



# BHARAT HEAVY ELECTRICALS LIMITED

( A Government of India Undertaking )  
HIGH PRESSURE BOILER PLANT  
PURCHASE DEPARTMENT - FOSSIL BOILERS  
THIRUCHIRAPALLI - 620014  
TAMILNADU (INDIA)

PHONE :2577419  
GRAMS : BHARATELEC  
FAX NO: 2520719  
E-mail: cmuthuvel@bheltry.co.in  
Web:

429-002/A

	<b>Enquiry No</b>	<b>Enquiry Date</b>	<b>Due Date for Quotation</b>
	2001600196 - 51	05.05.2016	30.05.2016
<p>Please quote Enquiry No, Date and due date in all correspondences. This is only a request for quotation and not an order. <b>Bid should be submitted in two parts. 1.Techno-commercial bid (Part-I) and 2.Price bid(Part-II) in a separate sealed cover and both covers must be placed in a third cover and sealed. Our Enquiry No., Enq. date &amp; Enq. Due date must be written on all three covers.</b></p>			

Item	Description	Unit	Quantity	Delivery Quantity	Schedule Date
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10	231140010000	NO	9550.000	9,550.00	15.06.16
<p>BATH SOAP - HAMAM - 100 GRAMS - THE SUPPLIER MAY BE REQUESTED TO ENSURE THAT THE MANUFACTURING DATE OF THE SOAP SHOULD NOT EXCEED THREE (3) MONTHS AT THE TIME OF DELIVERY. PRE-QUALIFICATION CRITERIA The bidder should submit the following documents alongwith the Quotation, in order to consider the offer. Offer without the following documents will be summarily rejected.</p> <p>1. Letter of Authorisation: If offer is quoted by agents or traders (other than manufacturers), Letter of Authorization from manufacturer (or) Dealership Certificate should be submitted along with offer.</p> <p>2. Experience in supplying the product/s: The vendor should enclose a purchase order copy against their experience during the past three years starting from 1st Jan 2013 in the supply of the item/s</p>					

**General Note:**

- 1. Tender will be processed as per terms and conditions (annexure A).
- 2. Vendors have to submit the following attachments along with the offers duly filled in, sealed and signed by competent Authority.
  - a) Annexure B.
  - b) Annexure C.
  - c) Annexure D .

All the tenders may be addressed to the following address:

**The Tender Opening Cell / MM  
Room No: 26, Building 24, Ground Floor  
Bharat Heavy Electricals Limited  
TIRUCHIRAPALLI 620014**

In case personal delivery of the offer, it shall be dropped into the respective box kept in Room No: 26, after

The offers should reach us 30 minutes before the time of opening of tenders.  
The offers will be opened at 14.30 hrs on the due date of tender in the presence of tenderers who have submitted their offer and who may like to be present for the tender opening. Late and delayed offers are liable to be rejected.

Yours faithfully,  
For **BHARAT HEAVY ELECTRICALS LIMITED**

**M. SHANMUGASUNDARAM**  
Purchase Officer  
MM / MFG / Purchase / PSS  
BHEL, TRICHY - 620 014.

MANAGER / PURCHASE  
(FOSSIL BOILERS)  
Yours faithfully,



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23505

duly entering the data in the system.

Offers will be accepted only up to 14.00 Hrs on the due date. Therefore, vendors shall ensure to submit the offers well before this time. All due date extension requirements should be addressed to the respective Purchase mail IDs. All the due date extension requests from vendors will be considered only up to 48 hours before the due date and time.

Vendors are requested to avoid submission of offers through e mail / fax. In case of any unavoidable situation, offers shall be sent through e mail to the following mail ID only tender\_cell@bheltry.co.in.

As tenders are being opened by Common Tender Opening Cell, offer covers should be sealed with tenderer's distinctive seal and super scribed with correct Tender No. item of supply and due date of opening.

