



**MATERIALS MANAGEMENT**

**STORES/LOGISTICS**

**NOTICE INVITING TENDER**

Offers are invited for Enlistment of Carriers for All India Transport Rate contract - 2009 for BHEL/Ranipet.

Sl.No	Description of Contract	Contract Period	Contract Value Rs.
01.	Enlistment of Carriers for All India Transport Rate Contract - 2009	Two Years	150.00 Crores (Approx)

The tender documents consisting of Application for Enlistment and Terms & Conditions can be downloaded from web site [www.bhel.com](http://www.bhel.com).

Alternatively, the tender documents can be received from DGM/Stores BHEL/Ranipet Pin-632 406 **in person** by submission of Demand Draft for Rs.1000/-. The demand draft shall be drawn in favour of Bharat Heavy Electricals Limited, Ranipet payable at State Bank Of India (Code : 7013) Mukundarayapuram Branch. This tender document charges can also be paid by cash at Cash Office, BHEL, Ranipet. **Tender documents will not be sent by post.**

The tender documents will be issued till 16.00 hours on 11-10-2008 and the last date for submission of the tender is 14.00 hours of 14-10-2008. The tenders will be opened at 14.30 hours on 14-10-2008.

**DGM / STORES & LOGISTICS**



**Bharat Heavy Electricals Limited  
Boiler Auxiliaries Plant**

Ranipet-632 406

☎: 04172 - 241132

Fax : 04172 - 241131

e-mail : mvel@bhelrpt.co.in

**AN  
ISO 9001  
COMPANY**

**MATERIALS MANAGEMENT  
STORES/LOGISTICS**

**APPLICATION FOR ENLISTMENT OF TRANSPORT CARRIERS FOR  
LORRY / OPEN TRUCK / TRAILER / ALL  
ENLISTMENT APPLICABLE FOR BHEL/BAP/RANIPET**

**DEMAND DRAFT NO :**

**Rs. 1000. (Rupees One thousand only)**

<b>01</b>	<b>Name of the Transport Company ( IN FULL )</b>	
<b>02</b>	<b>Category applied for</b> Mark 3 for Yes Mark 6 for No	<b>LORRY</b> ____ <b>OPEN TRUCK</b> ____ <b>TRAILER</b> ____ <b>ALL</b> ____
<b>03</b>	<b>a)Established Branches available at</b> Mark 3 for Yes Mark 6 for No	RANIPET _____ CHENNAI : _____ BANGALORE: _____
	<b>b)Details with address, phone number and e.mail id.</b>	<b><u>RANIPET :</u></b> Address :  e-mail Id :  Fax :  Phone No. :  Cell No : <hr/> <b><u>CHENNAI :</u></b> Address :  e-mail Id :  Fax :  Phone No. :  Cell No : <hr/> <b><u>BANGALORE :</u></b> Address :  e-mail Id :  Fax :  Phone No. :  Cell No :

<b>04</b>	<b>Status of the Company</b>  <b>Mark 3 for Yes</b> <b>Mark 6 for No.</b>  <b>Copy of the relevant document to be enclosed.</b>	Proprietorship	
		Partnership	
		Private	
		Public	
		Others	
<b>05</b>	<b>Full Address / Phone No. / E-Mail / Fax of the Registered Office / Head Office</b>  <b>● Specify Name and Position</b>	Address:	
		Phone : Office:	
		● Resi. :	
		E.mail :	
Fax No. :			
● Cell No. :			
<b>06</b>	<b>IBA APPROVAL NO:</b>	Ref. No : _____	
		Code No. : _____	
		Valid up to : _____	
<b>07</b>	<b>INCOME- TAX PAN NO.</b>		
<b>08</b>	<b>Annual Turn Over: ●</b> <b>(Average of last 3 years)</b>	Rs. _____ Crores.	
	<b>a) Income Tax Certificates for the last 3 years. ●</b> <b>Mark 3 for Yes / Mark 6 for No</b>	<b>Enclosed :</b>	
	<b>b) Profit and Loss account and Audited Balance Sheet for the last 3 years. ●</b> <b>Mark 3 for Yes / Mark 6 for No</b>	<b>Enclosed :</b>	
	<b>c) Financial Status and Soundness Certificate from the Bank. ●</b> <b>Mark 3 for Yes / Mark 6 for No</b>	<b>Enclosed :</b>	
<b>● (Support Documents to be enclosed)</b> <b>↓</b> <b>( For 3 years 2005-06, 2006-07, 2007-08 )</b>			

