



BHARAT HEAVY ELECTRICALS LTD.,
INSULATOR PLANT, JAGDISHPUR, INDL AREA,
Dist: Amethi, Pin: 227817, (UP)
Phone: 05361-270115, Fax: 05361- 270115

Ref: JP/HR/EOI/ TE No. - 163
Date: 02/06/2014

Expression of Interest for Registration of Contractors for Miscellaneous Works inside Factory / Township premises

Sealed applications in prescribed format are invited from experienced contractors for registration for following works required in Plant & Township:

SI No	NATURE OF WORK	Approx. Estimated Value of work per Annum for which registration is required
1	Miscellaneous Works in Works Engineering & Services Area (Field Electrical Maintenance & DG Sets) Operation&Maint.	Less than Rs.10 Lakhs in each work
2	Miscellaneous Work in Electrical Maintenance area of plant	
3	Miscellaneous Work in Electrical Maintenance are of Township and CISF Barrack	
4	Miscellaneous Fabrication & Maint. Work in Plant,T/S and CISF Barrack	Less than Rs.15 Lakhs in each work
5	Miscellaneous Works in Salvaging of Metal Parts by chiseling	
6	Miscellaneous Work in CISF Barrack	
7	Miscellaneous Works in Quality department	Less than Rs.30 Lakhs in each work
8	Miscellaneous Works in Store Area	
9	Miscellaneous work in Assembly of New Products Area	
10	Miscellaneous Works in Store Area (Loading, Unloading, Shifting of material etc.)	Less than Rs.40 Lakhs in each work
11	Miscellaneous Work in A&T for Hydraulic Testing, Cap & Shell spraying	
12	Miscellaneous Works in Ceralin Production Area	
13	Miscellaneous Works in Manufacturing of LT & NP Area	Less than Rs.50 Lakhs in each work
14	Miscellaneous Works in Civil, Horticulture Area (Plant & Township)	
15	Miscellaneous Works in Works Engineering & Services Area (Field Mechanical Maintenance)	
16	Miscellaneous Works in Slip House of Insulator Production Area	Less than Rs.65 Lakhs in each work
17	Miscellaneous Works in Administrative Building, Canteen & Guest House Area	
18	Miscellaneous Works in Manufacturing of Insulator Production Area	
19	Miscellaneous Works in Assembly Of Ceralin Tiles in Ceralin Production Area	Less than Rs.80 Lakhs in each work
20	Miscellaneous Works in Kiln of Insulator Production Area	
21	Miscellaneous Works in Glazing of Insulator Production Area	
22	Miscellaneous Works in Assembly & Testing of Insulator Production Area	Less than Rs.100 Lakhs in each work
23	Miscellaneous Works in Packing & Cleaning of Insulator / Ceralin Production Area	Less than Rs.150 Lakhs in each work

Applicant should furnish following details along with application:

- I. Copies of registration with statutory authorities viz, License under Contract Labour (Regulation & Abolition) Act 1970. Provident Fund Code No under Employee's Provident Fund & MP Act 1952 , ESI Code under ESI Act 1948 etc..
- II. Latest character certificate issued from District Authority.
- III. Details of organization and Name (s) of the Owner/ Partners/Promoters and Directors.
- IV. Details of Annual Turn-Over & I.T>Returns for last 3 years and photo copy of PAN Card.
- V. Solvency Certificate from any Scheduled Bank to judge the financial soundness.
- VI. Registration with Central Govt./ State Govt./ PSUs if any.
- VII. Detail of works that have been executed satisfactorily during last 3 financial years along with performance report from the principal employer (other than Insulator Plant, Jagdishpur).
- VIII. Details of license for Electrical Works.
- IX. Major equipments, tools, tackles and accessories owned by the applicant.
- X. Disclosures regarding litigations, liquidated damages, disqualifications etc.
- XI. Certificate of Service Tax registration.

