

BHARAT HEAVY ELECTRICALS LIMITED

(A Govt. of India Undertaking)
 Boiler Auxiliaries Plant
 RANIPET - 632 406, TAMIL NADU INDIA
 Fax : +91-4172 - 261131
 Phone : +91-4172 - 254329, 254428
 E-mail: enquiry@bhel.com / enquiry@bhel.com
 935 4190

ENQUIRY

- This is only a request for quotation and not an order
- Please read carefully the instructions given below and terms and conditions printed overleaf before quoting
- The Enquiry No. Date and Due date shall be superimposed on the cover containing your offer.

ENQUIRY NUMBER AND DATE

DUE DATE

4230452E

24/06/2013

30/07/2013

TEST CERTIFICATE
REQUIRED

GUARANTEE CERTIFICATE
REQUIRED

NOT REQD.

SAMPLE

REV NO. AND DATE

NO. OF ITEMS
009

DIRECT TO SITE

SHEET NO.
1 / 7

SL. No.

MATERIAL CODE, DESCRIPTION AND SPECIFICATION

UNIT

QUANTITY

LOT NO.

DELIVERY SCHEDULE
DELIVERY QTY.

DELY. RECD. BY

REFER ANNEXURE FOR LIST OF ITEMS

NOTE: PLEASE REFER ANNEXURE-A FOR OTHER TERMS & CONDITIONS.

* ATTENTION IS DRAWN TO THE BIDDERS FOR THE LIQUIDATED DAMAGES, RISK PURCHASE AND BANK GUARANTEE *
 * CLAUSES GIVEN IN CL. NO. 6, 7 AND GENERAL (11) ON THE REVERSE SIDE OF THIS ENQUIRY. *
 * BIDDERS ARE REQUESTED TO GIVE SPECIFIC CONFIRMATION FOR THESE CLAUSES. *

RECEIPT OF THIS ENQUIRY IS TO BE ACKNOWLEDGED BY A POSTCARD / FAX / EMAIL
 IF YOU ARE NOT QUOTING, PLEASE SEND REGRET LETTER QUOTING OUR ENQUIRY NUMBER.

TENDER SHALL BE SUBMITTED IN TWO PARTS. PART-1 SHALL CONSIST OF TECHNICAL AND ALL COMMERCIAL
 TERMS WITHOUT PRICE. PART-2 SHALL CONSISTS ONLY PRICE BID. BOTH BIDS SHALL BE SUBMITTED IN
 SEPARATE COVERS SEALED AND SUPERSCRIBING ENQUIRY NO., DUE DATE AND PRICE BID / TECHNICAL BID
 *** PLEASE QUOTE FOR SUPPLYING THE ITEMS WITH ECOFRIENDLY PACKAGING MATERIALS. ***
 *** LET US AVOID WASTING OUR NATURAL RESOURCES AND WEALTH. ***

THIS ENQUIRY SHALL BE SUBJECT TO JURISDICTION OF THE COURTS AT RANIPET, VELLURE DT., TAMILNADU.
 ***** SPECIAL NOTE *****

SUPPLIER'S NAME AND ADDRESS

Dear Sir,

- Please submit your lowest quotation on FIRM PRICE, in duplicate subject to our terms & conditions
 printed overleaf for the above materials so as to reach us on or before the due date by 2.00 PM.
 1. Quotations will be opened at 2.30 PM, on the due date in the presence of the bidders who may
 like to be present.
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 3. Late tenders are liable to be rejected.
 4. The purchaser shall be under no obligation to accept the lowest or any other tender and shall be
 entitled to accept or reject any tender in part or full without assigning any reason whatsoever.
 5. Manufacturer's Name, Trade Mark or pattern No., if any should be specified. Illustrative sketches giving
 particulars are required along with quotation whenever necessary.

Please quote Enquiry Number, Date, Due
 Date, Supplier Code and material code in all
 your correspondences.

