



Bharat Heavy Electricals Limited

(A Govt.of India Undertaking)

Electronics Systems Division,

Plot No.98, Electronics City Phase-1, Bangalore-560 100

RATE CONTRACT FOR PROVIDING COFFEE, TEA & SNACKS FOR ESD EMPLOYEES, TRAINEES, CONTRACT LABOURERS AND VISITORS / CUSTOMERS AT ESD

Tender No. REF: BHE/ESD/FS&HR/CANT-CTS/13-14

DATE:13/12/2013

Contract Period: One Year

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GENERAL TERMS & CONDITIONS

Last date & time for submission of sealed tender: **03/01/2014 (Friday): 14:30 Hrs**

Date & time of opening the tender: Part -A- Techno-Commercial Bid:
03/01/2014 (Friday): 14:45 Hrs

Venue: ESD conference Hall

BHEL-Electronics Systems Division, Plot No.98, Electronics City Phase-1, Bangalore -100.

Tender to be submitted in two parts in separate sealed covers i.e.,

Part-A-Techno-Commercial Bid, and

Part-B-Price Bid, as per the guidelines.

1. General Information

BHEL is considering to engage an agency in catering services for providing Coffee / Tea in the morning and afternoon on all working days and snacks on requirement basis at BHEL-ESD, Plot No.98, Electronics City Phase-1, Bangalore-100.

2. Scope of the work

- 2.1. The tenderer should be able to provide freshly prepared 400 to 600 cups of Coffee / Tea (approx.). It should be delivered 15 minutes before the designated hours, i.e., 8.30 AM and 1.30 PM on all working days (Monday to Saturday – However, afternoon service at 1.30 PM not required on Saturdays).
- 2.2. The tenderer should be capable of providing any additional requirement of 'ready-to-serve' tea / coffee, or snacks, as communicated by authorised representative of BHEL, within a short notice of 30 minutes.
- 2.3. All the food items must be transported to BHEL-ESD at the Caterer's risk and cost and delivered at the gate of BHEL-ESD premises located at Electronics City by the personnel of the tenderer.

3. Eligibility Criteria (Mandatory)

- 3.1. The tenderer should have experience in running Industrial / Institutional catering service in providing Coffee or Tea or Snacks or breakfast or lunch. The tenderer must have carried out similar works, as below, not older than seven years from the date of issue of this document:
 - 3.1.1. Three similar completed works (each not less than Rs.11 lakhs), or
 - 3.1.2. Two similar completed works (each not less than Rs. 14 lakhs), or
 - 3.1.3. One similar completed works (each not less than Rs.22 lakhs).

Work Completion Certificates issued by the clients mentioning description, period & value of contract and contact details of the Clients should be submitted.



- 3.2. The tenderer must have Average Financial turnover of Rs. 8.5 Lakhs (Rupees eight lakh fifty thousand only) during the last three financial years.
- 3.3. The tenderer should have adequate infrastructure facilities and the kitchen must be located within 3 kms radius from BHEL-ESD, Electronics City, Bangalore. Authorized officials from BHEL-ESD may visit and inspect the facility and verify the distance and facilities. The decision of BHEL would be final in this regard.
- 3.4. The tenderer, wherever applicable, should have valid Catering License, Service Tax registration, and Health Dept. clearance for the establishment. Copies of the same should be enclosed along with the technical bid.
- 3.5. The tenderer should furnish along with the technical bid, a Solvency Certificate (not older than one year) for not less than Rs.2,00,000/- (Rupees Two Lakhs Only) from a scheduled Bank.
- 3.6. The tenderer should also furnish audited balance sheet and P&L account for the last three preceding financial years or Chartered Accountant certified turnover details.
- 3.7. The above conditions (sl. no.3.1 to 3.6) must be fulfilled by the tenderer. Otherwise the tender will be summarily rejected.
- 3.8. BHEL reserves the right to reject any or all the bids at any time without assigning any reason whatsoever. The opinion / decision of BHEL regarding the acceptance or rejection of the bid shall be final and conclusive.
- 3.9. Determination of L1 will be based on the Price Bid-Item No.1 & 2, i.e. Rate of providing Coffee and Tea given on Page 17 of this NIT.

