

**Tender for Providing & Fixing of Signage Boards in
BHEL House Building**



Bharat Heavy Electricals Limited
BHEL House, Siri Fort, New Delhi-110049
Tel:011-66337426, Fax:011-66337428



TENDER No. AA: GAX: MA: 12-13:01

Date: 02 May 2013

Submission of tender enquiry on 24 May 2013 by 02.00 PM

Due date for opening of bid on 24 May 2013 at 03.30 PM

SUB: **Providing & Fixing of Signage Boards in BHEL House Building**

Dear Sir,

We are pleased to invite your offer, in sealed cover for the subject work. The terms & conditions of the enquiry are mentioned below:-

1.0 TERMS & CONDITIONS OF CONTRACT:

- 1.01 Enquiry No. & due date must be legibly super scribed on the envelope.
- 1.02 Tenders shall be received and opened on the due date and time as mentioned above and opening will be in the presence of bidders or their authorized representatives, who may like to be present.
- 1.03 Tenders shall be strictly in accordance with the tender specifications. Any deviation may lead to cancellation of particular offer.
- 1.04 Prices shall remain valid for 60 days from the date of tender opening.
- 1.05 BHEL shall be under no obligation to accept the lowest or any other tender and shall be entitled to accept or reject any tender in part or full without assigning any reason whatsoever.
- 1.06 Tenders received after due date & time are liable to be rejected.
- 1.07 BHEL reserves the right to increase or decrease the quantity \pm 15% of contract value at the same rates and terms & conditions of this contract. **The details of signage boards to be made are given in Annexure 'A'.**
- 1.08 **Each page of the tender enquiry must be duly signed / stamped by the bidder.**

- 1.09 Prices must be quoted strictly as per price format given at annexure 'F' in this tender enquiry and prices shall be firm and no escalation on account of labour or material or any other reason what so ever, will be paid to contractor for execution of the above job.
- 1.10 **Entire work has to be completed within 20 days from the date of award of work, failing which liquidated damages will be imposed @ 1% of the Gross Value of the work per day of delay subject to maximum 10% of the Gross Value.**
- 1.11 Parties are requested to go through the scope of work, visit the site location etc and get fully acquainted with the work place and prevailing workings conditions and clarify all doubt regarding above job before submitting the offer. Engineer-in-charge's decision will be full and final in the event of any doubt.
- 1.12 The tenderer will be responsible for the quality of the work and it will be **guaranteed for a period of one year from the date of completion of job.**
- 1.13 **Work order will be placed on lowest bidder for the complete scope of work as mentioned in the BOQ. L1 will be decided on the basis of total cost to company i.e. at Sl. No. 10 of price format given at annexure 'F'.**
- 1.14 **Penalty will be levied by BHEL as per clause No. 1.10 of the Tender on account of delay, violation of contract conditions and non-performance of the Contractor.**
- 1.15 **The signage boards will be made on 3 mm thick sun board and night glow quality, where applicable, must be of 3M mark. The colour of board and size of letters will be decided by BHEL after the award of work to L1 bidder.**
- 1.16 **No advance payment will be made by BHEL. Full and final payment will be released by BHEL only after successful completion of work.**

2.0 PROCEDURE FOR SUBMISSION OF SEALED TENDERS:

- 2.1 The offer is to be submitted as per tender specifications in sealed envelope and also indicating on the envelope, the tender specification number, due date and time as mentioned in the tender enquiry.
- 2.2 The tenderer should accept all terms & conditions of the tender unconditionally. In case the tenderer wants to deviate from the tender conditions, such deviations shall be clearly specified in the offer. If no deviations are given in the offer, it will be assumed that the tenderer accepts all terms and conditions of the tender.
- 2.3 Offers with deviations from terms and conditions of this tender are likely to be rejected.
- 2.4 Clarifications, if any, of Technical / Commercial nature, can be obtained from the officer to whom the tender is to be submitted or from New Delhi office at the following address before the tender due date.

3.0 SCOPE OF WORK:

Sl. No.	Description of work	Unit	Qty	Rate (Rs.)
----------------	----------------------------	-------------	------------	-------------------

3.1 As per Bill of Quantity enclosed at **Annexure- A**

Please submit your lowest quotation / offer for the subject work on or before the due date & time mentioned in the tender enquiry at following address:

R. B. Rai
Asstt. Engr. (HR-GAX)
Bharat Heavy Electricals Limited
BHEL House, Siri Fort, New Delhi – 110049.
Phone No.: 011 – 66337426, 9560947575
Fax: 011 – 66337428 , E-mail: rbrai@bhel.in

For & on behalf of
Bharat Heavy Electricals Ltd.

