



BHARAT HEAVY ELECTRICALS LIMITED
CORPORATE (HR – GAX)
ASIAD, SIRI FORT, NEW DELHI – 110049.

PH: 011-66337438
FAX: 011-26493021
e-mail: manishkbhaskar@bhel.in

भारत हेवी इलेक्ट्रिकल्स लिमिटेड

कॉर्पोरेट प्रशासन विभाग

बीएचईएल हाउस, सीरी फोर्ट, नई दिल्ली - 110049

संख्याल:एए:जीएक्सN:12:एफए:02

दिनांक: 8 अक्टूबर, 2012

बोली प्रस्तुत करने की अंतिम तिथि: 24 अक्टूबर, 2012

विषय: वार्षिक दर संविदा आधार पर बीएचईएल हाउस, सीरी फोर्ट; एजीवीसी फ्लैट्स सीरी फोर्ट, दिल्ली; पीएमजी वसंत कुंज, दिल्ली और 5, संसद मार्ग, दिल्ली में स्थित कार्यालयों में फूलों की आपूर्ति और फूलदानों में उपयुक्त ढंग से फूल लगाने हेतु निविदा

प्रिय महोदय/महोदया,

उपर्युक्त निविदा के लिए संलग्ने निबंधन एवं शर्तों पर नर्सरियों के मालिकों, उनकी अधिकृत एजेंसियों या प्रतिष्ठित फूल बेचने वालों से मोहरबंद लिफाफे में दरें आमंत्रित की जाती हैं, जिस पर इंकवारी नं., इंकवारी तारीख और अंतिम तारीख साफ-साफ लिखी हो। इस पत्र के साथ कोटेशन हमारे पास निर्धारित तिथि को दोपहर 2.00 बजे तक या उससे पहले पहुंच जाए। बोली का भाग -1 ऑफर प्रस्तुत करने की अंतिम तारीख को दोपहर बाद 3.00 बजे हमारे कार्यालय में खोली जाएगी। डाक/कूरियर से भेजे गए टेंडर देर से प्राप्त होते हैं तो उसके लिए बीएचईएल जिम्मेदार नहीं होगा। इस निविदा में होने वाले अन्य आशोधन, परिवर्धन, संशोधन, समय विस्तार, स्पष्टीकरण आदि केवल बीएचईएल वेबसाइट <http://www.bhel.com> और भारत सरकार के ई-अधिप्राप्ति पोर्टल <http://eprocure.gov.in/cppp/> पर होस्ट किए जाएंगे। बोलीकर्ताओं से अनुरोध है कि वे निविदा खुलने तक नवीनतम जानकारी के लिए नियमित रूप से हमारी उक्त वेबसाइट देखते रहें।

क्र. सं.	विवरण/निर्देश
1.	क. यह पत्र (कोटेशन मंगाने का नोटिस। ख. तकनीकी विवरण -भाग -1 बोली 1. बोलीदाताओं के लिए प्री-क्वालीफाइंग आवश्यकताएं (अनुबंध-ए शर्त 2.0) 2. अन्य निबंधन एवं शर्तें ग. कीमत बोली फार्मेट -भाग 2 बोली (अनुबंध - "I") घ. नो डेविेशन प्रमाण-पत्र (अनुबंध - "II") च. घोषणा (अनुबंध -"III")



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छ. जांच सूची (अनुबंध - "IV")

ज. फूलों की व्यवस्था/वितरण (अनुबंध - "V")

महत्व पूर्ण निर्देश

1. बोली लगाने वाले प्रस्तुत करने से पहले इन सभी अनुबंधोंको अच्छी तरह से पढ़ लें ।
2. ऑफर दो भागों में प्रस्तुत करें जैसा कि भाग -I और भाग- II में बताया गया है ।
3. कीमत केवल अनुबंध -I पर संलग्न कीमत फार्मेट में बतानी है ।
4. ऑफर भाग -I खोले जाने की तारीख से 90 दिन और कीमत बोली खोली जाने की तारीख से 60 दिन तक इनमें से जो भी बाद तक हो, वैध होनी चाहिए ।
5. भाग -I बोली मूल्यांकन के आधार तकनीकी एवं कॉमर्शियल रूप से स्वी कृत पार्टियों की ही कीमत बोली खोली जाएगी ।

