



Central Despatch Cell, Bharat Heavy Electricals Limited, Bhopal
Special Terms & Conditions of Transportation by Mechanical Trailer, upto 35 MT

Document No. CDC/STC/03d/Aug'09

**SPECIAL TERMS & CONDITIONS
FOR
ALL INDIA ROAD TRANSPORTATION
OF**

OUTGOING CONSIGNMENTS UPTO 35 MT

**BY
MECHANICAL TRAILERS**



Central Despatch Cell
Bharat Heavy Electricals Limited
BHOPAL

Document No. CDC/STC/03d/Aug'09



No. CDC/E-00266

OUTGOING CONSIGNMENTS



SPECIAL TERMS & CONDITIONS FOR TRANSPORTATION OF CONSIGNMENTS ABOVE 9 MT UPTO 35 MT BY MECHANICAL TRAILERS.

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S-0 SCOPE OF WORK

The transportation contract will cover transportation of outgoing consignments of electrical plant & machinery and any other item in mechanical trailers to various places all over India from BHEL, Bhopal covering consignments generally ABOVE 9 mt upto a maximum of 35 MT. However marginal variations in weight will also be covered in the contract, subject to permissible pay load of the vehicles deployed.

S-1.0 ELIGIBILITY CRITERIA (SPECIFIC)

The bidder shall ensure to comply with the following and submit all relevant documents in Part-1 bid to be eligible for this rate contract:-

- S-1.1** IBA (Indian Banker's Association) recommendation Valid on the date of tender opening. It shall also be ensured that the same is available throughout the currency of the contract and if not, rate contract will be cancelled
- S-1.2** Ownership of a fleet of minimum 10 mechanical trailers and 10 prime movers (pullers) registered in the name of tenderer, duly substantiated by submitting original RTO authenticated documents showing vehicle no., owner's name, type of vehicle, carrying capacity, and year of manufacturing as per the Performa at Annexure 3 & 4.
 - 1. Out of the ten (10) sets of vehicles above, atleast one (1) set should not be older than eight (8) years since original registration during entire pendency of rate contract.
 - 2. These RTO certificates (authentication) should not be older than 3 months from the date of publication of tender notice. Photocopies of RC Books shall not be acceptable. All applicable Taxes should be paid up-to-date on these minimum 10 trailers & 10 prime movers.



3. The definition of 'TRAILER' for the purpose of this contract shall be '**articulated vehicle**' comprising of prime mover and trailer with proper turning arrangements to negotiate road curves.

S-1.3 Average annual turnover (business from transportation work) during the last 3 years ending 31st March of previous financial year shall be minimum Rs. 400 Lakhs. Audited Annual Report in case of Public/Private limited Companies and for others, copy of balance sheet submitted to Income Tax authorities or banker's certificate shall be submitted alongwith the offer to prove average turnover.

S-1.4 Declaration in the form of affidavit.

Bidders will ensure furnishing Certificate or an undertaking in the form of an affidavit on non-judicial stamp paper valued Rs.100/- and duly notarized for:

1. From concerned BHEL units (*if in business during last 5 years*) certifying that they are not presently put on hold, suspended, de-listed, banned or black listed by any of the BHEL units.
2. Not have been booked by CBI and/or indicted by a court of law in any criminal case relating to transportation during last 5 years.

S-1.5 DOCUMENTS TO BE SUBMITTED ALONGWITH THE OFFER

The following documents should be attached with the offer (Techno-Commercial Bid, Part-1) for submission in totality, but not limited to:

- i) Copy of IBA approval with Code number and validity.
- ii) Earnest Money Deposit (EMD) of Rs 2,00,000/- (Rupees Two Lakhs only) in form of DD/Banker's Cheque as detailed in this tender.
- iii) Self-certification affidavit cum agreement, executed on a non-judicial stamp paper of Rs. 100/- as per Annexure 'T-1' of General Terms & conditions.
- iv) Checklist for scrutiny on bid-opening as per Annexure-1.
- v) Banker's Certificate to be obtained on Bank's Letterhead as per Annexure-2
- vi) Details of prime movers & trolleys should be submitted for eligibility as per Annexure-3.
- vii) RTO authentication of registration, Annexure-4
- viii) Company Profile of the bidder submitted as per Annexure-5
- ix) Price Bid Schedule of Rates as per Annexure –(S-1) kept in Part II of bid.
- x) Documents supplementing eligibility criteria in terms of General Terms & Conditions
- xi) Copy of Income Tax return for financial years as at S-1.3.
- xii) Printed Branch list (booklet)
- xiii) Business particulars of last 3 years considered as at S-1.3.
- xiv) All other documents required as per Annexures to the tender documents forming part of this.

