

BHARAT HEAVY ELECTRICALS LIMITED
SHREE MOHINI COMPLEX
345 KINGSWAY, NAGPUR-440001
Ph : 3048600-604 FAX : 3048698-99

Tender Specification No. BHE/PW/HR/TAXI/2007

NOTICE INVITING TENDERS FOR HIRING OF TAXIS ON REQUIRMENT BASIS

Bharat Heavy Electricals Limited Power Sector Western Region having its office at 5 & 6 th Floor , Sri Mohini Complex, 345 Kingsway requires to hire Vehicle as and when necessary with the following terms and conditions.

1. Whenever there is a request vehicle should be sent in the minimum possible duration and not later than 15 minutes before departure time
2. Requirement for taxi can be called at any point of time. Agency should have 24 hours service facility
3. Only registered taxi in good condition and latest model (not before 2004 model) should be deployed which should have valid registration and valid insurance.
4. Agency should own at least one of each kind of vehicle mentioned in the rate schedule.
5. Drivers should be neatly dressed and disciplined with valid driving licence
6. Driver should have a mobile phone with at least incoming facility
7. Bidder has to deposit EMD of Rs.10,000.00 as EMD along with the tender.
8. Successful bidder has to deposit a amount of Rs.40,000.00 as security deposit. However, at the option of the Successful bidder, 50% should be deposited before start of the work and 50% of the Security Deposit may be recovered in five equal monthly installments from running bills of the vendor
9. Payment shall be released once in a month. Bills should be supported along with duty slip duly signed by the guest / user.
10. Parking, Toll tax, Border tax shall be paid on actuals for which original receipts should be submitted along with monthly bill
11. Service tax shall be paid as per government regulations. Party should have a valid service tax registration number for which number has to be given along with first bill for clearance.
12. Agency should enclose a list of vehicles owned by them giving the make, model and registration number
13. Agency should follow RTO and other applicable rules
14. BHEL reserves the right to terminate the contract at any point of time without assigning any reasons whatsoever.
15. BHEL General terms and conditions shall be applicable
16. Rates shall be valid for one year and shall be continued for a further period of one year on mutually agreeable rates

17. There shall be no deviation from terms and conditions. Deviation would amount to disqualification

18. Other Terms and conditions

For Local Use

Payment will be for Hours used x 10 km or actual kilometer used whichever is more with Minimum 5 hours / 50 Kms

Examples: If vehicle is run for

3 hours and 40 kms : Rate shall be for 5 hours ie 50 kms

4 hours and 65 kms: Rate shall be for 65 kms

7 hours and 55 kms: Rate shall be 7 hours ie for 70 kms shall be paid

8 hours and 95 kms : Rate for 95 kms shall be paid

For Outstation Use

Rate for minimum 200 kms shall be paid for one day if the vehicle has run for less than 200 kms in one day. One day shall be 24 hours from the time of departure

Rates for above 200 kms in 24 hours shall be 200 multiplied by rate quoted

If number of days is more than 1, the minimum of 200 kms shall be average of kilometers run.

Outstation rates are inclusive of Night Halt charges

To / From Airport and Railway Station

It shall be within city limits irrespective of the distance. The rates shall be flat

19. The quotations are to be submitted in a sealed cover with the following

- a. Rates in the enclosed sheet duly signed by the party
- b. EMD of Rs.10,000.00 (Rupees ten thousand only) through Demand draft or pay order in favour of "Bharat Heavy Electricals Limited" payable at Nagpur
- c. List of vehicles owned by them giving the make, model and registration number duly signed by the party
- d. Duly signed copy of this two page tender specification (2 pages).

Incompletely submitted tender shall be summarily rejected.

Documents should be put in a sealed cover and submitted to:

Deputy Manager (HR)
Bharat Heavy Electricals Limited
Power Sector Western Region
Shree Mohini Complex,
345, Kingsway, Nagpur-440001.

The last date for receipt of offers is **23rd November 2007** before 5.00 PM.

Tender opening on **26th November 2007** at 11.00 AM