The Application Form can be downloaded from website www.bhel.com. The applicant should submit their application along with demand draft of Rs 1000/- for the cost of application. The application for registration in the prescribed proforma duly filled in and completed in all respect, should be dropped in the **Tender Box placed at Administrative building of BHEL, Insulator Plant, Jagdishpur, Dist:Amethi-227817 on or before 23.06.2014 3:00 pm** in sealed envelope superscribing **"APPLICATION FOR REGISTRATION OF CONTRACTOR" and "TE No. 163 DT.02/06/2014 .**

The criteria for evaluation of contractor is provided as Annexure-A of application form. The contractor Who are already registered with contractors of BHEL, IP, Jagdishpur also have to apply against this EOI for ascertaining their suitability/eligibility for different type of work & they need to submit only details of last three annual turnovers (Point IV) and renewal certificates of all relevant registrations. They are further required to report any other changes with regard to point 1 to XI above from the date of their earlier application, if any.

For other contractors they need to furnish the details as per application form.

There should be no case or charge under investigation/enquiry/trial against the applicant or conviction in a court of law or suspended or blacklisted or banned by any organization on any ground. If such fact comes to light subsequently, the applicant will be disqualified.

If the applicant furnishes wrong information in his application or creates conditions favorable for the acceptance of his registration , BHEL, IP reserves the right to reject such application at any stage.

BHEL reserves the right to reject all / any application(s) at any stage of process without assigning any reason whatsoever. Decision of BHEL in this regard shall be final & binding.

If at any time ,any question ,dispute or difference on any matter w.r.t this EOI arises, the same shall be referred for arbitration to Head of Unit,BHEL,IP,Jagdishpur or the person nominated by him. The award of arbitrator will be final and binding on both parties. In case of matter pertaining to law the court of jurisdiction will be the place where BHEL,IP is situated and no other court shall have the jurisdiction.

For further details please refer to the website www.bhel.com.

**Sr. Manager (HR)
BHEL,IP,Jagdishpur**

**Application for Registration as Contractor
in BHEL, Insulator Plant, Jagdishpur, Dist: Amethi, Pin: 227817**

Complete all sections of the form and send the completed form along with all attachments in a sealed envelope marked '**Application for Registration as Contractor**' and T.E.No 163 dt 02/06/2014 Please do not forget to attach the demand draft of Rs 1000/- (Rs. One thousand only) in favour of Bharat Heavy Electricals Ltd., payable at Lucknow (Non-refundable)

To

Sr. Manager (HR), Admn. Building

Insulator Plant, BHEL, Jagdishpur, Industrial Area, Dist: Amethi, UP – 227 817

(So as to reach this office on or before 23.06.2014, 15:00 Hrs)

1.0 Applicant Particulars:

Registration required under name			
Constitution or Legal Status	Whether Proprietorship /Partnership/Limited Company/PSU/Others.		
Registered Address:			
Contract Person Name, Designation & Nationality			
Address for correspondence			
Tel.No.		Fax No.	
Mobile No.		Email Address	

(Signature & seal of applicant)

2.0 Registration is desired for the following:

(Choose from categories for which registration is required and put ✓ mark in the column marked YES)

Sl.No	Nature of Work	Registration Required for	
		YES	NO
1	Miscellaneous Works in Works Engineering & Services Area (Field Electrical Maintenance & DG Sets) Operation&Maint.		
2	Miscellaneous Work in Electrical Maintenance area of plant		
3	Miscellaneous Work in Electrical Maintenance are of Township and CISF Barrack		
4	Miscellaneous Fabrication & Maint. Work in Plant,T/S and CISF Barrack		
5	Miscellaneous Works in Salvaging of Metal Parts by chiseling		
6	Miscellaneous Work in CISF Barrack		
7	Miscellaneous Works in Quality department		
8	Miscellaneous Works in Store Area		
9	Miscellaneous work in Assembly of New Products Area		
10	Miscellaneous Works in Store Area (Loading, Unloading, Shifting of material etc.)		
11	Miscellaneous Work in A&T for Hydraulic Testing, Cap & Shell spraying		
12	Miscellaneous Works in Ceralin Production Area		
13	Miscellaneous Works in Manufacturing of LT & NP Area		
14	Miscellaneous Works in Civil, Horticulture Area (Plant & Township)		
15	Miscellaneous Works in Works Engineering & Services Area (Field Mechanical Maintenance)		
16	Miscellaneous Works in Slip House of Insulator Production Area		
17	Miscellaneous Works in Administrative Building, Canteen & Guest House Area		
18	Miscellaneous Works in Manufacturing of Insulator Production Area		
19	Miscellaneous Works in Assembly Of Ceralin Tiles in Ceralin Production Area		
20	Miscellaneous Works in Kiln of Insulator Production Area		
21	Miscellaneous Works in Glazing of Insulator Production Area		
22	Miscellaneous Works in Assembly & Testing of Insulator Production Area		
23	Miscellaneous Works in Packing & Cleaning of Insulator / Ceralin Production Area		

