



**भारत हेवी इलेक्ट्रिकल्स लिमिटेड**  
**BHARAT HEAVY ELECTRICALS LIMITED**  
**RAMACHANDRAPURAM, HYDERABAD-502 032 (A.P)**

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(STORES DEPARTMENT-CMM / COLLECTION CELL)

REF.NO. HY/CMM-STORES/CC/024/2010-12

Date : 02.11.2009

**ANNEXURE-A**

**ALL INDIA TRANSPORT CONTRACT 2010-2012**

THE BIDDERS ARE ADVISED TO GO THROUGH THE TERMS AND CONDITIONS AND TENDER SCHEDULES ENCLOSED CAREFULLY BEFORE SUBMITTING THEIR QUOTATIONS. THE BIDDERS MAY CONTACT SR.MANAGER/STORES-CMM FOR ANY CLARIFICATION REQUIRED IN THIS REGARD.

**INSTRUCTIONS TO BIDDERS**

01.00 Sealed Tenders are hereby invited from experienced, reliable, resourceful & financially sound transport carriers having a fleet of vehicles of their own and network of Branches, for transportation of Smalls, Part-Loads, Mini Truck Loads, Full Truck Loads, Open Truck Loads and Trailer Loads upto 35 MT (by mechanical trailers).

02.00 **PROCEDURE TO SUBMIT OFFERS/TENDERS :**

Sealed tenders in the BHEL's proforma enclosed shall be submitted in the following manner:

02.01 The bids shall be submitted in two parts namely (i) Techno- Commercial Bid (ii) Price Bid.

02.02 Techno - Commercial Bid in the proforma enclosed together with the required documents and DD / Pay Order towards EMD for an amount of **Rs.2,00,000.00 (Rupees two lakhs only)**, for one or more number of schedules, from any Nationalised Bank drawn in favour of "Bharat Heavy Electricals Limited", payable at Hyderabad shall be submitted in a separate sealed cover super scribing name of the bidder as "All India Transport Contract **2010-2012**", "TECHNO COMMERCIAL BID", Ref. Tender No. **HY/CMM-STORES/CC/024/2010-12**.

02.03 The price bids for Schedule I, II III, IV, V & VI in the proforma enclosed shall be submitted each in separate and individually sealed covers super scribing tender name as "All India Transport Contract **2010-2012**" "PRICE BID FOR SCHEDULE-I", "PRICE BID FOR SCHEDULE-II", "PRICE BID FOR SCHEDULE-III", "PRICE BID FOR SCHEDULE-IV", "PRICE BID FOR SCHEDULE-V", PRICE BID FOR SCHEDULE-VI", TENDER NO. **HY/CMM-STORES/CC/024/2010-12**, Dt: **02.11.2009**.

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- 02.04 THE BIDDER HAS THE OPTION TO QUOTE FOR ANY ONE OR TWO OR THREE OR FOUR OR FIVE OR ALL THE SIX SCHEDULES. **In each schedule the bidder shall quote for all the categories; other wise the offer will be rejected.** The bidder should put all the sealed covers, containing individual Price Bids and the Techno .-Commercial Bid in a single strong cover, seal it and affix seal on the cover and address the same to Sr. Manager/Stores (CMM), Collection Cell, 36/11 Building, M/s.Bharat Heavy Electricals Limited, Ramachandrapuram, Hyderabad-502 032, duly super scribing Tender No., due date and time of opening. The completed tenders shall reach on or before **13.00 Hrs. on 02.12.2009**. It is in their own interest to ensure that the tenders reach in time. BHEL is not responsible for any postal delay. Tenders not submitted in the prescribed forms or incomplete tenders are liable to be rejected.
- 03.00 Sealed covers so received will be opened at **ADMINISTRATIVE BUILDING 1st Floor ABC Conference Hall, in BHEL, Hyderabad** on the same day i.e., **on 02.12.2009 at 14.30 Hrs.** in the presence of the Bidders or their Authorised Representatives who may choose to witness the same.
- The Techno Commercial bids only will be opened on **02.12.2009 at 14.30 Hrs.**
  - Price bids of technically accepted bidders will be opened on a subsequent date and time which will be communicated later to the technically qualified bidders.
- 04.00 All entries in tender documents shall be clearly written in ink or typed. All the corrections/cancellations/ insertions, if any, shall be duly attested by the Bidders concerned. The rates shall be quoted only in the schedule attached, both in words and figures. **Wherever there is a difference between the words and figures, amounts indicated in words only shall be considered as correct.** The Bidder shall fill in all the required particulars of the Tender documents and also sign on each and every page of the Tender documents (**TECHNO- COMMERCIAL BID AND PRICE BIDS**) before submitting their tenders.
- 05.01 While quoting their rates, the Bidders are advised to take into account the likely expenditure, taxes what so ever, etc., **excluding Service Tax** which are incidental for transit and in deploying the vehicles during the operation of Transport Contract for **TWO** years from the date of awardal of contract.
- 05.02 **The rates quoted in the schedules are applicable for the distances involved from the place of booking to the destination.**
- 05.03 ***Non availability of Branch/Franchise office will not form the criteria for non-lifting of any consignments.***
- Even, in case where the transporter does not have his branch office or delivery points, all consignments shall be accepted for transportation and delivered at such points. Similarly, the transporter shall arrange for the collection of materials from such points and deliver at any such points.
- 06.00 In case the Bidder is a Partnership Firm under Partnership Act, the tender shall be signed by all the Partners of the firm or by the Managing Partner who have