CPPP COPY

For and on behalf of
BHARAT HEAVY ELECTRICALS LIMITED
 RANIPET

SM
 Manager (Purchase)

BHARAT HEAVY ELECTRICALS LIMITED



(A Govt. of India Undertaking)
 Boiler Auxiliaries Plant
 RANIPET - 632 406 TAMIL NADU, INDIA
 Fax: ++91-4172 - 241131
 Phone: ++91-4172 - 254329, 254425
 E-mail: enquiry@bhelplc.co.in
 Website: www.bhelplc.co.in

ENQUIRY

ENQUIRY NUMBER AND DATE

DUE DATE

4230452E

24/06/2013

30/07/2013

TEST CERTIFICATE	REQUIRED	NOT REQD.	NO OF ITEMS	909	DIRECT TO SITE	DESTINATION	SHEET NO.
MATERIAL CODE, DESCRIPTION AND SPECIFICATION	REQUIRED	NOT REQD.	QUANTITY	2	DELIVERY SCHEDULE	DELIVERY QTY.	DELV. REQD. BY

ANY REVISED OFFER(S) SENT BY VENDORS ON THEIR OWN, AFTER THE TENDER OPENING, WILL BE TREATED AS "UNSOLICITED OFFER". SUCH OFFERS WILL NOT BE CONSIDERED AND NECESSARY ACTION AS DEEMED FIT WILL BE TAKEN BY BHEL ON THOSE VENDORS. HENCE COMPETITIVE OFFER TO BE GIVEN IN THE ORIGINAL QUOTE ITSELF.

IMPORTANT NOTE (ATTACHMENT TO 4230452E)

TENDER SHOULD BE SENT IN DUPLICATE IN A SEALED COVER, INNER COVER SEALED WITH TENDERER'S DISTINCTIVE SEAL AND SUPERSCRIBED WITH CORRECT TENDER NO., ITEM OF SUPPLY, DUE DATE OF OPENING AND VALIDITY OF THE OFFER ADDRESSED BY DESIGNATION TO BY, MANAGER, PURCHASE, BHARAT HEAVY ELECTRICALS LIMITED, BOILER AUXILIARIES PLANT, INDIRA GANDHI INDUSTRIAL COMPLEX, RANIPET, VELLORE DISTRICT-632406, INDIA

01) OFFERERS ARE REQUESTED TO CAREFULLY READ THE FOLLOWING CONDITIONS AND

GIVE THEIR SPECIFIC CONFIRMATION OF ACCEPTANCE IN TENTO

2A) TIME IS THE ESSENCE OF CONTRACT.

2B) IN THE EVENT OF DELAY ON THE CONTRACTED DELIVERY, LIQUIDATED DAMAGES (LD) WILL BE LEVIED.

2C) LD WILL BE LEVIED AT THE RATE OF 0.5 % PER WEEK OR PART THEREOF ON THE CONTRACT VALUE.

2D) THE LD CEILING WILL BE 15 %.

2E) LD WILL BE A MANDATORY CONDITION IN THE PURCHASE ORDER.

3) IF NO CONFIRMATION OR COMMENTS ARE INCLUDED IN THE INITIAL OFFER BY THE TENDERER, IN THE EVENT OF PLACEMENT OF ORDER, THE ORDER WILL BE RELEASED WITH THE STANDARD LD CONDITION GIVEN ABOVE.

4) THE CONDITION WILL BE INCLUDED IN THE ORDER WITHOUT ANY FURTHER REFERENCE TO THE OFFER AND NO CHANGES WILL BE PERMISSIBLE, POST ORDER RELEASE.

OFFERS BY E-MAIL / FAX:

SUPPLIER'S NAME AND ADDRESS

GPPP COPY

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5. Manufacturer's Name, Trade Mark or patent No., if any should be specified. Illustrative labels giving particulars are required along with quotation wherever necessary.

Please quote Enquiry Number, Date, Due Date, Supplier Code and material code in all your correspondences.

For and on behalf of
BHARAT HEAVY ELECTRICALS LIMITED
 RANIPET

(Signature)
 S V Manager (Purchase)

BHARAT HEAVY ELECTRICALS LIMITED



(A One of India's Government)
 Boiler Auxiliaries Plant
 RAMIPET - 602 408, TAMIL NADU, INDIA
 Ramipet - 602 408, TAMIL NADU, INDIA
 Phone: +91-4172-241131
 Fax: +91-4172-241131
 Phone: +91-4172-254229, 254228
 Email: bhel@bhel.com, bhel@bhel.co.in

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ENQUIRY

ENQUIRY NUMBER AND DATE

DUE DATE

42/304528

24/06/2013

30/07/2013

TEST CERTIFICATE
 REQUIRED

GUARANTEE CERTIFICATE
 REQUIRED

SAMPLE
 NOT READ

REV NO AND DATE

NO OF ITEMS
 009

DIRECT TO SITE
 DESTINATION

SHEET NO.
 3 / 7

Sl. No.

