



Bharat Heavy Electricals Limited

Centralised Stamping Unit, Jagdishpur

Tender No.: - TE/130830004/C-67

Date: 28/09/2013

TENDER NOTICE

Sealed Tenders are invited in **two-part bid system** for supply of **Print Heads of OCE CW300 Plotter** as per below details:

SUBMISSION OF TENDER	TILL 14.30 HRS. 19/10/2013
OPENING OF TECHNO-COMMERCIAL BID	AT 1500 HRS. ON 19/10/2013
BIDS CAN BE DEPOSITED IN THE TENDER BOX KEPT AT	Administrative Building, Fabrication Plant Bharat Heavy Electricals Ltd. Industrial Area Jagdishpur Dist. Sultanpur-227817, UP

INSTRUCTION/PROCEDURE FOR SUBMISSION OF BIDS

- The offer is to be submitted by the vendors in *Two-parts* in sealed envelop as per following details:
 - Envelop-1:** Techno-commercial Bid: On the top of this envelop, vendor to write "Techno-Commercial Bid", Tender Enquiry No. & Date, Due date of opening. This envelop should contain following documents:
 - Tender Enquiry duly signed with stamp on each page as a token of acceptance of all terms and conditions.
 - Un-priced copy of Price bid.
 - Covering Letter on company's Letter Head giving index interlinking all the documents with all the pages signed and stamped, contact person's details like Name, Contact No., Email Address, Contact Address, etc.
 - Copy of PAN, Certificate of registration and allotment of TIN, STC, etc.
 - Envelop-2:** Price Bid: On the top of this envelop, vendor to write "Price Bid", Tender Enquiry No. & Date, Due date of opening. This envelop should contain following documents:
 - Priced Copy of Price Bid. No terms and conditions should be mentioned in Price Bid.

ENVELOP -1 & 2 should be sealed in a bid envelop. Vendor to write Tender Enquiry No. & Date, Due date of opening, complete mailing address of the vendor.

- Offers with deviations from terms and conditions & specification of the tender may not be considered.
- BHEL takes no responsibility for any delay / loss of documents or correspondence sent by courier or post.
- BHEL reserves the right to accept or reject any of the bid / all bids with or without deviation, or cancel / withdraw the invitation for bid without assigning any reason whatsoever and in such case no bidder shall have any claim arising out of such action by BHEL.
- Duly completed offers should reach following address on or before due date and time to:

**Office of AGM-MM, CSU&FP, BHEL,
Industrial Area Jagdishpur, Dist. Sultanpur-227817, UP**

- In case you are not quoting, please send your regret letter positively for our reference.
- Tender received after the specified time of their "SUBMISSION" will be treated as "late tender" and shall not be considered under any circumstances.
- Supplier shall quote for all the items in the enclosed price bid format only.

The tender document consists of following sections:

Section – 1: Techno-Commercial bid which consists of followings:

- Item Description
- Technical Conditions
- Commercial Conditions
- Special Instructions

Section – 2: Price bid format



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SECTION-1

A. ITEM DESCRIPTION:

SL. NO.	PLOTTER MODEL	PRINT HEAD	ART. NO	UNIT	QTY.
1.	OCE CW300	CYAN	OCE - 1060091357	NOS.	2
		MAGENTA	OCE - 1060091358	NOS.	3
		BLACK	OCE - 1060091356	NOS.	5

B. TECHNICAL CONDITIONS:

S. No.	Description	Requirement
1.	Delivery Schedule	2 weeks from the date of LOI/PO. Earlier delivery is also acceptable to BHEL.
2.	Evaluation of offer	On the basis of landed cost to BHEL, CSU Stores, Jagdishpur inclusive of loading, if any.

