



ISO 9001-2000, ISO 14001 and
OHSAS 18001 certified company

Sub-Contract and Purchase
Deptt.

Bharat Heavy Electricals Limited

(A Govt. of India Undertaking)

Power Sector – Northern Region,

Plot No. 25, Sector - 16A, Distt. Gautam Budh Nagar

NOIDA – 2 01301 (INDIA)

Phone: 91-120-2416500/2416284 Fax 91-120-2416528

Email: cs@bhelnsr.co.in/ susmitabasu@bhelnsr.co.in

TENDER ENQUIRY NO: BHEL/PSNR/SCP/CS/E-2549

DATE: 25.03.2014

TENDER NOTICE

BHEL Power Sector, Northern Region invites sealed quotation from **MANUFACTURERS only** in **two part bid system** for the following item required at BHEL – Bara, Lalitpur & Gadarwara Sites as follow:

Enquiry No.	DESCRIPTION	LAST DATE OF TENDER SUBMISSION & OPENING	DELIVERY SCHEDULE
BHEL/PSNR/SCP/CS/ E-2549	SUPPLY & COMMISSIONING OF FOUR (04) NOS. OF DIESEL FORKLIFT.	17.04.2014 AT 1530 HRS.	Within Twelve (12) weeks from the date of P.O.

Notes: For detailed tender enquiry, please visit BHEL web site www.bhel.com

SR. ENGINEER/PURCHASE



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DESTINATION FOR SUPPLY IS AS FOLLOWS:

(i) BHEL Site Office, PPGCL (Bara Site) P.O. Lohgara, Police Station Shankargarh, Gram: Lohgara, Tehsil- Bara, Distt. Allahabad (U.P.). **(Qty = 1 No.)**

(ii) BHEL Site Office, Lalitpur Super Thermal Power Project, Village Mirchwara, P.O. Buragaon, Tehsil Mahroni, Distt. Lalitpur (U.P.) **(Qty= 1 No.)**

(iii) BHEL Site Office, 2 X 800 MW Super Critical -TPS, GADRWARA, Distt. NARSINGHPUR, (M.P.) **(Qty = 2 No.)**

QUALIFYING REQUIREMENTS / PAST EXPERIENCE:-

OFFER FROM MANUFACTURERS (OEM) ONLY WILL BE CONSIDERED AND OEM SHOULD FURNISH THE NECESSARY SUPPORTING DOCUMENTS AS UNDER ALONG WITH THE TECHNICAL BID:

1. COMPANY REGISTRATION CERTIFICATE AS A MANUFACTURER FOR FORKLIFT.
2. COMPANY BROCHUER INDICATING MANUFACTURING OF DIESEL FORKLIFT OF 5 TON CAPACITY.
3. AT LEAST ONE NO. OF PURCHASE ORDER COPY FOR SUPPLYING 5 TON CAPACITY OR HIGHER RATING OF DIESEL FORKLIFT IN LAST 3 YEARS FROM THE DATE OF SUBMISSION, ALONG WITH SUPPORTING DISPATCH DOCUMENT.

NOTES:-

The Tender Document comprise of following;

- a. ANNEXURE- 1 (TECHNICAL SPECIFICATIONS)
- b. ANNEXURE-2 (IMPORTATNT NOTES)
- c. ANNEXURE-3 (SPECIAL TERMS & CONDITIONS)
- d. ANNEXURE-4 (GENERAL TERMS & CONDITIONS)
- e. ANNEXURE-5 (UNPRICE FORMAT)
- f. ANNEXURE – 6 (PRICE SCHEDULE)
- g. ANNEXURE – 7 (CERTIFICATE FOR NO DEVIATION)
- h. ANNEXURE – 8 (REVERSE AUCTION FORMAT AND TERMS & CONDITIONS)
- i. ANNEXURE – 9 (PBG FORMAT)
- j. ANNEXURE – 10 (LIST OF CONSORTIUM BANK)

TECHNICAL SPECIFICATIONS OF DIESEL FORKLIFT OF 5 TON CAPACITY**SCOPE: SUPPLY & COMMISSIONING OF DIESEL FORKLIFT TRUCK OF 5 TON CAPACITY.**

SL. NO.	SPECIFICATION	VENDOR'S CONFIRMATION
1.	Diesel operated forklift truck with capacity 5.0 ton at 600 mm load centre.	
2.	<u>Engine</u> : 4 cylinder, water cooled diesel engine developing 75 to 80 bhp at 2200 to 2400 rpm.	
3.	<u>Transmission</u> : It should have at least two forward and two reverse speeds automatic transmission system	
4.	<u>Steering system</u> : Feather touch power steering system	
5.	<u>Hydraulic system</u> : Gear type, hydraulic pump driven by engine lift. Tilt, power steering and auxiliary functions. Control levers for lift / lower and auxiliary function. Relief valve protected hydraulic system against pressure rise due to overloading.	
6.	<u>Frame</u> : Precision aligned monocoque construction with integral fuel and hydraulic tanks.	
7.	<u>Brakes</u> : Hydraulic Brake or Pneumatic assisted Hydraulic Brake	
8.	<u>Electrical system</u> – 12V (suitable AH) battery with alternator. Oil sealed and enclosed electric starter.	
9.	<u>Tyres</u> : Should be solid tyre	
10.	Travel speed : 15-20 km/h	
11.	Lifting speed (Laden) : 0.20 - 0.50 m/sec	
12.	Lowering speed (Laden) : 0.30 - 0.50 m/sec	
13.	Gradeability (Laden) : 15% minimum	
14.	Outer turning radius : 2700 to 4000 mm	
15.	Mast : 2 stage, clear view mast	
16.	Maximum fork height : 3500 to 4500 mm	
17.	Mast height (fork lowered) : 2200 to 3500 mm	
18.	Mast height (fork raised) : 4300 to 5500 mm	
19.	Height at overhead guard : 2000 to 3000 mm	
20.	Fork Extension : Minimum 1500 mm length	
21.	Capacity at maximum fork height at 600 mm load centre – 5000 kg. This should clearly mentioned in the offers of the party.	