S-2.1 To qualify for trailer load , the consignment should meet the any of the following conditions:-

1. The weight of single piece should be more than 9 MT or cumulative weight of multi-consignments is around 15 MT.
 - The width of the consignment is more than 2600 mm
 - The height of the consignment is more than 3100 mm
2. The various slabs, looking into the product mix covered under the transportation is categorized as below.



Category	C-I	C-II	C-III	C-IV
Length (mm)	7000 to 13500			
Width (mm)	Upto 3500	3501 to 4000	4001 to 5000	5001 to 6000
Height (mm)	Upto 3100	3101 to 3500	3501 to 4000	4001 to 4600
Min Chargeable WT	22 MT	25 MT	30 MT	35 MT

S-2.2 Minimum Chargeable distance shall be 250 kMs. However, for delivery of consignments to destinations within the municipal limits of Bhopal, the chargeable distance shall be 100 kMs.

S-3.0 Loading & Unloading Charges

BHEL shall be responsible for loading of all outgoing consignments in its factory premises.

S-3.1 If, BHEL requires the transporter that outgoing consignments are to be unloaded, at the project / customer site, the transporter shall arrange to ensure that the same is done to BHEL's / customer's fullest satisfaction.

S-3.2 The loading/unloading charges shall be payable at the rate of Rs. 500/- (Rupees Five hundred only) per MT.

S-3.3 Payment of unloading charges on freight billing shall be subject to consignments delivered in undamaged condition by submission of duly certified documents thereto by the consignee or its representative or BHEL representative.

S-4.0 Detention Charges

No detention charges at point of loading. However at unloading point, Rs 1000 per day beyond fourth day of arrival of consignment at destination, subject to verification from the consignee or its representative or BHEL representative, will be considered for payment. The detention charges shall be limited to maxm.10% of the freight charges.

No detention charges, whatsoever, shall be payable if the responsibility for unloading rests with the transporter and the site is ready to receive the goods

S-4.1 ODC /Volumetric Charges

Since all the probable consignments are covered within categories C-I to C-IV with dimensional capping thereto, additional ODC charges and volumetric equation for chargeable weight shall not be considered.

S-4.2 Hilly Area Charges

For journey to hilly regions (destinations beyond Jammu in Jammu & Kashmir, Rishikesh in Uttaranchal and *Sundernagar* in Himachal Pradesh); freight will be allowed additional 15% over and above the applicable rate for the total journey.

S-4.3 North-Eastern States Charges

For journey to North-Eastern states (destinations beyond Guwahati in North Eastern Sector); freight will be allowed additional 60% over and above the applicable rate for the total journey. No charge applicable to hilly area will be admissible.

S-4.4 Incentive

The incentive shall be paid for quick delivery of consignments, if they are delivered earlier to stipulated transit period excluding grace period @Rs.500/- per day saved in transit. No incentive shall be paid where longer route is taken.

S-5.0 Letting fee (penalty) reimbursement.

If, the vehicle registered payload carrying capacity being sufficient to carry actual payload and any RTO authorities of the destination state imposes a penalty on account of overloading in terms of any notification issued earlier by the state



government, the amount of such penalty may be reimbursed by BHEL on submission of original money receipt and copy of notification issued by state government. Further such reimbursement will be considered only once at the time of entry in the state i.e., no multiple point penalties will be entertained. Except above, no other charges related to loading will be paid.

S-6.0 Power Block/Height Gauge Removal charges

The power block/height gauge charges at railway crossings shall be paid initially by the transporter.

S-6.1 The Power Block Charges and Service Charges thereon shall be reimbursed along with freight charges on submission of the proof from concerned Railway authority. The proof submitted shall contain the respective vehicle Nos. against which the charges are paid. This shall be applicable for the consignments whose height is above 3500 mm.

S-6.2 Wherever (at Railway Crossings) the power shut down is involved or height barriers are to be removed, an additional grace period of four (4) **working** days shall be considered at each gate subject to submission of the proof thereto from the concerned Railway authorities.

