



BHARAT HEAVY ELECTRICALS LIMITED

(A Government of India Undertaking)
HIGH PRESSURE BOILER PLANT
PURCHASE DEPARTMENT - FOSSIL BOILERS
THIRUCHIRAPALLI - 620014
TAMILNADU (INDIA)

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PHONE :2577419
GRAMS : BHARATELEC
FAX NO: 2520719
E-mail: cmuthuvel@bheltry.co.in
Web:

429-002/A

Enquiry No	Enquiry Date	Due Date for Quotation
2001600108 - 42	05.03.2016	26.03.2016

Please quote Enquiry No, Date and due date in all correspondences. This is only a request for quotation and not an order.
Bid should be submitted in two parts. 1.Techno-commercial bid (Part-I) and 2.Price bid(Part-II) in a separate sealed cover and both covers must be placed in a third cover and sealed. Our Enquiry No., Enq. date & Enq. Due date must be written on all three covers.

Item	Description	Unit	Quantity	Delivery Quantity	Schedule Date
10	CD-R CD-R With case, 52x and 80min/700MB Make: Sony or equivalent brand	NO	250.000	250.00	18.04.16
20	DVD-R DVD-R With case, 120min/4.7GB Make: Sony or equivalent Brand	NO	100.000	100.00	18.04.16

General Note:

enquiry condition enclosed

All the tenders may be addressed to the following address:

**The Tender Opening Cell / MM
Room No: 26, Building 24, Ground Floor
Bharat Heavy Electricals Limited
TIRUCHIRAPALLI 620014**

In case personal delivery of the offer, it shall be dropped into the respective box kept in Room No: 26, after duly entering the data in the system.

Offers will be accepted only up to 14.00 Hrs on the due date. Therefore, vendors shall ensure to submit the offers well before this time. All due date extension requirements should be addressed to the respective Purchase mail IDs. All the due date extension requests from vendors will be considered only up to 48 hours before the due date and time.

Vendors are requested to avoid submission of offers through e mail / fax. In case of any unavoidable situation, offers shall be sent through e mail to the following mail ID only tender_cell@bheltry.co.in.


As tenders are being opened by Common Tender Opening Cell, offer covers should be sealed with tenderer's distinctive seal and super scribed with correct Tender No. item of supply and due date of opening.

The offers will be opened at 14.30 hrs on the due date of the tender in the presence of tenderers who have submitted their offer and who may like to be present for the tender opening. Late and delayed offers are liable to be rejected.

The bidder along with its associate/ collaborators/ sub-contractors/ sub-vendors/ consultants/ service providers shall strictly adhere to BHEL fraud prevention policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL management about any fraud or

The offers should reach us 30 minutes before the time of opening of tenders. The offers will be opened at 14.30 hrs on the due date of tender in the presence of tenderers who have submitted their offer and who may like to be present for the tender opening. Late and delayed offers are liable to be rejected.

Yours faithfully,
For BHARAT HEAVY ELECTRICALS LIMITED


MANAGER / PURCHASE
(FOSSIL BOILERS)
Yours faithfully,



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23505


suspected fraud as soon as it comes to their notice.

Enclosures:

"LD clause has to be confirmed without fail."

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The offers will be opened at 14.30 hrs on the due date of tender in the presence of tenderers who have submitted their offer and who may like to be present for the tender opening. Late and delayed offers are liable to be rejected.

Yours faithfully,
For **BHARAT HEAVY ELECTRICALS LIMITED**


+MANAGER / PURCHASE
(FOSSIL BOILERS)
Yours faithfully,

**HIGH PRESSURE BOILER PLANT
TIRUCHIRAPPALLI - 620 014**

TERMS AND CONDITIONS OF THE ENQUIRY (TWO PART BID)