Sl. No.	Description	VENDOR's Confirmation
22.	Emissions from Fork lift engine should conform latest applicable Indian standard pollution norms	
23.	Party should supply tool kit	
24.	Party should provide the Temporary Registration Certificate (TRC) for each Diesel Forklift during dispatch.	
25.	Party should have service and spare supports available in India for the forklift offered for at least 3 years from the date of Bid opening.	
26.	Delivery Period: All Fork lift should be delivered within 12 weeks after placement of Purchase Order.	
27.	<p>SUPPLY, COMMISSIONING & TRAINING AT BHEL SITES:</p> <ul style="list-style-type: none"> • The supply & commissioning of fork lift should be at BHEL sites which are mentioned in tender. During commissioning only load (which is to be lifted) shall be provided by BHEL, all other necessary arrangements shall be in the scope of Supplier. • Road permits for transportation shall be provided by BHEL. • Transit Insurance shall be in the scope of Supplier. • Unloading of Forklift shall be in the scope of BHEL. • Diesel Forklifts should be commissioned within three weeks from the date of receipt at respective BHEL sites. • Training for Operation & maintenance should be provided to BHEL/Contractor persons during commissioning. 	
28.	<p>Documents required before dispatch:</p> <p>Vendor shall submit their 'Quality Plan' for approval of BHEL with the technical bid. Pre dispatch inspection shall be carried out at supplier's works by BHEL engineer as per approved quality plan. Supplier has to inform well in advance (7 days) about the readiness of material for inspection. Supplier has to make all arrangement for the inspection within the quoted rate.</p>	
29.	<p>Documents required along with dispatch:</p> <p>(a) Load test certificates,</p> <p>(b) O&M manual, Integrated list of Spare parts & their catalogue and all hydraulic & electrical schematic drawings</p> <p style="text-align: center;">(2 sets - one for Head Quarter and one for site with each Fork Lift)</p> <p>(c) Guarantee Certificate – Minimum 12 month from the date of commissioning or 18 months from date of dispatch of at site whichever is early.</p>	

IMPORTATNT NOTES

1. Bidders not offering the material as per specification described in Annexure – 1 shall not be considered.
2. All corrigenda, addenda, amendments and clarifications to this Tender will be hosted in the web page (www.bhel.com) and not in the newspaper. Bidders shall keep themselves updated with all such amendments.
3. BHEL reserves the right to split, accepts or rejects any or all tenders without assigning any reason what so ever.
4. BHEL takes no responsibility for any delay/loss of documents or correspondences sent by courier/post.
5. Sealed tenders in two part bid system i.e. Part-I – Techno-Commercial bid and Part-II - Price bid are invited for supply, of **"SUPPLY & COMMISSIONING OF FOUR (04) NOS. OF DIESEL FORKLIFTS."** as per detailed specifications in Annexure-1, so as to reach us before the date of opening. The tenders (Part I only) will be opened at **15.30 PM (IST) on 17.04.2014.**
Note: In case the due date of opening of tender becomes a non-working day, then the due date & time of offer submission and opening of tenders get extended to the next working day.

6. Tender should not be addressed to any Individual's name but only by designation to:

**SR. ENGINEER/ PURCHASE
BHARAT HEAVY ELECTRICALS LIMITED
POWER SECTOR-NORTHERN REGION,
HRDI & ESI COMPLEX, PLOT NO.25, SECTOR 16 A,
NOIDA –201301 (INDIA)**

7. TENDERS TO BE SUBMITTED IN TWO PARTS:

Part:I: Techno-commercial bid containing technical details along with commercial offer containing the following;

- (i) Covering letter/Offer forwarding letter of Tenderer.
- (ii) Supporting documents against Qualifying Requirements (QR) and vendor confirmation regarding technical specification.
- (iii) Duly filled-in 'No Deviation Certificate' as per Annexure -7.

Note:

- a) In case of any deviation, the same should be submitted separately for technical & commercial parts, indicating respective clauses of tender against which deviation is taken by bidder. It shall be specifically noted that deviation recorded elsewhere shall not be entertained.
- b) BHEL reserves the right to accept/reject the deviations without assigning any reasons, and BHEL decision is final and binding. In case of unacceptable deviations, BHEL reserves the right to reject the tender
- (iv) Acceptance to commercial terms and conditions by submitting duly signed and stamped all pages of Tender document as a proof of acceptance.
- (v) All Amendments/Correspondences/Corrigenda/Clarifications/Changes/ Errata etc. pertinent to this NIT.
- (vi) Bidders shall submit their offer in INR only, the same to be indicated in their offer (Part-I).
- (vii) Commercial: This part shall include / indicate the following:
 - (a) Station of dispatch (b) Taxes & duties applicable (c) Delivery Schedule**
- (viii) Copy of "Un-Priced Format as per Annexure - 5" i.e., without the price details to be enclosed with clearly mentioning that whether **QUOTED or NOT APPLICABLE**. (No hidden charges shall be accepted).
- (ix) Any other details preferred by bidder with proper indexing.

