



**BHARAT HEAVY ELECTRICALS LIMITED**  
(A Govt. of India undertaking)  
**MATERIALS MANAGEMENT**  
**Electro Porcelains Division, Bangalore 560012**

To:


**FABRICATION OF MS STORAGE UNIT AS PER OUR DRG. NO.-SK-MU-119/13**

RFQ No: MM/WEX/2013-14/MS STORAGE UNIT

Contact Person: B.S.KARTHIKEYAN / A.K.SHARMA

Telephone number: 22182306/22182261

**Date of issue: 23.11.2013**

**Quotation dead line: 14.12.2013**

**Date & Time of tender opening: 14.12.2013 at 2.30 PM**

Dear sir,

**Sub: Request For Quotation(TWO PART BID)**

Please submit without obligation your lowest quotation for "**FABRICATION OF MS STORAGE UNIT AS PER OUR DRG. NO.-SK-MU-119/13**".

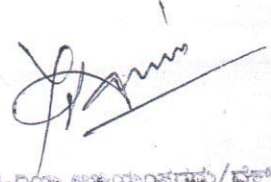
The offer shall be in two parts :PART –A -Techno-commercial & PART –B-Price Bid in SEPARATE sealed cover and the cover should have the corresponding Part Name ,subject of Tender and due date written on it, so as to reach us on or before 13.30 hrs on the due date.