The offers will be opened at 14.30 hrs on the due date of the tender in the presence of tenderers who have submitted their offer and who may like to be present for the tender opening. Late and delayed offers are liable to be rejected.

The bidder along with its associate/ collaborators/ sub-contractors/ sub-vendors/ consultants/ service providers shall strictly adhere to BHEL fraud prevention policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL management about any fraud or suspected fraud as soon as it comes to their notice.

**Enclosures:**


"LD clause has to be confirmed without fail."

The offers should reach us 30 minutes before the time of opening of tenders.  
The offers will be opened at 14.30 hrs on the due date of tender in the presence of tenderers who have submitted their offer and who may like to be present for the tender opening. Late and delayed offers are liable to be rejected.

**N. SHANMUGASUNDARAM**  
Purchase Officer

Purchase / PSS  
THIRUCHIRAPALLI - 620 014.

Yours faithfully,  
For **BHARAT HEAVY ELECTRICALS LIMITED**

  
MANAGER / PURCHASE  
(FOSSIL BOILERS)  
Yours faithfully,



## Annexure A

### QUOTATIONS:

1.

a. Interested bidders / Suppliers shall submit their offer through e-Procurement mode at <https://bheleps.buyjunction.in>. Offers in any other mode will not be accepted.  
For Enterprise Procurement System (EPS) Bidders/Suppliers are requested to follow these steps.

### REQUIREMENTS

1. A PC with Internet connectivity.
2. DSC (Digital Signature Certificate) (Class 3- SHA2- 2048 BIT- SIGNING & ENCRYPTION)
3. The site is best viewed in Internet Explorer 9.0. If you are using Internet Explorer 10 or above then enable compatibility view available under Tools menu
4. Install Java 1.8 Update 67/72/79/77 ( 32 OR 64 Bit )

### MANDATORY REQUIREMENT:

Suppliers interested for registration for BHEL Open Tenders should have a valid DSC (Digital Signature Certificate) before Proceeding forward for Registration. Herein a Valid DSC refers to an Active and unexpired Signing and Encryption Certificate, with specification Class III SHA 2 2048 bit.

### UNREGISTERED SUPPLIER IN EPS:

Procedure for Online Registration in EPS for Open Tender Suppliers for BHEL

#### **Please follow the below steps for registration**

1. Click Register Button (Top of the Screen)
2. Please input your organization PAN No (in case of Indian supplier) or click "Foreign" in case you are an overseas Supplier.
3. Click on INTERESTED Button against the respective BHEL Unit
4. Key in your desired login id (Login Code should be 8 - 24 characters in length and can only use numeric values) If you have registered by keying in PAN No. then your desired login id will be prefixed by "OTI", In case of overseas suppliers it will be prefixed with "OTF"
5. Fill in the other details.
6. Fill in the Captcha code and click next
7. Register your Signing certificate and click next
8. Select atleast one procurement category you may be dealing in.

Once the above steps are completed, your profile will be activated by mjunction within 2 business hours. After registering follow the steps provided in "For Registered Supplier" to view RFQ.

In case of any assistance, please call the following nos for support:

**033-6601 1717 (From 9:30am to 5:30pm)**

NB:-

1 -- BHEL Administrator or user will have no role for approving Registration and Open Tenders and DSC for Any supplier who has registered himself from the front END which is in case of OT.

### FOR REGISTERED SUPPLIER IN EPS:

- a. Supplier visits EPS home page
- b. Supplier signs in with their user id and password
- c. Selects the RFQ Code and views it.
- d. Attaches themselves to the RFQ by clicking the interested button
- e. Supplier fills the bid template and makes necessary attachments
- f. Supplier submits their bid by clicking CONFIRM.