(Signature & seal of applicant)

3.1 Essential information to be provided regarding registration with statutory authorities.

Requirement	Detail
Provident Fund code no.	
Employee State Insurance code no.(ESI)	
PAN No.	
CL (R&A) Act Registration No.	
License for specific work (Electrical Works)	
Character Certificate issued from District Authority (for individual / partners)	
Service Tax Registration No	

***Must attach photo copies in support of above.**

3.2 Type of Ownership:

Proprietorship Partnership Limited Company (Pvt./Public)

PSU / Govt. Undertaking

Other, please specify

Submit proof in support of above as applicable: Income Tax Return in case of individual/ Partnership Deed/ Articles and Memorandum of Association/ Certificate of Incorporation/ Certificate of Registration.

3.3 Financial soundness of the applicant will be judged on the basis of profit earned during last 3 years. Applicant is required to submit I.T. Return for the last 3 years.

YEAR	2010-11	2011-12	2012-13
Profit / Loss (-) (Rs. Lacs)			
Turnover			
Banker's Solvency Certificate			

(Signature & seal of applicant)

3.4 If you already having registration with other organizations please provide details:

Company	Name / Unit / Location / Zone	Registration Number	Validity	Financial limit for which registered	Type of work for which registered
BHEL					
PSU					
CPWD					
Central / State Govt.					
Others (Specify)					

Attach attested copy of registration.

3.5 List of works that have been executed satisfactorily during last 3 financial years along with performance report from the principal employer (*Attach details*)

Name of work	Value of contract	Period of contract	Actual period of completion	Name of principal Employer / Organization

3.6 List of major projects/ works in hand (*Attach details*)

Name of work	Value of contract	Period of contract	Name of principal Employer / Organization

(Signature & seal of applicant)

3.7 Details of persons working with contractor.

1. Total Number of Persons	:	<input type="text"/>
2. Total Number of Technical Persons		
a. SSLC Passed	:	<input type="text"/>
b. I.T.I Passed	:	<input type="text"/>
c. Diploma Holders	:	<input type="text"/>
d. Graduates	:	<input type="text"/>
e. Others	:	<input type="text"/>

3.8 Give details of Major Equipments, Tools, Accessories etc., owned by the applicant:

Item of Equipment, Tool, Accessory etc.	Capacity	Nos.	Age/Condition	Remarks

3.9 List the names of Owners / Partners / Promoters and Directors/Company Secretary / Holder of power of Attorney, as applicable, in the format detailed below:

Name of the owner/Partners/ Promoter & Directors/Company	Address	Whether Owner / Partner / Promoter / Directors / of the Company or Secretary / Holder of power of Attorney	Extent of share holding in the Firm / Company as the case may be

(Signature & seal of applicant)

3.10 Directors/Partners, if related to any BHEL Employee:-

NAME :	
STAFF NO:	
DESIGNATION:	
UNIT & DEPARTMENT:	
RELATIONSHIP:	

3.11 If any Ex-BHEL personnel is employed by the company, mention his/her details of last posting (of all employees)

NAME :	
STAFF NO:	
DESIGNATION:	
UNIT & DEPARTMENT:	
DATE OF LEAVING SERVICE:	

3.12 Any other disclosures applicant may like to submit regarding litigations, liquidated damages, disqualifications etc.

