



भारत हेवी इलेक्ट्रिकल्स लिमिटेड

(भारत सरकार का उपक्रम)

BHARAT HEAVY ELECTRICALS LIMITED

(A Govt. of India Undertaking)

TCN - 03

Ref: PSER:SCT: SLB-HK1697:TCN-03

Date: 19-10-2015

Sub	Tender Change Notice (TCN) - 03.	
Job	HOUSE KEEPING & MAINTENANCE OF OFFICE PREMISES AT BHEL BHAVAN AND OTHER PREMISES LOCATED AT KOLKATA.	
Ref	1.0	Tender no PSER:SCT: SLB-HK1697:15.
	2.0	BHEL's NIT, vide reference no PSER:SCT: SLB-HK1697:4711 Date: 28-09-2015
	3.0	BHEL's TCN-01, vide reference no PSER:SCT: SLB-HK1697:TCN-01 Date: 13-10-2015
	4.0	BHEL's TCN-02, vide reference no PSER:SCT: SLB-HK1697:TCN-02 Date: 16-10-2015
	5.0	Other References, if any.

With reference to above, following points, relevant to tender, may please be noted and complied with while submitting the offer.

- 1) Modification/Revision to tender terms is attached vide Annexure-A to this TCN-03.
- 2) Revised 'No deviation certificate' is attached. Bidder to submit 'No deviation certificate' as per attached format only.
- 3) All other terms & conditions shall remain unchanged.

Thanking you,

Yours faithfully,
for BHARAT HEAVY ELECTRICALS LTD

Sr.Engineer (SCT)

Encl: As Above.

पावर सेक्टर पूर्वी क्षेत्र (मुख्यालय)

POWER SECTOR EASTERN REGION, DJ-9/1, SALT LAKE CITY, KOLKATA - 700 091

फैक्स/Fax : (033) 23211960

फोन/Phone : बोर्ड/EPABX : 23211798/ 1691

ANNEXURE-A TO TCN-03

JOB: HOUSE KEEPING & MAINTENANCE OF OFFICE PREMISES AT BHEL BHAVAN AND OTHER PREMISES LOCATED AT KOLKATA.

TENDER NO PSER:SCT:NKP-HK1697:15

SL. NO.	REFERENCE CLAUSE OF TENDER	EXISTING PROVISION	REVISED/MODIFIED PROVISION
1.0	VOLUME-II- REV-00 Section-II, Page-7of 15- Clause No.-2.1	For execution and performance of housekeeping and maintenance work, the contractor shall deploy sufficient number of persons in consultation with BHEL alongwith a full time Supervisor who shall have experience in the field of handling the above nature of jobs. The Supervisor to be engaged for the job by the contractor at their own cost should be well qualified, energetic, smart, healthy, efficient and experienced enough to supervise housekeeping work with the deployed workforce. Before deployment of supervisor his personal appearance with credentials to be presented to designated BHEL Officer Incharge.	For execution and performance of housekeeping and maintenance work, the contractor shall deploy sufficient number of persons in consultation with BHEL alongwith a full time Supervisor who shall have experience in the field of handling the above nature of jobs. The Supervisor to be engaged for the job by the contractor at their own cost should be well qualified, energetic, smart, healthy, efficient and experienced enough to supervise housekeeping work with the deployed workforce. Before deployment of supervisor his personal appearance with credentials to be presented to designated BHEL Officer Incharge. Vendor must ensure that his supervisor is covered under PF,ESI etc.i.e. all statutory norms. Proof of the same must be submitted along with the supervisor credentials.
2.0	VOLUME-II- REV-00 Section-II Page-8 of 15 Clause No.-2.4	The contractor shall arrange for all materials at his own cost required for House Keeping purpose and shall strictly maintain a stock-cum-issue register for the same regularly, which shall be kept available with the full time supervisor. For periodic check-up the same shall be made available to the authorized representative of BHEL as and when asked for.	The contractor shall arrange for all materials, at his own cost, required for House Keeping purpose. Vendor and their Supervisor must maintained separate register for plumbing and cleaning works.Registers w.r.t. stock-cum-issue register for the consumables, routine/periodic maintenance, complaint/suggestion and other registers as per applicable Statutory Acts must be maintained. All records must be made available to BHEL authority as and when it is demanded for. Check list and the duty roster must be prepared with due consultation with the authorized representative of BHEL.