S-7.0: RATE SCHEDULE:

The tenderer shall quote rates in the schedule Annexure 'S-1' for the freight for each category of slabs, for both the distances, i.e. upto 500 kMs and above 500 kMs.. Tenders are required to quote rates for all variants given in the price schedule. Failure to do so would result in rejection of the bid.

S-8.0 The transporter shall ensure to place the prime mover of proper pulling capacity and the trailer of proper carrying capacity to carry the consignments to destination safely and timely within the transit time specified below at S-9. The prescribed **Trailer Despatch Performa** (Annexure 'S-2' *attached herewith*) shall be completed on loading and the same shall be submitted to CDC.

S-8.1 In case of failure to ensure compliance of any or all of the general and special terms and conditions, BHEL reserves the right to make alternative arrangements for hiring trailers at transporter's risk & cost, besides suspending/reducing/stopping further business.

S-9.0 TRANSIT TIME

Consignment will have to be transported safely to the destination within normal permissible running period, which is given below for plain area destinations.

- | | |
|---------|-----------------------|
| ▪ C-I | .. @ 200 kMs per day. |
| ▪ C-II | .. @ 180 kMs per day. |
| ▪ C-III | .. @ 160 kMs per day |
| ▪ C-IV | .. @ 140 kMs per day |

S-9.1 For delivery of consignments to hilly area and North-Eastern States, the permissible travel time will be twice of the normal time for the hilly stretch only.

S-9.2 MGI (Motoring Guide of India) of widely approved computerized distance calculations will be followed in working out the route and distance thereto.

S-10.0 THE BUSINESS VOLUME:



Estimated load of consignments expected to be dispatched during the two year period of operation of the rate contract will be tentatively around 4300 trips as per break-up below. The estimated contract value shall be around Rs 28.9 Crores.

The breakup of loads is as follows:--

Category	Upto 500 kMs	Above 500 kMs
▪ C-I	4.28 %	70.77 %
▪ C-II	0.41 %	4.90 %
▪ C-III	1.29 %	12.08 %
▪ C-IV	0.37 %	5.90 %

Note:

- The above figures are only indicative and may vary depending upon actual and our operational requirements.
- The transporters shall lay no claim whatsoever on BHEL if no fixed volume of work is given to them during the currency of the contract.

S-11.0 EVALUATION & BUSINESS DISTRIBUTION:

S-11.1 The price bids will be evaluated for the total cost index, i.e sum of (percentage distribution of load as above x Quoted rates for each variant) and then compared amongst them to evaluate over-all relative position. Load distribution will be as per Clause S-11.3.

However, in case the total cost index is found to be equal for two or more parties, their relative position would be decided on the basis of their average audited turn-over of last three (3) years specified at S-1.3.

S-11.2 **The award of the works shall be done at equated rates only.** Bidders will not be permitted to choose any selected variant/category. BHEL, however, at its discretion may decide to award works for either or both categories to such bidders.

S-11.3 Business is proposed to be awarded on maximum 15 (fifteen) parties, subject to acceptance of the L-1 rates. The percentage distribution of the business shall be on descending graded scale with highest share of 12% to L1 bidder and lowest 3% to L-15 bidder, as noted below:

L1	L2	L3	L4	L5	L6	L7	L8	L9	L1	L1	L1	L1	L1	L1
12	10	9	8.5	8	7.5	7	6.5	6	5.5	5	4.5	4	3.5	3

S-11.4 In an eventuality of the rate contract being finalized on less than the required number of transporters; the balance volume of business would be distributed on prorata basis among eligible transporters. BHEL may reschedule the volume of business & Performance Security Deposit amount accordingly to eligible transporters on pro-rata basis.

S-12.0 These 'Special Terms & Conditions' shall be read in conjunction with Tender & General Terms and Conditions of Document No. CDC/T&G-TC/02e/July'07, to the extent the same are applicable for transportation by mechanical trailer and are not modified herein by this special terms and conditions. In case of ambiguity between the two, the provisions in this will over-rule.

=====
Addl. General Manager (CDC)
Bharat Heavy Electricals Limited, Bhopal.

