



**BHARAT HEAVY ELECTRICALS LIMITED
CORPORATE RESEARCH & DEVELOPMENT
VIKASNAGAR : HYDERABAD – 500 093**

Phone No. 040-23882904

email: hemanthkumar@bhelrnd.co.in

Tender Notice No.

Date:

NOTICE INVITING TENDER

I. INSTRUCTIONS TO THE BIDDERS

1. Tender in two parts (Technical Bid and Price Bid) is invited in sealed cover from the Contractors satisfying the pre-qualification criteria.
 2. Bidders can download the Tender document from BHEL Website and the duly filled up documents may be sent by post / Courier to Tender Box, Security Control Room, BHEL Corp R&D Division, Vikasnagar, Hyderabad-500093, Telangana State.
 3. The Bidders are required to submit the offer in two parts.
 - a) Technical Bid (Page No.10), and other documents (Page No. 1 to 8) duly signed and stamped on all the pages along with original DDs for EMD and put in one cover;
 - b) Price Bid (Page No. 12) duly signed and stamped on all the pages and sealed and put in another cover
1100 CC

The Technical Bid should be superscribed as "Technical Bid for Hiring of AC Cars" and the Price Bid shall be superscribed as "Price Bid for Hiring of AC Cars"

 - c) Both the above two envelopes shall be kept into another sealed cover. The cover shall be super-scribed with "Quotation for Hiring of AC Cars", Tender Notice No. _____, dated _____.
4. In case tender documents are sent by post, BHEL Corp R&D shall not be responsible for any postal delay. Bidder should ensure that the bid document reaches the Tender Box on or before the tender due date and time as indicated in NIT
5. Bidders are required to ensure that all columns of the bid are duly filled in. If any incorrect rates or unusual low rates are mentioned in the offer, the same shall be rejected and no correspondence will be entertained in this regard.
6. The Technical Bid should accompany the Demand Draft for Earnest Money Deposit along with other relevant supporting documents. In case of non-submission of EMD along with the Technical Bid, the offer is liable to be rejected.
7. Bidders are required to submit duly filled in Tender Documents before _____ Hrs. on _____, To Tender Box, Security Control Room, BHEL Corp R&D, Vikasnagar, Hyderabad-500093.
8. All entries in the Tender should be clearly written in ball point pen of one ink and corrections, if any, are to be duly attested by the tenderer. Erasures and overwriting are not permitted.
9. Submission of offer means that the bidder has read the bid documents and agrees to abide by the terms and conditions mentioned in the documents.
10. Canvassing in any form in connection with the tender is strictly prohibited and tenders submitted by bidders who resort to canvassing will be liable for rejection.

Hemanth Kumar



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**SPECIFICATIONS FOR HIRING OF 6 NOS. OF A/C TAXIS (4+1 Capacity) of 1400cc
ON MONTHLY HIRE BASIS, FOR A PERIOD OF 2 (TWO) YEARS.**

