



# BHARAT HEAVY ELECTRICALS LIMITED

## REGIONAL OPERATION DIVISION

14/15 Floor, World Trade Centre -1, Cuffe Parade , Mumbai -400005  
Phone: 022-22171231 email: chaitanya@bhelrmb.co.in

### NOTICE INVITING TENDER

No: RE/MUM/HR/ELE-2013/01

Date: 09/04/2013

**Sub: Electrical works at BHEL Flat No: 12, Jolly Bhavan No: 3, Khar (West), Mumbai.**

Sealed quotations in two parts are invited for **Electrical works at BHEL Flat No: 12, Jolly Bhavan No: 3, Khar (West), Mumbai** for the following scope of work:

#### A. Scope of Work

| S No | Description of work   | Quantity | Unit   |
|------|---|----------|--------|
| 1    | Providing and fixing electrical wiring point (using Polycab make wire) & 6 Amp Roma switch plate using 2.5 mm polycab make wire and casing capping etc completed (includes standard 10 m wiring for each point) | 16       | Points |
| 2    | Supplying and fixing 5 Amp switch socket Roma Plate Box with 2.5 mm wiring of polycab make wire completed with casing capping, etc (5 mt wire included for each point)  | 7        | Points |
| 3    | Supplying and fixing 5/15 Amp switch socket Roma Plate Box with 2.5 mm wiring of polycab make wire completed with casing capping, etc (5 mt wire included)  | 5        | Points |
| 4    | Supplying and laying 2.5 mm wire (Polycab make) with casing and capping complete for any extra wiring apart from standard wiring as listed in S No: 1,2 and 3.  | 30       | Metres |
| 5    | Providing and laying 2.5 mm 2 core Polycab make cable from meter to the main board with casing capping, etc complete.   | 40       | Metres |
| 6    | Supplying and fixing 220V DB including<br>a) 1 Nos 32 Amp 2 pole MCB<br>b) 4 Nos 32 Amp single pole MCBs<br>including complete fitting etc.   | 1        | Lot    |

Signature and \_\_\_\_\_ of the bidder

## **B. Security Deposit:**

Successful bidder has to deposit security deposit at the rate of 10% of the contract value, before start of the work. Security deposit may be furnished in any of the following forms:

- i) Cash (as permissible under the Income Tax Act)
- ii) Pay order, Demand Draft in favour of BHEL.
- iii) Local cheques of scheduled banks, subject to realization.
- iv) Securities available from Post Offices such as National Savings Certificates, Kishan Vikas Patras etc., (Certifications should be held in the name of contractor furnishing the security and duly pledged in favour of BHEL and discharged on the back).
- v) Bank guarantee from scheduled banks / public financial institutions as defined in the Companies Act. The bank guarantee format should have the approval of BHEL.
- vi) Fixed deposit receipts issued by scheduled banks / public financial institutions as defined in the Companies Act. The FDR should be in the name of the contract, A/c. BHEL duly discharged at the back.
- vii) Security deposit can also be recovered at the rate of 10% from the running bills. However, in such cases 50% of the security deposit should be paid before the start of the work and the balance 50% may be recovered from the running bills.
- viii) The security deposit shall not carry any interest. Security deposit in normal case will be refunded after one year from the date of Successful completion of work.

## **C. Terms and conditions:**

1. **Interested parties are requested to inspect the Flats before submission of bids on any working day i.e. Monday to Friday between 1000 hrs and 1700 hrs with prior intimation well in advance so as to get a proper idea of the work to be carried out and to bring out any major discrepancy in the data mentioned in the tender latest by 15/04/2013.**
2. **The Bidder will submit offer in 2 separate sealed envelopes inside a single big envelope. Each envelope must be marked with the following heading and contents as follows:**
  - i) **Pre-qualification & techno commercial Bid – Part ‘A’:** This is the fulfilment of the pre-qualification criteria and the acceptance of the terms and conditions of the tender. Following documents are to be submitted in the Techno-commercial bid in a separate sealed envelope:
    1. Copy of PAN card/registration certificate/shops & establishment certificate of the firm or individual.
    2. Copy of electrical license issued by the government.

Signature and \_\_\_\_\_ of the bidder

3. Copy of Blank Tender documents duly signed and stamped by the bidder or any of the authorised signatory.
4. Copy of Blank Price Bid duly signed by the bidder or any of the authorised signatory.
5. Letter of Compliance (Format enclosed) on the letter head of the company duly signed by the bidder or any of the authorised signatory.
6. Acceptance form duly filled, signed and stamped by the bidder.

ii) **Price Bid – Part ‘B’**: This part includes the price to be quoted for the work to be carried out. Rate should also be inclusive of material and labour charges. The total cost for the entire works must be inclusive of all applicable taxes and duties. The price bid has to be submitted in a separate sealed envelope.