PART: II: PRICE BID AS PER ANNEXURE – 6, DULY FILLED, SIGNED AND STAMPED. IT SHOULD INCLUDE FOLLOWING:

- (i) Offered price (as per Price Schedule format enclosed).
- (ii) The bidders should fully understand scope of supply and their responsibilities under the tender specifications before quoting. The bidders are required to quote only in Indian Currency for the rates as per rate schedule, in part-II price bid. Conditional price bid or price bid with any deviation are liable to be rejected. No cutting / erasing /overwriting shall be done in the price bid.

Note: Bidder may ensure to sign each page of the tender document / their offer while submitting techno - commercial offer/ price-bid.

8. Following should be super scribed on the envelopes of the two parts of the Bid.

Part I: Techno-Commercial Bid:-

Tender for: _____

Tender No. _____ Due on: _____

Part II: PRICE BID:

Tender for: _____

Tender No. _____

9. BOTH PART-I & PART-II SHOULD BE INDIVIDUALLY SEALED & SUPERSCRIBED AS INDICATED ABOVE & SHALL BE ENCLOSED IN ONE MAIN ENVELOPE DULY SEALED & SUPERSRIBED AS:

Tender for: _____

Tender No. _____ Due on: _____

Containing Part I and Part II of the offer

The tenders should be sent sufficiently in advance so as to reach before the due date and time. BHEL shall not be responsible in case of delay in receipt of tenders.

10. LANGUAGE & CORRECTIONS

- a) The Tenderer shall quote the rates in Hindi/English language and international numerals only. The rates shall be entered in figures as well as in words. For the purpose of tender, the metric system of units shall be used.
- b) All entries in the tender shall either be typed or written legibly in ink. Erasure and over-writings are not permitted and may render such tenders liable for rejection.
- c) Tenderer's offer, remarks and deviations, shall be with reference to sections and clause numbers given in the tender documents.
- d) All cancellations and insertions shall be duly attested by the tenderer.
- e) All columns for price format shall be filled. If not applicable, please write "NA"

11. TENDER EVALUATION

The Purchaser will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed and whether the bids are generally in order.

12. PRICE DISCREPANCY

- a) Totals/Gross Total of Prices should be indicated both in words as well as in figures. If there is a discrepancy between unit prices, total price quoted in words and figures, the Arithmetical errors will be rectified on the following basis.
 - a. If there is a discrepancy between the unit price and the total price, which is obtained by multiplying the unit price and quantity, or between subtotals and the total price, the unit or subtotal price shall prevail, and the total price shall be corrected.
 - b. If there is a discrepancy between words and figures, the amount in words shall prevail.
- b) In case of any other discrepancy, the decision of the purchaser will be final.


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SPECIAL TERMS AND CONDITION

1. Unloading of material at site shall be in BHEL's scope.
2. Price in INR should be quoted for **F.O.R destination delivery at BHEL site offices / Bara, Lalitpur & Gadarwara.**
3. **EVALUATION CRITERIA:** Net cost to BHEL after considering the CENVAT Credit for whole lot.

4. **TAXES AND DUTIES:**

4A) Price quoted should be inclusive of all the applicable charges, Taxes and Duties. However rates of Sales Tax, Excise Duty & other statutory levies should be indicated separately if applicable. Variation in Excise Duty, Sales Tax/ Vat or any other statutory levies during contractual delivery period shall be to BHEL's account. BHEL shall issue ROAD PERMITS, wherever applicable, to the supplier. Any other govt. levies as per actuals shall be reimbursed by BHEL on submission of relevant documentary proof by supplier.

4B) Excise duty incurred by seller/contractor on items against the dispatch constituting a sale under the order alone shall be reimbursed at actuals against requisite documentary evidence. The invoice cum excise duty gate pass (excise invoice) should contain the name of ultimate consignee as specified in the order. Hence CENVAT benefit during evaluation of price shall be considered in the following cases where

4B1) Invoice issued by Manufacturer / first stage dealer and second stage dealer as per the provision of Rule 11 of Central Excise Rules, is also declared as duty paying document for the purpose of allowing CENVAT credit under rule 9 of CENVAT Credit Rules, 2004. It is noted that Invoice issued by registered dealer shall be prepared in triplicate and indicate at the top of the Invoice in bold capital letters as "First Stage Dealer" or "Second Stage Dealer".

4B2) In case goods are purchased through a dealer but these are dispatched by supplier manufacturer directly to the factory of buyer. In such case, CENVAT is available to buyer if invoice is in name of dealer but name of buyer is shown as consignee. This termed as Transit Invoice where Invoice is in name of dealer with name of buyer-manufacturer as consignee.

4B3) In case goods are dispatched from the godown of First stage dealer or second stage dealer. The credit of duty on inputs or capital goods purchased from first stage dealer or second stage dealer shall be allowed only if the said dealer has maintained records indicating the fact that the inputs or capital goods were supplied from the stock on which duty was paid by manufacturer of such goods and only an amount of such duty has been indicated in the invoice issued by him. (Ref.: Circular No. 689/5/2003-CX dated 14.01.2003).

4B4) In case supplier fails to submit the requisite and appropriate CENVATABLE invoice in favor of BHEL with CENVAT credit equal to the amount offered by them in their quote , the same shall not be payable.