4. Special Terms and Conditions

- 4.1. The successful tenderer (hereinafter called as contractor) shall be responsible for the supply of Coffee/Tea/Snacks (on requirement basis) at BHEL-ESD during the specified timings by the Company. The service timings are subject to change and Company will intimate the contractor of such changes from time to time. The contractor shall abide by the service timings strictly. Any delay in service will affect the productivity of BHEL and hence will be viewed seriously and will be treated as breach of contract attracting penal actions as per relevant clauses of this tender.
- 4.2. The quantity of Coffee/Tea requirement may vary from 400 to 600 cups. The exact requirement (in number of cups) will be informed by BHEL one day in advance. The requirement during holidays, if any, shall be ascertained and communicated in advance. In general, the contractor has to watch the trend and bring the quantity accordingly at his good judgment so as to meet the requirement fully. The quantity of snacks as and

when required will be communicated to the contractor. Issue regarding excess preparation of coffee/tea/Snacks will not be entertained by BHEL. The Contractor shall provide efficient and prompt service all the time.

- 4.3. The Coffee / Tea preparation is to be done in a strict hygienic environment and matching process without any compromise. The contractor's staff shall adhere to good health and hygiene.
- 4.4. The contractor shall perform the service to the satisfaction of the Company's authorised representative. If any shortcoming is found, the Contractor shall rectify the same immediately as per the instructions from the Company's authorised representative.
- 4.5. The prepared Coffee / Tea shall be brought in the contractor's Coffee/Tea/Urns, which should be clean and closed with proper lid for safe transit and service.
- 4.6. The Coffee/Tea/Snacks supplied must be of good and acceptable quality and Tea/Coffee/Snacks should be served hot.
- 4.7. The rate quoted should be firm and all inclusive i.e., cost of all inputs, cooking equipments, serving vessels, including utensils, labour charges, transportation to BHEL-ESD etc. Any variation of whatsoever will not be entertained later.
- 4.8. The rates quoted should be inclusive of all taxes arising on the transaction. If BHEL is required to discharge the liability of any taxes on the transaction like TDS(IT), TDS(WCT), Service Tax under Reverse Charge mechanism or any other similar taxes, which is or become payable by BHEL, the same shall be deducted from the bills of the Contractor.
- 4.9. Ensuring compliance of all applicable labour statutes in respect of the labourers employed by the contractor will be the responsibility of the contractor alone. BHEL will not verify the compliance as the contract does not require entry of contractor's personnel inside BHEL factory premises.
- 4.10. The bills for every month shall be prepared by the Contractor on the basis of the number of cups (coffee / tea) and quantity (snacks) provided. The daily consumption shall be recorded in specified challans duly endorsed by authorised representative of BHEL. Specified challans shall support the monthly bills.
- 4.11. The monthly bill shall be prepared by the Contractor and the same will be submitted by 1st of every succeeding month for Certification and to effect the payment within 30 days from the date of receipt of the bill.
- 4.12. The Contractor should commence the work from date of awarding the contract or at a later date as decided by BHEL and shall remain in force for a period of **ONE Year**.

- 4.13. The Company reserves the right to extend the period of contract for a further period of up to **ONE year** on mutual consent, on the same terms and conditions specified herein.
- 4.14. The contractor should comply with all the applicable provisions of BHEL General Conditions of Contract (GCC). Soft copy of the same is uploaded in the Company website (www.bheledn.com)
- 4.15. If necessary, the tenderer may visit BHEL-ESD with prior notice and seek clarification, if any, before offering the most Competitive rate for Quality and Hygienic service. The tenderer can visit the BHEL-ESD on any working day between 14.00 Hrs and 15.00 Hrs before submission of tender.

5.0. Risk Clause

- 5.1. BHEL will be at liberty to terminate the agreement by giving three calendar months' notice in writing to the Contractor.
- 5.2. Notwithstanding anything contained in any other clause, BHEL reserves the right to terminate the contract forthwith by giving a notice to the contractor 24 hours in advance due to any failure on the part of the Contractor in discharging his obligations under the contract or in the event of his becoming insolvent or going into liquidation. The decision of the BHEL about the failure on the part of the Contractor shall be final and binding on the Contractor.
- 5.3. In case the contractor fails to supply the Tea / Coffee / Snacks or fails to observe the tender conditions with respect to quality, quantity and time of delivery, then an amount equal to twice the cost of supply will be deducted as penalty.
- 5.4. In the event of Tea / Coffee / Snacks causing health problems to the persons consuming it, action deemed fit by the Management will be initiated and the contractor shall have to pay Rs.10,000/- for damages.
- 5.5. In the event of any failure on the part of the Contractor in performing his duties, BHEL shall have the right without any prejudice to get the work done through any other alternate agency at the risk and cost of the Contractor. The total cost / loss, if any incurred by BHEL on account of such alternative arrangement or the penalty amount mentioned under clause no.5.3, whichever is higher, will be recovered from the contractor.