MATERIAL CODE, DESCRIPTION AND SPECIFICATION

UNIT

QUANTITY

LOT NO.

DELIVERY SCHEDULE
 DELIVERY QTY

DELY. RECD. BY

ORDINARILY, OFFERS SHALL BE SENT DULY PLACED IN SEALED ENVELOPES, AS SPECIFIED IN THE TENDER. (A) IN EXCEPTIONAL CIRCUMSTANCES, OFFERS SENT BY E-MAIL WOULD BE ACCEPTED, SUBJECT TO THE CONDITION THAT SUCH OFFERS ARE MAILED TO THE FOLLOWING ID ONLY. SUBJECT TO THE AND ARE COMPLETE WITH REFERENCE TO THE TENDER REQUIREMENTS. UNDER NO CIRCUMSTANCES, OFFERS SHALL BE SENT TO THE TENDER REQUIREMENTS. PERSONNEL. IF MAIL OFFERS ARE SENT TO INDIVIDUAL MAIL ID OF THE DEALING PERSONNEL SUCH MAIL OFFER/S RUN THE RISK OF BEING IGNORED IN THE TENDER. THE MAIL OFFER/S SHALL BE SENT WELL IN TIME, SO AS TO DROP INTO THE MAIL BOX OF THE SPECIFIED MAIL ID ON OR BEFORE THE BID CLOSING TIME SPECIFIED IN THE TENDER TERMS AND CONDITIONS. PLEASE NOTE THAT THE ABOVE SPECIFIED MAIL ID IS A DEDICATED ONE FOR RECEIVING E-MAIL OFFERS AND THEREFORE SHALL BE USED FOR SENDING OFFERS ONLY. THIS MAIL ID SHALL NOT BE USED FOR ANY GENERAL / DAY-TO-DAY COMMUNICATION. (ROUTINE) E-MAIL CORRESPONDENCE RELATED TO THE PROCUREMENT SHALL BE MADE DIRECTLY WITH THE DEALING PERSONNEL THROUGH THEIR OFFICIAL E-MAIL ID ONLY. (B) OFFERS IF SENT BY FAX, SHALL BE SENT TO THE SPECIFIED FAX NUMBER, COMPLETE, WITH REFERENCE TO THE TENDER REQUIREMENTS, SO AS TO BE RECEIVED AT OUR MACHINE ON OR BEFORE THE BID CLOSING TIME SPECIFIED IN THE TENDER TERMS AND CONDITIONS.

EVALUATION OF OFFERS:

THE EVALUATION OF OFFERS BY BHEL WILL BE ON THE BASIS OF DELIVERED COST I.E. TOTAL COST TO BHEL. INDIGENOUS OFFERS SHALL BE ON F.O.R. DESTINATION BASIS FOR INDIGENOUS OFFERS, WHERE THE OFFERS.

SUPPLIER'S NAME AND ADDRESS

CPPP COPY

Dear Sir,

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4. Manufacturer's Name, Trade Mark or patent No. if any should be specified. Illustrative leaflets giving particulars are required along with quotation wherever necessary.

Please quote Enquiry Number, Date, Due Date, Supplier Code and material code in all your correspondences.

For and on behalf of
BHARAT HEAVY ELECTRICALS LIMITED
 RAMIPET

(Signature)
 Manager (Procurement)

BHARAT HEAVY ELECTRICALS LIMITED



(A Govt of India Undertaking)
 Boiler Auxiliaries Plant
 RANIPET - 622 406, TAMIL NADU, INDIA
 Fax : ++91-4172 - 241131
 Phone : ++91-4172 - 254329, 254628
 E-mail: ranipet@bhel.co.in, bhel@bhel.co.in

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ENQUIRY

ENQUIRY NUMBER AND DATE: 4230452E 24/06/2013

DUE DATE: 30/07/2013

TEST CERTIFICATE	REQUIRED	NOT REQD.	SAMPLE	REV NO AND DATE	NO OF ITEMS	DIRECT TO SITE	DESTINATION	SHEET NO
REQUIRED	REQUIRED	REQUIRED	REQUIRED	REQUIRED	009	REQUIRED	REQUIRED	4 / 7

