



BHARAT HEAVY ELECTRICALS LIMITED
ELECTRICAL MACHINES REPAIR PLANT,
Plot No.D-1, Cross Road 'C', Road No.16,
MIDC, Andheri (East), MUMBAI – 400 093

Notice Inviting Tender (NIT)

NIT No. : BHEL/EMRP/HR/CIVIL/13-14/02

Date: - 30.07.2013.

Sub: - Tender for preparation of Factory Plan, Testing of Pressure Vessel & Lifting Machineries and carrying out Structural stability and Safety Audit as per Factory Act 1948.

Due Date and Time of Submission: 22/08/2013 up to 1400 hours

Due Date and Time of Opening: 22.08.2013 at 1430 hours and onwards (Techno-commercial Bid)

Venue for tender submission and opening:

BHARAT HEAVY ELECTRICALS LIMITED
ELECTRICAL MACHINES REPAIR PLANT,
Plot No.D-1, Cross Road 'C', Road No.16,
MIDC, Andheri (East), MUMBAI – 400 093

1.1 Scope of Work –

BHARAT HEAVY ELECTRICALS LIMITED, ELECTRICAL MACHINES REPAIR PLANT having its Factory and Administrative Block consisting approx. area of 1 Acre at Plot D-1, MIDC, Andheri (E). The workshop comprises of following lifting equipments and other machineries –

1. EOT Crane of 25 Ton
2. EOT Crane of 10 Ton
3. Mono Rail of 1 Ton
4. Jib Crane of 3 Ton
5. Cage Type Lift of 1 Ton
6. Wire Rope Slings of 10 Tons, 5 Tons, 0.50 to 2 Tons
7. D-Shackles of 0.25 to 2 Tons, 5 to 10 Tons
8. Chain Pulley Block of 1 to 3 Tons
9. Air Receiver of 15 Ton

Broad scope of work is as follows :

- a) Preparation and submission of revised factory plan showing change in Factory Building, machinery Layout of our unit.
- b) Carrying out Structural Stability Testing for our factory and office building and submission of report.
- c) Safety Audit has to be conducted as varnishes, adhesives are stored/ used on the shop floor and LPG is used in the canteen.
- d) Testing of pressure vessels and lifting machinery.

Note :

1. All above activities are to be performed in accordance with the provisions under **Factory Act 1948** and necessary approval / clearance on the reports as may be applicable to be obtained from **Dy. Director, Industrial Safety and Health Department.**
2. The bidders are advised to visit our premises for correct assessment of scope of work before submission of their offer. Any subsequent claim on this account shall not be entertained.

1.2 Pre-qualification criteria:

- 1.2.1 The bidder should be registered / appointed by Industrial Safety and Health Department under Factory Act 1948 for carrying out such activities. The bidder shall be required to submit authentic documents in fulfillment of this criteria.
- 1.2.2 The bidder should have an average turnover of Rs. 2.00 Lacs during past three financial years. In fulfillment of this criteria, the bidder shall be required to submit copy of statement of Profit and Loss Account and Balance Sheet.

Note: Above mentioned criteria should be met by the bidder himself OR his principals and not by any associate bidder.

2.0 Earnest Money:

The bidder shall be required to deposit an amount of Rs. 20,000.00 towards Earnest Money either cash duly deposited with Accounts Officer of our office or in the form of DD from a Nationalised Bank payable in the name of BHEL.

3.0 PROCEDURE FOR SUBMISSION OF BIDS.

- 3.1** The bid is invited in two part i.e. Part -"A" Techno-commercial Bid and Part - "B" Price Bid. The bidder shall submit their offer in two different sealed covers i.e. **part "A" Techno-Commercial Bid and Part "B" price bid.** Tender enquiry No. & date and due date should be mentioned on each cover. These two covers should be placed in another large cover & sealed. This cover should also have Tender Enquiry no. & date and due date with subject clearly written on the top.

3.1.1 Techno-Commercial Bid Part "A":

The following documents are required to be submitted in the **part "A" Techno-commercial bid** -

- i) No deviation certificate
- ii) Appropriate document in fulfillment of the pre-qualification criteria.
- iii) Certificate of establishment issued by the relevant statutory authority.
- iv) Certificate for Over Writing /Erasures/Corrections
- v) PAN No.
- vi) Certificate of Service Tax No.
- vii) Earnest Money Deposit
- ix) Other commercial terms if any.
- x) Singed copy of entire NIT documents as a token of acceptance of terms & conditions along with un-priced Price Bid duly indicated as "QUOTED" against each of the activity.

3.2.2 Price Bid Part "B":

The bidder shall submit price only in the desired Price Bid Format issued along with this NIT as Annexure "P" duly signed and sealed.