कोटेशन के भाग- 1 और भाग-2 अलग-अलग सीलबंद लिफाफों में रखकर उसे एक और सीलबंद लिफाफे में रख दे । ऑफर का भाग - I निर्धारित तिथि 24 अक्टूबर, 2012 को दोपहर बाद 3.00 बजे हमारे कार्यालय में पार्टियों के प्राधिकृत प्रतिनिधियों की उपस्थिति में खोला जाएगा । ऑफर के भाग-2 के खोले जाने की निर्धारित तारीख की सूचना अलग से दी जाएगी । यह नोट निविदा दस्तावेज का भाग होगा ।

भवदीय,

बीएचईएल के लिए एवं उनकी ओर से

(मनीष कुमार भास्कर)

कार्यपालक (मा. सं.-जीएएक्स)

दूसरी मंजिल, सी विंग

कॉर्पोरेट कार्यालय, बीएचईएल हाउस,

सीरी फोर्ट, नई दिल्ली-110049

फोन. 011-66337438/9871008176



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TENDER NO.AA:GAX:12:FA:02

Dated: 08 Oct 2012

Due Date for Submission of Bids: 24 Oct 2012

Subject: Tender for Annual Rate Contract for Supply of Flowers & their suitable arrangement in vases at different work places in BHEL House Siri Fort; AGVC Flats Siri Fort; PMG Vasantkunj and 5, Parliament Street

Dear Sir/Madam,

Quotations are invited from the owners of nurseries, their authorized agencies OR reputed florists OR Firms dealing in supply and arrangement of flowers as per the scope of work in Annexure-A in sealed cover with Enquiry No., Enquiry Date & Due Date, legibly super-scribed on it, for the subject tender as per the enclosed Terms & Conditions. The quotation should reach, along with this letter, in the office of the undersigned by 14:00 hrs. on OR before the due date. Part-I bids shall be opened at 1500 hrs., in our office, on the due date of submission of offers. BHEL will not be responsible for delay in receipt of tender(s), sent by post / courier. Any corrigendum to this tender, if issued by BHEL in future, will be uploaded on the BHEL website (www.bhel.com) & e-procurement portal of government of India (<http://eprocure.gov.in/cppp/>). Therefore, the bidders are advised to keep visiting the mentioned websites regularly. Any clarification, if required, should be sought from the undersigned. The tender documents consist of the following:

S.No	Description / Instructions
1.	<p>a) This letter (Notice Inviting Quotations)</p> <p>b) Technical specifications – Part-I Bid</p> <p> 1. Pre-qualifying Requirements for bidders (Annexure- A Clause 2.0)</p> <p> 2. Other terms and conditions</p> <p>c) Price Formats – Part-II Bid (Annexure-“I”)</p> <p>d) No deviation certificate (Annexure-“II”)</p> <p>e) Declaration (Annexure-“III”)</p> <p>f) Checklist (Annexure-“IV”)</p> <p>g) Flower Arrangement/Distribution (Annexure-“V”)</p> <p>IMPORTANT INSTRUCTIONS:</p> <p>1. Bidders are required go through all the above mentioned documents before submitting the bid.</p> <p>2. Offers should be submitted in Two Parts as described in Part-I and Part-II.</p> <p>3. The prices must be Quoted in the enclosed Price Format only at Annexure - I .</p>
2	<p>4. The offers shall remain valid for 90 days from the date of opening of Part-I bid and 60 days from the date of opening of Price Bids whichever is later.</p> <p>5. Price Bids opening shall be for the technically & commercially acceptable bidders based upon Part-I bid evaluation.</p>



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Quotations Part-I and Part-II shall be submitted in separate sealed envelopes and the same shall be put together in one sealed envelope. Part-I offers of the parties shall be opened on the **Due Date of Opening i.e. 24 Oct 2012 at 3.00 PM, in our office** in the presence of authorized representatives of the parties. Due date of opening of Part-II offers shall be informed separately. This note shall form a part of the tender document.

