

**General Note: BHARAT HEAVY ELECTRICALS LIMITED**

Page:1/2

( A Government of India Undertaking )  
 HIGH PRESSURE BOILER PLANT  
 PURCHASE DEPARTMENT - FOSSIL BOILERS  
 THIRUCHIRAPALLI - 620014  
 TAMILNADU (INDIA)

PHONE : 2577419  
 GRAMS : BHARATELEC  
 FAX NO: 2520719  
 E-mail :  
 Web :

429-002/A

<b>OFFICE COPY</b>	<b>Collective No.</b>	<b>Enquiry Date</b>	<b>Due Date For Quotation</b>
	2001300675	17.12.2013	08.01.2014
Please quote Enquiry No, Date and due date in all correspondences. This is only a request for quotation and not an order			

Item	Description	Unit	Quantity	Delivery Quantity	Schedule Date
10	230330020000 WHITE COTTON WASTE GOOD AND SPECIAL QUALITY IN 50 KGS. PACKING.	KG	30000.000	30,000.00	30.08.14

**General Note:****Special Conditions:**

- 1.,,BHEL reserves the right to negotiate with L1 bidder.
  - 2.,,Reverse Auction will not be conducted.
  - 3.,,If more than one vendor becomes L1, the total enquiry ,,quantity will be equally shared among the L1 vendors.
  - 4.,,Monthly delivery quantity will be indicated in the enquiry.
  - 5.,,Samples required for evaluation.
- 1.THIS IS TWO PART BID ENQUIRY.  
2.SPECIFTERMS & CONDITIONS ARE ENCLOSED.

**Enclosures:**

"LD clause has to be confirmed without fail."  
 "Payment to vendors will be made only thro E-Payment mode."


**PR Links**

Material.	PR.No	PR.Item.	Quantity	Acc. Assign	Customer Number
230330020000	103100584	00010	30000.000	/000000	

The offers should reach us 30 minutes before the time of opening of tenders.  
 The offers will be opened at 14.30 hrs on the due date of tender in the presence of tenderers who have submitted their offer and who may like to be present for the tender opening.Late and delayed offers are liable to be rejected.

Yours faithfully,  
 For **BHARAT HEAVY ELECTRICALS LIMITED**

**N. SHANMUGASUNDARAM**  
 Purchase Officer / PSS  
 Materials Management (MFG)  
 Bharat Heavy Electricals Ltd.,  
 Tiruchirappalli - 620 014.

  
 MANAGER / PURCHASE  
 (FOSSIL BOILERS)

# BHARAT HEAVEY ELECTRICALS LIMITED

(A GOVT.OF INDIA UNDERTAKING)

## HIGH PRESSURE BOILER PLANT

TIRUCHIRAPPALLI - 620 014

Page : 3

### TERMS AND CONDITIONS OF THE ENQUIRY (TWO PART BID)

1. The tender will be operated on two part bid basis i.e. (I). *Techno-Commercial Bid* & (II). *Price Bid*.

2. **Techno-Commercial Bid:** Containing Technical details, specifications, commercial terms and conditions like percentage of P&F charges, Freight & Insurance, ED, Cess, Taxes (BHEL will not provide "C" form for Non-Production Items), delivery terms, delivery schedule, validity of offer, payment terms (except price details), acceptance for LD clause, etc. shall be put in a cover and superscribed as "Techno-Commercial Bid" for Enquiry No: .....Dt: ..... *Due Dt.:* .....

3. **Price Bid:** Containing the price details shall be put in a separate cover and superscribed as "Price Bid" for Enquiry No: .....Dt: ..... *Due Dt.:* .....

4. You are requested to put the above two envelopes (Techno-Commercial Bid & Price Bid) inside a separate larger sealed envelope and this envelope shall be superscribed as "Techno-Commercial Bid and Price Bid " for Enquiry No: .....Dt: ..... *Due Dt.:* .....

**Your Quotations should be sent to:**

*The Manager,  
Purchase Department / PSS,  
Materials Management / Raw Materials,  
24 Building (4<sup>th</sup> Floor),  
Bharat Heavy Electricals Limited,  
Tiruchirappalli - 620 014.*

5. Please submit point wise compliance to our specifications, terms and conditions. Otherwise it will be presumed that you are accepting BHEL's terms and conditions.