6. How to Quote

Tender documents consist of Part-A and Part-B as detailed below:

6.1. Part -A - Techno-Commercial bid (without price details).

Part-A-Techno-Commercial Bid must be duly completed and sealed in a separate envelope with all the supporting documents, superscribing **“Tender No. BHE/ESD/FS&HR/CANT-CTS/13-14 dated 13/12/2013. Part-A-Techno-Commercial Bid for rate contract for providing coffee/tea & snacks for ESD employees, trainees, contract labourers and visitors / customers at ESD”**.

The tenderer shall expressly accept all the terms and conditions of the tender. All pages of the tender document except Part-B should be enclosed with Part-A-Techno-Commercial Bid, with each page duly signed as a token of acceptance. Alternatively, if the tenderer desires any deviation from the terms and conditions given in the tender document, the same should be specifically mentioned. BHEL reserves the right to accept or reject any tender for any reasons at the discretion of BHEL.

6.2. Part - B - Price bid

Part-B - Price Bid must be duly completed and sealed in a separate envelope superscribing **“Tender No. BHE/ESD/FS&HR/CANT-CTS/13-14 dated 13/12/2013. Part-B-Price Bid for rate contract for providing Coffee/Tea & Snacks for ESD employees, trainees, contract labourers and visitors / customers at ESD”**.

Part-B - Price Bid should not carry any conditions and commercial terms. Price / rate only should be quoted in clear terms in the format given by BHEL. Part-B - Price Bids will be opened only in respect of those tenderers who are qualified in the Part-A -Techno-Commercial bid.

- 6.3. The tender forms, both 'Part – A' & 'Part – B', duly filled in all respects shall be signed on each page by the tenderer. Any alteration, erasure or over-writing will render the tender invalid. Alteration neatly carried out and duly attested over the full signature of the tenderer however is permitted.
- 6.4. The tenderer should submit the tender documents without removing any page or pages filled or unfilled.
- 6.5. Tender documents consisting of Part-A & Part-B are to be duly sealed in two separate inner covers as mentioned above. The two inner covers should be put in a sealed outer



cover superscribing as **"Tender No. BHE/ESD/FS&HR/CANT-CTS/13-14 dated 13/12/2013. Bid for rate contract for providing coffee/tea & snacks for ESD employees, trainees, contract labourers and visitors / customers at ESD".**, Name of the tenderer should also be written on the outer cover.

The bid so prepared should be deposited in the tender box kept in the Reception Building of BHEL-Electronics Systems Division, Plot No.98, Electronics City Phase-1, Bangalore -100, **on or before 1430 hrs on 03/01/2014.**

No other mode of despatch will be considered.

- 6.6. For further details if any required, AGM/FS&HR, BHEL-ESD, may be contacted in person or through telephone (080 - 25146162).
- 6.7. BHEL reserves the right to assess the capacity and capability of the parties for bidding. The Company also reserves the right to accept or reject any or all the tenders or any part thereof at any stage of process without assigning any reason whatsoever. The company has no obligation to accept the lowest tender. BHEL's decision in this regard shall be final and binding.
- 6.8. Techno-Commercial bid (Part-A) will **be opened at 1445 hours on the same day (03/01/2014)** in the presence of tenderers / representatives who are present for the tender opening. Tenderers will be evaluated further and who are found to meet the pre-qualification criteria will be intimated to attend the opening of 'Part B-Price Bid' at a date to be notified separately. Part -B will be opened at the specified date in the presence of the tenderers / representatives who are notified to attend the tender opening and whosoever present at their choice.

7. Validity Of Rates

- 7.1. The rates quoted should be valid for 90 days initially from the date of opening of the price bid. The rates of successful tenderer should be valid for one year from the date of commencement of the contract.