SL. No.	MATERIAL CODE, DESCRIPTION AND SPECIFICATION	UNIT	QUANTITY	LOT NO.	DELIVERY SCHEDULE	DELIVERY QTY.	DELVY REQD. BY
	<p>ARE GIVEN ON EX-WORKS OR ON F O R DISPATCHING STATION BASIS. SUCH COSTS THAT WOULD BE INCURRED BY BHEL (E.G. TRANSPORTATION, INSURANCE ETC.) WILL BE ADDED TO THE QUOTED PRICE TO ARRIVE AT THE TOTAL COST TO BHEL FOR DELIVERY AT THE DESTINATION SPECIFIED IN THE TENDER.</p> <p>OFFERS BY FOREIGN SUPPLIERS SHALL BE ON F. O. B BASIS. THE PORT OF DISPATCH SHALL BE A PUBLIC PORT BHEL WILL ARRANGE FOR THE SHIPMENT THROUGH THEIR NOMINATED FOREIGN AGENTS. FOREIGN SUPPLIERS SHALL ALSO QUOTE THEIR FREIGHT RATES SEPARATELY. PRICE EVALUATION OF FOREIGN OFFERS WILL BE DONE BY TAKING THE QUOTED FOB PRICE AND ADDING THE OTHER COSTS THAT WOULD BE INCURRED BY BHEL LIKE OCEAN FREIGHT, INSURANCE, INLAND TRANSPORTATION IN INDIA ETC.) TO ARRIVE AT THE TOTAL COST TO BHEL FOR DELIVERY AT THE DESTINATION SPECIFIED IN THE TENDER. BHEL RESERVES THE OPTION TO AVOID THE FREIGHT CHARGES OFFERED BY THE FOREIGN SUPPLIER, IF THE SAME IS FOUND TO BE BETTER THAN THE RATES OF BHEL'S NOMINATED CARRIERS. HOWEVER IT IS REITERATED FOR ARRIVING AT THE COST TO BHEL, THE FREIGHT RATES QUOTED BY THE SUPPLIER WILL NOT BE CONSIDERED. BHEL'S OWN RATES WOULD BE ADDED TO THE GIVEN FOB PRICE FOR ARRIVING AT THE COST. IN THE EVENT THAT BHEL OPTS TO AVOID THE FREIGHT RATES OFFERED BY THE FOREIGN SUPPLIER, THEN THE ORDER WOULD BE RELEASED ON FOB BASIS. OTHERWISE THE ORDER WOULD BE RELEASED ON FOB BASIS ONLY.</p> <p>MSME STATUS (APPLICABLE ONLY FOR INDIAN SOURCES)</p>						

SUPPLIER'S NAME AND ADDRESS:

CPPP COPY

Dear Sir:

Please submit your lowest quotation on FIRM PRICE, in duplicate (subject to our terms & conditions printed overleaf) for the above materials so as to reach us on or before the due date by 2.00 PM.

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5. Manufacturer's name, Trade Mark or patent No., if any should be specified, illustrative leaflets giving particulars are required along with quotation wherever necessary.

Please quote Enquiry Number, Date, Due Date, Supplier Code and material code in all your correspondences.

For and on behalf of
BHARAT HEAVY ELECTRICALS LIMITED
 RANIPET

Manager (Purchase)

BHARAT HEAVY ELECTRICALS LIMITED



(A Govt of India Undertaking)
 Boiler Auxiliaries Plant
 RANIPET - 632 406 TAMIL NADU, INDIA
 Fax : +91-4172 - 241131
 Phone : +91-4172 - 254329, 254328
 E-MAIL: zsm@bhel.com, bhel@bhel.com, bhel@bhel.com

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ENQUIRY

ENQUIRY NUMBER AND DATE

4230452E 24/06/2013

DUE DATE

30/07/2013

TEST CERTIFICATE	REQUIRED	NOT REQD.	SHEET NO
GUARANTEE CERTIFICATE	REQUIRED	NOT REQD.	SHEET NO
REV NO. AND DATE	NO OF ITEMS	DIRECT TO SITE	DELIVERY SCHEDULE
	009		5 / 7

