

BHARAT HEAVY ELECTRICALS LIMITED
RAMACHANDRAPURAM::HYDERABAD - 32
(HR-CATEENS)

No.HR/CTX/MILK.NIT/2012

Dated: 29.10.2012

Sub : Notice Inviting Tenders(NIT) for Supply of Milk for the period from 01.02.13 to 31.01.16.

Sealed quotations (under TWO part bid system as explained below) are invited from leading Milk processors for supply of Milk as detailed below:

- 1) Item (specifications) : Toned, Pasteurised, Homogenised milk with minimum 3% fat & 8.5 % SNF.
- 2) Quantity : Approx daily requirement is as under. Quantity may vary from month to month. Monthly indent will be given by e-mail.

Supply points	WORKS CANTEEN(Per Day)	STAFF CANTEEN(Per Day)	BHEL HOSPITAL(Per Day)	TOTAL Quantity required per day
Packing	Loose milk in sealed 40 Lt SS cans	Loose milk in sealed 40 Lt SS cans	In ONE liter sachets	
Week days	1120 liters	520 liters	40 liters	1680 liters
Sundays & Holidays	240 liters	NIL	40 liters	280 liters

It is reiterated that milk has to be compulsorily supplied to Staff & Works Canteens in **SS cans** and to Hospital in **One Liter Sachets** as detailed above.

- 3) Delivery : Door delivery at Works Canteen, Staff Canteen and BHEL Hospital between 0130 hrs and 0230 hrs daily. Supplier shall arrange for required number of SS cans (around 85) at his cost to facilitate delivery on first day and collection of empties the following day. All cans should bear his company logo and no rent will be payable by BHEL for the cans.

Three (3) copies of delivery challans are required at each of the above THREE delivery points. DCs for Works Canteen, Staff Canteen & Hospital should be got endorsed by the CISF personnel at the gate. Supply points and quantities are liable to revision.

Works Canteen is located inside the factory premises and Staff canteen is located adjacent to the Admn. Building. Hospital is located in the BHEL Township premises. The tenderer is advised to visit all three delivery points before submitting the tender.

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4) Pre-Qualification Criteria:-

a) Tenderer should presently be processing minimum **25,000** liters per day of liquid milk at a **processing plant registered on the tenderer's name or on lease/rent and located within 100 KMs distance (approx.) by road from BHEL, Main gate, Lingampally.** Documentary proof of processing minimum 25,000 liters per day (LPD) of Liquid Milk from related Govt. authority OR a declaration to the effect that the tenderer is presently processing 25,000 liters of liquid milk per day in the form of Notarised affidavit on Non-judicial stamp paper of requisite value to be enclosed. Documentary proof of location of the processing plant to be enclosed to the Technical Bid in the form registration deed, lease deed or rent agreement etc.

b) Enclose a DD for Rs 1000/- (Rupees One Thousand only) drawn on any Nationalised bank and payable to BHEL, towards non-refundable processing charges (including where documents are downloaded through BHEL Web site).

c) Proof of any two bulk supplies made (i.e. not below 200 liters per day) for at least 3 months during the last 36 months period.

Format 1 should be filled up in all respects and submitted along with all enclosures mentioned therein, in a sealed envelope superscribed **'Technical Bid/Envelope No. 1'**.

Technical bids received with out the above requirements will be rejected summarily.

Other requirements :

- 5) a) Copy of VAT registration certificate in Andhra Pradesh.
b) Copy of Income Tax PAN No.
c) Copy of audited Profit & Loss statement and Balance sheet for the latest TWO Financial years along with corresponding IT returns.
- 6) Rate : Please mention MRP per liter (as printed on the sachets) followed by percentage discount offered and discounted rate per liter inclusive of all taxes and other expenses for delivery at THREE points as above. Please fill up format 2 and enclose it in a separate envelope superscribed **'Price Bid/ Envelope No. 2'**. Since the quantity required to be supplied in sachets is negligible when compared to the quantity to be supplied in cans it is requested that **ONE common rate should be mentioned for the milk supplied at all THREE supply points.**
- 7) PEC : In case MRP (as printed on sachets and as applicable to the general public) is revised on any date after awardal of contract, then the percentage discount mentioned above will be applied on the revised MRP to arrive at the discounted rate. In case MRP is revised, letter has to be submitted by the vendor through registered post/speed post informing about the same as well as effective date. The revision will be effective on prospective basis only. Letter should be supported by Newspaper clipping or Govt. order etc which shall be applicable for general public. This clause shall be called **'Price Escalation Clause' (PEC).**