09	<b>EXPERIENCE</b> in the field of transportation of Consignments for BHEL UNITS or for Public Sector Units like SAIL, NTPC and Major Industries.									
A.	<b>Name the Other BHEL Units with whom the Firm is under Rate Contract.</b>  <b>Please furnish full details viz. Contract No. with period, Value of the Contract, Turn-over for each Rate Contract in a separate sheet.</b>  <b>Mark 3 for Yes / Mark 6 for No</b>	1)BHOPAL 2)HARIDWAR 3)HYDERABAD 4)TIRUCHY 5)OTHERS								
B.	<b>Other Public Sector Undertakings:</b>	<b>Full details viz. Contract No. with period, Value of the Contract, Turn-over for each Rate Contract/One time Contracts to be furnished in a separate sheet .</b>								
C.	<b>Major Industries</b>	<b>Full details viz. Contract No. with period, Value of the Contract, Turn-over for each Rate Contract/One time Contracts to be furnished in a separate sheet.</b>								
10	<b>Number of VEHICLES OWNED BY THE COMPANY :</b> <b>LORRY _____ / OPEN TRUCK _____ / TRAILER _____</b>  <b>Note:</b> a) <b>In support of this data, R.C Book in Original or RTO Certified Copy of RC in Original along with Currently valid Originals of Road Tax receipt, F.C, Insurance, Authorisation / National Permit for each Vehicle should be produced for verification by BHEL at the time of submission of application.</b> b) <b>Xerox copy of RC Book , Road Tax receipt, Authorisation / National Permit, Insurance attested by RTO/Notary Public in Original should also be enclosed along with the Application for our record.</b>  <b>Details for each vehicle should be furnished in a separate A4 Sheet as per specimen given in Page No. 8 for Lorry and Page No. 9 for Trailer of this application.</b>									
11	<b>Details of Branches: ↓</b> <table border="1" data-bbox="177 1442 1455 1841"> <tr> <td data-bbox="177 1442 786 1552">iv) <b>Total Number of Branches (Enclose Branch –List)</b></td> <td data-bbox="791 1442 1455 1552">Total No. _____</td> </tr> <tr> <td data-bbox="177 1559 786 1668">ii) <b>List of Zonal Office/Regional Office and Major Offices in each State with address, phone number and e.mail id.</b></td> <td data-bbox="791 1559 1455 1668">Details to be furnished in a separate sheet.</td> </tr> <tr> <td data-bbox="177 1675 786 1740">iii) <b>Number of Branches – State-wise</b></td> <td data-bbox="791 1675 1455 1740">To be furnished in the Format given in Page No. 7</td> </tr> <tr> <td data-bbox="177 1747 786 1841">iv) <b>Availability of Branches at On going Sites of BHEL</b></td> <td data-bbox="791 1747 1455 1841">Refer Page No. 10 for details.</td> </tr> </table>		iv) <b>Total Number of Branches (Enclose Branch –List)</b>	Total No. _____	ii) <b>List of Zonal Office/Regional Office and Major Offices in each State with address, phone number and e.mail id.</b>	Details to be furnished in a separate sheet.	iii) <b>Number of Branches – State-wise</b>	To be furnished in the Format given in Page No. 7	iv) <b>Availability of Branches at On going Sites of BHEL</b>	Refer Page No. 10 for details.
iv) <b>Total Number of Branches (Enclose Branch –List)</b>	Total No. _____									
ii) <b>List of Zonal Office/Regional Office and Major Offices in each State with address, phone number and e.mail id.</b>	Details to be furnished in a separate sheet.									
iii) <b>Number of Branches – State-wise</b>	To be furnished in the Format given in Page No. 7									
iv) <b>Availability of Branches at On going Sites of BHEL</b>	Refer Page No. 10 for details.									