II. PRE - QUALIFICATION CRITERIA

- a. ✓ The Bidder should have valid Income Tax **PAN Card**. Documentary proofs / Xerox copies are to be enclosed.
- b. ✓ The Bidder should have valid Service Tax registration number (If applicable) otherwise has to submit a Self-Declaration of "Non Applicability of Service Tax" (Format enclosed with this tender document) on their Company's Letter Head.
- c. Average Annual financial turnover of the last 3 years ending 31st March of the previous financial year, should be at least Rs.15.32 Lakhs. Turnover is to be duly certified by a chartered accountant or Three years' IT Returns to be attached with the Tender documents.
- d. The bidder should have experience of having successfully completed similar works during last 7 years (Completion and experience certificate of such works to be enclosed) ending last day of month previous to the one in which applications are invited should be either of the following:
- i. Three similar completed works each costing not less than the amount equal to Rs. 20.43 lakhs
- Or
- ii. Two similar completed works each costing not less than the amount equal to Rs. 25.54 lakhs
- Or
- iii. One similar completed work costing not less than the amount equal to Rs. 40.87 lakhs
- Note: Similar Job/Service refers to providing of AC Cars on hire Daily/Monthly/ Yearly basis) for local and/or outstation duties.
- e. ✓ All Taxis to be deployed by the successful bidder should be registered in the name of the bidder/contracting firm.
- f. ✓ Taxis to be operated must be AC Taxies of 1400cc (4+1 capacity) of any Make but all Taxis to be put into operation shall be of same Make and Type of the Body, registered within Two years before the date of floating of this enquiry. Taxis should not have run more than 60,000 KM on the date of awarding of contract.
- g. ✓ The Contract shall be awarded in total as one lot to Lowest cost bidder. L1 to be decided on the basis of lowest cost bidder of Sl.No.1 of Ann.D, i.e., Price Bid.
- h. ✓ On award of contract, the successful bidder shall comply with all the statutory requirements of PF, ESI, Payment of Wages, Minimum Wages Acts (Rules & Regulations), for their workmen deputed for this work. BHEL will have no liability whatsoever in this regard.
- i. ✓ Only those bidders, who are meeting all the above qualifying criteria, will be considered for further evaluation and others will be summarily rejected.

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III. SCOPE OF CONTRACT:

To Supply 6 Nos. of AC Taxies of 1400cc (4+1 capacity) of any Make but all Taxis to be put into operation shall be of same Make and Type of the Body, for operation at Corp R&D- BHEL, Vikasnagar, Hyderabad, for 12 Hrs. per day, at a minimum assured run of 2500 Kms. per month on hire basis.

IV. WORK SPECIFIC TERMS & CONDITIONS:

A. OPERATIONS:

- a) Driver, Fuel, Maintenance and Comprehensive Insurance coverage for Driver and all passengers shall be arranged by the Contractor at his Cost. BHEL will not be responsible for any loss/pilferage/damage of his property.
- b) The Taxi should report to the Transport Incharge in BHEL Corp R&D daily or at any other point as per the instructions of the Transport Incharge, regularly.
- c) Trip sheet, or any other document as required by BHEL, for each taxi must be maintained by the Driver separately. It is the responsibility of the taxi Driver to get all the columns and each & every movement filled and get the entries signed by the user.
- d) In case of loss of original trip sheet, BHEL reserves the right not to entertain the claim.
- e) The Taxi Driver should keep the relevant valid documents (driving License, Badge No., road tax token, registration certificate, Valid Comprehensive insurance Policy, fitness certificate of the Taxi, permit etc.) with the taxi and produce as and when required by BHEL. In case of original document is not available immediately, copy of the same must be kept.
- f) Taxi shall report at the report point in full readiness and cleanliness for the entire day's operation in respect of fuel availability and willingness of the Driver.
- g) Taxi should operate only with the "BHEL" name board supplied by BHEL during the time of operation.
- h) Any damage to BHEL material due to rough and faulty handling by the Driver will have to be made good by the contractor to BHEL. Similarly, if any damage caused to BHEL equipment/installation/property of third party in the course of work by the contractors' men, the same shall be made good by the contractor.
- i) Transport operator should be in a position to provide alternate driver in case of any exigency for the driver of the taxi deployed.
- k) The actual car parking charges incurred at Airport / Railway Stations and TOLL CHARGES will be reimbursed on production of the original receipt without any corrections or over writings along with the monthly bill.
- l) The Transport operator should ensure that the Drivers are available at the Taxi all the time during operation.
- m) The starting and closing km readings will be from Corp R&D- BHEL, Vikasnagar to Corp R&D- BHEL, Vikasnagar and it will be certified by the Transport-in-charge of Corp R&D- BHEL, Vikasnagar.
- n) No Lead Kilometres will be allowed.
- o) BHEL shall have the right to cancel the contract at any time if the provisions of the contract have not been adhered.