Quoted rates shall remain firm except for variation in Duties / Taxes as mentioned at serial no. 4A) above.

INSPECTION AND TESTING:

5. The supplier shall offer the **DIESEL FORKLIFTS** for inspection demo at works (Pre-dispatch Inspection) as per international norms. Inspection shall be carried out in presence of BHEL engineers or its nominated representative. Expenses towards Travelling / Boarding and Lodging of visiting inspection Engineer shall be to BHEL Account. However all testing arrangements shall be to supplier. Supplier has to intimate (at least 7 days in prior and in writing) for inspection of above material at their works. However if there is any delay in inspection by BHEL, the same will be on BHEL's account. BHEL reserves the right to opt for Inspection on receipt at destination.

6. **Delivery:** The delivery for all the Diesel Forklifts shall be within TWELVE (12) Weeks from date of P.O. to the date of dispatch. LR/ GR/ RR date for indigenous supplies shall be treated as the date of dispatch for levying LD. “However Bidders are requested to quote delivery period according to their capacity. In case delivery period quoted by the bidder is not in line the tender requirement, then BHEL may reject their offer.”. Bidders to note the following:
- (i) Scanned copy of P.O. shall be emailed.
 - (ii) General Arrangement (GA) Drawings if required and Quality Plan, to be submitted within one week from the date of P.O. Vendor may e-mail the same to save time.
 - (iii) Comments/Approval will be sent through e-mail within 4-5 days from the date of receipt of GA Drawings/Quality Plan.
 - (iv) Supplier shall inform the readiness of required items and offer for pre dispatch inspection within 6-8 weeks after acceptance of P.O. or approval of GA DRAWINGS/ Quality Plan.
 - (v) Testing & on site Commissioning shall be completed within three weeks from the date of receipt of material at site.
 - (vi) Supplier to depute their representative during unloading of material. However BHEL shall provide a suitable place for storage of material and one single electrical point free of cost at site and all other tools and tackles required for testing & on site commissioning which shall be arranged by supplier within the quoted rates.

Note: Bidders are requested to arrange the transporters and dispatch the goods on our behalf on freight (including transit insurance) pre-paid basis. Goods to reach at destination within reasonable time say 10 days.

7. **VALIDITY OF OFFER:** Offers should be valid for a period of 90 days from the date of Techno-Commercial bid (Part-I) opening.

8. **SCOPE OF WORK:**

- a) Supply of Forklifts
- b) Commissioning of Forklifts at BHEL sites
- c) Training for Operation & Maintenance to BHEL/Contractor person during commissioning at BHEL sites

9. Manufacturing Test certificates, Calibration Certificate, O&M instruction & Guarantee/Warranty certificates for the above items shall be provided along with dispatch of material.

10. Service support of the equipment under purchase is of utmost concern. Tenderers shall elaborate on the service network and spare parts availability, which are to be ensured to maintain the equipment after initial commissioning and completion of warranty period. In case service/spare parts facilities are not available in India, tenderers shall indicate the maximum possible time in making such services available from places outside India.

11. The tenderers shall also provide free visits of their service engineer from manufacturer's works / service centers for attending the faults during the warranty period in case of any complaint by the end user.

12. The equipment being offered should be of robust design and suitable for operations in Indian climatic conditions such as saline atmosphere, ambient temperature up to 50 degrees Centigrade. The electrical and controls should be tropicalized to withstand such climatic conditions.

13. **Payment Terms:** Tenderer shall adhere to the following payment terms:-

- a) 90% of Ex-Works value of Diesel Forklifts with 100% taxes, duties, freight, packing & forwarding and freight & insurance within 30 days of receipt of the material at destination.
- b) 10% of Ex-Works value shall be released after successful commissioning of above item & submission of all final documents including warranty cards, Test certificates, as applicable, commissioning certificate issued by BHEL and PBG as per clause 15 of STC.

A bank guarantee equal to **10% of the Order value excluding taxes & duties** valid up to 12 months from the date of commissioning or 18 months from date of supply, whichever is earlier shall be submitted at the time of claiming 10% final payment as per SI no. (b) above.

The set of dispatch documents for 90% payment shall be as follows:-

- 1) Original tax Invoices
- 2) Copy of LR/ Packing List
- 3) Warranty Certificate for the goods
- 4) O&M Manual, Integrated list of spare parts & their catalogue and all hydraulic & electrical schematic drawings (2 sets with each Diesel Forklift).
- 5) Certificate confirming, "Goods supplied are new".

NOTES:-

- (i) Tenderers are required to specifically confirm acceptance of these payment terms in their techno-commercial offer.
- (ii) **No advance shall be paid.**

14. PAYING AUTHORITY:

Manager /FINANACE, BHEL - PSNR, NOIDA

15. Warranty:

The **Diesel Forklifts** offered shall carry a warranty for a period of 12 months from the date of commissioning or 18 months from date of dispatch of material at site whichever is early. Rectification / replacement required during the warranty period will be arranged by the supplier free of cost including to and fro transport charges and import duty/excise duty/other taxes/insurance etc. payable on replacement items.

Supplier to submit the Performance Bank Guarantee (PBG) equivalent to **10% of the Order value excluding taxes & duties** which shall be valid up to 12 months from the date of commissioning or 18 months from date of supply whichever is earlier.

16. No enhancement of Price, whatsoever the cause, will be allowed once the offer is accepted and the order is placed. Withdrawal of the offer after it is accepted or failure to make the supply within the schedule period will entail cancellation of purchase order.