12	<b>Availability of Web based Vehicle Tracking Facility</b>	Please furnish details along with the Proof.
13	<b>Details of Organisation Structure with Names.</b>  Mark 3 for Yes. Mark 6 for No.	Organisation Structure  Enclosed :
14	<b>Company Profile to be submitted with documents for :</b> a) <b>Details of Operation</b> b) <b>Annual Turn Over</b> c) <b>Resource and Facilities</b> d) <b>History &amp; Experience</b> e) <b>Special Information</b>	Documents enclosed : Mark 3 for Yes - Mark 6 for No.

AUTHORISED SIGNATORY WITH SEAL

**ANNEXURE TO APPLICATION FOR ENLISTING  
OF TRANSPORT CARRIERS**

**TERMS & CONDITIONS**

1. Application form shall be duly filled in meeting the terms and conditions along with all the enclosures called for and the enclosures should be filed in the **Order of Sl.No. of application in a separate folder for each category**. The folder shall be submitted to the Dy.General Manager/Stores Department / Logistics, BAP/Bharat Heavy Electricals Limited, Ranipet 632 406 on or before 14.10.2008 in person along with **IBA** approval in **Original**. The applications received thereafter will not be considered and are liable to be rejected as late submission.
2. The submission of application does not automatically ensure the Enlisting. BHEL reserves the right to reject any application not found suitable without assigning any reasons.
3. Enlisting will be restricted to the number of sources as required for BHEL.
4. The inclusion of name of the transport carrier in the register does not automatically ensure the issue of tender and award of work to every carrier.
5.
  - a. The Transport carrier should hold currently valid INDIAN BANKS' ASSOCIATION Membership.
  - b. The **Original IBA** approval should be presented for the verification by BHEL at the time of submitting the Application for Enlisting. In addition to this, a Xerox copy of IBA approval should also be enclosed for each category.
  - c. The Transport Carrier must ensure that renewal of IBA certificate is made from time to time without any lapses during the contractual period.
  - d. Original of such renewed IBA Certificate has to be produced to BHEL for verification.
  - e. The Contract will be liable for suspension / termination / short closure at the risk and cost of Transport Carriers for any default in respect of IBA approval.
6. BHEL require the following type of vehicles for transporting their consignments :

Sl.No.	Category	Minimum Vehicle Required
I	Lorry	10
II	Open Truck	05
III	Trailer	05

7.
  - a. The Applicant should have a minimum of 100 Branches on all India basis covering all States where BHEL sites are situated
  - b. The Applicant should furnish the details for the availability of Branches in all the On Going Sites of BHEL / Ranipet. Refer Page No.9 for the list of On Going Sites of BHEL.
  - c. The availability of E-connectivity in three branches at Bangalore, Chennai and Ranipet in addition to their Head Office and all major branches.
8. The Applicant should have experience of **NOT LESS THAN 5 YEARS** for transporting similar materials for Heavy Industries like BHEL and Public Sectors with their OWN or Associates Vehicles.

9. The Applicant should furnish details on the availability of Web based Vehicle Tracking System and Internet facility for fast communication and response through e-mail.
10. If at any time after Enlistment,
  - i. If the No.of Vehicles owned by the Transport Carriers becomes less than the minimum requirements  
OR
  - ii. If the Transport Carrier ceases to have Branch Office at the required place of BHEL  
OR
  - iii. If the Transport Carrier does not have the currently valid IBA approval, then the Enlistment and all contracts in operation will be liable for suspension / termination / short closure at the risk and cost of erring or defaulting transport carrier.
11. The allotment of work to the Carrier depends upon no.of sources available, nature of work and BHEL's other Contractual requirements.  
  
