



**BHARAT HEAVY ELECTRICALS LIMITED**  
(A Govt. of India Undertaking)  
**ELECTRICAL MACHINE REPAIR PLANT**  
Plot No.D-1, Cross Road 'C', Road No.16, MIDC, Andheri (East),  
**MUMBAI – 400 093**  
[(28358707/28358738) Fax 022-28231161/28364587]  
•E mail :csdeolikar@bhel-emrp.com / shiwani@ bhel-emrp.com

**NOTICE INVITING TENDER.**

NIT No: BHEL/EMRP/PUR/Y/210433724R

Date: 17.05.2014

M/S.....

**Sub: NIT for Electrical items**

Sealed tender are invited in two-bid system for supply of following material for **Electrical Workshop items for Kishanganga HEP Project**

**a) Tan Delta & Measuring Equipment (Qty: 1)**

**Suggested Make: Megger; Haefley(Tettex instruments); Omicron**

**Technical Terms and conditions:**

- a) Acceptance Norms as per Specification No.EM-NHP-KSN-09 Rev.00.
- b) Please quote in Indian Rupee, offer received in other currency will not be accepted.

**NOTE:** BHEL may resort to “**REVERSE AUCTION PROCEDURE**” i.e., online bidding on internet.

**Important Note:**

1. The offers of the bidders who are on the banned list, as also the banned list of offers of the bidders, who engage the services of the banned firms , shall be rejected . the list of banned firms available on BHEL site [www.bhel.com](http://www.bhel.com).
2. “MSE suppliers can avail the indented benefits only if they submit along with offer, attested copies of either EM II certificate having deemed validity (two years from the date of issue of acknowledgement in EM II) or valid NSIC certificate or EM II certificate along with CA certificate (Format enclosed as per Annexure – I) applicable for the year, certifying quantum of investment in plant and machinery within the permissible limit as per the act for relevant status (Micro or small) where the deemed validity of EM II is over. Date to be reckoned for determining the deemed validity will be the last date of technical bid submission. Non submission of such documents will lead to consideration of their bids at par with other bidders and MSE status of such suppliers shall be shifted to Non MSE suppliers till the supplier submits these documents.”

Commercial terms & conditions, General terms & conditions and Procedure for submission of tender are enclosed herewith. Offer should be submitted strictly in accordance with the same.

**Tender Enquiry: BHEL/EMRP/PUR/Y/210433724R Dt.17.05.2014**

**Tender Submission date:** 02.06.2014 up to 2.00 pm.

**Tender Opening date:** 02.06.2014 at 2.30 pm. in conference Hall.

Anticipating your reply,

Yours faithfully  
For Bharat Heavy Electricals Ltd.

  
17/5  
Sr DGM (MM)

Tender Enquiry: BHEL/EMRP/PUR/Y/210433724R Dt.17.05.2014

Bidder's Ref No: \_\_\_\_\_

**NO DEVIATION CERTIFICATE**

We here by accept and agree to all the Techno-Commercial & general terms & conditions given in the tender enquiry No. **BHEL/EMRP/PUR/ Y/210433724R Dt.17.05.2014** without any deviation.

Authorized Signatory,  
With seal of the company

OR

**PROFORMA FOR DEVIATION TO TENDER TERMS SOUGHT BY BIDDERS**

BHEL expects the bidders to fully accept the terms and conditions of the NIT. However, deviations if any considered essential by the bidder may be communicated in the following proforma. Deviation not listed in the following deviation proforma, even if mentioned else where in the offer document shall not be considered.

Sr. No.	Clauses	Accepted	Not Accepted	Deviation
1	<u>Commercial Clause:</u> Price clause 1.1			
2	Validity clause 1.2			
3	Price variation clause 1.3			
4	Delivery required clause 1.4			
5	Delivery schedule clause 1.4.1			
6	Delayed Delivery Penalty clause 1.5			
7	Place of dispatch 1.6			
8	Delivery place clause 1.7			
9	Transportation clause 1.8			
10	Packing & Forwarding clause 1.9			
11	Demonstration clause 1.10			
12	Payment terms clause 1.11			
13	Taxes & duties clause 1.12			
14	Excise Duty / PAC clause 1.12.1			
15	Sales Tax clause 1.12.2			
16	Transit Insurance clause 1.13			
17	Octroi clause : 1.14			
18	Inspection clause 1.15			
19	Interpretation of Contract 1.16			
20	Evaluation criteria clause 1.17			
21	Guarantee Certificate clause 1.18			
22	General terms & conditions clause 3.1 to 3.5			