17. The quantity of item to be purchased may vary according to actual requirement at the time of placement of order.

18. If any bidder belongs to MSME including SC/ST owned industry please clearly mention in your bid and provide supporting documents.

19. REVERSE AUCTION:

BHEL reserves the right to go for Reverse Auction (RA) instead of opening the sealed envelope price bid, submitted by the bidder. This will be decided after techno-commercial evaluation. All bidders to give their acceptance for participation in RA. Non-acceptance to participate in RA may result in non-consideration of their bids, in case BHEL decides to go for RA.

In case BHEL decides to go for Reverse Auction, only those bidders who have given their acceptance to participate in RA will be allowed to participate in the Reverse Auction. Those bidders who have given their acceptance to participate in Reverse Auction will have to necessarily submit „online sealed bid“ in the Reverse Auction. Non-submission of „online sealed bid“ by the bidder will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines in vogue. **For details please refer to Annexure – 8.**

20. In case of any contradiction between General Terms & Conditions (GTC) and Special Terms & Conditions of Contract (STC), the latter shall prevail.

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GENERAL TERMS & CONDITIONS

1. Manufacturer's name, their trade mark and brand, if any should invariably be mentioned in the tender and illustrative leaflets in duplicate giving technical particulars etc. should be attached to the tender, to facilitate consideration of the offer.
2. Materials should be of best quality and correct to specifications, relevant DIN/ISO/ANSI standard or any other equivalent INTERNATIONAL standard specification as per technical specifications of tender.
3. Correct date of affecting supplies in the event of an order from this office should be recorded in the tender.
4. Please note that our terms of payment are as per clause 13 of "SPECIAL TERMS AND CONDITIONS".
All payments shall be done through Electronic Funds Transfer supplier shall submit bank details with bill invoices .In case of payment through, Bank all incidental charges will be to the Beneficiary's account.
5. Bharat Heavy Electricals Limited does not bind itself to accept the lowest tender, but reserves to itself the right to accept or reject all or part of any tender at its discretion.
6. No enhancement of rate, whatsoever the cause, will be allowed once the offer is accepted and the order is placed. Withdrawal of the offer after it is accepted or failure to make the supply within the schedule period will entail cancellation of purchase order and purchase at the risk and cost of supplier.
7. The quantities of each item to be purchased may vary according to actual requirement at the time of placement of order.
8. Where Sales Tax is payable extra, it will only be paid if registration numbers both under local sales tax/VAT and Central Sales Tax are specifically mentioned on the invoice. Tenderers should invariably quote their sales tax Registration No. in the offer.
9. **Liquidated Damages:** The LD shall be 0.5% of the total order value per week of delay or part thereof subject to a maximum of 10% of the total order value.
In case of any amendment/revision, the LD shall be linked to the amended/revised PO value.
10. **Risk Purchase:** - Alternatively, the purchaser at his option, will be entitled to terminate the contract and to purchase elsewhere at the risk and cost of the seller either the whole or any part of the goods which the supplier fails to deliver or dispatch within the time stipulated as aforesaid, or if the same were not available, the best and the nearest available substitute therefore. The seller shall be liable for any loss, which the purchaser may sustain by reason of such risk purchase in addition to L.D. at the rate mentioned in clause 9 above.
11. **Inspection:** All goods and work are subject to our inspection either at manufacture's works or after delivery as may be agreed. The decision of BHEL shall be final. Rejected goods will be returned to the supplier at his cost including freight on original shipment.
12. **Insurance:** - Wherever specifically agreed to, the supplier will insure at his cost the goods for all transit risks. In all other cases, supplier must furnish particulars of dispatch i.e. station of dispatch and destination, name of the goods, number of cases and their weights, value of the goods including all taxes, duties, levies and freight etc. for each consignment immediately after the dispatch of goods. Failure to do this will make the supplier responsible for making good any loss which might have otherwise been recovered from insurers.

Note: However, the supplier shall still remain responsible for defective parts or short supply and defective packing.

13. **Metric System**: - Suppliers are requested to give metric measurements while quoting.
14. **Arbitration** : All disputes between the parties to the contract arising out of or in relation to the contract, other than those for which the decision of the Engineer or any other person is by the contract expressed to be final and conclusive, shall after written notice by either party to the contract to the other party, be referred to sole arbitration of the General Manager or his nominee. The arbitration shall be conducted in accordance with the provisions of the Arbitration and Reconciliation Act, 1996 the place of Arbitration shall be New Delhi (India).
15. Any suites in respect of this contract shall have the jurisdiction of the courts of New Delhi (India) only.