6. Offer/s received after *due date* and time: 02:00 pm will not be considered under any circumstances.

7. **Validity of quoted rates shall be maintained at least for 90 days from the date of Tender opening for ordering. The quoted/Finalized rates shall be Firm till completion of the supplies.**

8. The rates are to be quoted on F.O.R. destination basis (Inclusive of Packing, Forwarding, and Freight and Transit Insurance charges to supplier account). **All the items should be supplied at our stores, PPPU, BHEL / Thirumayam at your own cost. Offers with any other delivery conditions will be rejected.**

*(Delivery condition like Ex-works / Ex-godown / Transportation of materials through transport carriers from your works upto the transport carrier's office at Tiruchy and taking delivery of goods by BHEL from such office of transport carriers is not acceptable to us)*

09. Unloading at BHEL Site has to be done by the suppliers and BHEL will not be in a position to provide any handling / unloading facilities.

**10. Payment Terms (Indigenous)**

**Stores:**

Payment term is 100% direct payment after 45 days from the date of receipt and acceptance of materials.

**Any deviation in the above payment term will attract loading as mentioned below.**

**"Base rate of SBI (as applicable on the date of bid opening. Techno-commercial bid opening in case of two part bids) + 6% shall be considered for loading for the period of relaxation sought by bidders.**

**11. Liquidated Damages / Penalty:-**

Liquidated damages shall be 0.5% of the total order value per week or part thereof subject to a maximum of 10% of the total order value.

**For staggered delivery schedule, LD shall be 0.5% of the undelivered portion per week of the delay or part thereof subject to a maximum of 10% of the total order value.**

**N. SHANMUGASUNDARAM**  
Purchase Officer / PSS  
Materials Management (MFG)  
Bharat Heavy Electricals Ltd.,  
Tiruchirappalli - 620 014.



**Any deviation from the above LD clause, loading will be applied to the extent to which it is not agreed by the bidder (at offered value).**

**12.** Each tender should be sealed with tenderer's distinctive seal and super scribed with correct tender no., item of supply and due date of opening. Two or more quotation should not be sent in one cover but the quotation against each tender should be sent separately to avoid confusion. Tender should not be addressed to any individual's name but only by designation.

**13.** Tenders should be free from CORRECTION AND ERASURES. Corrections if any must be attested; all amounts shall be indicated both in words as well as in figures. Where there is difference between amount quoted in words and figures, amount quoted in words shall only be considered.

**14.** No revision of prices will be entertained after tenders are opened.

**15.** If any sales tax is payable as extra to the quoted price it should be specifically stated in quotations along with CST & VAT Number failing which the purchaser will not be liable for payment of sales tax. Our TIN 33243560005 dt.01.01.2007 & CST no 239383 DT, 11.06.1991

**16.** On the due date of tender opening, only the technical bids will be opened. Technical bids will be evaluated by us and clarifications required, if any, will be called for from the bidders on technical and commercial points. The price bids of techno-commercially suitable bidders will be opened on a later date with prior intimation to respective bidders.

**17.** Ranking L-1, L-2 etc. shall be done for individual items for the techno-commercially acceptable offers on landed cost to BHEL, Trichy basis and BHEL reserves the right to place order for individual items with different vendors.

**18.** BHEL reserves the right to increase or decrease the tender quantity and split up the tender quantity among more than one vendor at the lowest acceptable price to BHEL and place order accordingly in any proportion at our own discretion.

**19.** Lowest price received against BHEL tenders need not be the technically acceptable one and in that case BHEL reserves the right not to consider the same. The purchaser shall be under no obligation to accept the lowest or any other tender and shall be entitled to accept or reject any tender in part or full without assigning any reason whatsoever.

**20.** BHEL reserves the right to negotiate or refloat the tender opened if L1 price is not the lowest acceptable price to them inter-alia other reasons.

**21. PACKING AND MARKING:** The supplier shall arrange for securely protecting and packing the stores to avoid loss or damages during transit.

**22. RISK PURCHASE:** Alternatively the purchaser at his option will be entitled to terminate the contract and to purchase elsewhere at the risk and cost of the seller either the whole of the goods or any part which the supplier has failed to deliver or dispatch within the time stipulated as aforesaid or if the same were not available, the best and the nearest available substitutes therefore. The supplier shall be liable for any loss, which the purchaser may sustain by reason of such risk purchases in addition to penalty at the rate mentioned in our LD clause.

