



IP/ARC/PACKING CRATE/2013-14/TE 103. Dated 21/06/2013

BHARAT HEAVY ELECTRICALS LIMITED
INSULATOR PLANT , JAGDISHPUR

NOTICE FOR INVITING TENDER

TENDER ENQUIRY NO :103 Dated 21/06/13 for Supply wooden packing crates

Sealed tenders are invited, in two bid system, from the experienced parties meeting our qualifying criteria for the supply of packing Crates. The interested parties can obtain tender document from the office of the Sr Manager /MM, BHEL, IP, Jagdishpur on all working days. The cost of tender document is Rs 500 (Rs Five hundred only). The tender document can be obtained by submitting Demand Draft in favour of BHEL, Jagdishpur for an amount Rs 500 payable, at Industrial Area, Jagdishpur . BHEL reserves the right to reject or accept any offer.

Tender Enquiry No : TE/103

Estimated Tender Value : Rs 399 Lakhs

The last date for issuing of tender document : 1:00 PM, 11/07/2013

The last date & time for submission of tender 2:30 PM, 11/07/2013

The technical bid opening of the tender 3:00 PM, 11/07/2013

Notes :

- 1) The copies of following documents are required at the time of issue of tender documents;
 - a) Sales Tax registration certificate
 - b) PAN Number
 - c) Latest Balance sheet or financial statement

The registered vendors for packing crate of BHEL IP Jagdishpur need not to submit above documents.

- 2) Terms and conditions for above which has detail of technical qualifying criteria is available on the website www.bhel.com

Sr Manager/MM
Tele & Fax: 05361-270140,270064

Terms & Conditions which details qualifying criteria shall also be referred and may be downloaded from www.bhel.com



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ANNEXURE – A
GENERAL TERMS & CONDITIONS OF TENDER FOR PACKING MATERIAL

The following are general requirements for supply of **Wooden** Packing Crates for Insulators in assembled condition to BHEL IP Jagdishpur under the annual rate contract 2013-14.

The offer should be submitted in a sealed cover super scribing tender number & due date addressed to

Sr Manager/ MM

Bharat Heavy Electricals Ltd
Insulator Plant, BHEL
Industrial Area, Jagdishpur
CSM Nagar -227817, U.P.

So as to reach here within 2:30 P.M. on the due date and the tenders will be opened at 3:00 P.M. on the scheduled date in the presence of those vendors or their authorized representatives who wish to be present.

Sealed bids are invited under Two Part Bid System from the suppliers with sound technical and financial capabilities fulfilling the requirements stated in the bid document.

Interested and eligible suppliers may study the tender document carefully and offer their bids.

The tendering will be conducted through "On line bidding" by "Reverse Auction". The Reverse Auction will be conducted only with those bidders who are TECHNO COMMERCIALY qualified. The Web based tendering will be conducted by our service provider. Training for auctioning will be rendered by service provider.

The tender is floated in two parts bid system comprising as below:

Part-I: TECHNO-COMMERCIAL and

Part-II: PRICE.

The vendor should submit offer comprising of TECHNO-COMMERCIAL as well as PRICE BID on or before the scheduled due date mentioned. The both bid shall be put in a separate **sealed cover** and then put into **one sealed envelope**. The cover of **all the envelopes** should have the **Corresponding Party Name, Tender Enquiry Nos , Subject of Tender and Due Date written on it**. If the offer is found in opened condition, the same offer will be summarily rejected.