Thanking you,

Yours faithfully,
for and on behalf of B.H.E.L.

(Manish Bhaskar)
Executive (HR-GAX)
II floor, C wing
Corporate Office, BHEL House
Siri Fort, New Delhi – 110049.
Phone No: 011-66337438, Mob: 09871008176



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Annexure-A

TENDER NO.AA:GAX:12:FA:02

Dated: 08 Oct 2012

TERMS & CONDITIONS

1.0 SCOPE OF WORK

1.1 Bringing fresh flower and arranging them in flower vases in each of the Delhi based BHEL offices located at (i) BHEL House, Siri Fort, New Delhi (ii) Asian Games Village Complex Flats, Khel Gaon, New Delhi (iii) 'Jeevan Tara', 5, Sansad Marg, New Delhi and (iv) Vasant Square Mall, Vasant Kunj office. The location of work may be added / deleted at any time during the contract as per BHEL requirement. The entire work must be completed by 0830 hrs daily. Presently there are 51 locations of works where the flower arrangements are to be made as per the details given in Annexure – V. The quantity of flowers required may increase or decrease (by 15%), depending upon BHEL's requirements. Also the number of workplaces where the flowers are to be kept within the locations/premises may vary. In case of increase/variation the bidder will have to provide the product and services at the same rate.

1.2 The flowers supply includes –

- a) Supply of Flower sticks (Approx. 1100 per day of seasonal flowers such as Gladiolus, Rose, Gerbera, Carnation, Lilly and Tube Rose) and arranging them in flower vases in each of the Delhi based BHEL office as mentioned above. The requirement of approx. 1100 per day is indicative for the evaluation of bids against this tender. However the payments shall be made for the actual quantity of sticks supplied. The flower sticks are to be supplied daily but there would not be any supply of flower stick in the BHEL offices at Siri Fort, Vasantkunj and 5, Parliament Street on 2nd and last Saturday of every month, all Sundays of the month and BHEL holidays (List of BHEL holidays for Balance period of 2012 shall be given along with the letter of award). However at Asian Games Village Flats, flowers will be supplied daily including Sundays and holidays also.
- b) Supply of Approx. 500 grams of Marigold flowers in Siri Fort office on all BHEL working days.

2.0 PRE-QUALIFICATION CRITERIA FOR THE BIDDERS

2.1 The bidder should have an average annual turnover of Rs. 3.10 Lakhs in the last three financial years (In support of this the vender should attach an Audited Balance Sheet, profit and loss statements or a certificate from CA indicating the turnover in the last three financial years- i.e. 2009-10, 2010-11, 2011-12).

नाथ



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- 2.2 The bidder should have experience of flower arrangement at any Govt. office/PSU/Pvt. Corporate office for minimum two years (a copy of documentary evidence such as PO copy etc. should be attached along with the bid in support of experience. However, if PO is not available then the vender should attach a Certificate duly signed and stamped by the Client / Customer clearly indicating the PO reference number, PO date, Quantum of business done and time period of contract and its satisfactory completion in the name of the firm/ in his own name in case of proprietorship)
- 2.3 The bidder should have a valid PAN card (copy must be attached along the bid).

3.0 CONTRACT PERIOD

The contract shall be awarded for a period of two years initially. It may be extended further for another one year with mutual consent in writing, on the same rates, terms and conditions. BHEL, however, reserve the right to terminate the contract at any time in between by giving one month notice in advance without assigning any reason.

4.0 PAYMENT TERMS

- (i) Payment shall be made on monthly basis in arrears through NEFT after submission of bill subjected to satisfactory performance of work and actual quantity supplied. **The bills have to be submitted in the respective divisions of BHEL where the supply of flowers has been made.** TDS (as applicable) shall be deducted at the applicable rate. No advance payment shall be made by BHEL.
- (ii) Penalty will be levied for poor quality of flowers supplied as per clause No. 6.0 (Penalty clause) in this tender.
- (iii) Details of the payment authority shall be provided along with the letter of award.