Tender No. REF: BHE/ESD/FS&HR/CANT-CTS/13-14

DATE: - 13/12/2013

Part – A

Bharat Heavy Electricals Ltd
Electronics Systems Division
Plot No.98, Electronics City Phase-1
Bangalore – 560100

Part 'A' – Techno-Commercial Bid

Important Note:

1. Please read "General Terms & Conditions" and 'General Conditions of Contract' before filling up this form.
2. Attach documentary evidence wherever asked for.
3. Fill up the format in all respects with signature on each page, and put the same (page nos.8 to 15 of this document) in a cover along with all the enclosures.
4. Sealed cover superscribing on the envelope "Tender No. BHE/ESD/FS&HR/CANT-CTS/13-14 dated 13/12/2013 Part-A-Techno-Commercial Bid for rate contract for providing coffee/tea & snacks for ESD employees, trainees, contract labourers and visitors / customers at ESD", should be submitted before the due date.
5. If space provided in the format is not sufficient, please provide the information in a separate sheet.
6. Those who are qualified for "Part-A-Techno-Commercial Bid" alone will be considered for opening of "Part-B-Price Bid".

Part - A
PART A – Techno-Commercial Bid

I	INFORMATION PART	
1	Name of the Contractor / Company / Establishment / Firm	
2	Whether Proprietorship/ Partnership/ Limited Company/ PSU/ Others.	
3	Registered Address:	
4	a. Address for correspondence: b. Tele No./Mobile No./Fax No. c Email	
5	Name of the Proprietor / Managing Partner / Managing Director / Promoter Designation & Nationality	
6	No. of years of experience in catering field	
7	Area of the Kitchen (in Sq.Ft.)	

8	Available facilities			
	a. Land & Building		Owned / Rented	
	b. No. of distribution vehicles		Owned (Nos.....) Rented (Nos.....)	
	c. Cooking equipments used		Owned / Rented	
	Equipment	<i>Tick whichever is available</i>	Equipment	<i>Tick whichever is available</i>
	Raw Rice Cooker	<input type="checkbox"/>	Idli Maker	<input type="checkbox"/>
	Steam Rice Cooker	<input type="checkbox"/>	Grinder	<input type="checkbox"/>
	Aluminium Vessels	<input type="checkbox"/>	Ragi Mudde Maker	<input type="checkbox"/>
	Steel Vessels	<input type="checkbox"/>	Stainless Steel Kettle	<input type="checkbox"/>
	LPG Stove	<input type="checkbox"/>	Stainless Steel Flask	<input type="checkbox"/>
	Electric Cooker	<input type="checkbox"/>	Others (please specify)	
Biogas	<input type="checkbox"/>			

9	Organization strength	
	Category	No. of persons on roll
	a. Top Management	
	b. Executive staff	
	c. Supervisory Staff	
	d. Cook	
	e. Helper	
	f. Others	
10	Whether the firm possess any of the following certifications? (i) ISO : 9001 (ii) ISO : 14001 (iii) OHSAS : 18001 or any other Certifications <i>If yes, please specify the details & enclose documentary proof</i>	Yes / No
11	MSME/ NSIC Registration (if any)	Yes / No
	Note: MSE suppliers can avail the intended benefits only if they submit along with offer, attested copies of either EM II certificate having deemed validity (Two years from the date of issue of acknowledgement in EM-II) or valid NSIC certificate or EM II certificate along with CA certificate (Format enclosed as per Annexure - I) applicable for the year, certifying quantum of investment in plant and machinery within the permissible limit as per the act for relevant status (Micro or small) where the deemed validity of EM II is over. Date to be reckoned for determining the deemed validity will be the last date of technical bid submission. Non submission of such documents will lead to consideration of their bids at par with other bidders and MSE status of such suppliers shall be shifted to Non MSE supplier till the supplier submits these documents.	
12	Whether registered with any BHEL / Govt / Govt Undertakings. <i>(Documentary proof to be enclosed)</i>	Yes / No
13	In the event of being found technically qualified by BHEL, the tenderers will be considered for registration with BHEL.	Agreeable / Not Agreeable
14	In the event of registration with BHEL, the vendor may be required to submit EMD for participating in future tenders as per the discretion of BHEL.	Agreeable / Not Agreeable
15	If agreeable to previous clause (no.14); a. Vendors are given an opportunity to pay one time EMD of Rs.2 lakhs, for exemption from payment of Earnest Money every time for participating in the future tenders. Or b. Pay Earnest Money at the time of each applicable tender. <i>(Please specify the relevant option. If 'Not Applicable', proper justification should be provided).</i>	<i>Please tick whichever is applicable</i> <input type="checkbox"/> One time EMD enclosed <input type="checkbox"/> Agree to pay EMD at the time of each applicable tender. <input type="checkbox"/> Not agreeable to both the above options <input type="checkbox"/> Not Applicable

