

TERMS AND CONDITIONS OF TENDER ENQUIRY NO B/4066/3/0932V/2
IGNITION GAS CYLINDER HEATING SYSTEM
For Indigenous Vendors

Offer must be sent in two separate sealed envelopes containing Commercial offer in one envelope marked “**COMMERCIAL BID**” and prices in second envelope marked “**PRICED-BID**”. Both the envelopes must be contained in the main envelope. Tender name and due date has necessarily to be marked on all the envelopes.

You are requested to kindly confirm the following commercial terms and condition. Duly signed and stamped copy of this is to be submitted by you along with your offer.

These terms and conditions supersede the same or similar terms and conditions if they are appearing elsewhere in the Enquiry.

Sl. No	Terms	Description	Your confirmation
1.	Evaluation Criteria	Evaluation is proposed to be done on Total Landed Cost to BHEL basis up to Mumbai godwon considering all items of enquiry together.	
2.	Project Name	Please note that item is required for Marib-1,2,3&4 export projects.	
3.	Validity	Confirm that your offer shall be valid till for 120 days from the date of tender opening. BHEL will reserve the right to reject any or all quotations, quoting validity less than 120 days.	
4.	Basis of Quotation	Confirm that prices shall be quoted on Ex-works Basis inclusive of packing as per specifications. Please quote your freight charges from your works to our Mumbai Godwon separately. BHEL reserves the right to reject offers, not quoting freight charges from their works to our Mumbai Godown. Please note that BHEL shall have option to place purchase order either on freight “prepaid” basis or on Freight “to be billed by BHEL transporter to BHEL” basis In case of freight prepaid freight as quoted by you shall be payable extra and transportation from your works to our Godown shall be to your account.	
5.	Transit Insurance	The Transit Insurance will be arranged by vendor. Pl. send your offer keeping this in view.	
6.	Packing	Kindly confirm that you have gone through the enclosed Shipping & Packing Instructions for Marib Project (Annexure-B) and that the same shall be complied with at the time of dispatch/in the event of ordering. Deviations (if any should be specifically brought out at the time of submission of offer). Please submit a signed and stamped copy of this Annexure-B, confirming your acceptance to these instructions, along with your offer,	
7.	Delivery	Please note that material is required as per the deliveries mentioned in lot date of enquiry. Please quote your deliveries accordingly in no of months from the date of PO considering below mentioned clause of document approval and time required by BHEL for issue of Material dispatch clearance (MDCC). BHEL will review your quoted delivery before opening of price bid according to our site conditions / progress at that time, in case your quoted delivery does not suit to our site condition / progress then your offer shall not be considered and your price bid shall not be opened. However, BHEL will give you an opportunity to confirm the delivery requirement of BHEL before opening of price bid. Please confirm.	

8.	Engineering Document Approval	In case of order, you are required to submit Purchase order specific technical documents (i.e. drawings / data sheets / PID / Detailed Quality plan as called for in specification) within 30 days of placement of purchase order, to BHEL, for BHEL approval. BHEL will provide approval of the same within 30 days of receipt of documents. In case of delay on account of BHEL delivery shall be re-scheduled accordingly. Delay due to late submission shall be to your account.	
9.	Bank Charges	Confirm that bank charges shall be either side. If the documents are submitted directly to BHEL, Haridwar, all bank charges shall be borne by vendor.	
10	Reverse Auction (E-bidding)	BHEL reserves the right to go for RA (Reverse auction) instead of opening of your submitted sealed bids. Please give your acceptance for reverse auction. BHEL will have the option to reject the offer / offers of the bidders who do not confirm their acceptance for Reverse auction. Detailed procedure and terms & conditions of Reverse auction are enclosed with enquiry as Annexure-D .	
11	Penalty	Penalty:- at the rate of ½% (half percent) per week of part thereof subject to a maximum of 10% of the value of unexecuted portion of the order. Date of GR shall be treated as the date of delivery for penalty purpose.	
		Please note that, in case of deviation in penalty clause, BHEL will evaluate your offer after loading on account of deviation in penalty. Loading will be done to the extent to which penalty is not agreed.	
12	Payment Terms	<p>Material Portion: 90% Payment against unconfirmed and irrevocable Letter of Credit along with PBG (Performance Bank Guarantee) for 10% of the order value and balance 10% after receipt of successful commissioning certificate from Project Site or after expiry of guarantee period whichever is earlier. This 10% payment would be made against submission of documents (invoice, commissioning certificate etc.) through bank or Direct to BHEL.</p> <p>PBG should be valid for entire Guarantee/ Warranty period. PBG would be submitted before the negotiation of documents. The PBG acceptance/receipt certificate will form part of negotiable documents. The PBG will be in BHEL format and from one of the BHEL consortium banks. List of BHEL consortium Bank is attached.</p> <p>Supervision of Erection & Commissioning: 100% against submission of successful commissioning certificate from Project Site and invoice thru Bank / direct to BHEL.</p> <p>Please note that in case of any deviation in the payment terms BHEL shall evaluate your offer after loading on account of deviation in payment terms as per BHEL practice / policy.</p>	
13	MDCC Clause	Please note that, material shall be dispatched only after issue of Material dispatch clearance certificate (MDCC) by BHEL. For issue of MDCC, you are required to submit all test certificates (TC) and inspection report (IR) of third party in two hard copies to us. BHEL will issue MDCC within 7 days of receipt TCs & IR in hard copy, if these are complete w.r.t. approved quality plan and comply with approved technical documents. In case of any delay on account of BHEL delivery shall be re-scheduled accordingly.	