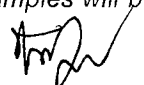
**23. PREFERENTIAL DELIVERY:** It should be noted if a contract is placed on a higher tendered as a result of this invitation to tender in preference to the lowest acceptable offer in consideration of the earlier delivery, the seller will be liable to pay to the purchaser the difference between the contract rate and that of the lowest acceptable tender on the basis of final price F.O.R destination, including all elements of freights, Sales tax, duties and other incidents, incidental in case of failure to complete supplies in terms of such contract within the date of delivery specified in the tender and incorporated in the contract.

**24. CENVAT CREDIT:** If any Excise Duty is payable, the Chapter Head / Sub -head reference and the rate of the duty should be quoted. If the Tenderer is availing CENVAT credit for this input material, the effect of Proforma credit should be passed on to the purchaser. Tenderer under "CENVAT" shall be preferred.

**25.** Any other conditions which might have been quoted by the seller and are in contravention to the terms prescribed in the order and which have not been specifically accepted in by purchaser will not be applicable to the contract.

**26.** *Sample should be submitted along with technical offer and offers if any received without samples will be rejected.*

**N. SHANMUGASUNDARAM**  
Purchase Officer / PSS  
Materials Management (MFG)  
Bharat Heavy Electricals Ltd.,  
Tiruchirappalli - 620 014.



**200 Groups - COMMERCIAL TERMS CONFIRMATION REQUIRED FROM THE SUPPLIER (TO BE SUBMITTED IN COVER NO: 1)**

S. NO	DESCRIPTION	BHEL REQUIREMENTS	SUPPLIER CONFIRMATION
1	VALIDITY	90 Days from Date of tender opening	
2	PRICE QUOTED	FOR-DESTINATION BHEL STORES TRICHY -620014	
3	PACKING & FORWARDING (Whether inclusive (or) extra) Clearly mention the percentage (or) amount	Supplier Options	INCLUDED / EXTRA (INCASE OF EXTRA MENTION THE PERCENTAGE_____)
4	EXCISE DUTY WITH CESS (Whether inclusive (or) extra) Clearly mention the percentage (or) amount	Supplier Options	INCLUDED / EXTRA (INCASE OF EXTRA MENTION THE PERCENTAGE_____)
5	VAT / CST Clearly mention the percentage	Supplier Options	
6	FREIGHT (Whether inclusive (or) extra) Clearly mention the percentage (or) amount	Supplier Options	INCLUDED / EXTRA (INCASE OF EXTRA MENTION THE PERCENTAGE_____)
7	DEIVERY SCHEDULE	AS AND WHEN REQUIRED BY BHEL IN STAGGERED MANNER	
8	PAYMENT TERMS	100% After 45 days from the receipt and acceptance of materials at BHEL/STORES	
9	LD CLAUSE	0.5% per week to maximum of 10% for the undelivered portion/Qty.	
10	MSME CERTIFICATION	To be attached	ATTACHED / NOT ATTACHED
11	CONTACT PERSON DETAILS	NAME: MOBILE NO: EMAIL :	
12	For New Vendor (Annexure-A1)	Format to be filled	Yes/No

**BIDDERS SHALL SUBMIT THEIR PRICE IN THE FOLLOWING FORMAT ONLY. (TO SUBMITTED IN SEPARATE COVER NO: 2).**

ENQ SL NO	BHEL SPECIFICATIONS	YOUR SPECIFICATION	PRICE IN RS
10			
20			

**IMPORTANT NOTE:**

The new vendors will be required to furnish the following documentary proof/information along with their offers:

1. Certificate of Registration (copy of Certificate to be submitted).
2. Banker's Information (copy of Bank Pass Book first Page to be submitted).
3. MSME Vendor Certificate (if applicable).
4. Address of your organization (Complete Postal Address with PINC ode).
5. Contact Person/s, Phone No., Mobile No., FAX No., E-mail ID.
6. Statutory documents – VAT/TIN/EXCISE REGISTRATION/SERVICE TAX REGISTRATION/CST REGN etc (copy to be furnished)
7. NSIC/SSI Certificate (if applicable)
8. ISO Certificate (if applicable)
9. Experience certificate as proof of supply of similar item to any Govt.agencies/PSU/Organisations. (copy of POs to be furnished).
10. Audit Report / IT Return (if applicable)
11. Agency Agreement with manufacturer (if applicable).
12. Partnership Deed (if applicable)

If the new vendors fail to submit the above documentary proof/information, their offers will not be considered for this enquiry.

*(Faint text and signature)*