II	Essential Criteria	
1	Registration details <i>(Copy of the relevant documents, wherever applicable needs to be enclosed)</i>	Enclosed / Not Enclosed / Not Applicable
<p>Note: Following documents are applicable in respective cases as below: For Company: Regn certificate under Company's Act 1956. For Partnership Firms: <u>Registered</u> Partnership Deed. Proprietorship: No separate registration required. If Not Applicable, proper justification should be given</p>		
2	PAN Card <i>(copy of the PAN Card to be enclosed)</i>	Enclosed / Not Enclosed
3	Service Tax Registration <i>(copy of the valid certificate to be enclosed)</i>	Enclosed / Not Enclosed / Not Applicable
<p><i>Note: If Not Applicable, proper justification should be provided</i></p>		
4	Health Dept. License <i>(copy of valid certificate to be enclosed)</i>	Enclosed / Not Enclosed
5	Catering License <i>(Karnataka Shops & Commercial Establishment Act). (copy of valid certificate to be enclosed)</i>	Enclosed / Not Enclosed / Not Applicable
<p><i>Note: If Not Applicable, proper justification should be provided</i></p>		
6	TIN / TAN Registration	Enclosed Not Enclosed Not Applicable
<p><i>Note: Copy of the valid certificate needs to be enclosed. Proper justification should be given if Not Applicable</i></p>		
7	Distance of the kitchen from BHEL-ESD, Electronics City, Bangalore. (in KMs)	
<p>Note: <i>The bids will be considered only if the Caterer's kitchen is located within 3 kms radius of BHEL-ES, Electronics City.</i></p>		

8	Minimum experience insisted for inducting personnel in your establishment:	
	a. Executive staff	
	b. Supervisory Staff	
	c. Cook	
	d. Helper	
	e. Others	
	<i>Note:</i> <i>Minimum one year prior experience is essential for Cook; However, prior experience for other categories are Optional.</i> <i>A self declaration of the tenderer in applicable cases should be enclosed.</i>	
9	Whether regular pest control activities are undertaken in your establishment	Yes / No
	<i>Note:</i> <i>A self declaration of the tenderer in applicable cases should be enclosed.</i>	
10	Whether the food items / ingredients / water used in your establishment are lab tested	Yes / No
	<i>Note:</i> <i>A self declaration of the tenderer in applicable cases should be enclosed.</i>	
11	Details of Works / Contracts executed in the last 3 years.	Enclosed / Not enclosed
	<i>Note:</i> <i>A list containing the following details shall be enclosed:</i> <i>i. Name, Address & Contact number of the client</i> <i>ii. Description of the work</i> <i>iii. Date of commencement of the contract</i> <i>iv. Date of completion of the contract</i> <i>v. Value in Rs.</i>	

12	Work completion certificate (Not older than seven years)		
a	One work for value not less than Rs.22 lakhs	Enclosed	/ Not Enclosed
	<i>or</i>		
b	Two works for value not less than Rs.14 lakhs	Enclosed	/ Not Enclosed
	<i>or</i>		
c	Three works for value not less than Rs. 11 lakhs	Enclosed	/ Not Enclosed
13	Annual Turnover for the last three years		
a	Previous Year (2012-13)		
b	One Year before previous year (2011-12)		
c	Two Years before previous year (2010-11)		
<p>Note:</p> <p>i. Average Turnover for the last three years should be at least Rs.8.5 lakhs.</p> <p>ii. Chartered Accountant certified copies of P&L Account & Balance Sheets or Chartered Accountant certified turnover details shall be enclosed.</p>			

14	Whether the applicant has read the BHEL General Conditions of the Contract (GCC) and agreeable to abide by them.	Yes / No
15	A list of those persons, who are working with the applicant in any capacity and who are near relatives to any officer in BHEL, should be submitted. The applicant should also intimate the names of such persons who are employed by him subsequently.	Enclosed Not Enclosed Not Applicable
<i>Note: If Not applicable, proper justification should be given</i>		
16	Whether the applicant or any of his partners has been anywhere blacklisted / removed from the list of approved contractors / demoted to lower class / orders passed banning / suspending business with the applicant etc. <i>(BHEL has the right to suspend, remove, demote, blacklist a contractors name in such circumstances)</i>	Yes / No

Declaration:

I / We hereby declare that I / We have not been banned and de-listed by any Government Department / Financial Institution / Court.

Further declare that the information provided in this document is true to best of my knowledge and I am aware that if the same found to be incorrect the tender will be rejected at the discretion of BHEL.