.....
.....
.....
.....
.....
.....

4.1 Any other detail or information applicant may like to submit.

.....
.....
.....
.....
.....
.....

DECLARATION

I declare that the particulars shown herein at clause **01 to 4.1** of application form are true & correct in every detail. I or my partners have not applied for registration in this company in another name. I/ we are well acquainted with all existing Acts, Rules, Regulations, Orders and Byelaws including all statutory Amendments and Enactments of State or Central Government and other local authorities including all labour laws. I/ we agree that the registration is not transferable and the registration does not confer any special rights or privileges on me/ us and that this registration will be without prejudice to the Company's right to publication of open tender notice in newspapers inviting tenders from time to time for individual works and to the Company's general terms and conditions of contract. I/we agree to abide by BHEL's policies and any terms and conditions that BHEL may ask to be followed from time to time. I/ we agree to have e-payment/ electronic funds transfer (EFT) / RTGS facility with the bank and the details as per Annexure-B shall be submitted in due course after my/ our registration in BHEL Jagdishpur. I/ we agree that the registration is liable for revocation or cancellation if it is found at any time that the particulars furnished by me/ us are false.

This is to also certify that the undersigned from M/S..... has visited site of work as per EOI and is fully acquainted with existing site and scope of work.

M/s has agreed with BHEL, Jagdishpur that the information published in the above EOI shall not be disclosed elsewhere for any purposes.

Date.....

(Signature & seal of applicant)

CONTRACTOR EVALUATION SHEET

SL NO	Requirement	Criteria for evaluation	CRITERIA Requirement	Criteria Value	Result	
Part A						
1	Mandatory Requirement	Organizational Information	Submission of all relevant information alongwith documentary evidence inline with criteria 3.1 &3.2 of application (** In case of Non-Submission of any document ,offer will be liable for rejection)	YES/NO	If YES : Evaution of Part B as per detail below If NO : The offer will be rejected	
		Completeness of application form	Completeness of application form w.r.t criteria 3.6 to 3.12			
Part B				EVALUATION BY BHEL(MARKS)		
				Criteria	Maximum Marks	Marks Awarded
1	Evaluation Parameter	SALES /TURNOVER	Average annual turnover of last 03 years should be more than 30% of estimated value of work	Avg. TO>=50%: 70 Avg.TO<50%>=30%: 60 Avg.TO<30% 00	70	
2		Performance (i) or (ii)	i) Submission of list of works that have been executed satisfactorily in last three years and performance report from Principal employer as per criteria 3.5 of application form or	Performance Report Submitted for last : Three years : 20 Two Years : 15 One Year : 10 Nil : 00	20	
			ii) Those associated with BHEL for three years or more and have no adverse report on their performance will be awarded 20,15,10 marks based on their association with BHEL for 03,02 & 01 yrs respectively.	Three yrs :20 Two yrs :15 One yr : 10	20	
3		Registration in BHEL or any other Govt. Orgn./dept.	Submission of documentary evidence of valid registration as on date in BHEL or any other Govt Orgn. /Dept.as per criteria 3.4 of application form	YES:10 NO:00	10	
Total Score					100	
Important :- Minimum qualifying total score is 80%						

Annexure- B

Date

M/S BHARAT HEAVY ELECTRICALS LIMITED
INSULATOR PLANT
P.O. Jagdishpur Industrial Area
Distt. Sultanpur – 227817 (U.P.)

Sirs,

Sub: Internet Banking-Payment through Electronic Mode

This is to confirm that we.....are having our Savings Bank Account/Current Account No..... with (Banker's Name)..... Branch..... having MICR code..... IFSC Code to which payment can be released electronically.

Our Email ID's are.....

Thanking you,

Yours faithfully,

For.....
(FIRMS' NAME)

Bankers' Name
Branch

Signature.....

Signature.....

Name.....
Designation.....

Name.....
Designation.....

Company's Seal

Bank's Seal