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B. TAXI:

The Transport operator should fulfil the following requirements in respect of the Taxi during the execution of the contract:

- a. Taxis to be operated must be AC Taxies of 1400cc (4+1 capacity) of any Make but all Taxis to be put into operation shall be of same Make and Type of the body.
- b. The Contractor shall make available relief AC Car immediately in the event of any accident/breakdown. Such relief AC Car shall be in good running condition and should be of Two year old model only. Such AC Car shall be put in operation for a maximum period of two months.
- c. Color of the Taxi: Single shade, any of the following: SILVER/ WHITE/ CREAM only.
- d. Taxis will be used on all working days including Sundays & Holidays. Based on need, Taxi(s) will be booked on Sundays & holidays with prior intimation.
- e. The condition of the Taxi like functioning of air conditioner, Audio System, head-lights/indicators, horn, seat belt, Tool Kit, etc., should be available and maintained in good condition, failing which the Taxi will be removed from operation till the defects are set right and in such case the operator should provide good alternate Taxi immediately.
- f. The Taxi should be very clean both internally and externally.
- g. Seat covers and the Towels should neat and washed & changed periodically.
- h. Foot mat should be provided.
- i. Air freshener to be provided and replaced as and when required.
- j. Stepney/Spare tyre and its tread should be maintained in good condition.
- k. Fuel should be always above half tank level.
- l. Jack and hand tools should be made available with the Taxi.
- m. Spare fuses to be available with Taxi.
- n. Playing CD/tape recorder or radios in the taxi should be avoided within the factory premises.
- o. Supplying of same set of Taxis for deployment is to be ensured.
- p. Copies of Valid Taxi RC, Permit, driver license and Badge, Comprehensive Insurance Policy, Pollution Certificate, Road Tax to be submitted to Transport In-charge onetime for every car and subsequently for validity period extension and one set to be kept with the Taxi itself.
- q. Original of the above documents shall also to be submitted for cross verification once before award of contract by the successful bidder.
- r. The Transport operator should ensure that there should not be any advertisement on the car.
- s. Cars provided to BHEL on hire will be inspected by transport in-charge of BHEL in respect of (1) Appearance of the Taxi (2) running condition of the Taxi (3) upholstery (3) correctness of all meters (4) physical fitness of the driver at regular intervals.
- t. Each Taxi should be equipped with a First-Aid box containing the following items:
 - Small Sterilized Dressings
 - Dettol
 - Cotton Roll
 - Bandage Roll
 - Benzoin Tincture
 - Scissors
 - First aid tape roll
 - Burnal
- u. Fire Extinguisher should be available in the Taxi and maintained properly.
- v. All taxis deployed should have GPS navigation system.

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C. DRIVER:

The Transport operator should fulfil the following requirements in respect of the driver during the execution of the contract.

- a) The Contractor will be responsible for providing Driver on time. He will also be responsible for the behaviour and conduct of the Drivers employed by him. If any driver exhibits any indecent behaviour, the Contractor shall withdraw such driver on a complaint from BHEL and provide another Driver.
- b) Driver should possess valid driving licence and Badge.
- c) ✓ The identified drivers should have minimum 2 years driving experience as on the date of commencement of work. Date of issue of Driving License shall be considered for calculating experience. Copies of Valid driving license and Badge to be submitted at the time of commencement of work to Transport in charge.
- d) ✓ Driver should be provided Uniform and Shoes by the Transport Operator and the Driver should wear uniform and shoes during the duty hours.
- e) ✓ Driver should avoid casual dress and footwear.
- e) ✓ Transport Operator should ensure that the Driver should have mobile hand set in good working condition. Use of mobile phone while driving is not permitted.
- f) ✓ Driver should adhere to the instructions given by BHEL Transport in charge.
- g) ✓ Driver should first allow the passenger to get inside the car and then only driver should enter the car.
- h) ✓ Driver should open and close the doors for all the passengers/customers while getting into or alighting the car.
- i) ✓ If there is a hand luggage brought by Officials, driver has to come forward and place the luggage in the car. Any hand carrying luggage / material that weigh up to 20 kg shall also be accommodated in the car.
- j) Driver should follow the MV Rules/Traffic Rules strictly and should not drive rashly.
- k) ✓ Driver should wear seat belt while driving.
- l) ✓ Driver should not demand any money from the user on any occasion.
- m) ✓ The driver should fluent in Telugu and understand Hindi and English.
- n) ✓ The driver should possess good health and free from intoxicating habits. The Contractor should submit the following Certificates in respect of Drivers: 1) Fitness Certificate and (2) Color Vision Test (Color blindness check) Certificate.
- o) ✓ Frequent changing of drivers is not permitted. Any change of driver shall be permitted with prior approval of Transport-In-charge.
- p) ✓ The driver deployed should not involve in any illegal activities.