Signature
(Name & Address of the Tenderer with Official Seal)

Place:
Date:



Tender No. REF: BHE/ESD/FS&HR/CANT-CTS/13-14
DATE: - 13/12/2013

Part B - Price Bid

Important note:

1. Please read carefully " General Terms & Conditions" and "General Conditions of Contract" before filling up this form.
2. The rates quoted should be valid for 90 days initially from the date of opening of the Price Bid.
3. The rates of successful bidder should be valid for one year from the date of commencement of the contract.
4. Fill up the format in all respects with signature on each page, and put the same (page nos.16 to 18 of this document) in a cover.
5. Sealed cover superscribing on the envelope "Tender No. 'BHE/ESD/FS&HR/CANT-CTS/13-14 Dated: 13/12/2013 – Part-B – Price Bid for the rate contract for providing coffee, tea & snacks for ESD employees, trainees, contract labourers and visitors / customers at ESD", should be submitted along with "Part-A-Techno-Commercial Bid" and other documents on or before the due date.
6. If space provided in the format is not sufficient, please provide the information in a separate sheet.

Part B – Price Bid

I. Rate for providing Coffee / Tea to ESD

Description	Approximate Qty	Unit	Rate Quoted in Rs. per Cup
Item No 1. Providing Coffee to ESD Delivery at the following Address: BHEL-ESD, Plot No.98, Electronics city Phase-I, Hosur Road, Bangalore-100	400 to 600 cups every working day	Nos (100 MI).	
Item No 2. Providing Tea to ESD Delivery at the following Address: BHEL-ESD, Plot No.98, Electronics city Phase-I, Hosur Road, Bangalore-100	400 to 600 cups every working day	Nos (100 MI).	

Note: The rates quoted should be inclusive of all taxes arising on the transaction. If BHEL is required to discharge the liability of any taxes on the transaction like TDS(IT), TDS(WCT), Service Tax under Reverse Charge mechanism or any other similar taxes, which is or become payable by BHEL, the same shall be deducted from the bills of the Contractor.

Signature
(Name & Address of the Tenderer
with Official Seal)

Place:
Date:

II. Rate for providing Snacks to ESD

Description	Unit	Rate Quoted in Rs.
Item No 3.		
Supply of Snacks		
1) Idly(2 Nos) / Vada(1 no)	1 Plate	
2) Masala Dosa(1 No)	1 Plate	
3) Set Dosa (3 Nos)	1 Plate	
4) Chappathi with Sagu	1 Plate	
5) Cool Drinks (300 ml)	1 No.	
6) Mineral Water(1 Litre)	1 No.	
7) Cookies/assorted Biscuits (60 Gms)	1 Packet	
Delivery at the following Address as per requirement:		
BHEL-ESD, Plot No.98, Electronics city Phase-I, Hosur Road, Bangalore-100		

Note: The rates quoted should be inclusive of all taxes arising on the transaction. If BHEL is required to discharge the liability of any taxes on the transaction like TDS(IT), TDS(WCT), Service Tax under Reverse Charge mechanism or any other similar taxes, which is or become payable by BHEL, the same shall be deducted from the bills of the Contractor.

Signature
(Name & Address of the Tenderer with Official Seal)

Place:

Date:

Check-list (please refer clause no.6).

S. No.	Description /Item	Enclosed
A. Inner Cover – Part – A – Techno- Commercial Bid		
1	Part-A- Techno Commercial Bid (Page No. 8 to 15)	
2	Original tender document containing “General Terms & Conditions” (Page No.1 to 7), as the token of acceptance, and Checklist (Page No.19).	Yes / No
3	Copy of Work Completion Certificates / Work Orders and List of Contracts	Yes / No
4	Copy of the valid Catering License, Service Tax Regn. and Health Dept. Clearance, PAN Card etc.	Yes / No
5	Copies of audited Profit & Loss account and Balance sheet for three years.	Yes / No
6	Solvency Certificate (not older than one year) for not less than Rs.2,00,000/- (Rupees Two lakhs only) from a scheduled Bank.	Yes / No
7	Any other documentary proof mentioned in this tender document or any additional document by the tenderer	Yes / No / NA
B. Inner Cover – Part – B – Price Bid		
1	Part-B- Price Bid (Page No. 16 to 18)	Yes / No

Part-A' and 'Part-B' inner envelopes should be put in a common single outer envelope as detailed in clause no.6.