule of activities

- i) 6:00am - 7:00am: Arranging food items in the counter – breakfast dining hall
- ii) 6:30am – 7:00am Arranging dry snacks in the counter – near entrance
- iii) Serving of dry snacks – 07.00 hrs to 08.30 hrs
- iv) Serving of Breakfast – 07:00 hrs to 08:00 hrs
- v) Cleaning of dining hall – 06.00 hrs to 10.00 hrs
- vi) Cleaning kitchen – 10:00hrs to 14:00hrs
- vii) Cleaning toilets – 14:00hrs to 16:00hrs
- viii) Cleaning utensils – 9:30hrs to 14:00hrs
- ix) Cleaning food grains – 12:30hrs to 16:00hrs
- x) Cleaning groceries store area 12:30 to 14:00hrs
- xi) Deep cleaning of equipment and accessories.
- xii) Deep cleaning of windows, window blinds, fans, ceiling, and lamps.

The contractor shall deploy adequate number of his workmen to clean the dining halls/cleaning of dining hall, plates and cups and dining tables immediately after serving the food.

The contractor shall keep adequate No. of extra workmen and to deploy them as and when there is a demand by the Shift I/C or Gen shift I/C, to meet the exigencies of work in the shift.

As per the instructions of Executive/HR/, Shift I/C or Gen shift I/C the contractor shall deploy adequate number of his workmen for departmental service as and when required.

The above is only illustrative and not exhaustive. The contractor shall carry out the jobs as per the directions of Shift I/C or Gen Shift I/C due to exigencies of work.

**Annexure – 4**

Bharat Heavy Electricals Limited  
 Electronics Division  
 Mysore Road, Bangalore-560026

**Maintenance and upkeep of Canteen Premises on contract basis**

**Scope of work**  
**(Main canteen)**

| <b>Sl.No.</b> | <b>Details of Work</b>  |
|---------------|---|
| 1             | Cleaning of about 150 numbers of SS dining tables before and after the food service. (Each dining table is attached with eight seats).  |
| 2             | Cleaning and mopping of floor area of Canteen building approximately 2000 Sq. Mtrs. Three times daily by using good quality of cleaning materials. The floor area includes dining halls, kitchen, washing Room, stores, office and staircase etc. |
| 3             | Cleaning of the following items (approximate quantity).   |
|               | Meals Plates 3000 nos   |
|               | Tiffin Plates 400 nos   |
|               | Water Tumblers 3000 nos   |
|               | Coffee Cups 500 nos   |
|               | Katories 12,000 nos   |
|               | Cooking Vessels 20 nos  |
|               | Coffee/Tea urns 80 nos  |
|               | Serving vessels with lids 80 nos  |
| 4             | Cleaning / Wiping of all fixtures viz. Doors, Windows, Staircase rails, fans, light and Office equipment, etc.  |
| 5             | Removal of cobwebs once in 15 days.   |
| 6             | Any sanitary work that results in choking of the drainage line should be attended.  |
| 7             | Cleaning of floors of dry grinding machine room, Boiler room, Restroom, Stores, Office, Pantry, etc.  |
| 8             | Distribution and service of Food items/ Dry snacks/Coffee/Tea etc in the Canteen and factory premises (shops).  |
| 9             | Assistance in Canteen associated works and pantry.  |
| 10            | Any other jobs that may arise from time to time relating to the Scope of Work shall be carried out.   |
| 11            | Helping the cooks.  |
| 12            | Operation of Battery operated Trucks etc. as and when required.   |

**Note:** As per the instructions of HR/ Executives or Shift Supervisors, the contractor shall deploy adequate number of his workmen for departmental services and when required.

**Note:** The above is only illustrative and not exhaustive. The contractor shall carry out the jobs as per the directions of Shift I/C or Gen shift I/C due to exigencies of work.

**TENDERER**

**FOR BHEL**

**Annexure – 5**

**Bharat Heavy Electricals Limited  
Electronics Division  
Mysore Road, Bangalore-560026**

**Maintenance and upkeep of Canteen Premises on contract basis**

**Scope, Area & Time of Work**  
**(Main canteen)**

The above scope of work annexure-I to be carried out may require 61 mandays per day that includes 4 mandays for supervision and the normal distribution of mandays for the following Areas of Work is as follows –

| <u>Areas of work for regular Work</u>  | <u>Mandays</u> |
|--|----------------|
| a) Maintenance of Canteen premises including surrounding areas and upkeep of Vessels / plates etc. | 39             |
| b) Distribution of food items / snacks / coffee / tea. Etc   | 11             |
| c) Assistance in Canteen associated works and pantry.  | 11             |

Note:

1. The Contractor will assign 03 Nos. of Skilled worker as supervisors and 03 Nos. of Skilled worker for operating Battery operated trucks who will have to carry out other unskilled routine works also as mentioned in Annexure I, II & III.