SL. No.	MATERIAL CODE, DESCRIPTION AND SPECIFICATION	UNIT	QUANTITY	LOT NO.	DELIVERY QTY.	DELY. REQD. BY
	<p>and Small Enterprises if there within this span, the supply shall be shared (proportionate) to the tender quantity. (70:30 or 50:30:20 of the eligible quantity).</p> <p>Note: Special provision for Micro and small enterprises owned by SC or ST: -</p> <p>SUN target of 20% (i.e. 4% out of 20%) would be earmarked for procurement from Micro and Small Enterprises owned by the Scheduled Caste or Scheduled Tribe Entrepreneurs. Provided that in event of failure of such Micro and Small Enterprises to participate in the tender process or meet the tender requirements and the LI prices, the 4% sub-target for procurement of material MSE owned by Scheduled Caste or Scheduled Tribe Entrepreneurs shall be met from other MSE Enterprises/ Such of those Suppliers who are already registered with BHEL, Ranipet as an MSE and whose registration is valid on the date of the tender opening (technical bid opening date in the case of two part bid) will be considered as eligible for the above concession.</p> <p>In their own interest the registered Bidders are advised to check the current status of the validity of the registration, which is one year from the date of the certification by the Chartered Accountant before submitting their bid document/s. In the event that on the date of the tender opening the registration is not valid, then the Supplier will be treated under non-MSE category for this tender.</p> <p>In case the validity of the registration has expired and if the Bidder wants to be considered as an MSE then, the Supplier shall submit the necessary certificate from a chartered accountant certifying the status of their Unit / Works specifying the address of the works which is to be considered as MSE and send the same to BHEL, Ranipet either before the tender opening date or as a part of the tender document. If the offer is accompanied with the certificate, then the Bidder would be considered as an MSE. If the certificate is sent separately BHEL will not be responsible for any postal / courier / delivery delays and the status as of the date of the bid.</p>					

SUPPLIER'S NAME AND ADDRESS

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Please quote Enquiry Number, Date, Due Date, Supplier Code and material code in all your correspondences.

For and on behalf of
BHARAT HEAVY ELECTRICALS LIMITED
 RANIPET

CPPP COPY

Manager (Purchase)

BHARAT HEAVY ELECTRICALS LIMITED

(A Govt. of India Undertaking)
 Boller Auxiliaries Plant
 RANIPET - 632 406, TAMIL NADU, INDIA.
 Phone : ++91-4172 - 254289, 254229
 Fax : ++91-4172 - 241131
 E-mail : enquiry@bhel.com

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ENQUIRY

ENQUIRY NUMBER AND DATE

4230452E

24/06/2013

DUE DATE

30/07/2010

TEST CERTIFICATE	REQUIRED	GUARANTEE CERTIFICATE	REQUIRED	SAMPLE	REV. NO. AND DATE	NO. OF ITEMS	DIRECT TO SITE	DESTINATION	SHEET NO.
						009			BHEL/NO.

SL. No.	MATERIAL CODE, DESCRIPTION AND SPECIFICATION	UNIT	QUANTITY	DELIVERY SCHEDULE	
				LOT NO.	DEL. REQD. BY
	opening as available with BHEL Ranipet & records shall be used for reckoning the status of the Bidder as an MSE or otherwise. Offer/A received without these documents will be treated as non-MSE and order finalization will be done based on this premise. Documents submitted after bid-opening will not be considered in this tender. This provision for MSE will apply subject to the condition that the participating MSE meets the tender requirements.				
	In case of any change in the MSE status of the Bidder, it shall be the responsibility of the Bidder to notify the change as a part of the Bid document. If at a later date it comes to the knowledge of BHEL, Ranipet that the change in the status has not been intimated by the Bidder and the order is obtained under the premise of an MSE then BHEL would cancel the pending order against this tender and take necessary steps for suspension of the business dealing with the Bidder as per the procurement policy of BHEL.				
	In case after the bid opening it is seen that no MSE has become LI, then depending on the nature of the item, if it is not possible to split the tendered items / quantities on account of reasons like customer contract requirements of supplying the make for a given project or technical reasons like the tendered item being a system etc. then BHEL would not counter offer the LI prices even though there may be MSE bidders with the 15% band of LI.				
	***** VALUE ADDED TAX (APPLICABLE ONLY FOR INDIAN SOURCES) ***** ***** TAX CREDIT (APPLICABLE ONLY FOR INDIAN SOURCES) ***** ***** PLEASE INDICATE YOUR TIN (TAXPAYER IDENTIFICATION) NUMBER, COMMODITY CODE FOR EACH ITEM, DEBATCHING PLACE AND STATE, WHILE SUBMITTING YOUR OFFER. ***** ***** E - PAYMENT (APPLICABLE ONLY FOR INDIAN SOURCES) ***** ***** BHEL IS MAKING PAYMENTS THROUGH E-MODE. SUPPLIERS WHO HAVE NOT AVAILED THEMSELVES OF THIS FACILITY, *****				

SUPPLIER'S NAME AND ADDRESS

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5. Manufacturer's Name, Trade Mark or patent No. if any should be specified. Illustrative leaflets given particulars are required along with quotation wherever necessary.