ENCL:  
DRAWINGS  
SPECIFICATION SHEET &  
GENERAL TERMS AND CONDITIONS

  
Sr.Manager/MM  
BHEL-EPD

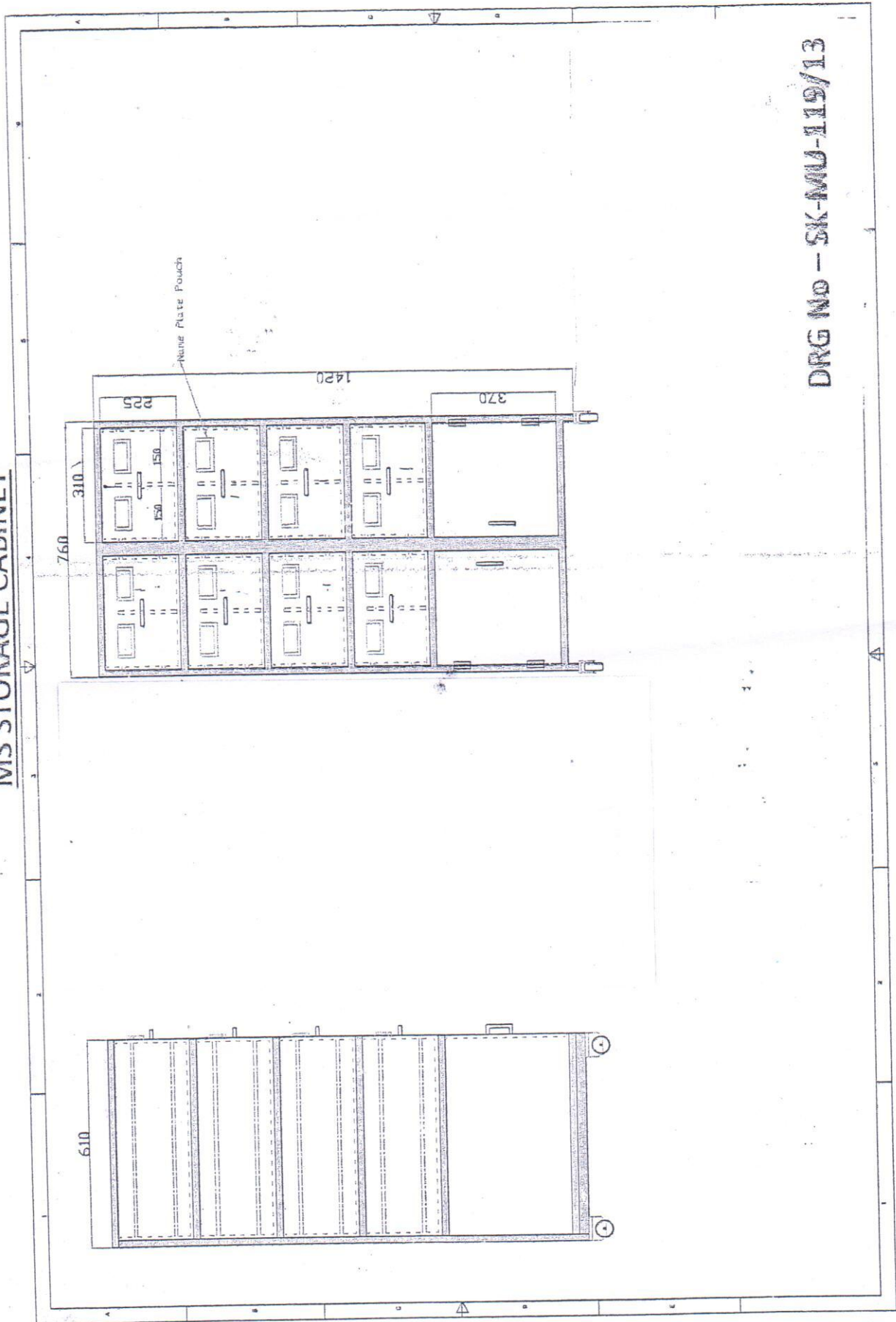
Technical specification storage cabinet

Sl No	Specification	Requirement
1	Purpose	To store and retrieve medical history books
2	Description	Medical history books (measuring 210 x 150 mm) of group of personnel will be stored in respective drawer units and retrieved as and when required. Each drawer unit will be filled with books weighing about 25 kgs in total and will be operated frequently to takeout books.
3	Quantity	2 units, as in sketch
4	Capacity	25 kg in each drawers
5	Base	Mounted on sturdy Nylon wheels to with stand 200 kgs of weight
6	Label pouches	Pouches 2 nos of metallic pouches( 120 x 50 mm ) on each drawer to place label
7	Material of Construction	MS, thickness 1.6 mm
8	Channels for drawers movement	a) Telescopic with 4 nylon rollers(not ball bearings) to with stand a load of 30 kgs b) It should be sturdy and free to operate. c) Construction of side channels should be such that the drawers do not sag due the weight of the books



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ಬಾಡ್ ರವಿ, ಸಿಬಿಇಂ ಅಧಿಕಾರಿ/ವೆಕ್ಸ  
Y. RAVI, Section Engineer/Wex  
SHEL - EPD, BANGALORE-560 012

**MS STORAGE CABINET**



**DRG No - SK-MU-119/13**



Bharat Heavy Electricals Limited  
**Ceramic Business Unit - Electroporcelains Division**  
Prof.CNR Rao Circle, Indian Institute of Science Post, Malleswaram  
BANGALORE – 560 012 INDIA  
Website: www.bhelceramics.com

Office: 91(080) 23346352  
91(080) 22182397  
Fax: 91(080) 23340535

**ENQUIRY FOR MS STORAGE UNIT , SK NO. SK-MU-119/13**  
**GENERAL TERMS & CONDITIONS**

**ANNEXURE-I**

**TENDERS SHOULD BE SUBMITTED IN TWO PARTS**

**PART-A: TECHNO-COMMERCIAL BID**

**PART-B : PRICE BID**

PLEASE FILL ATTACHED **ANNEXURE-2(PAGE4)**&SUBMIT ALONG WITH YOUR TECHNO-COMMERCIAL BID

THE OFFER SHOULD BE SUBMITTED IN SEPARATE SEALED COVERS SUPERSCRIBING THE RFQ NUMBER AND DUE DATE AND ADDRESSED TO:

**SR DGM-MATERIALS MANAGEMENT**  
BHARAT HEAVY ELECTRICALS LTD (BHEL)  
ELECTROPORCELAINS DIVISION (EPD)  
PROF. C.N.R.RAO CIRCLE, PB NO. 1245,  
SCIENCE INSTITUTE POST, BANGALORE 560012