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authorised to do so or by a person holding the Power of Attorney on behalf of the Partnership Firm. A copy of the Partnership Deed and/or a copy of the Power of Attorney attested by a Public Notary shall accompany the tender. **Unregistered Partnership Firms will not be considered.** BHEL will not be bound by any other **Power of Attorney granted** or the change in the composition of the firm made, subsequent to the execution of the contract agreement. They may however recognize such Power of Attorney or change in status after obtaining legal advice and the cost involved in that connection shall be chargeable to the bidder concerned.

07.00 **VALIDITY OF OFFERS :**

The rates quoted shall be valid for acceptance for a minimum period of 120 days from the date of Price Bid opening. Withdrawal of Tender or increasing the rates during this validity period shall entail forfeiture of EMD paid.

08.00 The successful Bidder whose tender is accepted for awarding the contract shall enter into a contract at his cost on a valid Non-Judicial Stamp Paper of value of Rs.100/- (Rupees One Hundred only). The bidder shall also inform all their branches, the Terms and Conditions of this contract under intimation to BHEL, Hyderabad-32 to ensure strict compliance with the provisions of the contract. BHEL's communication / contact point will be the local office at Hyderabad / Secunderabad.

09.00 The bidder shall have e-mail facility in their branches in general and GPS (Global Positioning System) for high value consignments. The bidder should ensure that the branches are available preferably at :-

**Ahmedabad, Bangalore, Bhopal, Bhubaneswar, Chennai, Cochin, Coimbatore, Delhi, Durgapur, Hardwar, Hyderabad / Secunderabad, Indore, Jaipur, Jamshedpur, Kolkatta, Mumbai, Nagpur, Raipur/Raigarh, Surat, Trichy & Visakapatnam.** If e-mail facility is not available, the transporter to whom the contract is awarded shall provide the same immediately within **2 weeks from the date of award of the contract through Letter of Intent.**

10.00 Canvassing in any form, in connection with the Tender is strictly prohibited and such tenders are bound to be rejected. All information furnished is taken to be authentic by the bidder for evaluation of tender priorities. Should any information found to be incorrect subsequently, at any later time, the tender/ contract shall be rejected / terminated and the EMD / SD shall be forfeited.

**EMD/SD by the bidder will be forfeited, if :-**

- (1) After opening the tender, the bidder re-vokes his tender within the validity period or increases his earlier quoted rates.
- (2) The bidder does not commence the work within the period as per LOI / Contract and increase of non-performance of the contract.
- (3) The bidder fails to place the vehicle either for dispatch of consignments or for collection of materials for 4 times within 6 months..