In case of any assistance, please call the following Nos for support:

**033-6601 1717 (From 9:30am to 5:30pm)**

b. Bidders are requested to quote their offer price on F.O.R Destination (BHEL/Stores) basis only (The basic price of the material quoted in the bid should be inclusive of Packing, Forwarding, freight and transit insurance, etc.,). Ex-works offers will be summarily rejected without further clarification.

c. No charges shall be indicated as "Lumpsum" or "Approximate" in absolute value. All charges like taxes and duties should be clearly specified as "percentage" of the quoted rates.

d. If any sales tax is payable as extra to the quoted price should be specifically stated in quotations along with CST & TIN no failing which the purchaser will not be liable for payment of sales tax. Our TIN No. 33243560005 Dated. 01.01.2007, CST No.239383 Dtd.11.06.1991.

e. Manufacturer's name, trademark or patent no. if any should be specified. Illustrative leaflets giving technical particulars are required along with quotation wherever necessary.

f. Products with I.S.I. certification marks will be preferred.

g. The Purchaser shall be under no obligation to accept the lowest or any other tender and shall be entitled to accept in Part or full without assigning any reason whatsoever.

h. The bidder has to keep track of any changes by viewing the addendum / Corrigendum's issued by the Purchaser on time-to- time basis in the E-Procurement platform. The Company calling for tenders shall not be responsible for any claims/problems arising out of this.

i. The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the processes and steps. BHEL and mjunction Services Ltd. will not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids will not be saved by the system and are not available for the Purchaser for processing.

j. Before uploading scanned documents if any, the bidders shall sign on all the statements, documents, certificates uploaded by him, owning responsibility for their correctness / authenticity.

2. Offers should have a validity of minimum 90 days from the date of price bid opening. The quoted/Finalized rates shall be Firm till completion of the supplies including amendment / deviation / extension if any in quantity / date.

3. On the due date of tender opening, only technical bids will be opened. The opened technical bids will be evaluated by us and clarifications required, if any, will be called for from the bidders on technical and commercial points. If no reply is received from the vendor for the clarification raised by BHEL with in the final cut-off date those vendors offer will be processed with the documents available / submitted against this tender. Offers not meeting the required specification and technical condition will be summarily rejected. The price bids of technically suitable bidders will be opened on a later date with prior intimation to techno-commercially suitable bidders.

4. Ranking L-1, L-2 etc. shall be done for individual items for the techno-commercially acceptable offers on landed cost to BHEL, Trichy basis and BHEL reserves the right to place order for individual items with different vendors. In the event of more than one vendor becoming L1 for the item, the enquiry quantity will be shared equally among all the L1 vendors.

5. BHEL reserves the right to negotiate with L1 vendor or re-float the tender for items where, L1 price is not the lowest acceptable price; BHEL reserves the right to increase or decrease the tender quantity.

6. **TERMS OF PAYMENT:** Payment will be made after 45 days from the date of receipt and acceptance of materials at BHEL Trichy. Offers quoting for Advance payment / LC / thro bank payment will be rejected. Any deviation in the payment terms below 45 days shall attract loading as below.

**Base rate of SBI (as applicable on the date of bid opening; Techno-commercial bid opening in case of two part bids) +6% will be considered for the loading for the period of relaxation sought by the bidder.**

**7. LD clause & Risk purchase clause are applicable.**

(Any deviations in the LD shall attract loading to the extent of relaxation sought to which it is not agreed by the bidder at offered value).

**Single delivery schedule:**

If the Supplier fails to deliver the P.O quantity within the period specified in the contract, then the Purchaser shall deduct liquidated damages, 0.5% of the total order value per week of delay or part thereof subject to a maximum of 10% of the total order value.

**Staggered delivery schedule**

In case of staggered delivery schedule, if the Supplier fails to deliver the quantity of any line item of the P.O within the period specified in that line item, Purchaser shall deduct Liquidated Damages, 0.5% of the undelivered portion per week delay or part thereof subject to maximum of 10% of the total order value

**Liquidated Damages (LD): (Any deviations shall attract loading to the extent of relaxation sought to which it is not agreed by the bidder at offered value).**

**RISK PURCHASE:** Alternatively the purchaser at his option will be entitled to terminate the contract and to purchase elsewhere at the risk and cost of the seller either the whole of the goods or any part which the supplier has failed to deliver or dispatch within the time stipulated as aforesaid or if the same were not available, the best and the nearest available substitutes therefor. The supplier shall be liable for any loss, which the purchaser may sustain by reason of such risk purchases in addition to penalty at the rate mentioned in LD clause above.