**Mandays for the above Areas of work for the respective timings is as below: -**

| Area of work | Timings            | Mandays Requirements During the week        |   |   |
|--------------|--------------------|---|---|---|
|              |                    | Mon-Fri                                     | Saturday                                    | Sunday/Holidays                             |
| As under a)  | 5.30 am to 1.30 pm | 17 mandays<br>(Including 1 for supervision) | 17 mandays<br>(Including 1 for supervision) | 14 mandays<br>(Including 1 for supervision) |
| As under c)  | -do-               | 11 mandays                                  | 11 mandays                                  | ---   |
| As under a)  | 7.30 am to 4.00 pm | 17 mandays<br>(Including 1 for supervision) | ---   | ---   |
| As under b)  | -do-               | 11 mandays<br>(Including 1 for supervision) | 11 mandays<br>(Including 1 for supervision) | ---   |
| As under a)  | 1.00 pm to 9.00 pm | 5 mandays<br>(Including 1 for supervision)  | 5 mandays<br>(Including 1 for supervision)  | 3 mandays                                   |
|              | <b>Total</b>       | <b>61 mandays</b>                           | <b>44 mandays</b>                           | <b>17 mandays</b>                           |

**Note:** Areas of Work for Additional Works. Five (5) mandays covering the work as works as per the instructions of, Shift I/C or Gen shift I/C the contractor shall deploy adequate number of his workmen for departmental services whenever required.

**Note:** The food is prepared in BHEL on all Sundays/Holidays also for only limited Nos. of Employees.

**Note:** The above is only illustrative and not exhaustive. The contractor shall carry out the jobs as per the directions of Shift I/C or Gen shift I/C due to exigencies of work.

**TENDERER**

**FOR BHEL**

**Annexure – 6**

**Bharat Heavy Electricals Limited  
Electronics Division  
Mysore Road, Bangalore-560026**

**Maintenance and upkeep of Canteen Premises on contract basis**

**Scope of work**  
**(Main canteen)**

Details of distribution of work in the shift.

M/s. BHEL-EDN, Bangalore-26 operates the following shift working.

1. First shift--- 06.00 hrs to 14.00 hrs.
2. Second shift---14.00 hrs to 22.00 hrs.
3. Third shift--- 22.00 hrs to 06.00 hrs.
4. General shift-- 07.30 hrs to 16.36 hrs.

The contractor shall deploy his workmen to carry out the work effectively as detailed below:

- A. 05.00 hrs to 13.00 hrs---10 nos-for serving break fast, cleaning of dining hall, plates and cups.
- B. Deploy 10 nos during 06.00 hrs to 14.00 hrs.
- C. Deploy 35 nos during 07.00 hrs to 15.00 hrs.
- D. Deploy 06 nos during 14.00 hrs to 22.00 hrs.
  - i). Serving of dry snacks/coffee/tea---08.45 hrs to 09.15 hrs.
  - ii). Cleaning of three dining halls --- 09.30 hrs to 10.15 hrs.
  - iii). Arranging food items in the counter – 3 dining halls.
  - iv). Serving of lunch--- 10.30 hrs to 13.00 hrs.
  - v). Serving of Coffee/Tea--- 12.30 hrs to 13.00 hrs.
  - vi). Serving of Coffee/Tea--- 13.45 hrs to 14.15 hrs.
  - vii). Serving of Coffee/Tea--- 16.45 hrs to 17.00 hrs.
  - viii). Serving of Tiffin for executives--- 17.15 hrs to 17.45 hrs.
  - ix). Serving of Dinner--- 18.30 hrs to 19.00 hrs.
  - x). Serving of Coffee/Tea--- 20.30 hrs to 21.00 hrs.

The contractor shall deploy adequate number of his workmen to clean the dining halls/ cleaning of dining hall, plates and cups and dining tables immediately after serving the food.

The contractor shall keep adequate No.of extra workmen and to deploy them as and when there is a demand by the Shift I/C or Gen shift I/C, to meet the exigencies of work in the shift.

As per the instructions of Executive/HR/, Shift I/C or Gen shift I/C the contractor shall deploy adequate number of his workmen for departmental service as and when required.

The above is only illustrative and not exhaustive. The contractor shall carry out the jobs as per the directions of Shift I/C or Gen shift I/C due to exigencies of work.