THE OFFER SHOULD REACH WITHIN **14.00 Hrs** ON THE DUE DATE, THE OFFERS WILL BE OPENED AT 14.30 Hrs ON THE SAME DATE IN THE PRESENCE OF THOSE VENDORS OR THEIR AUTHORISED REPRESENTATIVES WHO WISH TO BE PRESENT. THE DUE DATE MAY BE ALTERED IN CASE OF INSUFFICIENT RESPONSE FROM VENDORS OR URGENCY OR ANY OTHER REASONS DEEMED VALID. RE-FLOATING ALSO MAY BE RESORTED TO WITH OR WITHOUT OPENING THE RECEIVED RESPONSES UNDER THE AFORESAID CIRCUMSTANCES.

THE OFFER SHALL BE IN TWO PARTS – **PART-A** TECHNO-COMMERCIAL AND **PART-B** PRICE. EACH PART SHALL BE PUT IN A SEPARATE SEALED COVER AND THE COVER SHOULD HAVE THE CORRESPONDING PART NAME, SUBJECT OF TENDER AND DUE DATE WRITTEN ON IT. IF BOTH PARTS ARE FOUND IN OPENED CONDITION IN A SINGLE SEALED COVER, THE SAME OFFER WILL BE SUMMARILY REJECTED. ONLY THE TECHNO-COMMERCIAL PART WILL BE OPENED ON THE DUE DATE. THE TENDERS MEETING OUR TECHNO-COMMERCIAL REQUIREMENTS WILL BE CONSIDERED FOR PRICE BID OPENING AT A LATER DATE FOR WHICH ELIGIBLE VENDORS WILL BE INTIMATED IN DUE COURSE. VENDORS WILL BE GIVEN DUE OPPORTUNITY TO COMPLY WITH BHEL REQUIREMENTS IN A TIME FRAME IN CASE THERE IS ANY NON-COMPLIANCE IN THE ORIGINAL QUOTE.

**II. TECHNO-COMMERCIAL CONDITIONS SHALL INTERALIA CONTAIN THE FOLLOWING:-**

COMPLETE TECHNICAL OFFER INCLUDING DETAILED SPECIFICATIONS/DRAWINGS/CATALOGUES/TEST REPORTS/GUARANTEE/WARRANTY ETC., AS APPLICABLE/REQUIRED TOGETHER WITH EXPERIENCE LIST TO BE FURNISHED.

**II. COMMERCIAL ASPECTS COVERING:**

- SCOPE OF SUPPLY
- STATUTORY LEVIES
- TERMS OF PAYMENT
- MODE OF PAYMENT
- DELIVERY TERMS
- TRANSIT INSURANCE
- VALIDITY OF THE BID



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III **DELIVERY:** EARLIEST POSSIBLE DELIVERY TO BE CLEARLY SPECIFIED IN THE OFFER. THE VENDOR MAY ALSO QUOTE THE EARLIEST DELIVERY PERIOD FOR MATERIAL DELIVERY.

IV **DELIVERY TERM**  
F.O.R. BHEL – EPD STORES. UNLOADING TO BHEL / EPD.

V **VALIDITY OF THE OFFER:**  
60 DAYS FROM DATE OF OPENING OF TECHNO-COMMERCIAL BID, EXTENDABLE TO A MUTUALLY AGREED PERIOD.

VI. **PRICE IMPACT:**

IN CASE BHEL ASKS FOR ANY CLARIFICATION THE VENDOR HAS TO SUBMIT THE SAME WITHIN THE SPECIFIED DATE OTHERWISE THE OFFER WILL BE EVALUATED CONSIDERING THE CLARIFICATIONS, IF ANY RECEIVED, AS ON THE SPECIFIED DATE. NO GRACE PERIOD OR LATE SUBMISSION IS ALLOWED.  
IN CASE, OUT COME OF TECHNO-COMMERCIAL DISCUSSION HAS ANY PRICE IMPLICATION, ONLY CORRESPONDING **PRICE IMPACT** IS TO BE SUBMITTED BY THE VENDOR IN A SEALED COVER WITHIN THE SPECIFIED DATE.