**8. CENVAT CREDIT:** If any Excise Duty is payable, the Chapter Head / Sub -head reference and the rate of the duty should be quoted. If the tenderer is availing CENVAT credit for this input material, the effect of Proforma credit should be passed on to the purchaser. Tenderer under "CENVAT" shall be preferred. In case of ordering vendor should issue CENVAT invoice along with the material.

**9. PACKING AND MARKING:** The supplier shall arrange for securely protecting and packing the stores to avoid loss or damages during transit.

**10. MSE clause is not included in this tender.**



**N. SHANMUGASUNDARAM**  
Purchase Officer  
MM / MFG / Purchase / PSS  
BHEL, TRICHY - 620 014.

11. Conditional offers are likely to be rejected.
12. The correspondences between the bidder and BHEL through email are considered as valid document legally though not signed. It is treated as valid confirmations made on behalf of the respective company and comes under the legal ambit of the business transaction and hence binding on both the parties.
13. Disclaimer Clause: Neither the Organization (Bharat Heavy Electricals Ltd.) nor the service provider (mjunction Services Ltd.) is responsible for any failure of submission of bids due to failure of internet or other connectivity problems or reasons thereof.
14. Bidders participating in the tender should declare in their technical bid whether they have been black-listed / kept on hold / given Business holiday for a specified period by any Public Sector Undertaking or Government Departments. The reasons for such action with details and the current status of such hold shall be clearly furnished to BHEL. If no such details are mentioned in the offer, it will be construed that the bidder is not under any such hold. However, at a later date if it comes to the notice of BHEL about any such hold under enforcement, BHEL reserves the right to reject the offer at any point of time and also under any stage of the finalization of the tender. Such bidders will not be permitted to participate in the further tender proceedings and will be communicated suitably.
15. BHEL reserves the right to negotiate or re-float the enquiry opened if L1 price is not the lowest acceptable price to them inter-alia other reasons.
16. The correspondence between the bidder and BHEL through email is considered as valid document legally though it is not signed. It is treated as valid confirmations made on behalf of the respective company and comes under the legal ambit of the business transaction and hence binding on both the parties.
17. In case of any quality rejection of materials, the supplier has to collect the materials at his own cost within the 10 days of rejection of advice. Otherwise the materials will be scrapped
18. Unloading at BHEL has to be done by the suppliers and BHEL will not be in a position to provide any handling / unloading facilities.
20. Bidders not confirming to the enquiry specifications will be disqualified