Please quote Enquiry Number, Date, Due Date, Supplier Code and material code in all your correspondences.

For and on behalf of
BHARAT HEAVY ELECTRICALS LIMITED
 RANIPET

Sr. Manager (Purchase)

BHARAT HEAVY ELECTRICALS LIMITED



Regd. - 4150

(A Dept. of India Undertaking)
Boiler Auxiliaries Plant
 RANIPET - 632 406, TAMIL NADU, INDIA.
 Fax: ++91-4172-241131
 Phone: ++91-4172-254329, 254629
 E-mail: enquiry@bhel.com

ENQUIRY

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ENQUIRY NUMBER AND DATE: 42304 SZE
 24/06/2013
 DUE DATE: 30/07/2013

TEST CERTIFICATE	REQUIRED	GUARANTEE CERTIFICATE	REQUIRED	SAMPLE	NOT REQD.	REV. NO. AND DATE	NO. OF ITEMS	DIRECT TO SITE	DESTINATION	SHEET NO.
							009			7 / 9

SL. No.	MATERIAL CODE, DESCRIPTION AND SPECIFICATION	UNIT	QUANTITY	LOT NO.	DELIVERY SCHEDULE	DEL. RECD. BY
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	CAN E-MAIL TO PURCHASE EXECUTIVES TO OBTAIN NECESSARY FORMATS.					
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SUPPLIER'S NAME AND ADDRESS

CFPP COPY

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Please quote Enquiry Number, Date, Due Date, Supplier Code and material code in all your correspondences.

For and on behalf of
BHARAT HEAVY ELECTRICALS LIMITED
 RANIPET

Manager (Purchase)

TERMS AND CONDITIONS FOR HOMOGENEOUS OFFERS

- 4) **Quotations :** Each Tender should be sent in duplicate in a sealed cover. Inner cover should be sealed with tender's distinctive seal and superimposed with correct Tender No., form of supply and date of opening. Tender should not be addressed to any individual's name and only by designation and shall be addressed to Dy. Manager/Purchaser, BHARAT HEAVY ELECTRICALS LIMITED, BOILER AUXILIARIES PLANT, INDIRA GANDHI INDUSTRIAL COMPLEX, RAJFLET, VELLORE DISTRICT - 632006, INDIA.
- 1) Detailed Technical Literature / Write - up
- 2) Latest Catalogue covering the items in scope
- 3) Preliminary Dimensional Drawing.
- b) Tenders should be ready to be opened and should be free from CORRECTION AND ERASURES. Corrections if any, must be attached. All amount shall be indicated both in words as well as in figures. Where there is difference between amount quoted in words and figures, amount quoted in words shall prevail.
- c) Price should be net F.O.R. destination inclusive of risk in transit and remain valid for 60 days from the due date.
- d) If any Sales Tax is payable as per to the quoted price it should be specifically stated in quotation billings which the purchaser will not be liable for payment of Sales Tax. Our T.N.G.S.T. No. 3580005 Dated 14-02-96, O.S.T. No. 239583 Dated 11-05-91.
- e) Products with ISI certification marks will be preferred.
- f) The applicable rate of excise duty shall be clearly indicated in the quotation itself.
- g) The tenderer shall fill up the Specification Deviation Report either fill or the deviation taken by the tenderer against the Tender specification.
- 2) **Samples :** Whenever possible samples should be submitted separately whether specifically requested or not, so as to match the purchase on or before the due date of the enquiry. They should be clearly marked with the Enquiry No. and the date on the outside cover to facilitate identification.
- 3) **Packing and Marking :** The supplier shall arrange for securely protecting and packing the stores to avoid loss or damages during transit.
- 4) **Terms of Payment :** Payment will be made within 30 days of satisfactory receipt of materials at site. Wherein required by the purchaser, the successful tenderer must send the operation and maintenance manuals, test certificates, drawings, etc. as called for, for the materials ordered. These should be sent immediately after dispatch of the materials and a statement to that effect should be made in the invoice. Failure to comply with this provision will result in delay in payment of the bills. Goods dispatched either by V.P.P. or by the documents presented through bank will not be accepted unless agreed to by the Purchaser.
- 5) **Security Deposit :** For purchase over Rs. 50000/-, the successful tenderer may be requested to furnish a Bank Guarantee / Security Deposit for an appropriate value as may be determined by BHEL.
- 6) **Liquidated Damages :** This is clearly understood among the parties to the contract that "Time is the essence of the contract". Therefore, the delivery of the goods specified in the purchase order should be made within the time limit prescribed. Where the seller supplies or despatches the goods beyond the delivery period specified, the Purchaser will have no obligation to accept the goods. If accepted, liquidated damages at the rate of 1/2% of the value of goods delayed for each week or part thereof will be levied without prejudice to any other relief or compensation due to the purchaser under any other condition of the contract.
- 7) **Risk Purchase :** Alternatively, the purchaser at his option will be entitled the contract and to purchase elsewhere at the risk and cost of the seller either the whole of the goods or any part which the supplier has failed to deliver or despatch within the time stipulated as addressed or if the same were not available, the best and the nearest available substitute thereto. The supplier shall be liable for any loss which the purchaser may sustain by reason of such risk purchase in addition to penalty at the rate mentioned in Clause 6 above.
- 8) **Preferential Delivery :** It should be noted that if a contract is placed on higher tenderer as a result of this invitation to tender in preference to the lowest acceptable offer in consideration to the former delivery, the seller will be liable to pay to the purchaser the difference between the contract rate and that of the lowest acceptable tender on the basis of final price F.O.R. destination including all elements of weight, sales tax, duties and other incidences in case of failure to complete supplies in terms of such contract within the date of delivery specified in the tender and incorporated in the contract.