3. All debris should be removed (destroyed), complete cleaning and re-arrangement of furniture should be done by the successful bidder.
4. Price of only those bidders, who technically qualify, will be opened.
5. Bids will be evaluated based on the total cost to BHEL as per the Price Bid (Part “B”).
6. Bidder(s) can collect tender documents from this office. Tender documents (non-transferable) will be issued free of cost up to 16/04/2013 (3.00 p.m.) on all working days between 9 a.m. to 5.00 p.m.

The quotation should be submitted in sealed cover subscribing:

**“Tender for Electrical works at BHEL Flat No: 12, Jolly Bhavan No: 3, Khar (West), Mumbai vide  
Tender No: RE/MUM/HR/ELE-2013/01”**

in the tender box on or before 16/04/2013 (3.00 p.m.) addressed to Addl. General Manager (HR), Regional Operation Division, Bharat Heavy Electricals Limited, 15th floor, Centre I, World Trade Centre, Cuffe Parade, Mumbai - 400005 and the same will be opened on 16/04/2013 at (3.30 p.m.) in the presence of bidders who wish to be present.

7. The work should be completed **within One week** from the date of receipt of work order
8. BHEL reserves the right to reject any quotation without assigning any reasons thereof.
9. Penalty @ 5% per week of the contract value pro rata will be levied, if there is delay beyond the schedule completion period, subject to a maximum of 10%.
10. Defect Liability: Contractor shall be responsible to make good and remedy any defect in work noticed before expiry of one year from date of successful completion of work failing which the security deposit shall be forfeited.

Signature and \_\_\_\_\_ of the bidder

11. Sub contracting is not allowed.
12. BHEL reserves the right to terminate the contract by giving 15 days notice in writing in case the services are not found satisfactory and forfeit the security deposit.
13. The party shall indemnify BHEL for all the losses / damages occurred during the operation of the contract.
14. Arbitration: If any time, any questions, disputes or differences what so ever arising out of or in any way concerning the contract between BHEL and the Contractors, the same shall be referred to the sole arbitrator i.e. General Manager, BHEL, ROD, Mumbai or nominee appointed by him in writing.. The award of the arbitrator shall be final and binding on both the parties.
15. Offer Validity: One month from date of Tender opening.
16. Statutory Levies: The contractor will pay all statutory liabilities of the workers and employees engaged by him and ensure that they are paid minimum wages as notified by the State Government from time to time and all other statutory laws shall be complied by the contractor.
17. Workmen Compensation: It is the sole responsibility of the contractor to insure his staff engaged in the BHEL Plants under Workmen Compensation Insurance Act against any unfortunate incidences / accidents while on duty.
18. Risk Purchase / Penalty: For the unsatisfactory / poor services and not redoing the job at its own cost, BHEL reserves the right to get the unsatisfactory job done through another party at the cost and risk of the bidder.
19. Cancellation of Contract: BHEL reserves the right to terminate the contract by giving 15 days notice in writing without assigning any reasons to contractor.
20. Timing for the Work: We shall prefer to get the job during office hours from 9.00 to 17.30 on all working days.
21. In case of any discrepancy pertaining to prices, the following shall prevail:
  - a) In case of discrepancy between the unit rate and the total rate, the unit rate shall be taken into consideration for computation purpose.
  - b) If there is an error in the total corresponding to the addition/subtraction of subtotals, the same shall be corrected.
  - c) In case of discrepancy between words and figures, the amount expressed in words shall prevail.
  - d) In case of all the above discrepancies, the bidder shall be intimated and given ample time to accept the decision of BHEL.
22. **Payment Terms:** The payment on the basis of actual joint measurement (with representative of BHEL) shall be made on completion of entire work within 15 days through RTGS on receipt of your bill duly accompanied by satisfactory work completion certificate from our representative.