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ANNEXURE -B			
KINDLY SPECIFY ALL ENQ SL NOS AS PER BHEL ENQUIRY. (SUBMITTED IN COVER NO: 1)			
ENQ SL NO	BHEL SPECIFICATIONS	YOUR SPECIFICATIONS	WHETHER QUOTED/ NOT QUOTED
10			
COMMERCIAL TERMS CONFIRMATION REQUIRED FROM THE SUPPLIERS (SUBMITTED IN COVER NO: 1)			
SL NO	DESCRIPTION	BHEL REQUIREMENTS	SUPPLIER CONFIRMATION
1	VALIDITY	90 Days from Date of tender opening	Should be accepted by Vendor
2	DELIVERY REQUIREMENTS	FOR-DESTINATION BHEL STORES TRICHY -620014	Should be accepted by Vendor
3	PACKING & FORWARDING (Whether inclusive or extra) Clearly mention the percentage or amount.	SUPPLIER OPTION	INCLUDED / EXTRA INCASE OF EXTRA MENTION THE PERCENTAGE _____ OR AMONT _____
4	EXCISE DUTY WITH CESS	SUPPLIER OPTION	INCLUDED / EXTRA INCASE OF EXTRA MENTION THE PERCENTAGE _____
5	VAT / CST clearly mention the percentage.	SUPPLIER OPTION	INCLUDED / EXTRA INCASE OF EXTRA MENTION THE PERCENTAGE _____
6	FREIGHT (Whether inclusive or extra) Clearly mention the percentage or amount.	SUPPLIER OPTION	INCLUDED / EXTRA INCASE OF EXTRA MENTION THE PERCENTAGE _____ OR AMONT _____
7	SERVICE TAX IF ANY FOR FREIGHT ELEMENT ONLY	SUPPLIER TO QUOTE	NOT APPLICABLE/INCLUDED / EXTRA INCASE OF EXTRA MENTION THE PERCENTAGE _____
8	Service Tax if any for Erection and commissioning	SUPPLIER TO QUOTE	NOT APPLICABLE/INCLUDED / EXTRA INCASE OF EXTRA MENTION THE PERCENTAGE _____
9	DEIVERY SCHEDULE	AS PER TENDER SCHEDULE	
10	PAYMENT TERMS	As per <b>Clause 06</b> of Terms and Conditions of the Enquiry (Two Part Bid)	
11	LD CLAUSE	As per <b>Clause 07</b> of Terms and Conditions of the Enquiry (Two Part Bid)	
12	CONTACT PERSON DETAILS	NAME:	
		MOBILE NO:	
		EMAIL :	
13	MSE STATUS	Should attach the documents called for in enquiry Terms & Conditions	

Vendors Seal &  
Signature

  
**M. SHANMUGASUNDARAM**  
Purchase Officer  
MM / MFG / Purchase / PSB  
BHEL, TRICHY - 620 014.

ANNEXURE -C

THE FOLLOWING DATA SHOULD BE FURNISHED BY NEW VENDOR

1. NAME & ADDRESS OF THE VENDOR :
  
2. CONTACT / COMMUNICATION DETAILS : PERSON:  
LANDLINE & MOBILE NO:  
FAX NO.:  
EMAIL ID:
  
3. BUSINESS TYPE : MANUFACTURER / TRADER / AGENT
  
4. BUSINESS STATUS : MSE / NON-MSE (IN CASE OF MSE, NECESSARY DOCUMENTS SHOULD BE FURNISHED)
  
5. MSE TYPE : MICRO / SMALL
  
6. MSE OWNER CATEGORY : SC / ST (COMMUNITY CERTIFICATE SHOULD BE FURNISHED)
  
7. TYPE OF MSE FIRM : PROPRIETARY / PARTNERSHIP (IN CASE OF PARTNERSHIP FIRM, PERCENTAGE OF SHARE HELD SHOULD BE FURNISHED)
  
8. CST NO (DOC. PROOF SHOULD BE FURNISHED) :
  
9. VAT NO (DOC. PROOF SHOULD BE FURNISHED) :
  
10. EXCISE DUTY REGISTRATION NO. (DOC. PROOF SHOULD BE FURNISHED) :
  
11. PAN NO. :

(SIGNATURE & SEAL)



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MM / MFG / Purchase / PSS  
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ANNEXURE -D

PRICE BID FORMAT OF ALL QUOTED ITEMS, IF ANY ITEM YOUR ARE NOT QUOTED SIMPLY YOU SHOULD MENTION AS "NOT QUOTED" AGAINST THAT ENQ SL NO. (SUBMITTED IN SEPARATE COVER NO: 2)

ENQ SL NO	BHEL SPECIFICATIONS	VENDOR'S SPECIFICATIONS	SUPPLIER SHOULD QUOTE F.O.R BASIC PRICE ONLY IN RS ( ALL OTHER TERMS ARE ALREADY QUOTED IN ANNEXURE -B)
10			

Vendors Seal & Signature



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