(A. K. Mittal)
Sr. Mgr. (HR-GAX)



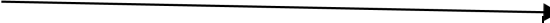


Enclosures: As above

Annexure - A

DETAILS OF SIGNAGE BOARDS TO BE MADE

Sl. No.	Description	Size (inch)	Quantity	Remarks	Total Area (sq. In.)
1	बाहर	12"x8"	10	Night Glow type	960
	Exit				
2	ए - विंग	12"x8"	5	Without Night glow	480
	A - Wing				
3	बी - विंग	12"x8"	5	Without Night glow	480
	B - Wing				
4	सी - विंग	12"x8"	5	Without Night glow	480
	C - Wing				
5	डी - विंग	12"x8"	5	Without Night glow	480
	D - Wing				
6	प्रथम तल	12"x8"	2	Without Night glow	192
	1 st floor				
7	द्वितीय तल	12"x8"	2	Without Night glow	192
	2 nd floor				
8	तृतीय तल	12"x8"	2	Without Night glow	192
	3 rd floor				
9	चौथी मंजिल	12"x8"	2	Without Night glow	192
	4 th floor				
10	पाचवी मंजिल	12"x8"	2	Without Night glow	192
	5 th floor				
11	पावर क्षेत्र - विपणन	20"x8"	4	Without Night glow	640
	PS - Marketing				
12	कॉर्पोरेट - मा सं	20"x8"	1	Without Night glow	160
	Corporate - HR				

13	कॉर्पोरेट – वित्त	20"x8"	3	Without Night glow	480
	Corporate - Finance				
14	कॉर्पोरेट – राजभाषा, प्रशासन	20"x12"	1	Without Night glow	240
	Corporate – Hindi , Admin.				
15	पावर क्षेत्र - मा सं	20"x12"	1	Without Night glow	240
	PS – H R				
16	Corporate - Finance	20"x12"	1	Without Night glow	240
	कॉर्पोरेट - वित्त				
17	कॉर्पोरेट - सूचना प्रौद्यो.	20"x12"	1	Without Night glow	240
	Corporate – I T				
18	कॉर्पोरेट - एस ए पी	20"x12"	1	Without Night glow	240
	Corporate – SAP				
19	पावर क्षेत्र – वित्त	20"x12"	1	Without Night glow	240
	PS - Finance				
20	आंतरिक लेखापरीक्षा	20"x12"	1	Without Night glow	240
	Internal Audit				
21	कॉर्पोरेट - प्रशासन, टीएल एवं जेवी, एम एम	20"x12"	1	Without Night glow	240
	Corporate – Admin. , TL&JV, MM				
22	पावर क्षेत्र – एम एस एक्स	20"x12"	1	Without Night glow	240
	PS – MSX				
23	कॉर्पोरेट - सू. प्रौ. एचएसई एवं सीएसआर	20"x12"	1	Without Night glow	240
	Corporate-IT, HSE&CSR				
24	पावर क्षेत्र - मा. सं.	20"x12"	1	Without Night glow	240
	PS-H.R.				
25	हाइड्रो, मार्केटिंग	20"x12"	1	Without Night glow	240

	Hydro Marketing					
26	धकेलिये Push	8"x5"	10	Night type	Glow	400
27	खींचिये Pull	8"x5"	10	Night type	Glow	400
28	आग लगने पर इन सीढियों का प्रयोग करे FIRE ESCAPE STAIR CASE 	30"X15"	4	Night type	Glow	1800
29	आग लगने पर इन सीढियों का प्रयोग करे FIRE ESCAPE STAIR CASE 	30"X15"	4	Night type	Glow	1800
30	आग लगने पर इन सीढियों का प्रयोग करे FIRE ESCAPE STAIR CASE 	18"X10"	4	Night type	Glow	720
31	आग लगने पर इन सीढियों का प्रयोग करे FIRE ESCAPE STAIR CASE 	18"X10"	4	Night type	Glow	720
32	आग लगने पर इन सीढियों का प्रयोग करे FIRE ESCAPE STAIR CASE 	18"X10"	4	Night type	Glow	720
33	कार्य प्रगति पर है WORK IN PROGRESS	18"X10"	5	Without Night glow		900
34	Total		105			15460

NO DEVIATION CERTIFICATE

“No deviation from tender conditions of tender enquiry and scope of services mentioned in BOQ”.

Signature and Seal of the Bidder

Personal Details

Sl. No.	Description	Details
1	Name of the Bidder	
2	Address of the bidder	
3	Contact Person's Name	
4	Cell No. of Contact Person	
5	Land Line No.	
6	FAX No.	
7	E-mail ID of the Bidder	
8	Website address if any	

Signature & Seal of the Bidder

DECLARATION

I / We do hereby declare that there is no case pending with the Police/Court/Regulatory authorities against the proprietor/firm/partner. Also I/We have not been suspended / delisted / blacklisted by any other Govt. Ministry / Department/Public Sector Undertaking/ Autonomous Body/Financial institution/Court. We also certify that either our firm or any of the partners are not involved in any scam or disciplinary proceedings settled or pending adjudication

(Signature & Seal of the Bidder)

Place:

Date

ANNEXURE:F

Price Bid Format

Sl. No.	Size of boards (sq. in.)	Quantity	Type of board	Total area (sq.in.)	Rate (Rs./sq.in.)	Amount (Rs.)
1	8x5	20	Night Glow Type	800		
2	12x8	30	Without Night Glow	2880		
3	12x8	10	Night Glow Type	960		
4	20x8	8	Without Night Glow	1280		
5	20x12	12	Without Night Glow	2880		
6	18x10	12	Night Glow Type	2160		
7	18x10	5	Without Night Glow	900		
8	30x15	8	Night Glow Type	3600		
9	Taxes, if any					
10	Total (inclusive of fixing, taxes, cartage & all other charges, if any)					

Note: L1 will be decided on the basis of Sl. No. 10 in this price bid format

Place:

Date

(Signature & Seal of the Bidder)