



BHARAT HEAVY ELECTRICALS LIMITED

(A Government of India Undertaking)

PIPING CENTRE, MATERIAL MANAGEMENT

Phone: 2816 1380

Email. raajpillai@bhelmpc.co.in

PUR 002/01

80, Gopathy Narayanaswamy Road, T.Nagar, Chennai – 600 017.

INDIGENOUS ENQUIRY	ENQUIRY REFERENCE	DATE
	4501400022	31.12.2014
NAME OF SUPPLIER :	DUE DATE FOR QUOTATION –14.01.2015	
THIS IS ONLY A REQUEST FOR QUOTATION AND NOT AN ORDER		

Suppliers Are Requested To Go Through Terms & Conditions Before Submission of Offers.

Sl. No.	Material Code	Description & Specification	Unit	Qty.	DELIVERY SHEDULE		
					Qty.	Date	Remarks
01		Printing and Supply of L Folder with BHEL Logo and Name as per Sample	No	800	800		
02		Printing and Supply of Purchase Order Tag Files Pink Color as per Sample	No	1000	1000		
03		Printing and Supply of Purchase Order Tag Files Yellow Color as per Sample	No	1000	1000		

Encl. to Enquiry:

1. Important Information to Bidders

2. PRICE FORMAT

Dear Sirs,

Please submit your lowest quotation in triplicate, subject to our terms and conditions overleaf, for the above materials, so as to reach us on or before the due date by 2 P.M.

1. Quotations will be opened at 2-30 P.M. on the due date in camera/In the presence of the tenderers who may like to be present.
2. Price should be nett FOR destination inclusive of risk in transmit and remain valid for 120 days from the due date.
3. If any Sales tax and Excise duty are payable as extra to the quoted price the percentage of the same should be specifically stated in the quotation failing which the purchaser will not be liable for payment of Sales Tax / Excise Duty. Our T.N.G.S.T.No.3560005/dt.1-4-95, C.S.T.No.239383 dt.11-6-91.
4. If the enquired items are coming under D.G.S & D rate contract, please indicate the rate contract prices duly sending a copy of the rate - contract along with your offer.
5. No revision of prices will be entertained after tenders are opened.
6. Manufacturers name, brand name trademark or patent No. if any should be specified. Illustrate leaflets giving particulars are required along with quotation wherever necessary.
7. Products with I.S.I.certification marks will be preferred.
8. The purchaser shall be under no obligation to accept the lowest or any other tender and shall be entitled to accept or reject in part or full without assigning any reason whatsoever.
9. Late tenders are liable to be rejected.
10. Any deviations to the enquired technical and commercial conditions shall be clearly indicated in the covering letter of the quotation.

Yours faithfully,

For BHARAT HEAVY ELECTRICALS LIMITED

Abhishek Iyer

Manager / Purchase
ABHISHEK KRISHNA IYER
Engineer - Purchase
BHEL - Piping Centre
Chennai - 600 017.

TERMS AND CONDITIONS

1. QUOTATION: Each tender should be sent in double cover, inner cover should be sealed with tenderer's distinctive seal and super scribed with correct tender No. Item of supply and due date of opening. ~~The outer cover should only bear the address of this office and should not have any indication that a tender is within.~~ Two or more quotations should not be sent in one cover but the quotation against each tender should be sent separately to avoid confusion.

Tenders should be free from CORRECTIONS AND ERASURES: Corrections if any, must be attested. All amounts shall be indicated both in words shall prevail.

2. TERMS OF PAYMENT: 100% Payment will be made within 30 days of receipt and acceptance of material.

4. LIQUIDATED DAMAGES: It is clearly among the parties to the contract that time is the essence of the contract. Therefore the delivery of the goods specified, in the purchase order should be made within the time limit prescribed. Where the seller supplies or dispatches the goods beyond the delivery period specified, the purchaser will have no obligation to accept the goods if accepted liquidated damages, at the rate of 0.5% of the value of goods delayed for each week of delay or part thereof subject to a maximum of 10% of the order value will be levied without prejudice to any other relief or compensation due to the purchaser under any other condition of this contract.