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ANNEXURE-“5”**UNPRICE FORMAT (TO BE SUBMITTED WITH TECHNICAL BID)**

Sl.No.	DESCRIPTION	REMARKS
1.	SUPPLY & COMMISSIONING OF FOUR (04) NOS. OF DIESEL FORKLIFTS AS PER SPECIFICATION ENCLOSED IN ANNEXURE-1. (ONE NO. EACH FOR BARA & LALITPUR SITE AND TWO NOS. FOR GADARWARA SITE)	QUOTED IN PRICE BID
2.	PACKING AND FORWARDING CHARGES	QUOTED IN PRICE BID
3.	EXCISE DUTY & CESS (IF APPLICABLE AS PER CL 4 OF STC)	QUOTED IN PRICE BID RATE OF DUTY.....
4.	Sales Tax WITHOUT “C” FORM / VAT	QUOTED IN PRICE BID RATE OF TAX.....
5.	TRANSPORTATION / FREIGHT CHARGES & TRANSIT INSURANCE CHARGES FROM MANUFACTURER WORK PLACE TO BHEL OFFICE, AS PER BELOW.	
5.1	BHEL Site Office, PPGCL (Bara Site) P.O. Lohgara, Police Station Shankargarh, Gram: Lohgara, Tehsil-Bara, Distt. Allahabad (U.P.) (QTY = 1 NO.)	QUOTED IN PRICE BID
5.2	BHEL Site Office, Lalitpur Super Thermal Power Project, Village Mirchwara, P.O. Buragaon, Tehsil Mahroni, Distt. Lalitpur (U.P.) (QTY= 1 NO.)	QUOTED IN PRICE BID
5.3	BHEL Site Office, 2 X 800 MW Super Critical –TPS, GADRWARA, District NARSINGHPUR (M.P.) (QTY = 2 NOS.)	QUOTED IN PRICE BID
6.	TOTAL ORDER VALUE ON F.O.R SITES BASIS	QUOTED IN PRICE BID
7.	CENVAT CREDIT BENEFIT TO BHEL (AS PER CL 4 OF STC)	QUOTED IN PRICE BID
8.	NET COST TO BHEL AFTER CONSIDERING CENVAT CREDIT (SL. NO. 6 – SL. NO. 7)	QUOTED IN PRICE BID
9.	SUBMISSION OF PBG AS PER NIT	AGREED
10.	WARRANTY/GUARANTEE AS PER NIT	AGREED
11.	PAYMENT TERMS AS PER NIT	AGREED
12.	DELIVERY PERIOD AS PER NIT	AGREED
13.	VALIDITY OF OFFER AS PER NIT	AGREED
14.	MFG. TEST CERTIFICATE / CALIBRATION CERTIFICATE / O&M INSTRUCTIONS AS PER NIT	AGREED
15.	ANY OTHER INFORMATION	

NOTES:

- Tenders will be evaluated based on the Net Cost to BHEL after considering CENVAT Credit (Sl. No. 8).** Bidders are requested to quote for each and every item from 1 to 8 as indicated above. Please indicate NIL against items not applicable.
- Please do not quote separate charges for Commissioning of machines at BHEL/Sites.**
- Incomplete offer received may not be considered.
- The Rate shall be entered in figures as well as in words. In case of difference in rates between words and figures THE LESSER OF THE TWO will be treated as valid rate.
- In case of omission in quoting any rate, the evaluation will be done considering the highest quoted rate obtained against that item but the order, if placed, will be on the lowest quoted rate obtained against that item.
- Bidders are requested to arrange the transporter and dispatch the goods on our behalf on freight (Including transit insurance) pre-paid basis. Goods to reach at destination within reasonable time say 10 days.
- Any other Central Govt. /State Govt. taxes, Levies applicable, if not specified above, shall be reimbursed as per actual on submission of documentary proof from the concerned Govt. office.

(Signatures of the Bidder with Name, Designation & Company's Seal)

PRICE SCHEDULE (TO BE SUBMITTED WITH PRICE BID)

SL. NO.	DESCRIPTION	QUANTITY	UNIT RATE (Rs.)	AMOUNT (Rs.)
		A	B	C = AXB
1.	SUPPLY & COMMISSIONING OF DIESEL FORKLIFTS AS PER SPECIFICATION ENCLOSED IN ANNEXURE-1 of NIT. (ONE NO. EACH FOR BARA & LALITPUR SITE AND TWO NOS. FOR GADARWARA SITE)	04		
2.	PACKING AND FORWARDING CHARGES	04		
3.	EXCISE DUTY & CESS (IF APPLICABLE AS PER CL 4 OF STC)	04		
4.	ST/VAT WITHOUT “C” FORM	04		
5.	TRANSPORTATION / FREIGHT CHARGES & INSURANCE CHARGES FROM MANUFACTURER WORK PLACE TO BHEL OFFICE, AS PER BELOW.			
5.1	BHEL Site Office, PPGCL (Bara Site) P.O. Lohgara, Police Station Shankargarh, Gram: Lohgara, Tehsil-Bara, Distt. Allahabad (U.P) (QTY = 1 NO.)	01		
5.2	BHEL Site Office, Lalitpur Super Thermal Power Project, Village Mirchwarra, P.O. Buragaon, Tehsil Mahroni, Distt. Lalitpur (U.P.) (QTY= 1 NO.)	01		
5.3	BHEL Site Office, 2 X 800 MW Super Critical -TPS, GADRWARA, District NARSINGHPUR (M.P.) (QTY = 2 NOS.)	02		
6.	TOTAL ORDER VALUE ON F.O.R SITES BASIS	04		
7.	CENVAT CREDIT BENEFIT TO BHEL (AS PER CL 4 OF STC)	04		
8.	NET COST TO BHEL AFTER CONSIDERING CENVAT CREDIT (SL. NO. 6 – SL. NO. 7)	04		

NOTES:

- Tenders will be evaluated based on the Net Cost to BHEL after considering CENVAT Credit (Sl. No. 8).** Bidders are requested to quote for each and every item from 1 to 8 as indicated above. Please indicate NIL against items not applicable.
- Please do not quote separate charges for Commissioning of machines at BHEL/Sites.**
- Incomplete offer received may not be considered.
- The Rate shall be entered in figures as well as in words. In case of difference in rates between words and figures THE LESSER OF THE TWO will be treated as valid rate.
- In case of omission in quoting any rate, the evaluation will be done considering the highest quoted rate obtained against that item but the order, if placed, will be on the lowest quoted rate obtained against that item.
- Bidders are requested to arrange the transporter and dispatch the goods on our behalf on freight (Including transit insurance) pre-paid basis. Goods to reach at destination within reasonable time say 10 days.
- Any other Central Govt. /State Govt. taxes, Levies applicable, if not specified above, shall be reimbursed as per actual on submission of documentary proof from the concerned Govt. office.