For any specific contract, if the number of response is more than the requirement, BHEL reserves the right to short list the carriers based on their performance with BHEL in the previous rate contract and the membership seniority with IBA.
12. BHEL reserves the right to allot work on trial or temporary basis.
13. Enlisted transporters whose performance is not satisfactory are liable to be removed from the register at the sole discretion of BHEL.
14. BHEL shall have the right to allot work to other than the enlisted Transport Carriers in case of urgency, special requirements of transportation like Safety, Security etc. or to meet other contractual obligation of BHEL.
15. The Enlistment is valid for a period of TWO Years and may be extended if required by BHEL for further period.
16. As a proof for the Status of the Company vide Sl.No. 4 of the Application, the Transport carrier should enclose duly attested xerox copy of Memorandum of Articles / Memorandum of Associations / Registered partnership deed with certificate of Enlisting issued by Registrar of Firm(s). Certificate issued by Competent Authority to that effect in the case of Proprietorship concern for doing transportation business, as the case may be.
17. Income-Tax Clearance Certificate, Audited Balance Sheet and Profit and Loss Account for the **last THREE YEARS** shall be submitted along with the application for Enlistment.
18. The Financial status certificate for sound Financial position shall be certified by a Scheduled/ Nationalised Bank specifically issued for this purpose.
19. **The Transport Carrier shall also furnish: -**
  - a. Details of Cases, Civil/Criminal/Others, filed by or against the Transport carrier and pending on the date of application.
  - b. Details of conviction, if any, for the Company/Firm/Proprietor or Partners, been convicted of any criminal offence by any competent Court. If so, furnish particulars.
  - c. Details of Suspension / Short closure / termination of Contract by any of BHEL Units.

**APPLICATION FOR ENLISTING**  
**Details regarding STATE-WISE Branches**

<b>Sl.No.</b>	<b>State</b>	<b>Number of Branches</b>	<b>No.of Branches having e.mail</b>	<b>No. of Major Branches ●</b>
01	Andhra Pradesh			
02	Assam			
03	Bihar			
04	Chattisgarh			
05	Delhi			
06	Goa			
07	Gujarat			
08	Haryana			
09	Himachal Pradesh			
10	Jammu & Kashmir			
11	JharKhand			
12	Karnataka			
13	Kerala			
14	Madhya Pradesh			
15	Maharashtra			
16	Orissa			
17	Pondicherry			
18	Punjab			
19	Rajasthan			
20	Tamil Nadu			
21	Uttaranchal			
22	Uttar Pradesh			
23	West Bengal			
24	Megalaya			
25	Manipur			
26	Tripura			
27	Nagaland			
28	Sikkim			
29	Arunachal Pradesh			
30	Mizoram			

Note: Please furnish details of Address,  
Telephone,  
Fax,  
e.mail id.  
in a separate sheet

Authorised Signatory with Seal

**DETAILS OF VEHICLE ( LORRY including OPEN TRUCK )**

(TO BE SUBMITTED IN A SEPARATE A4 SHEET FOR EACH VEHICLE)

<b>Type of Vehicle</b>	<b>: Lorry / Open Truck</b>
01. Vehicle Registration No	: .....
02. Name Of The Regd. Owner	: .....
03. Full Address	: .....
04. Date Of Registration	: .....
05. Registering Authority	: .....
06. Detailed Description Of Vehicle	: .....
07. Class Of Vehicle	: .....
08. Maker's Name	: .....
09. Month/Year Of Manufacture	: .....
10. Engine Number	: .....
11. Chassis Number	: .....
12. Unladen Weight	: .....
13. Horse Power	: .....
14. Gross Vehicle Weight	: .....
i. As Certified By The Manufacturer:	: .....
ii. As Registered	: .....
15. Fitness Certificate ( F.C ) Validity	: .....
16. Road Tax Token Validity	: .....
17. Insurance Validity	: .....
18. Authorisation For National Permit With Current Validity	: .....
19. State(S) For Which Permit Is Given	: .....

Note : 1. In support of this data, R.C Book in Original or RTO Certified copy of RC in Original along with Currently valid Originals of Road Tax receipt, F.C, Insurance, Authorisation / National Permit for each Vehicle should be produced for verification by BHEL at the time of submission of application.

2. Xerox copy of R.C Book, Road Tax receipt, Authorization / National Permit, Insurance attested by a Notary Public in Original should also be enclosed along with the Application.

