



429-002/A

BHARAT HEAVY ELECTRICALS LIMITED

(A Government of India Undertaking)
HIGH PRESSURE BOILER PLANT
PURCHASE DEPARTMENT - FOSSIL BOILERS
THIRUCHIRAPALLI - 620014
TAMILNADU (INDIA)

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PHONE :2577419
GRAMS : BHARATELEC
FAX NO: 2520719
E-mail: cmuthuvel@bheltry.co.in
Web:

Enquiry No	Enquiry Date	Due Date for Quotation
1901500292 - 73	05.12.2015	26.12.2015
Please quote Enquiry No, Date and due date in all correspondences. This is only a request for quotation and not an order. <i>Bid should be submitted in two parts. 1.Techno-commercial bid (Part-I) and 2.Price bid(Part-II) in a separate sealed cover and both covers must be placed in a third cover and sealed. Our Enquiry No., Enq. date & Enq. Due date must be written on all three covers.</i>		

Item	Description	Unit	Quantity	Delivery Quantity	Schedule Date
10	130050050000	NO	1000.000	1,000.00	29.02.16
GASKET SHELLAC IN 50 ML CONTAINERS. DELIVERY SHALL BE 50% QUANTITY BY 31.01.16 AND BALANCE 50% BY 29.02.16. INSPECTION BY BHEL TRICHY.					

General Note:

TERMS AND CONDITIONS ARE ENCLOSED

A Sample on non-returnable basis is required for our evaluation.

Offer without sample will not be considered.

All the tenders may be addressed to the following address:

The Tender Opening Cell / MM
Room No: 26, Building 24, Ground Floor
Bharat Heavy Electricals Limited
TIRUCHIRAPALLI 620014

In case personal delivery of the offer, it shall be dropped into the respective box kept in Room No: 26, after duly entering the data in the system.

Offers will be accepted only up to 14.00 Hrs on the due date. Therefore, vendors shall ensure to submit the offers well before this time. All due date extension requirements should be addressed to the respective Purchase mail IDs. All the due date extension requests from vendors will be considered only up to 48 hours before the due date and time.

Vendors are requested to avoid submission of offers through e mail / fax. In case of any unavoidable situation, offers shall be sent through e mail to the following mail ID only tender_cell@bheltry.co.in.


As tenders are being opened by Common Tender Opening Cell, offer covers should be sealed with tenderer's distinctive seal and super scribed with correct Tender No. item of supply and due date of opening.

The offers will be opened at 14.30 hrs on the due date of the tender in the presence of tenderers who have submitted their offer and who may like to be present for the tender opening. Late and delayed offers are liable to be rejected.

The offers should reach us 30 minutes before the time of opening of tenders.
The offers will be opened at 14.30 hrs on the due date of tender in the presence of tenderers who have submitted their offer and who may like to be present for the tender opening. Late and delayed offers are liable to be rejected.

Yours faithfully,
For BHARAT HEAVY ELECTRICALS LIMITED

R. KILLIVALAVAN
Engineer
PURCHASE / PSS / MM
BHEL, TRICHY - 620 014.


MANAGER / PURCHASE
(FOSSIL BOILERS)
Yours faithfully,



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1901500292 / 05.12.2015

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The bidder along with its associate/ collaborators/ sub-contractors/ sub-vendors/ consultants/ service providers shall strictly adhere to BHEL fraud prevention policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL management about any fraud or suspected fraud as soon as it comes to their notice.

Enclosures:

"LD clause has to be confirmed without fail."

The offers should reach us 30 minutes before the time of opening of tenders.
The offers will be opened at 14.30 hrs on the due date of tender in the presence of tenderers who have submitted their offer and who may like to be present for the tender opening. Late and delayed offers are liable to be rejected.

Yours faithfully,
For BHARAT HEAVY ELECTRICALS LIMITED

R. KILLIVALAVAN
Engineer
PURCHASE / PSS / MM
BHEL, TRICHY - 620 014.


MANAGER / PURCHASE.
(FOSSIL BOILERS)
Yours faithfully,

BHARAT HEAVY ELECTRICALS LIMITED
(A GOVT.OF INDIA UNDERTAKING)
HIGH PRESSURE BOILER PLANT
TIRUCHIRAPPALLI - 620 01

Annexure

TERMS AND CONDITIONS OF THE ENQUIRY (TWO PART BID)