(Signatures of the Bidder with Name, Designation & Company's Seal)

CERTIFICATE OF NO DEVIATION

TENDER No. : BHEL/PSNR/SCP/CS/E- 2549

I/ WE, M/s _____

HEREBY CERTIFY THAT NOT WITHSTANDING ANY CONTRARY INDICATIONS / CONDITIONS ELSEWHERE IN OUR OFFER DOCUMENTS, I/WE HAVE NEITHER SET ANY TERMS AND CONDITIONS NOR THERE IS ANY DEVIATION TAKEN FROM THE CONDITIONS OF BHEL'S TENDER SPECIFICATIONS, EITHER TECHNICAL OR COMMERCIAL, AND I/WE AGREE TO ALL THE TERMS AND CONDITIONS MENTIONED IN BHEL'S TENDER SPECIFICATION WITH ASSOCIATED AMENDMENTS & CLARIFICATIONS.

(Signatures of the Bidder with Name, Designation & Company's Seal)

ANNEXURE-“8”

REVERSE AUCTION (RA) FORMAT

BHEL reserves the right to go for Reverse Auction (RA) instead of opening the sealed envelope price bid, submitted by the bidder. This will be decided after techno-commercial evaluation. Bidders are also required to furnish following details in their techno-commercial bid, for this purpose.

Information and general terms and conditions governing RA are given below.

In case BHEL decides to process the tender through Reverse Auction Process (RA), following details shall be required from the bidders for their authorized representative who will participate in the on line Reverse Auction Process;

(a) Name of Designation of official:

(b) Postal Address (Complete):

(c) Telephone Nos. (Land line & Mobile both):

(d) FAX No.:

(e) E-mail address:

(f) Name of Place/State/Country, wherefrom he will participate in the RA:

(Signatures of the Bidder with Name, Designation & Company's Seal)

TERMS & CONDITIONS OF REVERSE AUCTION

Against this enquiry for the subject item/ system with detailed scope of supply as per enquiry specifications, BHEL may resort to "REVERSE AUCTION PROCEDURE" i.e., ON LINE BIDDING (THROUGH A SERVICE PROVIDER). The philosophy followed for reverse auction shall be English Reverse (No ties).

1. For the proposed reverse auction, technically and commercially acceptable bidders only shall be eligible to participate.
2. Those bidders who have given their acceptance for Reverse Auction (quoted against this tender enquiry) will have to necessarily submit „online sealed bid“ in the Reverse Auction. Non-submission of „online sealed bid“ by the bidder for any of the eligible items for which techno-commercially qualified, will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines in vogue.
3. BHEL will engage the services of a service provider who will provide all necessary training and assistance before commencement of on line bidding on internet.
4. In case of reverse auction, BHEL will inform the bidders the details of Service Provider to enable them to contact & get trained.
5. Business rules like event date, time, bid decrement, extension etc. also will be communicated through service provider for compliance.
6. Bidders have to fax the Compliance form before start of Reverse auction. Without this, the bidder will not be eligible to participate in the event.
7. In line with the NIT terms, BHEL will provide the calculation sheet (e.g., EXCEL sheet) which will help to arrive at "Total Cost to BHEL" like Packing & forwarding charges, Taxes and Duties, Freight charges, Insurance, Service Tax for Services and loading factors (for non-compliance to BHEL standard Commercial terms & conditions) for each of the bidder to enable them to fill-in the price and keep it ready for keying in during the Auction.
8. Reverse auction will be conducted on scheduled date & time.
9. At the end of Reverse Auction event, the lowest bidder value will be known on auction portal.
10. The lowest bidder has to fax/e-mail the duly signed and filled-in prescribed format for price breakup including that of line items, if required, as provided on case-to-case basis to Service provider within two working days of Auction without fail.
11. In case BHEL decides not to go for Reverse Auction procedure for this tender enquiry, the Price bids and price impacts, if any, already submitted and available with BHEL shall be opened as per BHEL"s standard practice.
12. Bidders shall be required to read the "Terms and Conditions" section of the auctions site of Service provider, using the Login IDs and passwords given to them by the service provider before reverse auction event. Bidders should acquaint themselves of the „Business Rules of Reverse Auction“, which will be communicated before the Reverse Auction.
13. If the Bidder or any of his representatives are found to be involved in Price manipulation/ cartel formation of any kind, directly or indirectly by communicating with other bidders, action *as per extant BHEL guidelines*, shall be initiated by BHEL and the results of the RA scrapped/ aborted.
14. The Bidder shall not divulge either his Bids or any other exclusive details of BHEL to any other party.
15. In case BHEL decides to go for reverse auction, the H1 bidder(s) (whose quote is highest in online sealed bid) may not be allowed to participate in further RA process.

Sr. ENGINEER/PURCHASE

Formats for execution of Performance Bank Guarantees:

Note: - The Bank Guarantee bonds (BG) are to be submitted on non-judicial stamp paper of Rs. 100/- and should be only from the Consortium Bank as per Annexure – 10.