**TENDERER**

**FOR BHEL**

**SCHEDULE-PART 'B'**  
**PRICE BID**

**Maintenance and upkeep of Canteen Premises on contract basis**

| SL.NO. | PARTICULARS   | AMOUNT                   |
|--------|---|--------------------------|
| 01     | <b>Existing Wages</b>   |                          |
|        | a) Wages for 70 Man days<br>(70X 328 days* X Rs. 331.91= USW)   | Rs. 7620653.60           |
|        | b) Wages for 7 Man days<br>(7 X 328 X Rs. 362.03= SW)   | Rs. 831220.88            |
|        | c) Wage for 1 Man day<br>(1X328 X Rs.380.62 = HSW)  | Rs. 124843.36            |
|        | <b>Total :</b>  | Rs. 8576717.84           |
| 02     | <b>Attendance Bonus @ Rs. 10/ Per Person</b><br>Rate X No. of days X No. of Man days (Rs. 10 X 301** X 78)                        | Rs. 234780.00            |
| 03     | <b>Additional amount Per Person Per Month:</b><br>(Vide Welfare Letter Ref No. EDN/700/Addl. Amounts/14 dated 24/06/2014)         |                          |
|        | (70*1200*12)  | Rs.1008000.00            |
|        | (7*1600*12)   | Rs.134400.00             |
|        | (1*1800*12)   | Rs.21600.00              |
|        |   | Rs.1164000.00            |
|        | <b>Sl. No.[1+2+3]</b>   | <b>9975497.84</b>        |
| 04     | <b>Travelling Allowance @ Rs. 30/ /Day/ Per Person</b><br>Rate X No. of Days X No. of Man days(Rs. 30 X 301 X 78)                 | Rs. 704340.00            |
| 05     | <b>Washing allowance @ Rs 75/ month/Per Person (78X75X12)</b>   | Rs. 70200.00             |
|        | <b>Sl. No.[1+2+3+4+5]</b>   | <b>10750037.84</b>       |
| 06     | <b>Statutory Payments</b>   |                          |
|        | a) PF @ 13.61% (PF @ 12% Admn. Charges@ 1.61%) Sl. no [1+2+3]   | Rs. 1357665.25           |
|        | b) E S I @ 4.75% on Sl. No. [1+2+3+4+5]   | Rs. 510626.79            |
|        | c) Bonus @ 8.33% on Sl. No.1 (maximum Rs.3500.00 per Head)  | Rs. 273000.00            |
|        |   | 2141292.04               |
| 07     | <b>Uniform</b><br>(Rs. 1,450.00 Incl. Stitching Charge. Cost for 2 sets per Person<br>(Once in a year) = (Rs. 1,450 X 78 Workers) | Rs. 113100.00            |
| 08     | <b>Safety Shoes along with Two Socks</b><br>( Rs. 1,300/- per Pair Person Once in Two Year).Rs.1,300 X 78 Workers                 | Rs. 101400.00            |
|        | <b>Total/Annum</b>  | <b>Rs.1,31,05,829.88</b> |
| 09     | <b>Estimated Contractor's Profit Margin</b><br>(In figures and Words _____%) on Sl. No.[1+2+3+4+5+6.a+6.b+6.c]                    |                          |
|        | <b>GRAND TOTAL (Excluding Service Taxes) for One Year</b>   |                          |
|        | <b>GRAND TOTAL (Excluding Service Taxes) for Two Years</b><br>(considering shoes once in 2 year)                                  |                          |

**NOTE:**

01. \* 365 – 52 Sundays = 313+15 Days Includes EL=328 Day

02. \*\* 365-52 Sundays-12 BHEL Holidays=301

03. Double wages will be paid for Additional works and for OT Beyond Normal 8 Hours work due to emergency/ Short Notice/ Irregular Pattern in excess of agreed work

04. All calculation above are excluding Taxes.

05. Any Revision of Minimum Wages, allowances, Govt. Levies, Taxes will be Reimbursed as Relevant.

06. The Contractor has to quote the Profit margin in -----% both in words & figures correctly in the specified spaces.

07. The Bids will be evaluated on the basis of Total Cost to BHEL including applicable Taxes.

08. The Attendance Bonus and traveling allowance will be paid to each Contract Labor on the day of actual attendance.

09. The Cost of Uniform & Safety Shoe, Bonus amount as mentioned above will be reimbursed to the Contractor on Production of Bills duly certified by the shift I/C.

10. The service Tax will be paid extra as applicable, out of which 75% will be deducted by BHEL & remitted to department in case of an individual/AOP/HUF/Firm.