4.0 GENERAL TERMS AND CONDITIONS

- 4.1 Offer should be submitted strictly as per above said procedure. Any deviation or conditional offer may lead to rejection of the offer.
- 4.2 Price Bid of only those bidders shall be opened who qualify in the techno- commercial bid.
- 4.3 The Techno-commercial Bid should be accompanied by requisite EMD otherwise the offer will be treated as invalid and shall be rejected.
- 4.4 Date of opening of price bid shall be informed to qualified vendors only on phone / email/fax.
- 4.5 Corrections / Erasures / overwriting, should be avoided. However if any corrections/Erasures/Overwriting is done the same should be certified by the authorized signatory in the enclosed format.
- 4.6 Any dispute arising out of this enquiry shall be referred to the sole arbitration of General Manager / Additional General Manager I/C BHEL/EMRP/Mumbai-93 or any officer nominated by him, and arbitration proceedings shall be conducted in accordance with the Arbitration & Reconciliation Act 1996. The award of the Arbitrator shall be final and binding on the parties. The Arbitration proceedings shall be held at Mumbai only.
- 4.7 Any variance observed in Un-priced "Price Bid" duly submitted along with the Techno-commercial Bid and the Price Bid, then detailed furnished in Techno-commercial Bid shall only be valid and binding on the bidder. No deviation on this account shall be acceptable in Price Bid.

5.0 SPECIAL CONDITIONS OF CONTRACT

- 5.1 The work is to be carried out inside of the factory premises. The Tenderer should visit the site in order to ascertain the extent of work, difficulties at site, storage space available, etc. Any claim subsequent to submission of tender on this account shall not be admitted.
- 5.2 Works will need to be so planned that minimum disturbance is caused to the members/inmates and production activities. Works plans shall be devised keeping this in mind.
- 5.3 The written acceptance by the BHEL will constitute a binding agreement between the parties whether formal contract is or is not entered into.
- 5.4 The rates quoted in the Tender shall include all charges for making temporary arrangements as may be required including hiring of any tools and plants required for completion of the scope of work.
- 5.5 Unless otherwise specified, all relevant codes and standards in fulfillment of the provisions under Factory Act 1948 shall apply for carrying out different activities under scope of work.
- 5.6 Safety Measures : The Contractor shall organize his operations in a workman like manner and take all necessary precautions to provide safety and prevent accidents at site both to persons and property of BHEL. BHEL shall not be responsible for any cost & consequences resulting from non-compliance of safety measures. Contractor shall indemnify the BHEL against any such dereliction / penal action.

5.7 The Contractor shall be solely responsible to comply with all statutory rules and regulations prevailing for carrying out activities under scope of work and absolve BHEL for any legal action taken by the Statutory Authority for non-compliance of the same.

6.0 COMMERCIAL TERMS AND CONDITIONS:

6.1 **Price:** Price should be quoted inclusive of all taxes and duties and incidental charges for testing of equipments and other related works excluding Service Tax. Service Tax is to be indicated separately and the same shall be paid at actual at the time of billing.

6.2 **Price Variation Clause:** Price quoted shall remain firm and effective till the completion of contract.

6.3 **Security Deposit (SD):** Successful bidder shall be required to furnish a security deposit of 10% of contract value.

6.4 Payment Terms:

6.4.1 Payment shall be made in two stages i.e. in 1st stage the payment shall be made on completion of any of the two activities and in 2nd stage on completion of remaining activities. However in both the stages the payment shall be made only after clearance / approval as may be necessary from Dy. Director, Industrial Safety and Health Department.

6.4.2 The payment shall be made within 15 days after submission of invoice along with all relevant documents. The payment shall be made by NEFT/ECS. For NEFT/ECS facility the successful bidder have to provide the details like Bank Account Number, Account type, MICR Number, Bank Name and address.

6.5 **TDS:** TDS as per prescribed rates will be deducted at the sources while making the payment and certificate will be issued at the end of the financial year.

6.6 **Service Tax:** Service tax will be paid extra as applicable at the time of billing. Bidders are required to submit copy of service tax registration certificate.

6.7 **Validity:** Offer should be valid for the period of 90 days from the date of opening of Technical bid.

6.8 **Duration of the Contract:** The period of this contract will be for two months from the date of issue of work order or 15 days from the last front made available by BHEL.

6.9 **WARRANTY: NIL**

6.10 **Bid Evaluation Criteria:** Bid shall be evaluated on the basis of lowest price arrived by adding the prices quoted against different activities including all taxes and duties excluding service tax.

For Bharat Heavy Electricals Limited.

**R K MUNDRA
Manager (HR & CIVIL)**

NO DEVIATION CERTIFICATE

We hereby accept and agree to all Techno-Commercial , General terms & conditions and special conditions of the contract given in the tender enquiry no. BHEL/EMRP/HR/CIVIL/13-14/02 without any deviation.

Authorized Signatory,

Bidder

Certificate for Over Writing /Erasures/Corrections

(Please do not sign this certificate if there is no Overwriting/Erasures/Corrections)

Corrections/Overwriting/Erasures in the tender enquiry No. BHEL/EMRP/HR/CIVIL/13-14/02 has been noted and the same is endorsed and signed by me.

Authorized Signatory,

Bidder