ANNEXURE-A TO TCN-03			
JOB: HOUSE KEEPING & MAINTENANCE OF OFFICE PREMISES AT BHEL BHAVAN AND OTHER PREMISES LOCATED AT KOLKATA.			
TENDER NO PSER:SCT:NKP-HK1697:15			
SL. NO.	REFERENCE CLAUSE OF TENDER	EXISTING PROVISION	REVISED/MODIFIED PROVISION
3.0	VOLUME-II- REV-00, Section-II Page-8 of 15 Clause No.-3.0	<p><u>MANPOWER</u></p> <p>The manpower will be deployed at BHEL premises at Kolkata as per requirement including one full time Supervisor at BHEL, Salt Lake Office. For actual deployment of manpower, the contractor shall consult with BHEL. Presently twenty-three hands are engaged for execution of this job viz. Twenty-one USW. One Plumber and one Supervisor (HSW). However, the figures are indicative only. The Supervisor is to be engaged for the job by the contractor at their own cost. Age of contractor deployed manpower should not less than 18 years.</p>	<p><u>MANPOWER</u></p> <p>The manpower will be deployed at BHEL premises at Kolkata as per requirement including one full time Supervisor at BHEL, Salt Lake Office. For actual deployment of manpower, the contractor shall consult with BHEL. Presently twenty-three hands are engaged for execution of this job viz. Twenty-one USW. One Plumber and one Supervisor (HSW). However, the figures are indicative only. The Supervisor is to be engaged for the job by the contractor at their own cost. Age of contractor deployed manpower should not less than 18 years. Any extra requirement of manpowers over and above of the regular strength of contract labours w.r.t. plumber/cleaners for any urgent repair/maintenance/service on account of Housekeeping work, vendor has to arrange the same with due consultation with concern BHEL authority and prior approval of the man-day rate /special tools and tackels rate on case to case basis. Same will be reimbursed on submission of bill as per BHEL procedure.</p>
4.0	VOLUME-II- REV-00 Section-II Page-9 of 15 Clause No.- 4.0	<p><u>UNIFORM</u></p> <p>Contractor should ensure that his staffs are always dressed in clean and tidy uniforms, shaved and combed condition while on duty for the said services in BHEL from the date of commence of the contract. The following uniform items(standard quality of reputed make) are to be provided by the contractor at his own cost for the tenure of the contract once in two years.</p> <p>a) Terri Cotton Pant 02 Nos. (Black colour) b) Terri Cotton Shirt 02 Nos. (Sky Blue colour) c) Shoe 01 pair (Black) d) Socks 02 pairs (Cotton) e) Jersey 01 No's (Navy Blue Colour)</p> <p>In case of extension upto 03 (three) months no uniform/shoes shall be provided. However for an extension beyond 03 (three) months, uniform including shoes and jersey to be provided by you.</p>	<p><u>UNIFORM</u></p> <p>Contractor should ensure that his staffs are always dressed in clean and tidy uniforms, shaved and combed condition while on duty for the said services in BHEL from the date of commence of the contract. The following uniform items(standard quality of reputed make) are to be provided by the contractor at his own cost for the tenure of the contract once in two years.</p> <p>a) Terri Cotton Pant 02 Nos. (Black colour) b) Terri Cotton Shirt 02 Nos. (Sky Blue colour) c) Shoe 01 pair (Black) d) Socks 02 pairs (Cotton) e) Jersey Pullover/ Sweater 01 No's (Navy Blue Colour)</p> <p>In case of extension upto 03 (three) months no uniform/shoes shall be provided. However for an extension beyond 03 (three) months, uniform including shoes and jersey to be provided by you.</p> <p>Note: Vendor may choose other colour for uniform if their organisation already have standard uniform sets in this regard</p>
5.0	VOLUME-II- REV-00 Section-II Page-9 & 10 of 15 Clause No.-5.2	<p>In addition to above payments a lumpsum amount of Rs.3090/- (Rupees Three Thousand Ninety only) per month per labour will also be payable as "Economic Package"(i.e. Transport subsidy Rs.1200/- + Liveries Rs.690/- + Fixed OT 500 + Education Allowance Rs.300/- + Washing Allowance Rs.400/-) + Special Pay Rs.2231/-(USW)/Rs.2641/- (HSW) (incl. of 4% increment on leave salary, Bonus & Contract Closing Benefit) + HRA 5% on Min Wg& Eco Pkg. Contractor need to pay ibid amount per month per USW/HSW. The same will also be reimbursed by BHEL. (Note: Competent Authority of BHEL may revise the Economic package and Special Pay from time to time. Revised pay (if any) would be informed to the contractor for necessary payment and the same will be reimbursed to the contractor).</p>	<p>In addition to above payments a lumpsum amount of Rs.3090/- (Rupees Three Thousand Ninety only) per month per labour will also be payable as "Economic Package"(i.e. Transport subsidy Rs.1200/- + Liveries Rs.690/- + Fixed OT 500 + Education Allowance Rs.300/- + Washing Allowance Rs.400/-) + Special Pay Rs.2231/-(USW)/Rs.2641/- (HSW) (incl. of 4% increment on leave salary, Bonus / Ex-Gratia & Contract Closing Benefit) + HRA 5% on Min Wg& Eco Pkg. Contractor need to pay ibid amount per month per USW/HSW. The same will also be reimbursed by BHEL.</p> <p>(Note: 1.BHEL may revise the Economic package and Special Payfrom time to time. Revised pay (if any) would be informed to the contractor for necessary payment and the same will be reimbursed to the contractor. 2. BHEL may also revise Bonus /Ex-Gratia upto 20% from the prevailing rate of 8.33%. Revised pay (if any) would be informed to the contractor for necessary payment and the same will be reimbursed to the contractor)</p>