PART-I: TECHNO-COMMERCIAL: The terms and conditions of tender should be thoroughly understood and confirmed in the Techno-Commercial offer The Following documents (self attested copy) shall be submitted along with offer

1. Sales tax registration certificate
2. PAN No
3. Last three years Income Tax Return Or latest for registered vendors at BHEL IP Jagdishpur for packing crate
4. Last three years balance sheet statement Or latest for registered vendors at BHEL IP Jagdishpur for packing crate
5. Minimum two years experience of successfully supply for similar items such as packing box /crate to any Government department / Public Sector Undertaking/ Reputed Organizations Or registered vendors of BHEL IP Jagdishpur for packing crate. Copy of Purchase orders will be required as supporting documents.
6. Total list of equipment's available
7. Organization chart



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8. Commercial Terms (Refer Clause 5 , 6,10 ,11 ,12 & 13)
9. Details of litigation with govt. dept., if any
10. Details of litigation with BHEL units, if any.
11. Capacity: Capacity per month for IP, Jagdishpur for Packing Crate:
Qualifying Limit: Minimum 5000 Nos per month (For detail refer Clause 7 ,
capacity) against **TE-103 dated 21/06/2013**
12. Lead time required for supply
13. Phone No. and complete address of workshop and office, along with name of
contact person.
14. Acceptance of all terms and conditions of Tender enquiry. Any deviation
shall be explicitly mentioned here itself.
15. Acceptance of general terms & conditions and
Business rule of reverse auction as provided: Yes / No

Offer is liable to rejection due to non-submission of above documents. All technical issues such as suitability of different type of woods for manufacturing Insulator crate , drawings clarifications , commercial clarifications etc should be understood before making quotation and any deviation shall be specifically mentioned as asked in point no 14 above.

PART-II: PRICE: Prices to be quoted item wise, as per enclosed price bid format Annexure B for TE 48. Price bid of only those bidders who qualify our technical requirement will be opened. Opening date will be informed later on through letter or telephone or both.

- A) Items details are provided in Annexure B along with tentative annual requirement of each type of crates. These are indicative quantity for each item. However actual quantity may vary considerably depending upon our requirement.
- B) Drawing for each type of crate is provided herewith.
- C) The price quoted will be firm during the rate contract period.

The vendor shall quote **only one rate** against each item as per price bid format considering the group of woods mentioned in drawings/Annexure. Price Bid will be out rightly rejected if more than one rate for any item is quoted.

Any Conditional Price Bid will be liable for out right rejection.

The terms and conditions specified herein are to be strictly adhered to for all the Packing Crates for Insulators in assembled condition to BHEL IP Jagdishpur under Annual Rate Contract.

1. The rates finalized for the annual rate contract shall be valid for ONE YEAR with effect from release of ARC for supply. The rate contract shall have provision for further extension on same terms & condition for mutually agreed period with the mutual consent of both the parties.
2. The offer should be valid for acceptance for 90 days from the date of opening.
3. **Earnest Money Deposit (EMD) :** The Bidder should submit their quotation along with Earnest money (EMD) in form of Demand Draft / Pay order for Rs-10000 (Rs Ten thousands Only) payable in favor of Bharat Heavy Electricals Ltd, Industrial Area Jagdishpur CSM Nagar (UP). Bidders without Earnest Money Deposit are liable to be rejected / will not be considered.

The bidders are neither entitled for any interest on the Earnest Money Deposit, nor any right for award of the contract. The EMD amount will be forfeited if the bidder after submitting his tender, withdraws its offer or modifies the terms and conditions thereof or fails to supply materials as per tender terms. EMD given by all unsuccessful bidders shall be refunded within 15 days of finalization of rate contract. In the case of successful bidders the EMD will be retained as part of the security deposit.

4. **Security Deposit :** Successful bidders will have to furnish a security deposit of Rs 1,00,000.00 (Rupee One Lakhs only) or 10% of rate contract Value whichever is less, which shall includes the EMD amount retained as a part of security deposit, immediately after



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award of the contract. The Security deposit will be forfeited in the event of breach of contract conditions by the vendor.

Security deposit is accepted in any one of the following methods.