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- 11.00 Transporters who have been suspended or black listed by any other BHEL unit will not be allowed to participate in the tender and the bidder should declare voluntarily the same in the tender.
- 12.00 **JOURNEY MANAGEMENT :**
- 12.01 The bidder shall have modernized system for tracking and informing status of the movement of vehicles to / from BHEL on a routine basis. Transporter will provide mobile phone in working condition with trucks and Trailers in order to have communication with the vehicle driver and shall e-mail/phone status of items to BHEL on daily basis. The bidder shall submit a write up along with the tender documents regarding implementation of Journey Management.
- 12.02 In case BHEL provides GPS, then the transporter will be responsible for safe custody and return of GPS unit to BHEL in good working condition, as it was issued to him.
- 12.03 Transporter should confirm their acceptance to interact with BHEL through Web/Internet on matters such as confirmation of placement of vehicles, delivery of consignment etc., through existing systems and also those introduced by BHEL during the contract period.
- 13.00 Notwithstanding the above, BHEL reserves the right to accept or reject any particular offer or part of the offer or part of any particular schedule without assigning any reasons there of.
- 14.00 The Xerox copies of documents enclosed shall be attested by a PUBLIC NOTARY.
- 15.00 The bidders who quote for Schedule **IV & V** shall have network and experience in the hill regions. It is mandatory for bidders quoting for Schedule-V to get themselves registered with the Sales Tax Authorities of Govt. of Tripura and enclose the copy of registration to the “Techno-Commercial Bid” or the same shall be submitted before opening the price bid. It is also the responsibility of the bidder to get registered with such of the authorities as prescribed by Govt. of Tripura from time to time during the tender period.
- 16.00 **NOTE :-** ALL THE REQUIRED DOCUMENTS SHALL BE FILLED IN THE SAME SERIAL ORDER AS PER THE FORMAT/COLUMN OF THE “TECHNO-COMMERCIAL BID”. ALL THE PAGES SHALL BE SERIALY NUMBERED ON THE RIGHT HAND SIDE TOP CORNER. PAGE NUMBERS OF THE CONCERNED DOCUMENTS ALSO SHALL BE FILLED IN “TECHNO-COMMERCIAL BID” IN THE BOXES PROVIDED.

**ALL THE PAGES OF TENDER DOCUMENTS ARE TO BE DULY SIGNED AND STAMPED BY THE BIDDER.**

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Date : 02.11.2009

ALL INDIA TRANSPORT CONTRACT 2010-2012

TERMS & CONDITIONS

**ANNEXURE-B**

01.00 SCOPE OF CONTRACT:-

The scope of contract covers transportation of all consignments, except coal, sand and cement, by Mini Trucks/Lorries/Open Trucks/ Mechanical Trailers (upto 35 MT) for a period of two years from the date of awardal of contract.

02.00 DETAILS OF DIFFERENT SECTORS :-

**CHENNAI, MUMBAI AIR PORT & SEA PORT TO ANY WHERE :-**

Consignments booked from Chennai Port, Mumbai Port / Navsheva Port / JNPT Mumbai to any place in India (excluding Hill Regions).

02.01 OTHER PLACES :-

02.01 (a) INCOMING :-

Consignments booked from any place in India (excluding Chennai Port, Mumbai Air & Sea Port/Navsheva Port/JNPT Mumbai and Hill Regions) to BHEL, R.C.Puram, Hyderabad.

02.01 (b) ANYWHERE TO ANYWHERE :-

Consignments booked from any place in India (excluding Chennai Port, Mumbai Air & Sea Port / Navsheva / JNPT Mumbai, BHEL, R.C.Puram, Hyderabad and Hill Regions) to any place in India (excluding Hill Regions and BHEL, R.C.Puram).

02.01(c) OUT GOING:-

Consignments booked from BHEL, R.C.Puram, Hyderabad & from within 75 KMs range of BHEL, R.C.Puram to any place in India (excluding Hill Regions).

02.02 HILL REGIONS (Schedule-I):

Consignments booked from any location *in* India (including BHEL R.C.Puram & Mumbai Air & Sea Port / Chennai Port) to Hill Regions shall mean any place beyond Guwahati in North Eastern Region (NER) or beyond Rishikeshi /

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Hardwar in Uttaranchal or beyond Jammu in J&K or beyond Sundernagar in Himachalpradesh and vice versa.

02.03 **HILL REGIONS (Schedule-IV)**

Consignments booked from any location in India (including BHEL R.C.Puram, Mumbai Port & Chennai Ports) to Hill Regions shall mean any place beyond Guwahati in North Eastern Region (NER) or beyond Rishikeshi / Hardwar in Uttaranchal or beyond Jammu in J&K or beyond Sundernagar in Himachalpradesh and vice versa. Beyond Guwahati in Eastern Sector excluding States of Tripura and Mizoram and vice versa.