9. MODVAT CREDIT : If any Excise duty is payable, the appropriate receipt - head reference and the rate of duty should be quoted. If the tenderer is paying MODVAT credit for no input materials, the effect of proforma credit should be passed on to the purchaser. Tender number "MCO-93" shall be preferred.

10. **General :** All The Purchaser reserves the right to split up the tender and quote for individual items with different tenders and also increase the quantity.

TERMS AND CONDITIONS FOR FOREIGN OFFERS

Offer : Offer in ENGLISH LANGUAGE AND IN TRIPPLICATE IN A SEALED COVER superimposing the enquiry number and the date shall be submitted addressed to THE DY. MANAGER / PURCHASER, BHARAT HEAVY ELECTRICALS LIMITED, BOILER AUXILIARIES PLANT, INDIRA GANDHI INDUSTRIAL COMPLEX, RAJFLET - 632006, INDIA. MAIL, VELLORE.

Offers should be free for net FOB / FCA nearest sea, as per offer and C & F Official Port Price indicating the shipping specifications and the earliest delivery in the respect of offers from overseas suppliers.

Documents :

- (i) Offer should be accompanied by detailed technical literature, catalogue and detailed dimensional drawing in ENGLISH and in TRIPPLICATE, or otherwise the offer will not be considered.
- (ii) In case overseas suppliers make their accommodation sailing separate, a letter of authority should be furnished mentioning the name and address of their sailing agents, who are authorized to bid, negotiate and conclude a contract on their behalf.

Agency Commission : In respect of offers from overseas suppliers, agency commission, if any, payable to their agents in India shall invariably be shown separately in the proforma invoice and this will be paid by us in India, in Indian Rupees, on satisfactory completion of the contract.

Spares : The tenderer should quote separately for spares that are required for two years trouble free operation. The details of spares should accompany the offer of main equipment, otherwise the quotation will be overlooked.

Validity : The offer for main equipment and spares shall be kept open for acceptance for 120 days (one hundred and twenty days) for the date of opening of the tender.

Test Certificates, Operating and Maintenance Manuals : The tenderer shall clearly mention in their offer that Test Certificates and Operating and Maintenance, etc., as called for in technical specification, in the required number of copies will be provided at no extra cost. If any amount is payable as extra, the same shall be indicated separately in the offer.

Terms of payment : In the event of an order the purchaser will arrange for an unconfirmed irrevocable letter of credit against presentation of documents. Under no circumstances confirmed irrevocable letter of credit will be established by the purchaser.