- i) Cash (as permissible under the Income Tax Act)
- ii) Pay Order, Demand Draft in favour of BHEL
- iii) Local cheques of scheduled banks, subject to realization.
- iv) Securities available from Post Offices such as National Savings Certificates, Kisan Vikas Patras etc. (Certificates should be held in the name of Bidder furnishing the security and duly pledged in favour of BHEL and discharged on the back).
- v) Bank Guarantee from Scheduled Banks/ Public Financial Institutions as defined in the Companies Act. The Bank Guarantee format should have the approval of BHEL.
- vi) Fixed Deposit Receipt issued by Scheduled Banks/ Public Financial Institutions as defined in the Companies Act. The FDR should be in the name of the Bidder, A/C BHEL, duly discharged on the back.
- vii) Security deposit can also be recovered at the rate of 10% from the running bills. However in such cases at least 50% of the Security Deposit should be collected before start of the supply and the balance 50% may be recovered from the running bills.
- viii) EMD of the successful tenderer can be converted and adjusted against the security deposit.
- ix) The security deposit shall not carry any interest.

(Note: Acceptance of Security Deposit against Sl. No. (iv) and (vi) above will be subject to hypothecation or endorsement on the documents in favour of BHEL. However, BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith).

The Security deposit shall not carry any interest & the deposit shall become payable / returned on successful completion of the contract period.

5. **Delivery Term, Duties, and Taxes:** The rates quoted shall be on F.O.R- BHEL Stores basis with unloading charges and exclusive of taxes and duties. The rates shall be inclusive of unloading charges, freight & Insurance. Duties and taxes applicable on date shall be explicitly mentioned. The taxes & duties will be paid extra as applicable on the date of supply.
6. **Payment Terms:** 45 days credit after receipt of material at BHEL stores for accepted quantity.
7. **Capacity:** The projected requirement of BHEL has been given in annexure B of tender documents. Vendors should state their capacity to supply the BHEL per month in each category separately. Vendor's capacity to supply per month implies vendor's ability to supply such quantities of items meeting the quality requirements and delivery schedules. Vendors shall intimate only such capacity that can be allocated to BHEL and not their total capacity. The Vendor shall mention the capacity for packing crate. The vendors having capacity (allocated to BHEL) less than 5000 Nos crate Per month will not eligible as per technical criteria mentioned above.
8. No minimum load is assured. BHEL reserves the right to enter in to rate contract with one or more than one vendors depending on requirement. BHEL reserves the right to terminate / suspend the rate contract in part or full owing to non adherence of Terms and conditions of RC and unsatisfactory performance of vendor either on delivery or quality front.
9. Purchase order will be placed by IP separately on eligible vendors from time to time depending on actual requirement on finalization of rate contract. Quantities of materials ordered from time to time shall be dependent on actual requirement. Delivery dates indicated in the purchase orders shall be adhered.
10. **Lead time:** The monthly schedule will be provided with Maximum lead-time of 5 (Five) days i.e. Vendor will be given total of 35 days to execute such order quantities subject to a maximum of indicated monthly capacity. BHEL will have option to change the monthly schedule on five days prior notice.