5.0 OTHER TERMS

- i The bidder should accept all terms & conditions of the tender unconditionally. Offers with deviations from terms and conditions of this tender are liable to be rejected.
- ii Tenders shall be received and opened on the due date and time as mentioned above and opening will be in the presence of bidders or their authorized representatives who may like to be present there. Tenders received after due date & time are liable to be rejected.
- iii BHEL may finalize successful bidder by **opening of sealed price bid**. Date of opening of sealed Price Bid shall be intimated by phone, by post or e-mail separately to the bidders who shall be techno-commercially acceptable as per tender terms & conditions.



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- iv **Validity of offer:** The offer shall remain valid for 90 days from the date of opening of Part-I Bid & 60 days from the date of Price Bid opening whichever is later.
- v The decision of BHEL in evaluation of bids and/or award of contract shall be final.
- vi The supplier will arrange fresh and healthy seasonal flowers sticks of flowers such as Gladiolus, Rose, Gerbera, Carnation, Lilly and Tube Rose.
- vii No flower sticks other than mentioned at Sl. No.5 (vi) above will be acceptable to BHEL.
- viii Flowers must be absolutely fresh.
- ix Bidder must have his office in Delhi.
- x Number of flower sticks required daily as well as the number of workplaces within the locations/Premises may increase or decrease as per our requirement.
- xi BHEL reserves the right to accept or reject any of the bid / all bids with or without deviation or cancel / withdraw the invitation of bid without assigning any reason whatsoever and in such case no bidder shall have any claim arising out of such action by BHEL.
- xii Even if there is no deviation; **No deviation certificate (Annexure II)** has to be submitted along the tender.
- xiii The offers of the bidders who are on the banned list as also the offer of the bidders, who engage the services of the banned firms, shall be rejected. The list of banned firms is available on BHEL website www.bhel.com
- xiv All the bidders are requested to visit the locations of BHEL offices before submitting their bid to have the onsite experience.
- xv BHEL reserves the right to inspect the source of flowers before Price bids.
- xvi Bidders are expected to **highlight all the required fields** as per the tender document (example: 'The turnover' - highlighted in the balance sheet and Profit and loss statements, & 'Duration of previous contracts undertaken, Amount/value of the contract, Order no., date of contract' - as in the satisfactory work certificate, etc.) in the documents asked in Pre Qualifying Criteria (Annexure – "A" clause 2.0)

6.0 PENALTY CLAUSE

In case, any of the requirements mentioned at Sl. No. (a), (b) and (c) below are not fulfilled on a particular day, BHEL reserves the right to deduct a maximum of 20% charges of that specific day.

- a) Flower arrangement must be completed before 0830 hrs daily in each BHEL office.
- b) Flowers must be fresh.
- c) On the matter of quality of flowers, decision of BHEL will be final.



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7.0 EVALUATION CRITERIA

The bidder, quoting the lowest “**Total amount per month inclusive of all taxes and duties**” mentioned at S.No. 3 in Price Bid Format (Annexure I) shall be considered as L1 bidder and awarded the work.

8.0 ARBITRATION

- a) In the event of any dispute or difference arising out of the execution of the Order/Contract or the respective rights and liabilities of the parties or in relation to interpretation of any provision between BHEL & Service Provider in any manner touching upon the Order/Contract, such dispute or difference shall (except as to any matters, the decision of which is specifically provided for therein) be referred to the arbitration of the person appointed by the competent authority of BHEL.

Subject as aforesaid, the provisions of Arbitration and Conciliation Act, 1996 (India) or statutory modifications or re-enactments thereof and the rules made thereunder and for the time being in force shall apply to the arbitration proceedings under this clause. The venue of arbitration shall be at New Delhi.