- 8) Period : Order will be placed initially for a period of **TWO Years** with an option to BHEL to extend it by **One More Year** on the same terms & conditions. However, BHEL reserves the right to terminate / short close the order earlier in case quality / timings etc are not maintained. The vendor will have the option to short close the contract after giving THREE months notice.
- 9) Penalty : Delivery of required quantity of milk at the three delivery points namely Works Canteen, Staff Canteen and Hospital should be completed by 0230 hours. In case of delayed delivery at the respective points as stated above, BHEL reserves the right to accept NIL or lesser quantity as compared to the quantity ordered for that day. Further BHEL reserves the right to invoke '**Risk Purchase**' for Value of any milk or milk products purchased by it from the local market on account of delayed delivery or quality complaints after due communication which will be deducted from the running bills.
- 10) Payment : The vendor has to submit a consolidated bill for each calendar month and payment will be made by **EFT (Electronic Fund Transfer) within 45 days** of submission of bill along with all relevant enclosures. Any taxes/duties as applicable will be deducted at source.

Both envelopes prepared and superscribed as above should together be placed in a large envelope, sealed and addressed to the undersigned and be dropped in the tender box placed at Vendor Complex, BHEL, R.C.Purm near administrative building **by 11.00 hours on 16/11/2012**. Technical bids (envelope no. 1) will be opened at **14.30 hours on 16/11/2012** and Price bids (envelope no. 2) of technically suitable parties will be opened on a subsequent date with due intimation through e-mail only. Further vendors are requested to submit their e-mail id along with the technical bids.

Vendors are requested to refer to BHEL web site periodically as no separate notice will be issued in case of any corrigendum.

BHEL has the right to accept or not to accept any tender or cancel the tender without assigning any reason, in the absolute interest of the Company.

For & on behalf of BHEL,

Encl : Format 1 & 2

(R. Umeshchandran)
Dy.General Manager (HR) Canteens
Ph : 040 - 23185122

Format 1 - Technical Bid

(To be printed on vendor's letter head)

Sl. No.	Description	Particulars required/enclosed	Check & tick for documents enclosed
1.	Name of the Firm/Company with complete postal address		
2.	Contact officials name & telephone no. & E-mail id	Contact person Name : Telephone number : E-mail id :	
3.	Address of processing plant	(Documentary proof to be enclosed)	
4.	Processing capacity	Minimum 25,000 litres per day of liquid milk (Documentary proof to be enclosed)	
5.	Other documents to be enclosed	(a) Copy of VAT registration certificate	
		(b) Copy of Income Tax PAN No.	
		(c) Copy of audited P&L statement and balance sheet for the latest two financial years along with corresponding IT returns.	
		(d) Proof of any two bulk supplies made (i.e. not below 200 liters per day) for at least 3 months during the last 36 months period.	
		(e) Enclose a DD for Rs.1000/- (Rupees One thousand only) drawn on any nationalised bank and payable to BHEL, towards non-refundable processing charges (including where documents are downloaded through BHEL web site). Bids received without the DD will be rejected summarily.	

We accept to supply the specified product i.e., Toned, Pasteurised, Homogenised milk with minimum 3% fat & 8.5 % SNF and we accept all terms and conditions mentioned in the NIT.

Place :

Date :

(Signature of Authorised Signatory
with name and stamp)

Format 2 - Price Bid
(To be printed on vendor's letter head)

Name of Firm / Comapny :
with full postal address
& E.mail id

Rate per litre of liquid milk inclusive of all taxes and overheads as delivered to BHEL (Rs. in figures)		Rate per litre of liquid milk inclusive of all taxes and overheads as delivered to BHEL (Rs. in words)	
M.R.P		M.R.P.	
Discount %		Discount %	
Net Rate		Net Rate	

NOTE : In case of variation in the Rate mentioned in figures and words ;
the higher rate in rupees/lower discount percentage will be considered
for evaluation of tenders and the lower rate in Rupees/higher discount
percentage will be considered for placing the order, if successful.

(Signature of Authorised Signatory
with name and stamp)

Place :
Date :