14	Quality Requirements	Please furnish your quality plan in enclosed quality plan format for BHEL and Customer approval.	
		Inspection shall be by BHEL approved third party inspection agency M/s TUV and customer as per customer approved quality plan to be submitted by you along with offer.	
		Please confirm your acceptance to furnish "Factory Inspection Certificate" in enclosed format, along with detailed test certificates as per finally agreed quality plan, before dispatch of material.	
		Please quote your prices inclusive of third party Inspection by BHEL approved inspection agency M/s TUV. Scope of inspection for third party inspection agency shall be as under: 1. Review of: i. All type tests 2. Witnessing of: i. All routine/acceptance tests including Sea-Worthy packing. Please submit your quality plan along with offer considering above scope of supply and confirm for above scope of third party inspection agency.	
		Please to submit Factory Inspection Certificate in enclosed format along with test certificates.	
		Third party inspection charges shall be to BHEL's account and BHEL shall pay directly to third party. Please quote accordingly.	
15	Supervision of Erection & Commissioning	Please note that your competent representative is required for Supervision of erection & commissioning of the equipment at our project site. Please confirm to quote your per unit charges for Supervision of Erection & Commissioning under following heads:	
		a. Supervision Charges per day including local conveyance, boarding & lodging charges.	
		b. To & fro travelling charges per visit.	
		Please note that for evaluation purpose charges for (1 set/unit) 30 days & 2 visits shall be considered, however, in case of PO payment will be made on actual no of days & visits. Please note that these charges will also be considered for evaluation	
		Payment of supervision shall be against submission of successful commissioning certificate, time sheet duly signed by BHEL site and your invoice thru Bank / direct to BHEL.	
		Please inform whether service tax is included in the quoted prices of supervision or extra.	
16	Guarantee	Guarantee period will be as per specification GT 57002. Equipment shall be guaranteed for a period of 36 months from the date of supply or 18 months from the date of commissioning at site, whichever is earlier. Please confirm.	
		If any defect, default or deficiency transpires therein, the bidder shall remedy or complete same within one week from being notified thereof, otherwise BHEL may carry out same at expense and responsibility of the bidder and may deduct the expense incurred in this respect from the deposit with him, without prejudice to the right of BHEL to compensation. Please confirm.	
		Supplier shall be responsible for free replacement of defective equipment / material at our site without any additional cost to BHEL.	
17	Arbitration	In all cases of dispute the matter shall be referred for ARBITRATION to any Arbitrator to be appointed by the Executive Director or any officer who is administrative head of Bharat Heavy Electrical Ltd. at Haridwar. The award of the Arbitrator shall be final and binding on both the parties. The Arbitrator shall have the power to extend, from time to time, the time of making his award with the consent of all parties.	