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11. **LD Clause:** In case of delayed delivery, LD @ 0.5% per week up to a maximum of 5% will be levied on the defaulting quantity for the delayed period as per the corresponding monthly schedule or declared capacity of vendor whichever is less.
12. **Risk Purchase Clause:** BHEL at its option will be entitled to terminate the contract and purchase elsewhere at the risk and cost of the seller either the whole of the goods or any part which the seller fails to deliver within the stipulated time. The seller shall be liable for any loss, which BHEL may sustain by such risk purchases. The loss may be recovered from the vendor's outstanding bills with the concerned unit or any sister unit.
13. **Inspection :** The Inspection and acceptance of material will be at BHEL works
 - A. Entries of loaded vehicle of crates will be allowed between 9:00 AM to 2:00 PM on all working days. However BHEL will not be responsible for unloading of crates due to any reason thereof. The Unloading of crates will be in the scope of Vendor.
 - B. Rejected material shall be lifted by vendor through same vehicle by which crates are delivered.
14. **Price Comparison:**
 - Prices shall be considered on LANDED COST BASIS (COST TO BHEL). Landed cost shall be worked out on price quoted excise duty, sales tax after taking out CENVAT and VAT Benefit, as applicable. The comparative statement shall be worked out on landed cost basis for EACH GROUP/CATEGORIES. The comparative statement of the prices prepared based on quoted price shall remain firm throughout the execution period. Any change in duty & tax structure during execution of the contract will not be considered for re-ranking of vendors.
15. The price negotiation, if considered necessary, will be done with item wise L1 bidder .
16. Party will have to follow all the legal and statutory requirements of State and Central Government and other government bodies and their rules issued time to time. BHEL will not be responsible in any way if they are fined or penalized due to non-fulfillment of these requirements .BHEL will cancel the contract, if in case party is found as the violator of any government rules.
17. BHEL reserves the right/option to REFLOAT the tender if L1 price is not the lowest acceptable price to BHEL.
18. **Distribution of Load Share:** The load will be distributed among N-1(N: Number of Vendors) technically qualified vendors subjected to maximum 5 most competitive vendors in the ratio of 30:25:20:15:10. The eligible vendors will be asked to match negotiated L1 price. However the load sharing is subject to acceptance of counter offer that is calculated with reference to the negotiated L1 price and linked with the vendor performance and capacity. In case of more than one vendor having same ranking, the load share corresponding to the ranking and the next ones will be clubbed together and will be equally distributed among such vendors. In case, any eligible vendor does not accept the counter offer, opportunity will be given to the next ranking vendor.

If only three more vendors are accepting L-1 rate, order will be distributed in ratio of 35:30:20:15.

If only two more vendors are accepting L-1 rate, order will be distributed in ratio of 50:30:20.

If only one more vendor is accepting L-1 rate, order will be distributed in ratio of 60:40.

If No other vendor is accepting L-1 rate, 100% share will be allocated to L1 vendor.
19. The orders will be placed during the contract period on vendors for eligible share from time to time for actual requirement. The loading of order share on the vendors will also be



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subjected to their performance ratings (Quality rating, Delivery rating & Service rating) for the supplies made during the contract period. The vendors with consistence good performance will be preferred over poor performing vendors and encouraged with more order share.

20. BHEL will have the option to defer the supplies of any purchase order with a notice period of 5 (five) calendar days.
21. In case of unsatisfactory performance of quality / delivery BHEL will have right to discontinue the contract in part or full.
22. Vendor must agree to delivery term of FOR-BHEL-Stores and Payment terms as per clause 5,13 & 6 and no deviation in this regard shall be allowed.
23. Validity of the rate contract shall be considered as the last date for placement of PO.
24. Acknowledgement of BHEL Stores shall be only legal document towards receipt of material
25. The vendor will have to follow all the legal and statutory requirements and BHEL norms. BHEL will not be responsible in any way if the vendor is fined or penalized due to non-fulfillment of these requirements by any government agency like Sales Tax, Excise etc.
26. Drawings/Specifications of packing crate mentions different variety of wood that can be used for manufacturing crate and which are technically acceptable to BHEL. However if vendor wants to use any other wood, not covered in the list/drawing, the prior approval of BHEL is required to be taken. At any point of time, if the government imposes any restriction on particular variety of wood then the responsibility to ensure the compliance of government/ salutatory authority ruling in this regard lies with Vendor. BHEL will not be responsible in any way if the vendor is fined or penalized due to non-fulfillment of these requirements.
27. **Arbitration:** Settlement of dispute, if any arises, at anytime between the BHEL and the vendor upon or in relation to or in connection with the vendor, the same shall be referred to the sole arbitration of the Head of the concerned BHEL unit or to person appointed by him. The award of the arbitrator shall be final and binding on both BHEL and the vendor
28. **Legal Jurisdiction:** In case of any legal proceedings, area of jurisdiction will be Amethi, UP.
29. The tender not meeting the above conditions may not be entertained.
30. A copy of Conditions of Purchase (Indigenous) is attached herewith. In case vendor wins the bid, these conditions of purchase are to be met up the extant not contradicting with the terms and conditions stipulated above (i.e Terms and Conditions of Tender for Packing Crate)