VII **PRICE EVALUATION:**

PRICES SHALL BE CONSIDERED ON LANDED COST BASIS (COST TO BHEL). LANDED COST SHALL BE WORKED OUT ON PRICE QUOTED INCLUDING FREIGHT, EXCISE DUTY AND SALES TAX AFTER TAKING OUT CENVAT AND VAT BENEFIT, AS APPLICABLE. THE COMPARATIVE STATEMENT SHALL BE WORKED OUT ON OVERALL LANDED COST BASIS FOR THE WHOLE PACKAGE.

- m) THE COMPARATIVE STATEMENT OF THE PRICES PREPARED ON THE REFERENCE DATE SHALL REMAIN FIRM THROUGHOUT THE EXECUTION PERIOD. ANY CHANGE IN DUTY & TAX STRUCTURE DURING EXECUTION OF THE CONTRACT WILL NOT BE CONSIDERED FOR RANKING OF VENDORS.
- n) THE LOWEST PRICE RECEIVED AGAINST BHEL TENDER NEED NOT BE COMMERCIALLY LOWEST PRICE (L1).
- o) BHEL RESERVES THE RIGHT/OPTION TO REFLOAT THE TENDER IF L1 PRICE IS NOT THE LOWEST ACCEPTABLE PRICE TO BHELL.

VIII. **PAYMENT TERMS:**

ALL PAYMENTS WILL BE MADE BY ELECTRONICS TRANSFER OF FUNDS (NEFT) SYSTEM. THE VENDOR SHOULD FURNISH THE NEFT MANDATE.

- 30 DAYS CREDIT FROM THE RECEIPT OF THE ACCEPTED QUANTITY OF GOODS AT BHEL EPD STORE THROUGH NEFT ONLY.

IX **LOADING FACTOR:**

IF THE OFFER IS NOT IN LINE WITH THE TERMS & CONDITIONS SPECIFIED BY BHEL THE FOLLOWING LOADING CRITERIA WILL BE ADOPTED FOR EVALUATION.

**A.PAYMENT TERMS**

INTEREST @20.5% P.A. SHALL BE COMPUTED FOR THE DIFFERENTIAL PERIOD BETWEEN BHEL TERMS OF PAYMENT AND THAT OFFERED. NO UNSECURED ADVANCE/AGAINST PROFORMA INVOICE WILL BE PERMITTED.



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**B.TRANSROTATION CHARGE & TRANSIT INSURANCE:**

AS PER BHEL RATE CONTRACT PREVAILING ON THE DATE OF OPENING OF TENDER.

**C.OTHERS:**

ANY OTHER COST COMPONENT WHICH THE VENDOR HAS NOT QUOTED. EITHER A SEALED QUOTE FROM THE VENDOR WILL BE OBTAINED OR THE HIGHEST OFFER FOR THAT COMPONENT WILL BE LOADED.

D.BHEL HAS THE OPTION TO DEFER THE SUPPLIES OF ANY PURCHASE ORDER WITH A NOTICE PERIOD OF 20 CALENDER DAYS.

E. IN CASE OF UNSATISFACTORY PERFORMANCE OF QUALITY/DELIVERY BHEL WILL HAVE THE RIGHT TO DISCONTINUE THE CONTRACT IN PART OR FULL.

**X. DEVIATIONS:**

A SEPARATE SHEET INDICATING DEVIATIONS IN TECHNICAL SPECIFICATION, COMMERCIAL TERMS AND CONDITIONS TO BE ENCLOSED IN PART-A OF THE OFFER. IF THERE ARE NO DEVIATIONS SAME HAS TO BE CERTIFIED AND DULY SIGNED BY VENDOR.

**XI. LATE DELIVERY:**

IN CASE OF ANY DELAY IN SUPPLY OF THE EQUIPMENT AN AMOUNT OF 0.5 % PER WEEK UPTO A MAXIMUM OF 10% OF THE CORRESPONDING COMPONENT OF ORDER VALUE WILL BE DEDUCTED..