- b) In case of order/contract on Public Sector Enterprises (PSE) or a Govt. Deptt., the following clause shall be applicable:-

In the event of any dispute or difference relating to the interpretation and application of the provisions of the Order/Contract, such dispute or difference shall be referred to by either party to the arbitration of one of the arbitrators in the department of public enterprises. The award of the arbitrator shall be binding upon the parties to the dispute, provided, however, any party aggrieved by such award may make a further reference for setting aside or revision of the award to the Law secretary, Deptt. of Legal Affairs, Ministry of Law & Justice, Government of India. Upon such reference the dispute shall be decided by the Law Secretary or the Special Secretary or Additional Secretary when so authorized by the Law Secretary, whose decision shall bind the parties hereto finally and conclusively. The parties in the dispute will bear equally the cost of arbitration as intimated by the arbitrator.

9.0 LAWS GOVERNING THE CONTRACT

The Order/Contract shall be executed and governed by the laws of India and the courts of India alone shall have jurisdiction in respect of any matter arising under or in connection with the Order/Contract.

10.0 JURISDICTION OF COURT

Courts at Delhi/New Delhi shall have exclusive jurisdiction to decide the dispute, if any, arising out of or in respect of the contract(s) to which these conditions are applicable.



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11.0 DEFAULT/BREACH OF CONTRACT, INSOLVENCY AND RISK PURCHASE

- a) If the Service Provider / Contractor fails to provide the required services as per the Contract / fails to deliver the goods or materials or any instalment thereof within the period(s) fixed for such delivery or delivers goods or materials not of the contracted quality and failing to adhere to the contract specifications or at any time repudiates or otherwise abandons the contract before expiry of such period or refuses or is unable to supply / provide goods / services or materials covered by the Order/Contract either in whole or in part or otherwise fails to perform the Order/Contract or commits any breach of the Order/Contract not herein specifically provided for or in the event of the death or insanity or if the Seller/Contractor being an individual or if a firm on a partnership thereof, shall at any time, be adjudged insolvent or shall have a receiving order for administration of his estate made against him or shall take any proceeding for composition under any Insolvency Act for the time being in force or make any assignment of the Order/Contract or enter into any arrangement or composition with his creditors or suspend payment or if the firm dissolved under the Partnership Act or if the Seller/Contractor (Service Provider) being a company is wound up voluntarily or by order of a Court or a Receiver, Liquidator or Manager on behalf of the debenture holders and creditors is appointed or circumstances shall have arisen which entitles the Court of debenture holder and creditors to appoint a receiver, liquidator or manager, the purchaser without prejudice to his right to recover any expenses, losses or damages to which the purchaser may be put to incur or sustain by reason of the Seller/Contractor's default or breach of Order/Contract shall be entitled to cancel the Order/Contract either in whole or portion thereof without compensation to the Seller/Contractor (Service Provider) and if the purchaser so desires, he may procure upon such terms and in such manner as he deems appropriate, stores not so delivered or others of a similar description where stores exactly complying with particulars are not, in the opinion of the purchaser, which shall be final, readily procurable, at the risk and cost of the Seller/Contractor (Service Provider) and the Seller/Contractor (Service Provider) shall be liable to the purchaser for any excess costs provided that the Seller/Contractor (Service Provider) shall continue the performance of the Order/Contract to the extent not cancelled under the provisions of this clause. The Seller/Contractor (Service Provider) shall on no account be entitled to any gain on such repurchases.
- b) Cost of the purchases/service made by the Purchaser/Service taker at the risk and cost of the seller/contractor (Service Provider) shall be worked out after levying 30% overheads as departmental charges on the cost of materials / services so purchased/hired.

12.0 PROCEDURE FOR SUBMISSION OF SEALED TENDERS

Bids shall be submitted latest by 3.00 P.M. on or before the due date, in two parts (Part I & II) as given below, to Sh. Manish Bhaskar, Executive (HR-GAX), Corporate Administration, BHEL House, Siri Fort, New Delhi-110049

PART-I : TECHNO-COMMERCIAL BID

This part shall contain the following documents duly signed and stamped:

- a) No deviation certificate as per Annexure – II
b) Declaration as per Annexure-III