PERFORMANCE BANK GUARANTEE

1. In accordance of M/s Bharat Heavy Electricals Limited (A Government of India undertaking, a Company incorporated under the Companies Act 1956 having its Registered Office at 'BHEL House", SIRI Fort, New Delhi 110 049) through its Division namely Power Sector Northern Region (PSNR) located at Noida, Uttar Pradesh-201301 (hereinafter called "the Company") having entered into a contract with hereinafter called "the said contractor" which term includes 'suppliers' for the purpose of this Bond and under the terms and conditions of the Contract No: dtd..... between BHEL-PSNR, Noida and as per the contract, the contractor/supplier is to furnish a Performance Bank Guarantee for Rs..... for the due performance of the equipment to be supplied under the above referred contract and for the fulfillment of all the terms and conditions of the contract.
2. We (indicate the name of the Bank) (herein after referred to as the Bank) at the request of (contractor(s)) do hereby undertake to pay the Company an amount not exceeding Rs..... against any loss or damage caused to or suffered or would be caused to or suffered by the Company by reason of any breach by the said contractor (s) of any of the terms and conditions contained in the said agreement.
3. We..... (indicate the name of the Bank with full address), do hereby undertake to pay the amounts due and payable under this guarantee without any demur, merely on a demand from the Company stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by the Company by reason of breach by the said Contractor(s) of any of the terms and conditions contained in the said Agreement or by the reason of the contractor(s) 'failure to perform' the said Agreement. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs.....
4. We undertake to pay unconditionally to the Company any money so demanded notwithstanding any dispute(s) raised by the Contractor in any suit, or proceedings pending before any Court or Tribunal or Arbitration or before any other authority relating thereto our liability under this present being absolute and unequivocal. The payment under this guarantee would not wait till the disputes have been decided by any Court or Tribunal or in the arbitration proceedings or by any other authority. The payment so made by us under this Bond shall be a valid discharge of liability for payment there under and the Contractor (s) shall have no claim against us for making such payment.
5. We..... (indicate the name of Bank), further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Agreement and that it shall continue to be enforceable till all the dues of the Company under or by virtue of the said Agreement have been fully paid and its claim satisfied or discharged or till

Office/Department/Division of the Company certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said Contractor(s) and accordingly discharges this guarantee.

6. (i) Unless a demand or claim under this guarantee is made on us in writing on or before thewe shall be discharged from all the liability under this guarantee thereafter. But where such claim or demand has been preferred by the Company with the Bank before the expiry of the said date, the claim shall be enforceable notwithstanding the fact that the said enforcement is effected after the said date.

(ii) For the purpose of this clause, any letter making demand on the Bank by M/s BHEL will be dispatched by Registered Post with Ack. Due or by Telegram or by any Electronic media addressed to the above mentioned address of the Bank shall be deemed to be the claim/demand in writing referred to above irrespective of the fact as to whether and when the said letter reaches the Bank, as also any letter containing the said demand or claim is lodged with the Bank personally.

7. We(indicate the name of the Bank), further agree with the Company that the Company shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said agreement or to extend time of performance by the said Contractor(s) from time to time or to postpone for any time of from time to time any of the powers exercisable by the Company against the said Contractor (s) and to forbear or enforce any of the terms and conditions relating to the said Agreement and we shall not be relieved from our liability by any reason of any such variation or extension being granted to the said contractor(s) or for any forbearance, act or omission on the part of the Company or any indulgence by the Company to the said Contractor(s) or by any such matter or thing whatsoever which under the law relating would, but for this provision, have effect of not so relieving us.
8. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor(s).
9. It shall not be necessary for the Company to proceed against the contractor before proceeding against the guarantor-Bank and the guarantee herein contained shall be enforceable against them notwithstanding any security, which the Company may have obtained or obtain from the Contractor shall, at the time when proceedings are taken against the guarantor hereunder be outstanding or unrealized.
10. Any claim or dispute arising under the terms of this document shall only be enforced or settled in the Courts at Delhi.
11. The guarantor hereby declare that it has power to execute this guarantee and the executants has full powers to do so on its behalf under the proper authority granted to him /them by the guarantor.
12. We.....(indicate the name of Bank) lastly undertake not to_revoke this guarantee during its currency except with the previous consent of the Company in writing. In witness where of we (indicate the name of Bank) have_ here unto set out Bank Seal the Day month 20

ANNEXURE-“10”**List of Consortium Bank**

	Nationalised Bank		Public Sector Banks
1	Allahabad bank	20	IDBI
2	Andhra bank		Foreign bank
3	Bank of Baroda	21	CITI Bank N.A
4	Canara Bank	22	Deutsche Bank AG
5	Corporation bank	23	The Hongkong and Shanghai Banking Corporation Limited
6	Central bank	24	Standard Chartered Bank
7	Indian Bank	25	The Royal Bank of Scotland N.V.
8	Indian Oversea Bank	26	J P Morgan
9	Oriental bank of Commerce		Private bank
10	Punjab National Bank	27	Axis Bank
11	Punjab & Sindh Bank	28	The Federal Bank Limited
12	State Bank of India	29	HDFC
13	State Bank of Hyderabad	30	Kotak Mahindra Bank
14	Syndicate Bank	31	ICICI
15	State Bank of Travancore	32	Indusind Bank
16	UCO Bank	33	Yes Bank
17	Union Bank of India		
18	United Bank of India		
19	Vijaya Bank		