5. GENERAL: The purchaser reserves the right to split up the tender and place order for individual terms with different, tenderers and also increase the quantity.

Any other conditions, which might have been quoted by the seller and are in contravention to the terms prescribed in the order and which have not been specifically accepted in by the purchaser will not be applicable to this contract.



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Engineer - Purchase
BHEL - Piping Centre
Chennai - 600 017.

IMPORTANT INFORMATION TO BIDDERS

1) This tender is a **TWO PART bid**, i.e, technical (sample) and price bids shall be sent separately.

The above bid shall be sent in a sealed envelope and duly superscribed as follows :-

“Enquiry no: 4501400022 / 31.12.2014, Tender Opening date – 14.01.2015

It shall be addressed to the following :-

To.

**Manager / Purchase, Pipes, ICT & Misc.
Bharat Heavy Electricals Limited,
Piping Centre,
80, G.N. Road, T.Nagar,
Chennai – 600 017.
Phone: 2816 1380**

- 2) **BEFORE SUBMISSION OF BIDS, VENDORS ARE REQUESTED TO COLLECT THE SAMPLE FROM BHEL, PIPING CENTRE OFFICE. YOUR OFFER SHOULD BE STRICTLY AS PER BHEL SAMPLE. PRICES AND APPLICABLE TAXES SHOULD BE INDICATED CLEARLY WITHOUT ANY CORRECTIONS.**
- 3) **VENDORS SHALL SUBMIT THEIR SAMPLE FILE AS WELL AS THEIR PRICE BIDS ON OR BEFORE 14.01.2015 (2 PM). AFTER EVALUATION OF THE SAMPLES BY BHEL, THE PRICE BIDS OF THE QUALIFIED BIDDERS ONLY SHALL BE OPENED.**
- 4) The validity of the offer should be Minimum of 60 days.
- 5) **The material to be delivered to the above mentioned address. And delivery shall be completed within 2 weeks from date of PO. If the delivered materials are not as per BHEL sample, the same shall be returned back and vendor shall not be eligible for payment for such supplies, which deviate from BHEL requirement.**
- 6) Each Item SI No. shall be compared and ordered individually.
- 7) Last date of submission of offer is **14:00 hrs. Bids submitted after the deadline will not be entertained.**
- 8) The bid opening date is **14:30 hrs.**
- 9) **Your quote should be on FOR-BHEL/PC basis, i.e, your quotation should also include the transportation cost upto BHEL office and delivery till whichever floor is instructed by BHEL. Delivery shall be made even in the absence of lift availability.**

In case of any clarifications, you may contact us. Kindly get all your doubts clarified before submitting your bid, which may otherwise, lead to rejection of your bid.


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PRICE BID FORMAT

SI No.	Cost Element	Rate in Rs.
1	Printing and Supply of L Folder with BHEL Logo and Name as per Sample for <u>FULL QTY of 800 nos.</u>	
2	Taxes and Duties, if any on SI No. (1) (type of tax, %age and value)	
3	Total rate of Printing and Supply of L Folder with BHEL Logo and Name as per Sample for FULL QTY of 800 nos. , incl. of taxes SI No. (1) + SI No. (2)	
4	Printing and Supply of Purchase Order Tag Files Pink Color as per Sample for <u>FULL QTY of 1000 nos</u>	
5	Taxes and Duties, if any on SI No. (4) (Type of tax, %age and value)	
6	Total Rate for Printing and Supply of Purchase Order Tag Files Pink Color as per Sample for FULL QTY of 1000 nos, incl. of taxes SI No. (4) + SI No. (5)	
7	Printing and Supply of Purchase Order Tag Files Yellow Color as per Sample for <u>FULL QTY of 1000 nos</u>	
8	Taxes and Duties, if any on SI No. (7) (Type of tax, %age and value)	
9	Total rate for Printing and Supply of Purchase Order Tag Files Yellow Color as per Sample for FULL QTY of 1000 nos, incl. of taxes SI No. (7) + SI No. (8)	

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