D. PAYMENT TERMS

- a) ✓ Hiring charges shall be paid on monthly basis on completion of work immediately and submission of necessary error free invoices/bills to Transport in charge on or before 5th of every month.
- b) ✓ All Invoices shall indicate Letter Order number for processing payment
- c) ✓ All payments shall be released by RTGS/EFT as per Contractor's bank details within 30 days of receipt of bills/ Invoices.
- d) ✓ No advance will be paid for the Contract.

Note: Two copies of INVOICE with original signature to be submitted every month on completion of work.

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E. CONTRACT PERIOD:

- a) The contract execution period will be for a period of 2 Years from the date of commencement of work/deployment of taxis. During tenure of the Contract, no price increase shall be entertained, except for the price variation due to change (Increase/decrease) in fuel cost.
- b) If required, BHEL reserves the right to extend this subject contract for a further period with same terms & conditions subject to mutual acceptance by both parties.

F. TERMINATION OF CONTRACT:

- 1) The contract may be terminated by BHEL, in case transport provider is failed to fulfill the terms and conditions of contract agreement by giving Two months' notice to transport provider.
- 2) The Contract may be terminated at any time without paying compensation whatsoever to the Transport provider in case of mis-behaviour, disobedience, dishonesty, clandestine insolvency, any Court Order, non-sanction of road permit or any other related activities on their part.

G. SPECIAL CONDITIONS:

- a) During the course of the Contract, the Contractor should provide additional vehicles to BHEL, if required, on the same rates, terms and conditions.
- b) BHEL reserves the right to cancel the tender altogether/decrease number of vehicles without assigning any reason whatsoever before finalisation of contract.
- c) Working days means including SUNDAYS and HOLIDAYS.
- d) The duration of working time in a day will be 12 Hours (7:00 AM to 7:00 PM). The starting time of the vehicle is the reporting time at R&D premises.
- e) Detention charges will be paid only when the Taxi is used beyond 12 hrs. Fractional hours will be ignored up to 30 minutes.
- f) The rates quoted should be exclusive of Service Tax and Swachh Bharat Cess and inclusive of any other taxes & duties levied or to be levied both by Central and State Government authorities. Such levies should be borne by the Contractor.
- g) The Vendor should arrange all required permits, licenses, pollution cards, tax receipts etc., at his own cost.
- h) Rates quoted shall remain valid for entire period of contract including extensions, if any. However reimbursement/recovery will be made for increase/decrease only in the cost of fuel. No other variations other than the cost of fuel will be allowed by BHEL during the tenure of the contract period including extensions, if any. The escalation is based upon Diesel cost on the date of opening of technical bids. Escalation for increase/decrease in Diesel cost will be reimbursed/recovered at the rate of 0.0067 Rupee per km. for every 10 paise per litre increase/decrease in Diesel cost. The escalation is applicable at actual Km. run for reimbursement /recovery.
- i) The taxi will be utilized by BHEL for local trips within Hyderabad & RR District and areas covered under HMDA.
- j) In case the contractor fails to operate the contract or comply with any of the contractual obligations, BHEL reserves the right to get the same done at the contractor's risk and cost by another agency / departmentally apart from recovery of penalty which will be adjusted from running bill(s)/Security deposit.
- k) BHEL Security and Safety regulations should be observed by the Contractor when their Taxis are engaged in the work under this contract.