Enclosed:

- Annexure "S-1": SCHEDULE OF RATES
- Annexure "S-2": TRAILER DESPATCH PERFORMA.
- Annexure-1, CHECK LIST FOR SCRUTINY ON BID OPENING
- Annexure-2, PROFORMA FOR BANKER'S CERTIFICATE ON BANK LETTER HEAD
- Annexure-3, VERIFICATION STATEMENT OF SUBMITTED DOCUMENTS WITH ORIGINAL
- Annexure-4, RTO AUTHENTICATION OF REGISTRATION PARTICULARS
- Annexure-5, COMPANY PROFILE OF THE TENDERER.
- Document No. CDC/T&G-TC/02e/July '07 (GENERAL TERMS & CONDITIONS)



SCHEDULE OF RATES; CDC/E-00266

1.0 Freight		Rate in Rupees per kM per MT (in words and figures)	
Category of consignment		ALL INDIA DESTINATIONS	
		Up to 500 kM	Above 500 kM
1.1	C - I		
1.2	C - II		
1.3	C - III		
1.4	C - IV		

Note: (i) Rates are to be written/typed/printed both in words and figures legibly.
(ii) In case of any lack of clarity/ambiguity in the quoted rates between figures and words, the lower of the rate shall be considered.

Date:

(Signature & Seal of the Tenderer)



Annexure 'S-2'

TRAILER DESPATCH PERFORMA

DATE:.. W/H: BLOCK..... BAY..... MATL.GATE PASS No.

JOB/EQUIPMENT DESCRIPTION:

Description	Dimension (l x w x h)	Weight (kG)

CONSIGNMENT NOTE No. C/N DATE:

TRANSPORTER'S NAME:

DRIVER'S NAME..... LICENCE No.

DEPLOYED VEHICLE PARTICULARS:

Particulars	Puller/Prime-mover	Trolley/Trailer
Registration No.		
Regd. owner		
Type/make/Year		
Passing capacity (RLW - ULW)		
No. of axles & tyres per axle		
Total tyres & size		
Inter-connection (Joint) system		
Verification with original RC		
Status of fitness certificate		
Coverage of route permit		
Roadworthiness w.r.t. physical condition of the vehicle deployed		

LOADING: DATE: TIME: SUPERVISED BY:.....

WHETHER LASHING DONE PROPERLY?

BRIEF PROCESS OF LASHING:

DATE & TIME OF: EXIT MOVEMENT

ESTIMATED TRANSPORTATION TIME:

Signed by:

Transporters Representative

Warehouse In charge

Counter-signed by:

Manufacturing/Commercial Deptt.

Central Despatch Cell

Note: To be filled at the time of loading and completed before exit and a copy completed in all respects and submitted with freight bill.



Annexure - 1

CHECK LIST FOR SCRUTINY ON BID OPENING			
(Forming part of Techno-commercial [Part-I] bid) ; CDC/E-00266			
(All statements to be substantiated with documents evidencing the same in the name of tenderer / firm only.			
Enclosures to be submitted orderly placed, serially numbered & properly secured / bound , leaving no loose sheets)			
Sl. No	Particulars for evaluation of techno-commercial bid	Comments/ Remarks by Bidder	Compliance enclosed at page.....of offer
1.	Is bid submission strictly in order as per tender clauses of special & general terms & conditions?		
2.	Tender Cost of Rs. 2000/- (Rupees Two Thousands only) by DD/Money Receipt No..... dated, if DD, Drawn on		
3.	EMD of Rs. 200,000/- (Rupees Two Lakhs only) by DD/banker's cheque No..... dated Drawn on (Name of Bank)		
4.	Self certification affidavit cum agreement (Annexure		
5.	RTO Authentication of registration particulars for ten (10) articulated Trailers - Annexure		
6.	Price Bid (Schedule of Rates) (Part-II of Bid) as per Annexure 'S-1'		
7.	Company Profile as per Annexure 'F' of General Terms & Condition document		
8.	Documents supplementing eligibility in terms of Clause 3 of General terms & conditions relating to Power of Attorney, Company/Firm Registration details.		
9.	IBA Recommendation (enclose certified copy)		
10.	Income Tax Return for the financial years		
11.	Audited annual report or balance sheet for the financial years		
12.	Banker's certificate as per Annexure		
13.	Printed list of branches, enclose booklet		
14.	Business particulars during past 3 years with PSUs, Central/State Govt. Deptts, MNCs & Reputed Pvt. Cos (Name of the Client, Transportation work scope, Contract duration, value of the contract, in a tabular form shall be submitted.)		
15.	Details of Mechanical trailer contracts awarded by BHEL, Bhopal		
16.	Details of Mechanical Trailer contracts awarded by other BHEL Units.		
17.	Details of computers, Internet connection, fax & telephone etc. in local office for effective and fast communication.		
18.	Specific deviations if any, to the Terms & Conditions (enclosed separate sheet)		
Signature of the authorised signatory affixing official Seal of the bidder			