We confirm acceptance of all other terms and conditions of NIT

Signature of the bidder  
Seal of the company

**Note:** It may be noted that offers with deviation & cost implications columns not filled are liable to be rejected.

## **Annexure II**

### **Pre-Qualification Criteria**

Tender Enquiry No. BHEL/EMRP/PUR/ Y / 210433724R Dt. 17.05.2014

Bidder's Ref No: \_\_\_\_\_

- 1. Vendor should be in the field for supply & Erection & commissioning for minimum three years.**
- 2. Vendor should have successfully supplied the above mentioned items in a minimum of five different customers.**
- 3. Vendor should have the turnover of 100 lakhs since establishment.**

**Note: Necessary supporting documents should be submitted in technical bid**

Authorized Signatory, with  
Seal of company

Tender Enquiry No. BHEL/EMRP/PUR/ Y/210433724R Dt.17.05.2014

Bidder's Ref No: \_\_\_\_\_

**Proforma for Price Bid Part "B"**

Description	Qty. (Nos.)	Unit Rate per no as per total cost to BHEL as per break up below in Rs.	Total Price
Tan Delta & Measuring Equipment Make: _____ Model: _____	1		

**Break-up of above total unit rate**

Sr. No.	Description	Tan Delta & Measuring Equipment Make _____ Model _____
1	Basic rate per unit.	
2	P&F	
3	Excise duty if any (Specify rate)	
4	CST / VAT if any (Specify rate)	
5	Transportation cost	
6	Demonstration charges	
7	Service Tax on demonstration if any	
8	Octroi / Entry Tax.	
9	Any other (Specify)	
8	Total (1+2+3+4+5+6+7+8+9)	

**Note:**

- Vendors should clearly indicate the rates of taxes and duties applicable as per above Proforma.
- Final evaluation shall be carried out after considering CENVAT / VAT credit available to BHEL.
- Vendor to confirm relevant documents will be provided to BHEL for availing CENVAT / VAT credit.

Authorized Signatory,  
with Seal of company

1. **COMMERCIAL TERMS AND CONDITIONS**

**1.1 Price:** Price should be quoted strictly as per proforma for price bid on FOR destination basis Inclusive of transportation, or any other transit expenditure. For bid evaluation, price will be calculated on the basis of landed cost to BHEL as per the price proforma.

**Documents Required: Vendor has to submit following documents with Technical Bid :**

- a) Product catalogue with complete specification, Make and Model No., physical dimension of the product etc.
- b) Guarantee Certificate valid for 18 months from the date of supply or 12 months from the date of commissioning whichever is earlier.
- c) OEM certificate if any.
- d) Completely filled in Annexure – II of NIT in a Price Bid envelope

1.2 **Validity of offer:** - 90 days from the date of Technical Bid opening / extended date.

1.3 **Price variation clause:** Price offered should remain firm till the supply of material (full quantity)

1.4 **Delivery Period:** Within **12 weeks** from the date of PO/LOI. Early delivery will be preferred.

1.4 .1 **Delivery Schedule: 12 weeks.** The material is required to complete the project in stipulated time .Vendors are requested to accept the delivery schedule stated above. In case BHEL do not get sufficient response accepting our delivery schedule, then the offers with deferred delivery schedule will be accepted up to **16 weeks**. In such cases, loading @0.50% of basic price per week will be done to arrive at the landed cost to BHEL.

1.5 **Delayed Delivery Penalty:** LD shall be 0.5 % of the order value per week of delay or part thereof subject to a maximum of 10% of the full order value. In case of any change to the order value, the LD shall be 0.5% of the revised order value per week of delay or part thereof subject to a maximum of 10% of revised order value. In case of staggered delivery schedule, LD shall be 0.5 % per week of delay or part thereof subject to a maximum of 10% of the undelivered portion. LD will be calculated on basic cost.