Authorised Signatory with seal



**LIST OF ONGOING SITES OF BHEL/BAP/RANIPET- 6**

Sl No.	Sites	State	Availability of Branch $\lambda$ Mark 3 for Yes /Mark 6 for No
1	RINL, Vizag Steel	A P	
2	Kothakudam	A P	
3	NTPC-Bongaigon 1-3	Assam	
4	BARH	Bihar	
5	Patratu	Bihar	
6	Nabinagar	Bihar	
7	Marwa–TPS 500 MW	Chattishgarh	
8	Pragati Power	Delhi	
9	Ukai	Gujarat	
10	Sikka – TPS	Gujarat	
11	GPPC-PIPAVAV	Gujarat	
12	Aravalli-STPP	Haryana	
13	Koderma 1&2	Jharkhand	
14	DVC – Bokaro	Jharkhand	
15	Bellary	Karnataka	
16	Raichur	Karnataka	
17	Chandrapur – STPS	Maharashtra	
18	Koradi – 7	Maharashtra	
19	Parli	Maharashtra	
20	Khaperkheda	Maharashtra	
21	Bhusawal	Maharashtra	
22	Mouda – NTPC	Maharashtra	
23	Satpura – MPPGCL	M P	
24	Talcher	Orissa	
25	Bhatinda	Punjab	
26	Kota	Rajasthan	
27	North Chennai	T N	
28	Vallur- NTECL	T N	
29	Anpara – 500 MW	U P	
30	Harduagunj	Uttranchal	
31	CESC-Budge Budge	W B	
32	Santaldih	W B	
33	DVC – Durgapur	W B	

$\lambda$  If “ yes “ , please furnish full address, name of the contact person, e-mail id, fax, telephone no, cell no. in a separate sheet.

**Authorised signatory with seal**

**Check list for the Submission of Documents**  
( In duplicate )

Name of the Carrier:

Category:

Appli. Sl.No	Details of Enclosure	Whether Submitted			
		YES		No	
--	<b>Demand Draft for Rs. 1000/-</b> drawn in favour of <b>BHEL, Ranipet</b> payable at State Bank of India(Code:7013) Mukundarayapuram Branch to be enclosed for application if downloaded through internet				
04	Documents to prove the Status of the Company enclosed.				
08 a and b	Income Tax Certificate/Profit &Loss Account/Audited Balance Sheet enclosed– If Yes, specify Turn over Amount				
08 c	Financial Status and Soundness Certificate from Nationalised Bank enclosed				
09 (A)	Contract Details with other BHEL Units furnished				
(B)	Contract Details with other Public Sector Units furnished				
(C)	Major Industries				
10 (a)	a. No. of Vehicles for which Original RC books with relevant other documents viz., FC,Tax, Insurance and NPs is produced at the time of Submission and returned on the spot. (Specify category of vehicle)	Lorry	Trailer	Lorry	Trailer
Strike out not applicable	b. No.of vehicles for which RTO Certified copy of RC Book in Original is enclosed. (Specify category of vehicle)	Lorry	Trailer	Lorry	Trailer
10 ( C )	Details of each vehicle in a separate A4 sheet as per specimen vide page No.8 and Page No.9 of Application enclosed.	Lorry	Trailer	Lorry	Trailer
03	Branches Available at Bangalore, Ranipet and Chennai with e-connectivity				
11 (i)	Branch List enclosed - Specify Total No. of Branches				
11 (iii)	State wise branch details in Page 7 of Application furnished				
11 iv)	List of Branches at On Going Sites of BHEL				
12	Details on availability of Web based Vehicle Tracking Facility				
13	Organisation Structure enclosed				
14	<b>Details of Company Profile enclosed.</b>				
Terms & Conditions Sl.No. 5 (b)	1. IBA in original verified and returned – Valid up to				
	2.Xerox copy of IBA approval enclosed with application.				
Terms & Conditions Sl.No. 19 a,b,& c	Details of cases etc., furnished in the application.				

Authorised Signatory of the Carrier