1. The tender will be operated on two part bid basis i.e. (I). *Techno-Commercial Bid* & (II). *Price Bid*.
2. **Techno-Commercial Bid:** Containing Technical details, specifications, commercial terms and conditions like percentage of P&F charges, Freight & Insurance, ED, Cess, Taxes (BHEL will not provide "C" form for Non-Production Items), delivery terms, delivery schedule, validity of offer, payment terms (except price details), acceptance for LD clause, etc. shall be put in a cover and superscribed as "Techno-Commercial Bid" for Enquiry No. XXXXXXXXXXXX Dt:XX.XX.XX Due Dt.XX.XX.XX.
3. **Price Bid:** Containing the price details shall be put in a separate cover and superscribed as "Price Bid" for Enquiry No: XXXXXXXXXXXX Dt:XX.XX.XX Due Dt.XX.XX.XX .
4. You are requested to put the above two envelopes (Techno-Commercial Bid & Price Bid) inside a separate larger sealed envelope and this envelope shall be superscribed as "Techno-Commercial Bid and Price Bid " for Enquiry No: XXXXXXXXXXXX Dt:XX.XX.XX Due Dt.XX.XX.XX.

Each tender should be sealed with tenderer's distinctive seal and super scribed with correct tender no., item of supply and due date of opening. Two or more quotation should not be sent in one cover but the quotation against each tender should be sent separately to avoid confusion.

5. Tender should not be addressed to any individual's name but only to the following address:

Tender Opening Cell/MM
Room No.26,
24 Building (Ground Floor),
Bharat Heavy Electricals Limited,
Tiruchirappalli - 620 014.
(Email : tender_cell@bheltry.co.in)

6. **Validity of quoted rates shall be maintained at least for 90 days from the date of Tender opening for ordering, otherwise offer will not be considered against this enquiry. The quoted/Finalized rates shall be Firm till completion of the supplies.**

7. The enquiry number and due date which is supercribed on the outer cover of the techno-commercial bid should be same as per our enquiry number and due date, otherwise we will not considered such offer.

8. The commercial confirmation format should be submitted along with the technical bid, without fail. Terms and conditions to be confirmed /accepted/mentioned in your technical bid and the format (which we have mentioned in our enquiry annexure should be the same, without any variation/deviation. In case of variation/deviation between the technical bid and format, the details furnished in the format only are considered for evaluation.

9. Any communication should be addressed to the following address:

The Manager,
Purchase Department/ PSS,
Materials Management/Raw Materials,
24 Building (4th Floor),
Bharat Heavy Electricals Limited,
Tiruchirappalli - 620 014.
Email:cmuthuvel@bheltry.co.in
Phone no.0431-2577419

10. Please submit point wise compliance to our terms and conditions, as mentioned commercial Terms confirmation format (i.e taxes & duties, F.O.R, ED cess, P&F, Frieght & insurance, payment terms, LD clause etc.). Otherwise it will be presumed that you are accepting BHEL's terms and conditions.

11. Offer/s received after *due date* and time: 02:00 pm will not be considered under any circumstances.

12. The rates are to be quoted on F.O.R. destination basis (Inclusive of Packing, Forwarding, and Freight and Transit Insurance charges to supplier account. The material should be delivered at BHEL Complex, Trichy by your carrier and at your own cost.

(Delivery condition like Ex-works / Ex-godown / Transportation of materials through transport carriers from your works upto the transport carrier's office at Tiruchy and taking delivery of goods by BHEL from such office of transport carriers, Transportation of materials on "TO PAY" basis etc is not acceptable to us), such type of offer will be rejected.

13. Unloading at BHEL Site has to be done by the suppliers and BHEL will not be in a position to provide any handling / unloading facilities.

14. Payment Terms (Indigenous)

Stores:

Payment term is 100% direct payment after 45 days from the date of receipt and acceptance of materials.

Any deviation in the above payment term will attract loading as mentioned below. "Base rate of SBI (as applicable on the date of bid opening. Techno-commercial bid opening in case of two part bids) + 6% shall be considered for loading for the period of relaxation sought by bidders.

Payment through Bank is not preferred. In case of Payment through Bank is opted by Supplier, BHEL prefers documents submission through bank with copy of LR and door delivery of Goods to Site/Stores with Consignee copy attached. In this case Loading will be 5% on the offered value. Any other option through bank, other than the above, is not acceptable to BHEL and the offer is liable for rejection.

LC/Advance Payment will not be operated for indigenous vendors. Offers of indigenous vendors with payment terms as LC/Advance Payment are liable for rejection. Exceptional deviation to the above after adequate loading will require approval of competent authority as per the Policy guidelines.

15. Liquidated Damages / Penalty:-

Liquidated damages shall be 0.5% of the total order value per week or part thereof subject to a maximum of 10% of the total order value. **Any deviation from the above LD clause, loading will be applied to the extent to which it is not agreed by the bidder (at offered value). BHEL will consider the ranking after the loading is applied as referred above (SL no.14 &15) wherever deviations are observed.**

16. Tenders should be free from CORRECTION AND ERASURES. Corrections if any must be attested; all amounts shall be indicated both in words as well as in figures. Where there is difference between amount quoted in words and figures, amount quoted in words shall only be considered.