18	Risk Purchase	In case of delays in supplies/defective supplies or non fulfillment of any other terms and conditions given in purchase order BHEL may cancel the purchase order in full or part thereof, and may also make the purchase of such material from elsewhere/alternative source at the risk and cost of the supplier. Please give your acceptance. Please note that deviation in Risk purchase clause shall not acceptable.	
19	Ink Signed Acceptance	Ink signed order acceptance shall be furnished within 15 days of order placement. In case order acceptance do not received within 15 days of order placement, PO deemed to be accepted by you.	
20	Deviations	Confirm that there is no deviation with respect to BHEL Specifications. However, deviations, if any, are to be listed as a separate attachment. The additional price, if any, for withdrawal of these deviations must be provided. The offers that do not meet the substantial requirements of our enquiry are liable to be ignored. The bidders shall be deemed to comply with all the requirements of bidding documents except for listed deviations without any extra cost irrespective of any mention to the contrary anywhere else in the bid.	
21	Submission of Offer	All envelopes to be marked with whether "Priced Bid" (Part – 2) or "Un-Priced Bid Cum Techno-Commercial Bid" (Part – 1). The replica of Priced Bid (without prices) would be necessarily submitted along with Part-1 of the offer.	
22	Firm and Fixed Prices	Confirm that prices are firm and fixed till execution of contract. Please note that no revision in the prices or submission of supplementary price bid will be allowed during the validity of the offer. However if there is any change by BHEL w.r.t. original specifications/ requirement/ scope/terms and conditions, the bidders may be asked by BHEL to submit only the price impact bid for such changes only.	
23	Right of Acceptance	BHEL reserves the right to reject any or all the quotations without assigning any reasons thereof. BHEL also reserves the right to Increase or decrease the tendered quantities. Supplier should be prepared to accept order for reduced quantity without any extra charges. Supplier should also be prepared for giving discount in case of Increase in quantity.	
24	Origin of quotation	Please note that BHEL will deal directly with manufacturer and no correspondence with the agent will be entertained. The ink signed offer / bid in original has to be submitted by the registered manufacturer / OEMs directly to BHEL. Subsequently also, no correspondence of any type shall be entered into with the agents. Bids submitted by agents may not be considered for evaluation and shall be returned to them only, without assigning any reason. Please note the same. Also the name of principal supplier should be indicated on envelop in addition to Enquiry no and due date.	
25	Bank Guarantee	Kindly confirm your acceptance to submit PBG (performance bank guarantee) for 10% of the order value. PBG would be submitted before negotiation of the documents through bank. The PBG acceptance / receipt certificate will be a part of the negotiable documents. The PBG will be in BHEL format and from one of the BHEL consortium banks and should be valid till entire Guarantee Period. For name of BHEL consortium bank please visit www.bhelhwr.co.in	
26	O&M Manuals	O&M manuals & CD-ROMs are required as per specification GT57002. (20 Hard Copies+3 CD-ROMs) of O&M manuals shall be submitted for approval. All these manuals shall be prepared in such a way that purchase/owner can carry out these activities without presence of supplier.	
27	Road Permit	Road Permit, If required, shall be provided by BHEL before 7 days of schedule delivery. Intimation for requirement of Road Permits shall be given by supplier atleast 15 days advance of scheduled delivery. In case of delay on account of BHEL, delivery shall be re-scheduled accordingly. Please confirm.	
28	Duty Status	This is being an export order, excise duty and sales tax will be exempted for Marib project. BHEL will be providing relevant documents for Nil excise duty and CST. Vendor need to provide excise details of the company in format to be provided	

		by BHEL, enabling BHEL to issue CT-1 & ARE-1 forms for dispatch of material on NIL excise duty before two weeks of dispatch of material. For nil sales tax BHEL will issue "H" form. Complete set of documents consisting of invoice, packing list shall be forwarded to BHEL for arranging "H" form. In case BHEL does not provide the above documents, ED & CST shall be payable extra as applicable. Please mention the taxes/duties separately in your invoice.	
29	General Terms	<p>Confirm that Approx. Weight and Volume of the packages has been mentioned in the Techno-Commercial Offer (Part – 1).</p> <p>Please note that in unlikely event of delay in dispatches (for reasons attributed to either side) your invoices would be processed after suitable deduction as per PO clause. Any issue/ dispute regarding deduction of penalty for LD can be settled later on. This would help in earlier processing of invoice.</p>	
30	BHEL REGISTRATION	Please note that you are not BHEL registered vendor. In case you are not registered with BHEL before opening of price bid of this tender then your offer will not be considered and your price bid will not be opened.	

Signature of supplier with seal