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- c) Un –Priced bid (The bidder has to write “Quoted” in places where he has quoted in the Price Bid at Annexure-I)
- d) The complete tender enquiry with sign and stamp on each page by the bidder.
- e) Audited Balance Sheet, profit and loss statements or a certificate from CA indicating the turnover in the last three financial years- i.e. 2009-10, 2010-11, 2011-12
- f) Copy of PO/ certificate in support of experience against S.No. 2.2 of Annexure A
- g) Copy of PAN Card
- h) Check list (Annexure-IV)
- i) Flower Arrangement/Distribution duly signed and stamped (Annexure-V)

PART-II: PRICE BID

Part-II shall contain **Prices only** as per Annexure – “I” and should not contain any technical details and / or Commercial Terms & Conditions. Any technical details and / or Commercial Terms & Conditions, if found in this part shall be ignored as the same are supposed to be contained in Part-I only as indicated above.

This part shall be submitted in a Sealed Cover with bidder’s Seal super-scribed with correct Tender Enquiry No., due date of opening and ‘**Part-II: PRICE BID**’. Rates shall be **quoted** both in **words and figures in Part II bid only**. In case of any discrepancy in the values, the higher value shall be considered for evaluation & lower value for ordering

- 13.0** Tenders incomplete in any respect or not fulfilling pre qualifying requirements are liable to be rejected. Clarifications, if any, of Technical / Commercial nature, can be obtained from the undersigned. Please submit your lowest quotation / offers for the subject matter in time so as to reach the under signed on or before the due date mentioned above.

To,
(Manish Bhaskar)
Executive (HR-GAX)
II floor, C wing
Corporate Office, BHEL House
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Phone No: 011-66337438, Mob: 09871008176

Manish



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Annexure-I

TENDER NO.AA:GAX:12:FA:02

Dated: 08 Oct 2012

PRICE BID FORMAT

Sl.No.	Requirement / Quantity	Rate (Rs.) (Incl. of all taxes & charges)	Total
1	27800 Nos. of flower sticks per month & arranging them in vases as per details given in Annexure-V	Rs. _____ (per stick)	
2	12 kilograms Marigold flower per month	Rs. _____ (per kilogram)	
3	Total amount per month inclusive of all taxes and duties (Flower sticks + Marigold flowers) (in figures)		

Total amount per month inclusive of all taxes and duties (in words) –

The quantities mentioned are for bid evaluation purpose only. However, the payment shall be made on the basis of actual quantity supplied as per BHEL's requirements.

Rates quoted should be inclusive of all Taxes and duties.

Signature

Name and address of bidder:

Contact Number:

नाथ



BHARAT HEAVY ELECTRICALS LIMITED
CORPORATE (HR – GAX)
ASIAD, SIRI FORT, NEW DELHI – 110049.

PH: 011-66337438
FAX: 011-26493021
e-mail: manishkbhaskar@bhel.in

Annexure-II

TENDER NO.AA:GAX:12:FA:02
Dated: 08 Oct 2012

Acceptance Letter / No Deviation Certificate

Notwithstanding anything mentioned in our bid, we hereby accept all terms and conditions of the above tender.

Or

We hereby accept all terms and conditions of the above tender except the following:
(Give reference to Clause Nos. of Terms & Conditions which are not acceptable)

- 1.
- 2.
- 3.
- 4.
- 5.

Note: Any deviation specified elsewhere in the tender shall not be considered. Deviations may or may not be accepted by BHEL.

Authorized signatory

(With sign. & stamp)

मनोहर



BHARAT HEAVY ELECTRICALS LIMITED
CORPORATE (HR – GAX)
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FAX: 011-26493021
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Annexure-III

TENDER NO.AA:GAX:12:FA:02
Dated: 08 Oct 2012

DECLARATION

We hereby declare that we have not been banned and de-listed by any PSU / Government Department / Financial Institution / Court. Also we have read and understood all the terms and conditions of this tender enquiry.

Date:

Authorized signatory

(With seal)

मनाथ



BHARAT HEAVY ELECTRICALS LIMITED
CORPORATE (HR – GAX)
ASIAD, SIRI FORT, NEW DELHI – 110049.