17. No revision of prices will be entertained after tenders are opened.

18. If any sales tax is payable as extra to the quoted price it should be specifically stated in quotations along with CST & VAT Number failing which the purchaser will not be liable for payment of sales tax. Our TIN 33243560005 dt.01.01.2007 & CST no 239383 DT, 11.06.1991.

19. On the due date of tender opening, only the technical bids will be opened. Technical bids will be evaluated by us and clarifications-required, if any, will be called for from the bidders on technical and commercial points. The price bids of techno-commercially suitable bidders will be opened on a later date with prior intimation to respective bidders.

20. GASKET SHELLAC will be procured from a single supplier. If more than one vendor become L1, all L1 vendors will be called for negotiation and will be asked to submit the revised price bid.

21. BHEL reserves the right to increase or decrease the tendered quantity.

22. BHEL reserves the right to negotiate or refloat the tender opened if L1 price is not the lowest acceptable price to them inter-alia other reasons.

23. PACKING AND MARKING: The supplier shall arrange for securely protecting and packing the stores to avoid loss or damages during transit.

24. RISK PURCHASE: Alternatively the purchaser at his option will be entitled to terminate the contract and to purchase elsewhere at the risk and cost of the seller either the whole of the goods or any part which the supplier has failed to deliver or dispatch within the time stipulated as aforesaid or if the same were not available, the best and the nearest available substitutes therefore. The supplier shall be liable for any loss, which the purchaser may sustain by reason of such risk purchases in addition to penalty at the rate mentioned in our LD clause.

25. PREFERENTIAL DELIVERY: It should be noted if a contract is placed on a higher tendered as a result of this invitation to tender in preference to the lowest acceptable offer in consideration of the earlier delivery, the seller will be liable to pay to the purchaser the difference between the contract rate and that of the lowest acceptable tender on the basis of final price F.O.R destination, including all elements of freights, Sales tax, duties and other incidents, incidental in case of failure to complete supplies in terms of such contract within the date of delivery specified in the tender and incorporated in the contract.

26. CENVAT CREDIT: If any Excise Duty is payable, the Chapter Head / Sub-head reference and the rate of the duty should be quoted. If the Tenderer is availing CENVAT credit for this input material, the effect of Performa credit should be passed on to the purchaser. Tenderer under "CENVAT" shall be preferred.

26. Any other conditions which might have been quoted by the seller and are in contravention to the terms prescribed in the order and which have not been specifically accepted in by purchaser will not be applicable to the contract.

27. "All corrigenda, addend a, amendments, time extensions clarifications, etc. to the tender will be hosted on BHEL website

(www.bhel.com) only (apart from unit website-if any). Bidders should regularly visit website(s) to keep themselves updated.

28. This tender is exclusively for MSE vendors only provided they have to submit the following documents:

- MSE suppliers can avail the intended benefits only if they submit along with offer, attested copies of either EM II certificate having deemed validity (Five years from the date of issue of acknowledgement for EM II) or valid NSIC certificate or EM II certificate along with CA certificate applicable for the year, certifying quantum of investment in plant and machinery within the permissible limit as per the act for relevant status (Micro or small) where the deemed validity of EM II is over. Date to be reckoned for determining the deemed validity will be the date of technical bid opening.
- In case of any change in the MSE status of the bidder, it shall be the responsibility of the bidder to notify the change as a part of the bid document. If at a later date it comes to the knowledge of BHEL, that the change in the status has not been intimated by the bidder and the order is obtained under the premise of an MSE then BHEL would cancel the pending order against this tender and take necessary steps for suspension of the business dealing with the bidder as per the procurement policy of BHEL.

29. Offer from Non-MSE vendor will not considered against this enquiry.

30. BHEL reserves the right to negotiate with L1 bidder.

31. IMPORTANT NOTE:-Terms and conditions to be confirmed /accepted/mentioned in your techno-commercial bid and price bid should be the same without any variation/deviation. In case of variation/deviation between the techno-commercial bid and price bid, the details furnished in techno-commercial bid only are considered for evaluation.