Signature and \_\_\_\_\_ of the bidder

23. TDS as applicable will be deducted at source from your bill.

Thanking you,

Yours faithfully

For Bharat Heavy Electricals Ltd.,

  
9/4/13

(Chaitanya Hedau)  
Executive (HR)

Signature and Seal of the bidder

## **LIST OF DOCUMENTS TO BE SUBMITTED FOR THIS TENDER – (CHECKLIST)**

***[Note: All pages must be signed and stamped by the bidder or his/her authorized representative.]***

### **A. Techno-Commercial Bid (Part – A) (ENVELOPE – 1):**

1. Copy of PAN card/registration certificate/shops & establishment certificate of the firm or individual.
2. Copy of electrical license issued by the government.
3. Copy of Blank Tender documents duly signed and stamped by the bidder or any of the authorised signatory.
4. Copy of Blank Price Bid duly signed by the bidder or any of the authorised signatory.
5. Letter of Compliance (Format enclosed) on the letter head of the company duly signed by the bidder or any of the authorised signatory.
6. Acceptance form duly filled, signed and stamped by the bidder.

### **B. To be submitted with Price Bid (Part – B) (ENVELOPE – 2):**

1. Duly filled price bid.

Signature and Seal of the bidder

**TECHNICAL BID – PART ‘A’ – (ENVELOPE -1)**

**Acceptance Form (TECHNO-COMMERCIAL BID)**

**Tender No: RE/MUM/HR/ELE-2013/01**

|             |  |  |  |
|-------------|--|--|--|
| 1           | Name:<br>Address:<br>Contact No:<br>E-mail ID:                   |  |  |
| <b>S No</b> | <b>Description</b>   | <b>Accepted/Not Accepted/Submitted</b> |  |
| 2           | Terms & Conditions Of Contract                                   |  |  |
| 3           | Technical Specifications of the Work                             |  |  |
| 4           | Certificate by the tenderer for compliance to terms.             |  |  |
| 5           | Complete tender documents duly signed and stamped by the bidder. |  |  |
| 6           | Blank price Bid duly signed and stamped.                         |  |  |

Signature and Seal of the bidder

(LETTER OF COMPLIANCE IN YOUR COMPANY'S LETTER HEAD)

Date:

To,

M/S Bharat Heavy Electricals limited,  
15<sup>th</sup> floor, World Trade Centre-1,  
Cuffe Parade,  
Mumbai – 400 005

Dear Sir,

**Sub: Compliance to Terms & Conditions of your tender no: RE/MUM/HR/ELE-2013/01 dated 09/04/2013.**

With reference to your above tender, we hereby confirm that all the terms and conditions of your above tender are acceptable to us and our offer is based on the same.

We have submitted the price bid in your price bid format only without any deviations / conditions.

We also confirm that if any deviations/conditions in the Price Bid are mentioned, the same will not be entertained by BHEL.

Thanking you,

Yours faithfully,

**SIGNATURE AND SEAL OF THE BIDDER**

Signature and seal of the bidder

(All columns of the Price Bid to be filled up and each page of the price bid to be signed and stamped by the Bidder)

**PRICE BID – PART ‘B’ – (ENVELOPE – 2)**

**Tender No: RE/MUM/HR/ELE-2013/04      Dated: 09/04/2013**

| S No | Description of work   | Quantity | Unit   | Rate / Unit (Rs.) | Total (Rs.) |
|------|---|----------|--------|-------------------|-------------|
| 1    | Providing and fixing electrical wiring point (using Polycab make wire) & 6 Amp Roma switch plate using 2.5 mm polycab make wire and casing capping etc completed (includes standard 10 m wiring for each point) | 16       | Points |                   |             |
| 2    | Supplying and fixing 5 Amp switch socket Roma Plate Box with 2.5 mm wiring of polycab make wire completed with casing capping, etc (5 mt wire included for each point)  | 7        | Points |                   |             |
| 3    | Supplying and fixing 5/15 Amp switch socket Roma Plate Box with 2.5 mm wiring of polycab make wire completed with casing capping, etc (5 mt wire included)  | 5        | Points |                   |             |
| 4    | Supplying and laying 2.5 mm wire (Polycab make) with casing and capping complete for any extra wiring apart from standard wiring as listed in S No: 1,2 and 3   | 30       | Metres |                   |             |
| 5    | Providing and laying 2.5 mm 2 core Polycab make cable from meter to the main board with casing capping, etc complete.   | 40       | Metres |                   |             |

Signature and seal of the bidder

|   |   |   |     |  |  |
|---|---|---|-----|--|--|
| 6 | Supplying and fixing 220V DB including<br>a) 1 Nos 32 Amp 2 pole MCB<br>b) 4 Nos 32 Amp single pole MCBs<br>including complete fitting etc. | 1 | Lot |  |  |
|---|---|---|-----|--|--|

**Total Cost for the entire work: Rs. \_\_\_\_\_**

**Total Cost In words: \_\_\_\_\_**

**Note:**

**Total cost should be inclusive of all applicable taxes and duties.**

Signature and seal of the bidder