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- l) The Contractor shall execute the contract diligently adhering to the terms and conditions of the contract. In the event of poor performance, suitable action, including delisting, will be initiated as per the terms and conditions of the contract.
- m) In case BHEL be held liable for any loss, damage or compensation to third parties arising from or in relation to transport operations done by the transport contractor, such loss, damage or compensation shall be paid by the contractor to BHEL together with the costs incurred by BHEL on any legal proceedings pertaining thereto.
- n) The contractor is directly responsible for injuries / death of any person employed by him as well as to the third party occupants and vehicles, or other users, arising due to accident or otherwise during the contractual period. At any point of time, BHEL will not be responsible for any loss / damage either to the person or to the Taxi arising out of accident of the Taxi for performing the contractual obligations.
- o) Any addition or deletions or changes in the nature of organization of the transport provider should be informed to BHEL well in advance.
- p) Subject as aforesaid the provisions of the MV Act or any statutory modifications or amendments or re-enactment thereof and the rules made there under from time to time have to be followed by the Transport Contractors.
- q) The taxi allotted for BHEL use is liable to be checked by BHEL security personnel as and when required.
- r) BHEL reserves its right to refuse to engage the Taxi even after arrival at the factory, if the driver and the Taxi do not conform to any of the regulation of MV act.
- s) Any mishap (i.e. fire, theft, riots, strike, accident, etc.,) occurring en-route and any liability in this regard will be the complete responsibility of the Transport provider. He is also responsible for the safe, comfortable and timely transportation of the passengers.
- t) BHEL is not responsible in any case for payment of any loss of life, injury or damage because of engaging of the Taxi. In case BHEL has to pay compensation for any loss/damage, the same is to be reimbursed by the Contractor to BHEL together with legal expenses.

V. PENALTY:

Penalty for Delay / Non-Supply of Taxis will be levied as under:

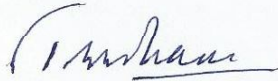
- a) A penalty equivalent of day rent per day per taxi will be recovered for short supply of Taxis against the BHEL requirement/ contract T&C.
- b) In addition to the above BHEL reserves the right to get the same done at the contractor's risk and cost by engaging the same departmentally. The excess amount if any towards that entire operation may be deducted from the default contractor's running bill / security deposit.
- c) For delayed supply of taxis against regular operational timings, Rs 100/- per hour for a maximum of 4 hrs (fraction of delayed hours will be rounded off to full hour) will be deducted as penalty. For any such delay, Transport provider has to give advance / immediate intimation to BHEL Corp R&D –Transport Incharge. If delay is more than 4 hours the subject Day Rent for the Taxi will not be given (as penalty) and payment will be given only for KM run.
- d) An amount of Rs.500/- each per day will be charged as penalty for poor upkeep of the car, Driver not wearing the uniform and non-operation of AC.

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- e) In case of break-down of taxi while on operation, the taxi should be replaced by an alternative Taxi within 60 minutes from the time of breakdown. If it is not so, an amount of Rs 100/- per hour (fraction of breakdown hours will be rounded off to full hour) will be deducted from the particular bill for the break down hours for maximum of 4 hours only, if break down time exceeds 4 hrs, the subject Day Rent for the Taxi will not be given (as penalty) and payment will be given only for KM run. Subject Day Rent is calculated based on the no. of days in that subject month.
- f) In case of non-replacement of Taxi in time as said above against breakdown Taxis, BHEL reserves the right to get the same done at the Transport provider's risk and cost by engaging the same departmentally. The excess amount if any towards that may be deducted from the default Transport provider's running bill / security deposit.
- g) Any amount recoverable from Transport operator towards the loss / damage will be adjusted from the outstanding payments due from BHEL or from the security deposit.