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Annexure-IV

TENDER NO.AA:GAX:12:FA:02
Dated: 08 Oct 2012

CHECK LIST

Sl.No.	Documents attached	Yes / No
1	Un –Priced bid format (Annexure – I)	
2	Acceptance Letter / No Deviation Certificate (Annexure – II)	
3	Declaration (Annexure – III)	
4	Signed & stamped complete tender enquiry (including first two pages)	
5	Last three years Audited balance sheet, Profit and Loss statements.	
6	Copy of Previous work orders	
7	Pan card copy	
8	Flower Arrangement/Distribution (Annexure – V)	

मनाथ



BHARAT HEAVY ELECTRICALS LIMITED
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Annexure-V

TENDER NO.AA:GAX:12:FA:02

Dated: 08 Oct 2012

FLOWER ARRANGEMENT/DISTRIBUTION

Sl. No.	Details of flower sticks	Corp Office (No. of sticks)	Power Sector (No. of sticks)
1	CMD's Office – BHEL house, Asiad	150	
Director's Office (BHEL House, Asiad)			
2	Director (Power) Office		40
3	Director (HR) Office	40	
4	Director (ER&D) Office	40	
5	Director (Finance) Office	40	
6	Director (IS&P)	40	
7	CVO's Office	40	
ED's Office (BHEL House, Asiad)			
8	ED (P&D) Office	20	
9	ED (HR&CC) Office	20	
10	ED (PMG) Jainender Kumar		20
11	Ex-ED, Jitender Kumar		20
12	ED (TL&JV) Rajeev Hajela	20	
13	ED (M&A,CPIO) Vijay Kumar	20	
14	ED (CEPD) Sh. Talukdar	20	
15	ED (CIT)	20	
16	ED S. Gopalakrishnan (Thermal & Gas)		20
17	ED Sh. Mittal	20	
18	GM I/C Sh. Vimal Kumar	20	
GM's Office (BHEL House, Asiad)			
19	GM (ARP) Office	10	
20	GM (CMT&IP) Office	10	
21	GM (Vig.) Office	10	
22	GM (IA) Anuj Bhatnagar	10	
23	GM (HR-NIC,CPG) KK Seth	10	
24	GM (HR) Mrs Sally Masters	10	
25	GM (Finance) V Ravindran	10	



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26	GM (Finance) GS Sharma		10
27	GM (CMD Sectt) Prakash Chand	10	
28	GM (V Venkatakrisnan)		10
29	GM Sh. Akhil Joshi	10	
30	GM Sh. Hadaeu		10
31	GM Sh. Babulal	10	
32	GM Smt. Manju Prasad		10
33	GM Sh. J C Sharma	10	
34	GM Sh. Mukhtiyar Singh		10
35	GM - PS (LK Rawal)		10
Miscellaneous			
36	Co. Secy Office - BHEL House, Asiad	10	
37	Govt. Auditor Room - BHEL House, Asiad	10	
38	Corporate Communication Office- 5 parliament street	10	
39	Jeevan Tara Dispensary-5 parliament street	10	
40	Board Room - BHEL House, Asiad	10	
41	Conference Hall 2 nd Floor - BHEL House, Asiad	10	
42	Reception Corp. Office- BHEL House, Asiad	20	
43	Reception PS Side- BHEL House, Asiad	12	
44	Meeting Rooms (6x6)- BHEL House, Asiad	36	
45	Bath Rooms- BHEL House, Asiad	18	
46	Data Centre- BHEL House, Asiad	6	
47	PMG Office, Vasant Kunj		100
AGVC Flats			
48	Residence of CMD - Daily	20	
49	Residence of Director (HR) - Daily	20	
50	Residence of Director (Power) - Daily		20
51	Residence of Director (HR) - Daily	20	
No. of sticks per day		832	280
Total No. of sticks per day		1112	
Total No. of sticks per month		27800	

NOTE: The total number of sticks per day and month and the locations may vary as per BHEL's requirements. This may increase or decrease/change based upon our requirements, which shall be conveyed as and when required.