**XII. RISK PURCHASE CLAUSE**

BHEL, AT IT SOPTION, WILL BE ENTITLED TO PURCHASE ELSEWHERE AT THE COST AND RISK OF THE VENDOR, EITHER THE WHOLE OR PART OF THE GOODS WHICH THE VENDOR HAS FAILED TO DELIVER WITHIN THE STIPULTED TIME. THE VENDOR SHALL BE LIABLE FOR ANY LOSS THAT BHEL MAY SUSTAIN BY REASON OF SUCH RISK PURCHASES. BHEL RESERVES THE RIGHT TO CANCEL THE CONTRACT IN FULL OR PART, IF PERFORMANCE WITH RESPECT TO QUALITY AND DELIVERY IS UNSATISFACTORY AND BHEL SHALL HAVE THE RIGHT TO ENTER INTO CONTRACT WITH OTHER VENDORS AGAINST SUCH CANCELLATION OF CONTRACT AGAINST RISK PURCHASE CLAUSE.

**XIII. INSPECTION**

INSPECTION OF THE MATERIAL WILL BE CONDCUTED BY BHEL EITHER ON ITS RECEIPT AT BHEL OR AT VENDORS PLACE. IN CASE OF PRE-DESPATCH INSPECTION ADEQUATE NOTICE HAS TO BE GIVEN BY THE VENDOR FOR DEPLOYMENT OF BHEL'S PERSONNEL. BHEL RESERVES THE RIGHT TO WAIVE INSPECTION & HAVE THE RIGHT TO REVIEW THE QUALITY PLAN OF THE MANUFACTURER AND ACCESS TO THE PROCESS DATA OF THE MANUFACTURER. ALL NECESSARY TEST & CALIBRATION CERTIFICATES SHOULD ACCOMPANY SUPPLY.

XV. THE VENDOR SHALL FILL ANNEXURE-2 ATTACHED & SUBMIT WITH THE OFFER (Pg 4 )

Page 3 of 4

**GENERAL TERMS & CONDITIONS**

Regd.Office: BHEL House, Siri Fort, New Delhi – 110 049



**GENERAL TERMS & CONDITIONS OF TENDER  
TECHNO COMMERCIAL BID**

TENDER REFERENCE: REF: MM/WEX/2013-14/MS STORAGE UNIT  
DATE OF ISSUE: 23.11-2013

LAST DATE FOR RECEIPT OF TENDER: 14.12-2013 BY 1:30 P.M

OPENING OF TECHNO COMMERCIAL BID: 14.12-2013 AT 2:30 P.M

**ESSENTIAL CRITERIA OF TECHNO COMMERCIAL OFFER(part-1)**

ADDRESS OF THE FIRM

SL.NO	PARAMETER	BHEL SPEC/REQUIREMENT	VENDOR OFFER
1	Name of Contact person	TO BE MENTIONED	
2	E-mail ID	TO BE MENTIONED	
3	Mobile number	TO BE MENTIONED	
4	Land line number	TO BE MENTIONED	
5	Fax number	TO BE MENTIONED	
6	ARE YOU BELONG TO	SC/ST-if yes enclose certificate	
7	ARE YOU MICRO & SMALL ENTERPRISES	IF YES-ENCLOSE THE CERTIFICATE	
8	Delivery Term	F.O.R-BHEL EPD STORES	
9	Payment terms	30 days Credit after receipt of material at BHEL-EPD-stores for the accepted qty	
10	LD Clause	APPLICABLE @0.5% PER WEEK UPTO A MAXIMUM OF 10% FOR DELAYED SUPPLIES	
11	Risk purchase clause	APPLICABLE	
12	Lead time	45 days from PO date	
13	Offer validity	60 DAYS FROM DATE OF TENDER OPENING	
14	Contract validity		
15	Tax and duty structure	Excise duty%	
16		E Cess%	
		Central Sales Tax%	
		VAT %	
		Any other	

**TENDER BOX IS AVAILABLE AT BHEL-EPD PREMISES (MAIN GATE  
RECEPTION)**

SIGNATURE OF THE TENDERER