General :

(i) Preference will be given to suitable indigenous or ex-stock imported offers, failing which imported offers from foreign countries against the indigenous supplies. Stock and sale Licence will be accepted, if Stock and sale Licence is not available with the indigenous suppliers, the same shall be indicated in their offer.

(ii) The offer should reach us before the time of opening of tenders. The offer will be opened at 14.30 hours on the due date in the presence of the tenderers who may like to be present.

(iii) **BANK GUARANTEE** - The supplier in the event of an order, should furnish a Bank Guarantee from an approved Bank at no extra cost in a proforma which will be supplied to the supplier along with the order, for an amount equivalent to 10% of the value of the contract. The Bank Guarantee should remain in full force and effect during the period that would be taken or successful completion of the contract and shall continue to be enforceable till 12 months from the date of receipt of consignments at purchaser's site or 18 months from the date of last shipment at the port of delivery, whichever is earlier.

(iv) **INCOTERMS :** The definition for terms shall be as per INCOTERMS 1990

(v) **PLEASE QUOTE YOUR RATE FOR ALL THE FOLLOWING CONDITIONS**

- (a) FOB on at sign L.C.
- (b) On C & F Chemical Port India with at sign L.C.
- (c) Rate on credit bank with rate of interest and period of credit.
- (d) Rates with suppliers credit.

Payment Mechanism at BHEL, Ranipet

(Effective for all tenders issued by BHEL Ranipet from 01 July 2011 onwards unless otherwise notified of change/s in writing given by an authorized official of BHEL, Ranipet)

BHEL, Ranipet's payment mechanism will be as follows: (All Bidders are requested to read this carefully and take note of it before submitting their offer)

All bills of Suppliers processed for payment by BHEL, Ranipet shall pass through the following milestones:

(1) Receipt of materials at BHEL, Ranipet Stores (evidenced by the Day-Book Number and Date generated at BHEL Stores, Ranipet) or Receipt of materials at Project Site / Destination specified in the Purchase Order (as evidenced by the acknowledgement given by the Consignee).

(2) Acceptance of the supplied materials at BHEL Stores, Ranipet. (Proof of evidence: Stores Receipt voucher - Short form "SRV", raised by BHEL Stores, Ranipet referenced by the SRV Number and Date)

(3) Receipt and Registration of the Bills / Invoices of the Supplier at BHEL, Ranipet Accounts Department. (evidenced by the ABS Number and Date)

(4) Receipt of clarifications, if any that may be required by BHEL, Ranipet Accounts or Purchase Department, from the Supplier. (As evidenced by the IOM Inward Date)

(5) Bill processing and passing.

(6) Payment release.

All these events are transparently available in the SCM web-site of BHEL, Ranipet, (<http://bapscm.bhelrpt.co.in/purc>) which can be viewed by all registered supplier with a password.

Allowed Time frames:

A) From DB to SRV: 10 Days

B) From SRV to ABS: 15 Days

C) From ABS to Bill Pass: 07 Days (if Stage 4 above is not applicable)

OR

From IOM to Bill Pass: 07 Days (if Stage 4 above is applicable)

D) From Bill Pass to Payment Release: As per payment terms of the Purchase order.

All Suppliers payment/s would be released based on seniority of receipt of the processed bills at the payment section of BHEL, Ranipet Accounts Department.

The seniority would be based on the sequence of milestone events listed above.

In the sequence of the bill processing the preceding mile-stone seniority will be void, if the subsequent event occurs beyond the permitted time frame between two successive events.

Thus for example:

Start seniority would be with the DB date.

If the SRV date is greater than 10 days of the DB date, then the seniority of the DB date would be replaced by the SRV date.

If the ABS date is greater than 15 days of the SRV date, then the seniority would be reckoned by the ABS date.

If the Bill pass date is greater than 07 days of the ABS date then the seniority would be the date of inward receipt of the IOM.

The logics of these sequence is that SRV, ABS, IOM inward entry are dependent entirely on submission of correct documentation by Suppliers, as called for in the Purchase Order. If the documents are correctly submitted each of the milestone listed above will occur within BHEL, Ranipet within the timelines specified above.

Hence, in their own interest all Suppliers are requested to take note of this process and comply with the same.

Caution: Suppliers' payments would get delayed / affected if they fail to adhere to the submission of the documents specified in the Purchase Order / Contract, since the listed milestone events occurrence are contingent upon the availability of the requisite documents.