1. The tender will be operated on two part bid basis i.e. (I). *Techno-Commercial Bid* & (II). *Price Bid*.
2. Techno-Commercial Bid: Containing Technical details, specifications, commercial terms and conditions like percentage of P&F charges, Freight & Insurance, ED, Cess, Taxes (BHEL will not provide "C" form for Non-Production Items), delivery terms, delivery schedule, validity of offer, payment terms (except price details), acceptance for LD clause, etc. . Shall be put in a cover and superscribed as "Techno-Commercial Bid" for Enquiry No. Dt: *Due date*:
3. Price Bid: Containing the price details shall be put in a separate cover and super scribed as "Price Bid" for Enquiry No: Dt:XX *Due Dt.XX*.
4. You are requested to put the above two envelopes (Techno-Commercial Bid & Price Bid) inside a separate larger sealed envelope and this envelope shall be super scribed as "Techno-Commercial Bid and Price Bid " for Enquiry No: XXXXXXXXXXXX Dt:XX.XX.XX *Due Dt.XX.XX.XX*
- 5.The vendor should clearly type-write / print their Telephone No. e-mail ID & contact person in the Techno commercial bid .
- 6.Vendors are advised to carefully go through all the terms and conditions attached with this tender enquiry before filling the details in the format for Techno- commercial and price bid..
- 7.Technical bid and price bid must be duly signed by vendor on each page with seal.
8. Please submit point wise compliance to our specifications, terms and conditions. Otherwise it will be presumed that you are accepting BHEL's terms and conditions.
9. *Offer/s received after due date and time: 02:00 pm will not be considered under any circumstances.*
10. Validity of quoted rates shall be maintained at least for 90 days from the date of Tender opening for ordering. If required, validity of the rates of items mentioned in tender notice should be extended by the vendors. Rates of items required should be quoted in round figure only.
- 11.Vendors should authorize their representative to be present at the opening of the tender. The representative bust bring with him a letter of authority from the firm to be present at the time of opening of the tender.
12. The rates are to be quoted on F.O.R. destination basis (Inclusive of Packing, Forwarding, and Freight and Transit Insurance charges to supplier account. The material should be delivered at BHEL Complex, Trichy by your carrier and at your own cost ***(Delivery condition like Ex-works / Ex-godown / Transportation of materials through transport carriers from your works upto the transport carrier's office at Tiruchy and taking delivery of goods by BHEL from such office of transport carriers, Transportation of materials on "TO PAY" basis etc is not acceptable to us)***
13. Unloading at BHEL Site has to be done by the suppliers and BHEL will not be in a position to provide any handling / unloading facilities.
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- 14.Payment Terms (Indigenous)
Stores:
Payment term is 100% direct payment after 45 days from the date of receipt and acceptance of materials.
Any deviation in the above payment term will attract loading as mentioned below.
"Base rate of SBI (as applicable on the date of bid opening. Techno-commercial bid opening in case of two part bids) + 6% shall be considered for loading for the period of relaxation sought by bidders
- NOTE: 100% payment against dispatch document through bank/ 90% payment against through document through bank + 10% payment after acceptance of materials / Cheque payment / payment against proforma invoice/ advance payment /current cheque or post-dated cheque along with purchase order will not be accepted and those offers will not be considered.**
15. Each tender should be sealed with tenderer's distinctive seal and super scribed with correct tender no., item of supply and due date of opening. Two or more quotation should not be sent in one cover but the quotation against each tender should be sent separately to avoid confusion. Tender should not be addressed to any individual's name but only by designation.
16. Tenders should be free from CORRECTION AND ERASURES. Corrections if any must be attested; all amounts shall be indicated both in words as well as in figures. Where there is difference between amount quoted in words and figures, amount quoted in words shall only be considered.
17. No revision of prices will be entertained after tenders are opened.

FORMAT

COMMERCIAL TERMS CONFIRMATION REQUIRED FROM THE SUPPLIER (TO BE SUBMITTED IN COVER NO: 1)

S. NO	DESCRIPTION	BHEL REQUIREMENTS	SUPPLIER CONFIRMATION
1	VALIDITY	90 Days from Date of tender opening	Should be accepted by vendor
2	PRICE QUOTED	FOR-DESTINATION BHEL STORES TRICHY -620014	Should be accepted Vendor
3	PACKING & FORWARDING (Whether inclusive (or) extra) Clearly mention the percentage (or) amount	Supplier Options	INCLUDED / EXTRA (INCASE OF EXTRA MENTION THE PERCENTAGE_____)
4	EXCISE DUTY WITH CESS (Whether inclusive (or) extra) Clearly mention the percentage (or) amount	Supplier Options	INCLUDED / EXTRA (INCASE OF EXTRA MENTION THE PERCENTAGE_____)
5	VAT / CST Clearly mention the percentage	Supplier Options	
6	FREIGHT (Whether inclusive (or) extra) Clearly mention the percentage (or) amount	Supplier Options	INCLUDED / EXTRA (INCASE OF EXTRA MENTION THE PERCENTAGE_____)
7	DEIVERY SCHEDULE	AS AND WHEN REQUIRED BY BHEL IN STAGGERED MANNER	
8	PAYMENT TERMS	100% After 45 days from the receipt and acceptance of materials at BHEL/STORES	
9	LD CLAUSE	0.5% per week to maximum of 10% for the undelivered portion/Qty.	
10	MSME CERTIFICATION	To be attached	ATTACHED / NOT ATTACHED
11	CONTACT PERSON DETAILS	NAME: MOBILE NO: EMAIL :	-----[-
12	For New Vendor (Annexure-A1)	Format to be filled	Yes/No

It is certified that I have read and understood and will comply all instruction contained tender enquiry and its schedule

Signature & Seal

Telephone No:
Mobile No.
Email ID.