02.04 **HILL REGIONS (Schedule-V)**

Consignments booked from any location in India (including BHEL, RC Puram, Mumbai Port & Chennai Port) to the stations in the States of Tripura & Mizoram and vice versa.

02.05 The rates quoted in all the schedules are applicable for the distances involved from the place of booking to the destination.

03.00 **NOTICE / COMMUNICATION TO TRANSPORTERS :**

The order/notices or any correspondence to the transporter or to their branches requesting for vehicles and any other matter will be sent by e-mail or in writing to the addresses furnished by the transporters and these shall be deemed to have been served on the transporter on the date of delivery of such letters and the transporter shall carryout the orders without any delay. The transporter has to place his representatives at the premises of BHEL, Ramachandrapuram, Hyderabad, on all working days. Requisition for vehicles for lifting the consignments or any orders or notices handed over in writing to the said representatives of the transporter stationed at BHEL, Ramachandrapuram, Hyderabad and obtaining the representative's signature with date shall be deemed to have been served on the transporter. In case transporter or his representative does not acknowledge BHEL letter of requisition for vehicle, the date of letter will be taken into consideration for further course of action. Vehicles shall be arranged with in 48 hours for Trucks and 72 hours for Trailers on receipt of requisition from BHEL Officials/BHEL Suppliers / Sub-Contractors /BHEL Customers **through letter / e-mail.**

04.00 **PROCEDURE FOR COLLECTION, DELIVERY AND OTHER TERMS & CONDITIONS:-**

04.01 **BOOKING OF CONSIGNMENTS: -**

For all outgoing materials, the transporter shall accept different packages for transportation in a single truck and for delivery at more than one point at the same destination station. Even in cases where the transporter does not have his branch office or delivery point at the particular place in India, all consignments either smalls, or part loads or full loads shall be accepted by the transporter for transportation and deliver the consignment at said point. Similarly, the

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transporter shall arrange for collection of materials from any such points and deliver at any other points as required by Bharat Heavy Electricals Limited. failing which the transport contract will be terminated for 3 months. In case such failures are reported for 4 times within SIX Months, the termination of the contract will be for the rest of the period and forfeiture of the Security Deposit will automatically applicable.

- 04.02 **DELIVERY OF CONSIGNMENT** : It is the responsibility of the transporter to obtain proper acknowledgement on the Lorry Receipt / GR with the seal of the consignee when materials are delivered. In all cases where proper acknowledgement is not obtained from the consignee for the full quantity of materials consigned, the transporter will be fully responsible for value of such consignments not delivered either in part or full and the cost will be recovered from the transporter. Cost of the consignment not delivered partly or fully will be determined on replacement cost basis together with incidental expenditure incurred by the company in procurement of the materials.
- 04.03 **DOCUMENTS TO CONSIGNEE :-**  
The transporter shall also be responsible to deliver the related documents like Invoice, SMIVs, TCs, Drawings and Packing Lists/Loading Advices/Delivery Document Shipment Document / Lorry Receipt or Goods Receipt, etc., given by the BHEL/Suppliers/Sub- Contractors/Customers to the consignee. The Duplicate Invoice (Central Excise) is necessarily to be handed over to the consignee wherever applicable. Where Duplicate Invoice (Central Excise) is not carried, a specific endorsement from the Consignor shall be obtained on the LR / GR.
- 05.00 **ESCORT :-**  
The transporters shall allow any representative of BHEL to travel, as an Escort free of cost as and when required by company, in transporter's LCV/HCV/LORRIES / TRAILERS.
- 06.00 **FREIGHT CHARGES :-**
- 06.01 For all consignments transported on account of BHEL, the freight shall be charged as per the agreed rates between BHEL and Transporter. Specific mention shall be made on the LR / GRs at the booking point itself by the transporter that the consignment is transported "On account of BHEL, Hyderabad". If transporter collects any amount in excess of freight on the consignments, where freight is to be paid by BHEL, such amount shall be recovered from Transporter's bills.
- 06.02 In the case of pre-payment of freight by consignor, only excess freight beyond admissible freight charges payable as per contract, shall be recovered from the running bills of the transporter.