1.6 **Place of dispatch:** - The vendor has to clearly specify the place from where material will be dispatched.

1.7 **Delivery Place:** Free delivery at our site

<b>BHEL Site Address</b>
NHPC LTD.Kishanganga H.E.Power Project A/c Project Manager, Hindustan Construction Co.Ltd. Ajar, Sonarwani Road, Distt. – Bandipora – 193502 (J&K) A/c BHEL

1.8 **Transportation:** Shall be arranged by Vendor. (Vendor scope). The charges if any may be given in the price bid.

- 1.9 **Packing & Forwarding:** Price should normally be quoted inclusive of all Packing & Forwarding charges. The charges if any may be given in the price bid. The material should be packed in wooden casing duly secured to avoid any transit damage. The Packing Box shall have following Markings:
- BHEL PO No. and Date
  - Project Name : 4 x 200 MW Parbati II HEP
  - Packing List
  - Item Description & Quantity.
- 1.10 **Demonstration:** Demonstration / commissioning of the equipment at site are in vendor scope. The demonstration charges may be quoted separately as mentioned in price proforma. Travel, lodging boarding expenses etc. should be included in demonstration cost. The tender will be evaluated based on total cost to BHEL including demonstration cost. The demonstration cost should be valid till December 2016. In the event of delay, 10% increase per annum or part thereof on demonstration cost will be given (Valid till Dec.2018). Separate order will be placed for demonstration.
- 1.11 **Payment Terms:**
- **No advance payment will be made**
  - Payment of 90% of Order Value will be made within 90 days of submission of bills with proof of receipt of material at site by the BHEL representative with signature and seal. Original/duplicated copy of receipted LR to be submitted with packing list. **(45 days for MSME vendors)**
  - 10 % payment shall be released on submission of PBG of equal amount from a nationalized bank valid for 24 months from the date of delivery or after completion of warranty period of 24 months.
  - In case, of any deviation to the payment terms mentioned above, loading shall be done on basic price with the PLR (prime lending rate) of SBI + 2% for the period of relaxation sought by the bidder (PLR shall be considered from the date of technical bid opening)
  - Payment will be made through e-payment only. Vendor should furnish bank details if not submitted earlier.
  - Any deviation in payment terms Quoted by vendors is not accepted.
- 1.12 **Taxes & Duties:** Bidders to clearly specify the taxes and duties applicable on the date of submission of offer. However, any statutory variation in the rates and taxes and duties after the date of submission shall be considered and actual rates applicable at the time of dispatch of material shall be payable at actual against documentary evidence.
- 1.12.1 **Excise Duty:** Extra as applicable against documentary evidence.
- 1.12.2 **Sales Tax:** Extra at actual against Form 'C' shall be paid wherever applicable. This being a 6(2) sale, vendor will have to submit E1/E2 form.
- 1.13 **Transit Insurance :** By Vendor
- 1.14 **Entry Tax / Octroi charges:** BY BHEL customer.
- 1.15 **Inspection:** BHEL shall inspect the material before dispatch through BHEL nominated Inspection Agencies TUV or QUEST. Inspection charges to BHEL account. BHEL however may issue an inspection waiver based on submitted test reports, calibration certificate etc. Dispatch clearance will be given separately.

- 1.16 Interpretation of Contract:** In case of two or more than two interpretations or differences in any of the technical specifications or terms and conditions of the contract then the interpretation which is in favour of BHEL shall be final & binding
- 1.17 Evaluation Criteria:** Price evaluation shall be done on the basis of landed cost of each item combined with accessories to BHEL.
- 1.18 Guarantee Certificate:** Vendor to submit the guarantee certificate mentioning equipment guarantee for 18 months from the date of supply or 12 months from the date of commissioning whichever is earlier.