(Vikrma Jeet)
Engineer (MM)



Annexure –C

General Technical Requirements:-

1. Few varieties of woods are banned by BHEL for the purpose of manufacturing the crates due to its non suitability for insulator crates. The list of banned woods by BHEL are mentioned in Document No . JP/TP/17 Rev 02. This list is reviewed from time to time and vendor has to ensure that banned wood as per latest revision of document no JP/TP/17 is not used.
2. **The Eucalyptus wood is allowed from August to March only.**
3. Wood shall be generally free from defects, cracks and objectionable knots and shall also meet the requirement of document no. **JP-TP-15/Gen** (Visual Acceptance Norms for Wooden Packing Crates, Refer Page 2). Dead wood shall not be used.
4. Tolerances in dimensions should be as per drawing requirement.
5. Depending on the moisture and nature of wood, the vendor shall provide for possible shrinkage allowance for wood.
6. All dimensions given in the drawings are in “mm” unless exclusively specified. Proper care to be taken while cutting wood so that the required measurements are achieved for Packing crate.
7. No request for tolerance/allowances beyond the specified limits will be entertained.
8. Proper care to be taken at the time of nailing of boxes and crates.
9. The nails of the specified size mentioned in the drawings shall be used.

BHARAT HEAVY ELECTRICALS LIMITED INSULATOR PLANT, JAGRISHPUR PURCHASE SPECIFICATION	Document No. : IP-TP-17 Revision No. : 02 Rev. Date : 26.03.2012 Page 1 of 1
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क्रेट बनाने हेतु इस्तेमाल की जाने वाली लकड़ियों की सूची

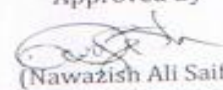
बी० एच० ई० एल० के पूर्वानुभवों के आधार पर निम्नलिखित लकड़ियाँ क्रेट बनाने हेतु उपयोग में लायी जा सकती हैं :-

अमरुद, अंजीर, आँवला, आम, अकेशिया, अकुहर, अशोक, अमलतास, अर्जुन, इमली, कयम, कैथा, कदम्ब, कनकोकन, कोरैया, गुलमोहर, चिलबिल, छेवहर, जामुन, नीम, बबूल (जंगली), बबूल (देशी), बेर, बेल, बबूल (शिव), बोटल ब्रश, शहतूत, सफेदा या यूकेलिप्टस (केवल अगस्त से मार्च तक), सागौन, शीशम, सिरसा, रीठा (कंजी), जंगल जलेबी।

नोट:-

कृपया क्रेट बनाने हेतु निम्न लकड़ियों का प्रयोग न किया जाय :-

गूलर, पीपल, बरगद, पाकड़, महुआ, कथुमर, सेमर, छूल, सहजन, पलाश, कंजूर।

Approved By

(Nawazish Ali Saifi)
Functional Chief (Engineering)



BHEL

PURCHASE SPECIFICATION
INSULATOR PLANT
JAGDISHPUR-227817

JP-TP-15/GEN

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VISUAL ACCEPTANCE NORMS FOR WOODEN PACKING CRATES

PHYSICAL APPEARANCE

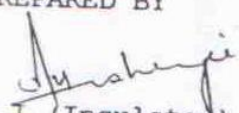
- 1.0 CRACKS
- A. In two planks of one crate a seasonal crack of 25mm Max. will be allowed.
- B. For eucalyptus crate a seasonal crack of 10mm length Max. in two planks per crate will be allowed.
- 2.0 KNOTS
- A. Rotten knots not allowed.
- B. One knot in one plank. Max. 25mm is allowed in two planks in one crates. (Not on the Ends & sides).
- 3.0 CLEARANCE
- Max. clearance between of two halves 6mm.
- 4.0 BUCKLING
- Not allowed.
- 5.0 PROPER NAILING
- Sharp end of Nails shall not be visible from out side.