Annexure - 2

**PROFORMA FOR BANKER'S CERTIFICATE
ON BANK LETTER HEAD
TO WHOMSOEVER IT MAY CONCERN**

M/s -----
(Name of the transporter with address)

(a limited company/private company/ partnership/ proprietorship) is maintaining a current A/c with us.

During the previous years firm's transactions with the bank had been as under:

(in Rs. Lakhs)

Particulars	last 3 years ending 31 st March of previous financial year		
Bank transactions			
Cash Credit/OD limit			
Any other aspect			

The Bank Transactions of the firm has been found satisfactory and their financial position is sound.

Place:

Date:

Authorised signatory of the Bank with Seal.



Annexure - 3

VERIFICATION STATEMENT OF SUBMITTED DOCUMENTS WITH ORIGINAL

Vehicles offered for eligibility against All India Transportation Rate Contract No. CDC/E-00266 due on 15/09/2009

Particulars	1	2	3	4	5	6	7	8	9	10
Regn. No										
Category										
Type										
Regd. Year										
Ownership										
Bed/Platform Type										
---- do ---- Size (lxwxh)										
No. of Axles										
No. of tyres										
Tyre size										
Wheel base										
Horse Power										
ULW, MT										
RLW, MT										
Pay Load, MT										
Date	Tax paid									
	Permit									
	Fitness									
Coverage of permit										

Verified with original

Authorised signatory with company seal



Annexure - 4

Sub: RTO Authentication of registration particulars of Vehicle No. _____

Ref: Qualifying criteria for tender No. CDC/E-00266 of BHEL, Bhopal

The registration and other relevant particulars of above said vehicle in line with Form No. 23 of CMV Rule 48 are furnished below as desired by M/s against their application dated under receipt of requisite fees of Rs. (Rupees only) vide our office Receipt No. dated

1. Name of the owner with address: _____

2. Class of vehicle: _____
3. Maker's name/model _____
4. Category of vehicle _____ Articulated Trailer/ Prime Mover _____ (as applicable)
5. Year of Manufacture _____
6. Chassis No. _____
7. Engine No. _____
8. Horsepower: _____
9. Un-laden weight: _____
10. Maximum laden weight _____
11. Coverage of permit: _____

12. Particulars of Axles & tyres:

	No. off axles	No. of tyres	Tyre size	Ply rating	Carrying load	Axle type
Front axle						
Rear Axle						
Any other (i)						
---do --- (ii)						
--- do --- (iii)						

13. Date of registration: _____
14. Vehicle tax paid upto _____
15. Fitness valid upto _____
16. Permit Valid upto _____

Signature of RTO affixing office seal



Annexure - 5

Company Profile of the Tenderer

1. Name of the firm/concern:
2. Nature of the firm/concern:
3. Year of inception:
4. IBA Code No.:
5. Income Tax PAN Number:
6. Registered Office:
7. Corporate Office:
8. Zonal Office:
9. Office for Immediate Reporting:
10. Website:
11. Phone Number:
12. Fax Number:
13. E-mail id:
14. Company incorporation details:
15. Board of Director:
16. Business Activities:
17. Bankers:
18. Details of Branch Offices:

Sl. No.	Place/Location	Address	Contact Person	Phone	Fax	E-mail Id

19. Details of Vehicles owned.

Sl. No.	Regn No.	Model	Make	Type of Body	Axles	RLW	ULW	RPL

20. Details of Clients.

Sl. No.	Name of Client	Job Details	Contract duration	Contract Value.

20. Paid-up Capital:
21. Annual turnover:
22. Membership of Professional Associations, if any
23. Associates, if any.

(Signature of the Authorised signatory affixing
official seal of the Bidder)

Name:

Designation: