

6.0 SCOPE OF WORK

A. NAME OF THE WORK : ASSISTANCE IN TRANSPORT SECTION

Bharat Heavy Electricals Ltd., Electroporcelains Division, IISc Post, Bangalore – 560 012 has its own transport section and has the following vehicles.

1. Passenger Cars – 5 Nos
2. Goods vehicles (LCV) – 2 Nos
3. Fork Lifts – 10 Nos
4. Tractors – 3 Nos
5. Tractor trailers – 11 Nos
6. Sweeping machine – 1 No
7. Ambulance van – 1 No
8. Mobile crane – 1 No

For operation and maintenance of the above vehicles and other associated works of transport section, the following assistance works are required.

B. BRIEF DESCRIPTION OF THE WORK :

I. TRANSPORT AND AUTOMOBILE MAINTENANCE ASSISTANCE

1. Cleaning and washing of the vehicles as per the schedule prescribed
2. Cleaning of air inlet filters, oil and fuel filters, exhaust pipes and other accessories
3. Checking the tyre inflation levels and pumping up if required, carrying out tube vulcanizing
4. Checking the battery levels and topping up and charging if required
5. Towing and pushing the vehicles
6. Transportation of materials / spares / consumables etc., from stores, sub-stores and disposal stores
7. Assisting maintenance mechanic for carrying out repairs and scheduled / preventive maintenance.
8. Driving of vehicles for operation and maintenance both within the factory and outside as required and as instructed by transport section in-charge
9. Any other associated works in the transport section
10. Skill required, number of persons and wage details:

Sl No	Job Skill	Skill Category	No. of persons	Gross Daily wage payable excluding contractor margin
1	Assistant to Automobile Mechanic	Semi-skilled	1	Rs.167.31
2	Driving	Skilled	6	Rs.177.38
3	Road sweeper driver	Skilled	1	Rs.177.38
4	Automobile Mechanic	Specialised	1	Rs.252.15

11. Working Hours : 6-00 AM to 2-00 PM or 2-00 PM to 10-00 PM or 8-00 AM to 4-30 PM, on all week days as per the shift roster.
12. Drivers to be provided with white uniform and mechanics and assistants to be provided with dark blue uniform.

GENERAL INSTRUCTIONS :

1. * - Gross daily minimum wage is the expenditure per person per day for 8 hours of work. This includes minimum wage payable to each labourer, attendance bonus, travelling allowance, PF & ESI of both contractor and contract labour contribution.
2. In case of absenteeism of labourers, contractor has to arrange for alternate labourer. Failing which, the monthly lump sum rate payable for each of the work will be reduced on pro-rata.
3. Lowest Bid – L1 will be decided based on the total cost only. The lowest bid on total cost is considered L-1 successful and work order will be placed on them accordingly after negotiations if any.

1. PRICE BID FORMAT :

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NOTE : RATE TO BE QUOTED PER MONTH INCLUSIVE OF MINIMUM WAGES PAYABLE TO WORKMEN, ESI & PF AS PER RULES, ANNUAL BONUS, LEAVE, TRANSPORT ALLOWANCE AND CONTRACTOR MARGIN

SI No	Jobs outsourced	Skill Category	No. of Persons	Average No. of Days per month	Rate per Month
1	Assistant to Automobile Mechanic	Semi-Skilled	1	26	
2	Driving	Skilled	6	26	
3	Road sweeper driver	Skilled	1	26	
4	Automobile Mechanic	Specialised	1	26	
TOTAL					

(SIGNATURE OF THE BIDDER & SEAL)