REVISIONS:00

PREPARED BY

APPROVED BY

Ref.Sl.No.


S.I. (Insulator)


F.C. (Engg.)



Technical Bid Questionnaire / Check List

Vendor's Name & Address

S NO	Description	Comments (Refer Note)
1	Sales tax registration certificate	Submitted/Not Submitted
2	PAN No & with self certified photo copy of PAN Card	Submitted/Not Submitted
3	Last three years Income Tax Return Or latest for registered vendors at BHEL IP Jagdishpur for packing crate	Submitted/Not Submitted
4	Last three years balance sheet statement Or latest for registered vendors at BHEL IP Jagdishpur for packing crate	Submitted/Not Submitted
5	Minimum two years experience of successfully supply for similar items such as packing box /crate to any Government department / Public Sector Undertaking/ Reputed Organizations Or registered vendors of BHEL IP Jagdishpur for packing crate. Copy of Purchase orders will be required as supporting documents	Submitted/Not Submitted
6	Total list of equipment's available	Submitted/Not Submitted
7	Organization chart	Submitted/Not Submitted
8	Commercial Terms (Refer Clause 5,6,10,11,12 & 13)	Agreed / Not Agreed
9	Details of litigation with govt. dept., if any	YES /NO(If Yes Attach the details as separate sheet)
10	Details of litigation with BHEL units, if any.	YES /NO(If Yes Attach the details as separate sheet)
11	Capacity per month for IP, Jagdishpur for Packing Crate: Qualifying Limit: Minimum 5000 Nos per month	
13	Phone No. and complete address of workshop and office, along with name of contact person.	Submitted/Not Submitted
14	Acceptance of all terms and conditions of Tender enquiry.	Agreed/ Not Agreed
15	Taxes & Duties explicitly mentioned	YES /NO
16	EMD Rs-10000 (Rs Ten thousands Only) payable in favor of Bharat Heavy Electricals Ltd, Industrial Area Jagdishpur CSM Nagar (UP)	Submitted/Not Submitted (Write details on separate sheet)
17	Any Other Comments	

Certified that the Price Bid submitted is Un-conditional

Party's Representative

Note- Please tick or strike out comment clearly.



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BHARAT HEAVY ELECTRICALS LIMITED
INSULATOR PLANT, JAGDISHPUR

BID APPLICATION

To

Bharat Heavy Electricals Limited
Insulator Plant, Jagdishpur-227817

Dear sir,

I / We hereby submit offer for the annual rate contract for supply of wooden packing crate against Tender Enquiry No **TE 103** dated **21/06/2013** Due date **11/07/2013**.

I /We have carefully perused the following documents connected with the above mentioned enquiry and agree to abide with the same.

1. Notice Inviting Tender
 2. Bid Application
 3. Annexure – A (General terms & conditions)
 4. Annexure – C (General Technical Requirements)
 5. Annexure –D (Technical Bid Questionnaire/Check List)
 6. Set of Drawings as per Annexure B
 7. Document for BHEL's Conditions of Purchase
 8. Landed cost to BHEL Sheet
- } (Part – A)
11. Annexure B: Price Bid Format
- (Part – B)

I/ We further agree to supply wooden packing crate under annual rate contract referred to in the said documents as per the General terms and conditions.

I declare that, there was never / is no Case or charge under investigation / enquiry / trial against me /our organization, nor conviction in a Court of Law or suspended or Blacklisted by any organization on any ground.

Signature of Bidder
Date :