ANNEXURE-A TO TCN-03

JOB: HOUSE KEEPING & MAINTENANCE OF OFFICE PREMISES AT BHEL BHAVAN AND OTHER PREMISES LOCATED AT KOLKATA.

TENDER NO PSER:SCT:NKP-HK1697:15

SL. NO.	REFERENCE CLAUSE OF TENDER	EXISTING PROVISION		REVISED/MODIFIED PROVISION	
		Items	Authorization on	Items	Authorization on
6.0	VOLUME-II- REV-00 Section-II Page-10 of 15 Clause No.- 5.3	Besides above mentioned Basic Minimum Wages, Economic Package & Special Pay, following statutory elements shall be paid:-		Besides above mentioned Basic Minimum Wages, Economic Package & Special Pay, following statutory elements shall be paid:-	
		Provident Fund @ 12%	Minimum Wages + Economic Package	Provident Fund @ 12%	Minimum Wages + Economic Package
		Bonus @ 8.33%	-Do-	Bonus/ Ex-Gratia minimum @ 8.33%	-Do-
		Leave Salary 30 days in a year	-Do-	Leave Salary 30 days in a year	-Do-
		Contract Closing Benefit @ 4.81%	-Do-	Contract Closing Benefit @ 4.81%	-Do-
		E.S.I. @ 4.75%	As per rule	E.S.I. @ 4.75%	As per rule
		E.D.L.I. and Administration charges 1.61%	-Do-	E.D.L.I. and Administration charges 1.61%	-Do-
		7.0	Complete Tender Documents	BONUS	

FORMAT FOR NO DEVIATION CERTIFICATE
(To be submitted in the bidder's letter head)

BHARAT HEAVY ELECTRICALS LIMITED,
Power Sector - Eastern Region,
Plot no 9/1, DJ Block, Sector – II, Salt Lake City,
Kolkata – 700 091

Sub	No Deviation Certificate.	
Job	House Keeping & Maintenance of office Premises at BHEL Bhavan and other premises located at Kolkata.	
Ref	1.0	Tender no PSER:SCT: SLB-HK1697:15.
	2.0	BHEL's NIT, vide reference no PSER:SCT: SLB-HK1697:4711 Date: 28-09-2015
	3.0	BHEL's TCN-01, vide reference no PSER:SCT: SLB-HK1697:TCN-01 Date: 13-10-2015
	4.0	BHEL's TCN-02, vide reference no PSER:SCT: SLB-HK1697:TCN-02 Date: 16-10-2015
	5.0	BHEL's TCN-03, vide reference no PSER:SCT: SLB-HK1697:TCN-03 Date: 19-10-2015
	6.0	All other pertinent issues till date.

Dear Sirs,

With reference to above, this is to confirm that as per tender conditions, we have visited site before submission of our offer and noted the job content & site conditions etc. We also confirm that we have not changed/ modified the tender documents as appeared in the website/ issued by you and in case of such observance at any stage, it shall be treated as null and void.

We hereby confirm that we have not taken any deviation from tender clauses together with other references as enumerated in the above referred NIT. We hereby confirm our unqualified acceptance to all terms & conditions, unqualified compliance to technical specification, integrity pact (if applicable) and acceptance to reverse auctioning process.

In the event of observance of any deviation in any part of our offer at a later date whether implicit or explicit, the deviations shall stand null & void.

We confirm to have submitted offer in accordance with tender instructions and as per aforesaid references.

Thanking you,

Yours faithfully,

(Signature, date & seal of authorized representative of the bidder)

<p>पावर सेक्टर पूर्वी क्षेत्र (मुख्यालय) POWER SECTOR EASTERN REGION, DJ-9/1, SALT LAKE CITY, KOLKATA - 700 091 फैक्स/Fax : (033) 23211960 फोन/Phone : बोर्ड/EPABX : 23211798/ 1691</p>