C. COMMERCIAL CONDITIONS:

1.	Transportation	Delivery shall be on FOR BHEL, Centralised Stamping Unit (CSU), Jagdishpur basis.
2.	Insurance	Transit Insurance shall be arranged by vendor.
3.	Price	The basic prices shall be firm. All taxes & duties to be specified specifically. Supplier shall quote in the enclosed price bid format only.
4.	Terms of Payment	100% payment within 45 days of successful acceptance (SRV) of items at BHEL CSU, Jagdishpur. Payment shall be done through E-payment. If applicable, Original excise duty gate pass shall be submitted by the vendor to enable purchaser to claim Cenvat credit.
5.	Validity of offer	Offer validity will be for 90 days from date of opening of Tender enquiry.
6.	Penalty for Delay	The delivery of material shall be made within the time prescribed. Failure to deliver the material in time as per the delivery specified above would make the vendor liable to an unconditional penalty at the rate of half percent (1/2%) of the order value per week for delayed items only (or part thereof) subjected to a maximum of ten percent (10%) of the order value of delayed items.
7.	Rejections	The supplier shall arrange replacement/repair within one month from the date of rejection intimation upon failure on supplier's part to comply. BHEL will take whatever appropriate action they may think fit in addition to repair/return of rejected material at the cost and risk of the supplier.
8.	Risk purchase	In case of delays in supply of materials/defective materials not fulfillment of any other terms and conditions given in the purchase order, the purchase may cancel the full or part thereof, and may also make purchase of such material from elsewhere/alternate source at the risk and cost of supplier.
9.	Arbitration	Any dispute arising out of this contract shall be referred to the sole arbitration of GM, BHEL, Jagdishpur. Its award shall be final and binding on the parties. The venue of arbitration in all cases shall be at Administrative building, BHEL, FP, Jagdishpur.
10.	Jurisdiction	In case of any suit or other legal proceedings arising under or relating to the contract, the Jurisdiction of Sultanpur (UP) district court shall apply.
11.	Consignee	The Stores Officer, CSU, BHEL, IA Jagdishpur, Dist. Sultanpur - 227817 (U.P.)
12.	Billing details	Bills should be in the name of Centralised Stamping Unit, BHEL, IA Jagdishpur, Dist. Sultanpur - 227817 (U.P.). TIN no. of Centralised Stamping Unit to be mentioned on the Bills. The bills to be sent to the Purchase Office-CSU&FP, IA Jagdishpur, Dist. Sultanpur - 227817 (U.P.).
13.	Documentation	One set of all required documents (ink signed) must accompany the supply and one set (Ink-Signed) to be sent to Purchase officer before the dispatch.

D. SPECIAL INSTRUCTIONS:

1.	All taxes/duties/levies etc. must be specified separately in amount or in percentage. Incomplete offer shall not be acceptable.
2.	Duly filled & signed with company seal on all documents to be submitted along with offer.
3.	Please quote price in figures & words both. In case the prices quoted in words and figures are different, the value indicated in words will be considered for evaluation and establishing L1 status.
4.	Offers from vendor on banned list of BHEL shall not be considered. List of firms banned by BHEL are available on BHEL's website (www.bhel.com).



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SECTION-2

PRICE BID

(To be submitted on Vendor's Letter Head)

Offer Ref. No. : _____

Tender Enquiry No. : _____

Sl. No.	DESCRIPTION		Unit	Qty.	Price, Ex-Works		Excise Duty @ ___%	Sales tax/VAT @ ___%	Freight Charges	Any other charges	FOR Price
					Unit Rate	Total Price					
1.	OCE CW300	CYAN	OCE – 1060091357 (2 Nos.)	Set	1						
		MAGENTA	OCE – 1060091358 (3 Nos.)								
		BLACK	OCE – 1060091356 (5 Nos.)								
GRAND TOTAL (in Value):											
GRAND TOTAL (in Words):											

Note:

1. Applicable rates of Taxes & duties (all in percentage) are to be mentioned. *Unpriced copy of Price Bid to be submitted along with the Part-I offer.*
2. Please fill all the columns. Write NA if not applicable, Inclusive if the taxes, freight, etc. are inclusive in basic price. No cell should be left blank.
3. Evaluation: On the basis of landed cost to BHEL, CSU Stores, Jagdishpur inclusive of loading, if any.

Seal and Sign of Bidder
with Contact details