32. The vendors will be required to furnish the following documentary proof/information along with their offers:

- Certificate of Registration (copy of Certificate to be submitted).
- Banker's Information (copy of Bank Pass Book first Page to be submitted).
- MSE Vendor Certificate (if applicable).
- Address of your organization (Complete Postal Address with PINC ode)
- Contact Person/s, Phone No., Mobile No., FAX No., E-mail ID.
- Statutory documents —VAT/TIN/EXCISE REGISTRATION/SERVICE TAX REGISTRATION/CST REGN etc (copy to be furnished)
- NSIC/SSI Certificate
- ISO Certificate (if applicable)
- Proof of supply of similar item to any Govt.agencies/PSU/other Organisations. (Copy of POs to be furnished).
- Audit Report / IT Return (if applicable).
- Agency Agreement with manufacturer (if applicable).
- Partnership Deed (if applicable)

If the vendors fail to submit the above documentary proof/information, their offers will not be considered for this enquiry.

33. Sample/s should be submitted along with the offer. Offer without sample/s will not be considered.

34. COMMERCIAL TERMS CONFIRMATION REQUIRED FROM THE SUPPLIER (TO BE SUBMITTED IN COVER NO: 1). The techno- commercial terms both in the offer and our enclosed format (clause 35) should be same and if any deviation/s in between the offers and enclosed format (clause 35) is found, the commercial terms as per our enclosed format will only be considered.

SL NO	Description	BHEL Requirements	Supplier Confirmation
1	VALIDITY	90 days from the date of tender opening	
2	PRICE QUOTED	FOR DESTINATION BHEL STORES TRICHY- 620014	
3	PACKING & FORWARDING (Whether inclusive or extra) Clearly mention the percentage or amount.	Supplier Option	INCLUDED / EXTRA (IN CASE OF EXTRA MENTION THE PERCENTAGE _____)
4	EXCISE DUTY WITH CESS (Whether inclusive or extra) Clearly mention the percentage or amount.	Supplier Option	INCLUDED / EXTRA (IN CASE OF EXTRA MENTION THE PERCENTAGE _____)
5	VAT / CST Clearly mention the percentage	Supplier Option	INCLUDED / EXTRA (IN CASE OF EXTRA CLEARLY MENTION THE PERCENTAGE _____)
6	FREIGHT (Whether inclusive or extra) Clearly mention the percentage or amount.	Supplier Option	INCLUDED / EXTRA (IN CASE OF EXTRA MENTION THE PERCENTAGE _____)
7	DELIVERY SCHEDULE	AS PER BHEL SCHEDULE	
8	PAYMENT TERMS	100% after 45 days from the date of receipt and acceptance of materials.	
9	LD CLAUSE	Liquidated damages shall be 0.5% of the total order value per week or part thereof subject to a maximum of 10% of the total order value	
10	MSE CERTIFICATION	To be attached and please submit annexure- 1	ATTACHED / NOT ATTACHED
11	CONTACT PERSON DETAILS	NAME: MOBILE NO.: EMAIL:	
12	FOR NEW VENDOR	Document mentioned in clause no.32 should be submitted along with the offer.	
13	SAMPLE	Sample should be submitted along with the offer.	

BIDDERS SHALL SUBMIT THEIR PRICE IN THE FOLLOWING FORMAT ONLY. (TO SUBMITTED IN SEPARATE COVER NO: 2).

ENQUIRY SL NO.	BHEL SPECIFICATION	VENDOR'S SPECIFICATION	PRICE IN RS
10			

Certificate by Chartered Accountant on letter head

This is to Certify that M/S.....
(Hereinafter referred to as 'company') having its registered office at.....
is registered under MSMED Act 2006, (Entrepreneur Memorandum No (Part-11) dt.....
Category: (Micro/Small)). (Copy enclosed).

Further verified from the Books of Accounts that the investment of the company as per the
latest audited financial year..... as per MSMED Act 2006 is as follows:

- **For Manufacturing Enterprises:** Investment in plant and machinery (i.e. original cost excluding land and building and the items specified by the Ministry of Small Scale Industries vide its notification No.S.O.1722(E) dated October 5, 2006:
Rs..... Lacs
- **For Service Enterprises:** Investment in equipment (original cost excluding land and building and furniture, fittings and other items not directly related to the service rendered or as may be notified under the MSMED Act, 2006:
Rs..... Lacs

(Strike off whichever is not applicable)

The above investment of Rs..... Lacs is within permissible limit of Rs..... Lacs for.....
Micro / Small (Strike off which is not applicable) Category under MSMED Act 2006.

Or

The company has been graduated from its original category (Micro/ Small) (Strike off which is not applicable) and the date of graduation of such enterprise from its original category is.....(dd/mm/yyyy) which is within the period of 3 years from the date of graduation of such enterprise from its original category as notified vide 5.0. No. 3322(E) dated 01.11.2013 published in the gazette notification dated 04.11.2013 by Ministry of MSME.

Date:

(Signature)

Name -

Membership number -

Seal of Chartered Accountant