

Annexure 2					
OFFER SHEET					
BHEL ENQ NO :			Offer Ref :		
Enq dated			Offer Date :		
Due on			Offer validity:		
1	Name and address (Head office)				
2	Contact person's names, designation phone no(Office & resi) Cell no , Email id				
3	CST No				
4	TIN No				
5	Central Excise ECC No				
A	TECHNICAL DETAILS				
Sl no	Material code	Description	Qty	Drg No	Matl Spec
B	SCOPE				
As per BHEL drg with FIRM Material				Yes/No	

Signature and Seal of Authorized Signatory

ANNEXURE 1			
MOU TECHNO COMMERCIAL TERMS (FOR NON - MOU VENDORS)			VENDOR CODE:
BHEL ENQUIRY NO :		DATE :	
SL NO	DESCRIPTION	BHEL'S REQUIREMENT	SUPPLIERS COMMENTS
1	TWO PART BID	This is a Two part bid	ACCEPTED / NOT ACCEPTED
		a. Technical cum commercial part and	
		b. Price part	
		Please Submit your offer as per the terms and conditions.	
2	PRICE	Firm till completion of order (offer with price variation clause is not acceptable)Quoted Rates will be FOR BHEL Trichy Stores/Shipping basis inclusive of P&F, freight, insurance	ACCEPTED / NOT ACCEPTED
3	DELIVERY TERMS	F.O.R Destination BHEL PC Stores, Next to RPS Stores, Ward55, BHEL, Trichy-14	ACCEPTED / NOT ACCEPTED
4	PACKING & FORWARDING	Suppliers scope (ie)to be included in the quoted price	ACCEPTED / NOT ACCEPTED
5	FREIGHT & INSURANCE	Suppliers scope (ie)to be Included in the quoted price	ACCEPTED / NOT ACCEPTED
6	COSTING	Tender will be finalized on the basis of "TOTAL COST/Cash outflow" basis to BHEL .All items should be quoted on "Per unit basis" i.e., "per no basis".	ACCEPTED / NOT ACCEPTED
7	a) EXCISE DUTY % (if applicable)	To be indicated by vendor (CENVAT Copy to be provided along with supply)	
	b) VAT in % (TN vendors)	TAX Invoice to be provided along with supply	
	c) CST IN %(other than TN vendors)	TAX Invoice to be provided along with supply	
8	L.D CLAUSE	Std L.D clause at the rate of 0.5% of the value of goods delayed for each week of delay or part there of subject to a maximum of 10% of the order value will be levied	ACCEPTED / NOT ACCEPTED
9	PAYMENT	100% payment within 45 days against GR	ACCEPTED / NOT ACCEPTED
10	RATE NEGOTIATION	BHEL Reserves the right to negotiate with L1 vendor	ACCEPTED / NOT ACCEPTED
11	TECHNICAL SPECIFICATION	BHEL Enquiry terms and PO specification is to be followed as per BHEL drawings and Standards	Yes / No
12	DELIVERY PERIOD	4 months from the date of PO	ACCEPTED / NOT ACCEPTED
13	OFFER VALIDITY	90 days from the date of technical bid opening/ 45 days from the date of last Reverse auction	ACCEPTED / NOT ACCEPTED
14	INSPECTION	Inspection will be done by BHEL / Authorised agency	ACCEPTED / NOT ACCEPTED
15	TEST / COMPLIANCE CERTIFICATE	Required	WILL BE SUBMITTED/Yes / No
16	OCTROI	If any, to supplier's account only. (Since enquiry Destination has been given , vendor has to ascertain the same).	ACCEPTED / NOT ACCEPTED

17	PAINTING,PACKING & MARKING	The supplier shall arrange for securely protecting and packing the stores to avoid loss or damage during transit, as per enquiry specification wherever applicable	ACCEPTED / NOT ACCEPTED
18	OFFER CONDITION	Offers should be un-conditional and Conditional offers will be rejected	ACCEPTED / NOT ACCEPTED
19	DESPATCH DOCUMENTS	Following documents are necessarily required for despatch	ACCEPTED / NOT ACCEPTED
		1. Invoice	
		2. Delivery Challan	
		3. Inspection report	
20	BHEL STANDARD GUARANTEE CLAUSE : The materials are to be guaranteed for satisfactory performance for a period of 24 months from the date of dispatch or 18 months from the date of commissioning / putting into use whichever is earlier and if any defect is noticed during the above period, the same shall be rectified/replaced free of cost on FOR / Destination basis within a reasonable time, maximum limited to the agreed delivery period.		ACCEPTED / NOT ACCEPTED
21	Risk Purchase Clause: Alternatively the purchaser at this option will be entitled to terminate the contract and to purchase elsewhere all the risk and cost of the seller either the whole of the goods or any part which the Supplier has failed to deliver or despatch within the time stipulated as aforesaid or if the same were not available, the best and the nearest available substitute thereof. The Supplier shall be liable for all losses which the purchaser may sustain by reason of such risk purchases in an addition to penalty at the rates of LD clause agreed.		ACCEPTED / NOT ACCEPTED
22	BHEL may finalise the tender through Normal/Reverse auction Process		
23	After receiving the materials at our Stores, BHEL may test the finished components in the laboratory for conforming material specification and if it is not complying to our prescribed material specification, not only the whole lot will be rejected but also the particular vendor will be put under hold for One Year.		ACCEPTED / NOT ACCEPTED
Note : If, in any of the above terms, NOT ACCEPTED is chosen, then mention the deviations clearly if any. Terms and conditions mentioned in above format will be considered as final.			

Signature and Seal of Authorized Signatory