

## TENDER

Dear Sir,

E-offers are invited in two part bid by the undersigned on behalf of BHARAT HEAVY ELECTRICALS LIMITED for the subject job. This being e-tender and bid to be submitted using DSC, for process details refer Chapter -I of Vol.-I A of technical bid.

**Tender No: 1605010 Date 10-08-2016** comprising of following:-

Salient Details of NIT		
S. No.	Issue	Description
1.0	Supply Description	Supply of Spares ( Solenoid Coils & Brake liner) for TG-EOT Crane for 2x250 MW Satpura TPS Unit 10 & 11.
2.0	Enquiry No	1605010
<b>3.0</b>	<b>Details of Tender Document</b>	
3.1	Volume - I A	Technical Bid
3.2	Volume - I B	General Conditions of the Contract (GCC)
3.3	Volume - I C	Techno-commercial Compliance Sheet
3.4	Volume - II	Price Bid
4.0	Tender Due Date	❖ Last date of submission of offer <b>20-08-2016 Time : 15.00 Hrs</b>
		<b>Notes:</b> (1) In case the due date of opening of tender becomes a non-working day, then the due date & time of offer submission and opening of tenders get extended to the next working day.
<b>Bidders may visit the link to quote for the tender</b> <a href="https://bheleps.buyjunction.in/">https://bheleps.buyjunction.in/</a>		

## **IMPORTANT NOTE**

### **I. PROCEDURE FOR SUBMISSION OF OFFER BY E-TENDER**

#### **A. Invitation for bid**

Tenders are invited through electronic mode from eligible suppliers. The offers shall be uploaded into the system before the date and time specified in the tender. The offer shall be two-part basis as specified in the main tender document. Bids shall be submitted through e-Procurement portal, <https://bheleps.buyjunction.in>, of M/s mJunction Services Limited who are our E- procurement service provider.

#### **B. Hardware and Software requirements for participating in e-Tender**

Requirement for participating in e-Procurement is as under:

- i) A Computer with internet connectivity (Internet Explorer Version 9 and above)
- ii) Digital Signature Certificate (Class 3-SHA2-2048 BIT-with both Signing and Encryption part separately)
- iii) JAVA Runtime Environment (Version 1.8 latest update)

#### **C. Instructions for Registered Suppliers**

~~For all types of tenders (Single / Limited / Open) an automated email alert on the issue of the Tender will be sent by the e-procurement portal to all Suppliers registered with BHEL, PSWR for the item/s for which the tender is issued.~~

In case of open tenders, **Registered suppliers\*** with registered DSC will have to login with their user id/password & DSC and search for the Open Tender. On clicking the "Interest" button, they will get attached to that particular Open Tender.

Registered suppliers without DSC will have to first register themselves in <https://bheleps.buyjunction.in> as new supplier by clicking the "New Supplier" button.

To know the procedure for obtaining Digital Signature Certificate (DSC), suppliers who are not having the DSC are advised to visit our website [www.bhel.com](http://www.bhel.com) → Tender Notifications → Sample Checklist.

**Registered suppliers\*** - Refers to registration of suppliers for quoting in e-tenders only and not the regular Supplier Empanelment/Registration

#### **D. Instructions for new suppliers wishing to bid against open tenders**

New, unregistered suppliers wanting to bid against open tender/s will have to first register themselves in <https://bheleps.buyjunction.in> as new supplier by clicking the "New Supplier" button.

After entering the Income Tax Permanent Account Number (PAN) details and pressing "Enter", they have to click the "Interested" button against the respective BHEL Unit for which they want to take part in the Open Tender and fill up other relevant Company information as a one-time activity.

Then, a box for filling in a "preferred login id" will appear at the top of the page. After giving the "preferred login id" and then clicking the "Next" button, Supplier would have to map their DSC (which will be activated by M/s mJunction Services Limited), if available. Or else, by pressing "skip" button and selecting relevant procurement category from the list available in the next page and "agreeing" to the BHEL's terms & conditions, user id and

password will be generated/activated once in 2 hours and mailed to their registered email id. Using this user id and password, Supplier has to login and map the Digital Signature Certificate they have purchased to their code. The DSC will then be activated by M/s mJunction Services Limited.

As per the requirement of tender, the necessary documents have to be filled-in online, in the provided template. Additional documents required are to be scanned and uploaded as .pdf file. Suppliers are advised to take note that the maximum space that is provided for uploading the documents that are to be attached is 300 MB. However the size of an individual document cannot exceed 10 MB.

For any clarification on submission of offer on line, attention of the Supplier/s is invited to our document "Supplier Manual" hosted in the home-page of the e-procurement portal. During normal business hours, helpline maintained by the service provider mJunction is available for clarifying any doubts of supplier/s. The helpline numbers are 09300770104 or 09500199108.

**E. Submission of Tender**

Procedure for Submission of Tender is available in the "Sellers Manual" at E-tender portal <https://bheleps.buyjunction>. Terms and conditions mentioned therein shall form integral part of this NIT and bidders shall abide by the same.

Offers are invited in two-parts as detailed below and the documents mentioned herein shall be submitted/uploaded as part of offer as per the procedures cited in E-tender portal <https://bheleps.buyjunction>.

**F. Note**

- i. Offers/tenders submitted in the E-tender portal shall only be considered for further evaluation. Offers sent by FAX / E-mail / any mode other than E-tender would not be entertained.

The Tenderers must submit their Tenders, as detailed below:

- PART-I consisting of 'PART-I A (Techno Commercial Bid)'
- PART-II (Price Bid)

**SPECIAL NOTE:** All documents/ annexures to be submitted should be uploaded in respective places in the E-Tender portal as per the list mentioned given in this NIT. BHEL shall not be responsible for in-complete documents.