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CERTIFICATE OF COMPLIANCE

To

Sr Manager (Purchase)
BHEL Corporate R&D
Vikasnagar,
Hyderabad – 500 093

Sir,

We have carefully read the tender specifications connected with the above tender and have understood the technical requirements and conditions to the above tender which consists of:

1. Technical Bid:

- I. Instructions to the Bidders
- II. Pre-Qualification Criteria,
- III. Scope of Contract,
- IV. Work Specific Terms & Conditions,
- V. Penalty Clause

2. Price Bid:

We agree to carry out the contract tendered at the rates as offered by us in the Price Bid (Rate Schedules) submitted by us and in accordance to the terms and conditions of the subject tender.

If the contract is awarded to us the prices shall be kept firm till the completion of contract.

Draft of..... Bank bearing No.....dated.....for
an amount of ₹ _____ /- (Rupees _____ only) Or one
time EMD CR ref (BHEL Corp R&D, Vikasnagar, Hyderabad Only) _____ is
submitted.

Signature of the Bidder



TECHNICAL BID**PRE - QUALIFICATION CRITERIA DETAILS:**

S NO	ELIGIBILITY CRITERIA	BIDDER'S RESPONSE
*1	EMD	DD No. _____ Date _____ Drawn from _____ (Bank) for Rs. _____ / (Rupees _____ only) (Or) One time EMD of ₹ _____ remitted at BHEL Corporate R&D, Hyderabad only. CR ref: _____ (in the form of DD only).
*2	Income Tax PAN No. Proprietorship - PAN card on owner Name For others - PAN card on Company/ Firm/Business	PAN No. _____ PROOF ATTACHED / PROOF NOT ATTACHED
*3	Service Tax Regn. No. (Proof to be Attached) (If not applicable, please furnish the details in the attached below format	Regn No : _____ PROOF ATTACHED / PROOF NOT ATTACHED
4	Company Status (Proprietorship/Partnership Firm/LLP/One person Company/Private Limited Company /Public Limited Company/Trust/Society) (Proof to be attached)	Company status : _____ PROOF ATTACHED / PROOF NOT ATTACHED
*5	The annual turnover of any one financial year in the last three financial years ending 31.03.2015 should be Minimum Rs. 15,32,736/-.	₹ _____ Only PROOF ATTACHED
*6	On award of contract, the successful bidder shall comply with all the statutory requirements of PF rules & regulations for their workmen deputed for this work.	Accepted / Not Accepted
*7	On award of contract, the successful bidder shall comply with all the statutory requirements of ESI rules & regulations for their workmen deputed for this work.	Accepted / Not Accepted
*8	Willingness to participate in Reverse Auction(RA)	Accepted / Not Accepted
*9	We agree that contract finalization is based on Hiring charges quoted per month	Agreed / Not agreed
*10	If our offer is accepted as lowest cost bidder to BHEL, we agree to match the L1 rates for extra hour, extra KM, driver bhatta, and highest mileage, quoted by other bidder(s)	Agreed / Not agreed

*These items are essential for qualifying the vendor and those qualified offers only will be considered for evaluation.

NOTE: Attested photocopies of certificates are to be furnished in the technical Bid without which bids will not be considered for further evaluation.

