

6.0 SCOPE OF WORK**A. NAME OF THE WORK : ASSISTANCE FOR TOWNSHIP CIVIL MAINTENANCE**

2 No Townships one in Malleswaram 19th Cross (A) and another on Malleswaram 8th Main (B), having the following amenities:

Sl No	Amenity	Township – A	Township - B	TOTAL
1	A – Type Quarter	80	0	80
2	B – Type Quarter	14	52	66
3	C – Type Quarter	8	0	8
4	D – Type Quarter	8	0	8
5	ED Bungalow	1	0	1
6	Community Centre	1	1	2

B. BRIEF DESCRIPTION OF THE WORK :**I. WATER SUPPLY AND SANITARY WORKS**

1. Water Supply Works : Pumping the water from sump to over head tank and catering the water to all other tanks on each of the building blocks.
2. Cleaning the water tanks :
 - a. Over Head Tanks – 2 Nos : Once a year
 - b. Sump Tanks – 2 Nos : Once a year
 - c. Small tanks on building blocks – 14 Nos : Once in 3 months
3. Attending the following plumbing works
 - a. Replacing / repairing taps, waste pipes, connecting pipes, wash basins, mirrors and other installations in the quarters as and when required.
 - b. Replacing / repairing water pipe line and accessories as and when required
 - c. Maintaining the pumps such as replacing gland packing, lubricating, replacing couplings / pumps / motors etc..
 - d. Note : In case of emergencies, the work is to be attended on Sundays and Holidays also.
4. Skill required, number of persons and wage details:

Sl No	Job Skill	Skill Category	No. of persons	Gross Daily minimum wage *
1	Plumber	Specialised	1	Rs. 215.07
2	Assistants to Plumber	Semi-skilled	2	Rs.167.31

5. Working Hours : 8-00 AM to 9-00 PM on all days in a week

II. HORTICULTURE WORKS

1. Watering, pesticide spraying, putting manure, trimming and pruning of the plants etc., to maintain the plants and trees both on ground and in pots in good condition.
2. Repotting the plants as and when required as per instructions
3. Replacing the dead plants with new plants

4. Cutting and trimming the tree and plant branches
5. Skill required, number of persons and wage details:

SI No	Job Skill	Skill Category	No. of persons	Gross Daily minimum wage *
1	Gardner	Semi-skilled	2	Rs. 167.31

6. Working Hours : 8-00 AM to 4-30 PM on all week days

III. SWEEPING, SEWER MAINTENANCE AND TOILET CLEANING

1. Sweeping the public roads and passages inside the township premises.
2. Sweeping all the staircases in the blocks every day
 - a. Town ship A – 9 staircases and one spiral stair case up to 3rd Floor, One stair case up to I floor for community centre.
 - b. Township B – 7 staircases upto 3rd Floor
3. Attending to repairs / blockages / leakages if any of sewer lines in the quarters, blocks and main line
4. Cleaning of terrace area once a month
5. Cleaning of vacant quarters as and when required
6. Sweeping and mopping of community centers – once a week
7. Cleaning of toilets - 2 Nos, Urinals – 6 Nos and Wash basins – 3 Nos in community centre daily.
8. Skill required, number of persons and wage details:

SI No	Job Skill	Skill Category	No. of persons	Gross Daily minimum wage *
1	Sewer / Toilet cleaners	Skilled	2	Rs.177.38

9. Working Hours : 8-00 AM to 4-30 PM on all week days

IV SUPERVISION OF THE ABOVE WORKS

1. Supervision of the works listed from I to III, and monitoring the working of the plumbers, gardeners, toilet cleaners, assistants etc.
2. Arranging the requisite materials, co-ordination with township occupants, office staff, security and others
3. Skill required, number of persons and wage details

SI No	Job Skill	Skill Category	No. of persons	Gross Daily minimum wage *
1	Supervision of civil and horticultural works	Specialised	1	Rs.252.15

GENERAL INSTRUCTIONS :

1. * - Gross daily minimum wage is the expenditure per person per day for 8 hours of work. This includes minimum wage payable to each labourer, attendance bonus, travelling allowance, PF & ESI of both contractor and contract labour contribution.
2. In case of absenteeism of labourers, contractor has to arrange for alternate labourer. Failing which, the monthly lump sum rate payable for each of the work will be reduced on pro-rata.
3. Lowest Bid – L1 will be decided based on the total cost only. The lowest bid on total cost is considered L-1 successful and work order will be placed on them accordingly after negotiations if any.

7. PRICE BID FORMAT :**NAME OF THE WORK : TOWNSHIP A & B CIVIL MAINTENANCE**

NOTE : RATE TO BE QUOTED PER MONTH INCLUSIVE OF MINIMUM WAGES PAYABLE TO WORKMEN, ESI & PF AS PER RULES, ANNUAL BONUS, LEAVE, TRANSPORT ALLOWANCE AND CONTRACTOR MARGIN

SI No	Jobs outsourced	Skill Category	No. of Persons	Average No.of Days per month	Rate per Month
1	Plumber	Specialised	1	26	
2	Assistant to Plumber	Semi-Skilled	2	26	
3	Gardening	Semi-Skilled	2	26	
4	Sewer maintenance and Toilet Cleaning	Skilled	2	26	
5	Supervision of township maintenance	Specialised	1	26	
TOTAL					

(SIGNATURE OF THE BIDDER & SEAL)