## **2 PROCEDURE FOR SUBMISSION OF TENDER**

- 2.1 Bidder shall submit the offer in two bid system in two different sealed covers.
- 2.2 Part 'A': Techno-Commercial Bid
- 2.3 Part 'B': Price Bid
- 2.4 **Tender No., date and due date of opening should be written on both the covers.**
- 2.5 These two covers shall then be placed in a large cover and sealed. The Large cover should also have Tender no., Date and Due Date. This should be dropped in the tender box placed at the entrance of our works before due date and time.
- 2.6 **Part 'A' - Techno Commercial Bid:** Techno Commercial Bid shall contain technical and commercial offer as per NIT Proforma, indicating acceptance of NIT terms, as per Annexure-I. Acceptance of all technical and commercial terms and conditions given in the format **Annexure I**. (No Deviation certificate and deviation Proforma), duly filled in signed as required. Blank Price Bid Proforma indicating only the rates of taxes and duties applicable, **without rate / price for material**, should be enclosed with the techno-commercial bid Part A.
- 2.7 Any deviation in the above mentioned terms and conditions or conditional offer may render the offer invalid and shall be liable to be rejected, and price bid of such bidders shall not be opened. Price bid of only those bidders shall be opened whose Techno-Commercial offer is found suitable and acceptable. Date of opening of price bid shall be communicated to only those bidders whose Techno-Commercial bid will be accepted.
- 2.8 **Part 'B':** Price Bid Part B should contain only the price duly filled in Price Bid Proforma Annexure II, **without any terms and conditions**. Any terms and conditions, if mentioned in the price bid, shall be ignored and not considered. Price Bid received in open condition will be considered only if the offer is technically and commercially accepted without any deviation. The offer received having price bid in open condition and with technical / commercial deviation will be rejected.

## GENERAL TERMS AND CONDITIONS OF REVERSE AUCTION

Against this enquiry for the subject item / system with detailed scope for supply as per enquiry specifications. BHEL may resort to "REVERSE AUCTION PROCEDURE" i.e. **ON LINE BIDDING ON INTERNET**.

1. For the proposed reverse auction, technically and commercially acceptable bidders only shall be eligible to participate. (minimum four techno-commercial qualified vendor required)
2. BHEL will engage the services of a service provider who will provide all necessary training and assistance before commencement of on line bidding on internet.
3. BHEL will inform the vendor in writing in case of reverse auction, the details of Service Provider to enable them to contact & get trained.
4. Business rules like event date, time, start price bid decrement extensions etc. also will be communicated through service provider for compliance.
5. Vendors have to fax / email a scanned copy of the compliance form in the prescribed format (Provided by Service Provider) before start of Reverse auction. Without this, the vendor will not be eligible to participate in the event.
6. BHEL will provide the calculation sheet (e.g. EXCEL sheet) which will help to arrive at "Total Cost to BHEL" like packing & forwarding charges, Taxes and Duties, Freight charges, Insurance, Service Tax for services and loading factors for non compliance to BHEL standard Commercial terms & conditions) for each of the vendor to enable them to fill in the price and keep it ready for keying in during the Auction.
7. Reverse auction will be conducted on scheduled date & time.
8. At the end of Reverse Auction event, the lowest bidder value will be known on the network.
9. The lowest bidder has to fax/ email a scanned copy of the duly signed filled-in prescribed format as provided on case-to case basis to BHEL through Service provider within 24 hours of Auction without fail.
10. Any variation between the on line bid value and the signed document will be considered as sabotaging the tender process and will invite disqualification of vendor to conduct business with BHEL as per prevailing procedure.
11. In case BHEL decides not to go for reverse Auction procedure for this tender enquiry, the price bids and price impacts, if any already submitted and available with BHEL shall be opened as per BHEL standard practice.
12. **Only those vendors, who participate in the Online Initial Sealed Bid, will be eligible to participate in the subsequent Online English Reverse Auction.**

  
Sr. DGM-(MM) 17/5

**3 GENERAL TERMS AND CONDITIONS**

- 3.1 BHEL reserves the right to reject the offer and or award the work in full or part without assigning any reason.
- 3.2 Tender should be free from over writing and erasers, additions if any must be attested.
- 3.3 Purchase Order will be subject to general conditions of purchase prevailing in Bharat Heavy Electricals Limited.
- 3.4 Any dispute arising out of this shall be referred to the sole arbitration of Unit Head, BHEL, EMRP, Mumbai OR any other officer nominated by him and his award shall be final and binding on the parties. The venue of the arbitration in all cases shall be Mumbai.
- 3.5 All suits in respect of this NIT shall be in the courts of Mumbai.

*[Handwritten Signature]*  
7/15

Sr. DGM-(MM)