Signature of the Bidder



Annexure C

BIDDER'S PROFILE

1.	Name and Full address of the Proprietor/Partnership firm/Company	
2.	Copy of notarised regd. Partnership deed/MOA in case of Limited Co./Trade license for proprietary units	
2.	Name of Contact Person with Designation	
3.	Contact Details: Landline: Mobile No.: Email ID:	
4.	Local Office Address with Contact person, Mobile No., Email ID., Fax No. (If any)	

Declaration:

- (i) I/We (including all partners) certify that I/We have read the Terms and conditions and shall abide by them.
- (ii) I/We certify that the information given above is true to the best of our knowledge. I/We also understand that if any of the information is found wrong, I/We am/are liable to be debarred.
- (iii) I/We certify that I/We will not get myself / ourselves registered as contractor(s) in BHEL under more than one name.

Signature of the Bidder



Annexure D

PRICE BID

FOR HIRING OF 6 NOS. OF AC TAXIES OF 1400CC (4+1 CAPACITY) OF ANY MAKE BUT ALL TAXIS TO BE PUT INTO OPERATION SHALL BE OF SAME MAKE AND TYPE OF THE BODY, ON MONTHLY HIRE BASIS, FOR A PERIOD OF 2 (TWO) YEARS, REGISTERED WITHIN 2 YEARS BEFORE THE DATE OF FLOATING OF THIS ENQUIRY. TAXIES SHOULD NOT HAVE RUN 60000 KMS. ON THE DATE OF AWARDING THE CONTRACT

Sl. No	Description	Rate	
		Rs. In Figures	Rs. In Words
1.	Hiring charges per month for a minimum of 2,500 Kms run in a month @ 12 Hrs duty per day	Rs.....	Rupees.....
2.	Rate Per extra Hour Beyond 12 Hrs per day	Rs.....	Rupees.....
3.	Rate for extra km beyond 2500 Km run in a month	Rs.....	Rupees.....
4.	Driver Bhatta – If the driver is engaged before 7-00 AM and after 10-00 PM	Rs.	Rupees.....
5.	Make and year of Registration of the AC Taxi	Make:	Month & Year

Service Tax and Swatchh bharat cess rate: (Pl specify) applicable SI No :

- We agree that contract finalization is based on basic rate quoted per month, i.e at SI no.#1 only.
- If our offer is accepted as lowest cost bidder to BHEL, we agree to match the L1 rates for extra hour, extra KM, driver bhatta, and highest mileage, quoted by other bidder(s).
- We agree to supply at L1 cost if the contract is offered to us, covering the above.

Name & Address of the vendor
Mobile No:



SIGNATURE OF THE BIDDER
(WITH STAMP)

Annexure E

Certificate by Chartered Accountant on letter head

This is to certify that M/s. _____ (hereinafter referred to as 'company') having its registered office at _____ is registered under MSMED Act 2006, (Entrepreneur Memorandum No (Part II)) _____ dtd. _____, Category : ____ (Micro/Small). (Copy enclosed).

Further verified from the Books of Accounts that the investment of the company as per the latest audited financial year _____ as per MSMED Act 2006 is as follows:

1. **For Manufacturing Enterprises:** Investment in plant and machinery (i.e. original cost excluding land and building and the items specified by the Ministry of Small Scale Industries vide its notification No. S.O.1722(E) dated October 5, 2006):
₹ _____ Lacs
2. **For Service Enterprises:** Investment in equipment (original cost excluding land and building and furniture, fittings and other items not directly related to the service rendered or as may be notified under the MSMED Act 2006):
₹ _____ Lacs

(Strike off whichever is not applicable)

The above investment of ₹ _____ Lacs is within permissible limit of ₹ _____ Lacs for _____
Micro / Small (Strike off which is not applicable) Category under MSMED Act 2006.

Or

The company has been graduated from its original category (Micro/Small) (Strike off which is not applicable) and the date of graduation of such enterprise from its original category is (dd/mm/yyyy) which is within the period of 3 years from the date of graduation of such enterprise from its original category as notified vide S.O. No. 3322(E) dated 01.11.2013 published in the gazette notification dated 04.11.2013 by Ministry of MSME.

Date:

(Signature)

Name:

Membership number:

Seal of Chartered Accountant