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06.03 **FREIGHT RATES :-**

The rates agreed shall be inclusive of all charges such as Surcharge, Hamali, Statistical charges, Loading and Unloading enroute etc., except Service Tax, Octroi charges and power block charges at Railway Crossing and no extra claim whatsoever shall arise on any account over and above the accepted rates during the currency of contract will be entertained.

6.04 **EXTRA CHARGES:**

In respect of consignments booked from **Angul, Ahmednagar, Bhilai, Dhanbad, Haldia, Hazira, Jamshedpur, Korba, Renukoot, Shahabad, Nagpur and Trichy** extra charges @ 3% (three percent) shall be paid over and above the freight charges. This is applicable for categories excluding C3 Category.

06.05 The rates in the respective columns of the schedule shall be paid for the distances from the place of booking to the place of destination.

07.01 **OCTROI CHARGES :-**

Octroi charges up to the limit of Rs.10,000.00, wherever payable shall be paid initially by the transporter. Beyond Rs.10,000.00 BHEL / consignor / consignee will arrange payment. The Octroi Charges paid by the transporter shall be reimbursed along with the freight charges by BHEL/Customer on submission of documentary proof viz. original cash receipt. In the cases where Octroi is paid by the carrier/consignee/consignor, 3 days grace period shall be given extra against documentary evidence.

07.02 **POWER BLOCK / HEIGHT GAUGE CHARGES :-**

The power block / height gauge charges at railway crossings shall be paid initially by the transporter. The Power Block Charges and Service Charges thereon shall be reimbursed along with freight charges on submission of the proof. The proof submitted shall contain the respective vehicle Nos. against which the charges are paid. This shall be applicable for the consignments whose height is above 350 Cms. Wherever (at Railway Crossings) the power shut down is involved or height barriers are to be removed, an additional grace period of 8 days shall be allowed at each gate subject to submission of the proof. In deserving cases, increasing of this period shall be at the discretion of Head of Stores/CDC on case to case basis.

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08.00 **REQUIREMENTS OF PERFORMANCE / TRANSPORTATION :**

08.01 **BOOKING OF CONSIGNMENTS :-**

It is the responsibility of the transporter to check before lifting any consignment that the scope of transportation is with BHEL. Before booking company's consignments, transporter's representative shall have to ensure that (whether packed or open type) either a packing slip/Delivery Document is fixed outside the package or painted on it.

Minimum requirements are No. and Date of Purchase Order / Loading Advice / Shipment Document, Name of the Consignor, Ship Name, Bill of Lading No./Air Way Bill No. etc., with booking station. Besides, transporter's agent must ensure that, he collects copy of Invoice/T.Note/RDAN/Party Challan, Road Permit (ensuring that all relevant entries are made) wherever applicable, Duplicate Invoice (Central Excise) etc., and send them along with consignment. In case, the Duplicate Invoice (Central Excise) is not obtained from the consignor along with the consignment, an endorsement of the consignor that no Duplicate Invoice (Central Excise) was issued, shall be made in the lorry waybill. While accepting the consignments for transportation, the transporter shall ensure that, all necessary documents for Octroi/Check Post etc., are collected so that the consignments are not detained enroute for want of these documents. Any detention on this account shall be the carrier's responsibility.

08.02(a) The LR / GR issued at the booking station shall be complete and there shall not be any corrections/over writings on it. Signature and seal of the consignor shall be obtained on the LR / GR itself. There shall be reference of BHEL, Ramachandrapuram, Hyderabad - 502032, like Purchase Order/Work Order / Sale Order / Sub-Contract Order Number on the LR / GR Copy, in addition to the weight and dimensions particulars of the consignment. The individual item description i.e., Raw Materials, Castings, Forgings, Pipe Fittings, Components, Valves etc., shall be clearly indicated on LR / GRs.

08.02(b) In respect of Any where to any where and Mumbai to any where consignments, respective Manager of Purchase / Sub Contract / Commercial shall have to confirm the weight and dimensions of the consignments.

08.03 A copy of LR / GR shall be given to the consignor at the time of booking the materials and a responsible person on behalf of transporter shall sign on the LR / GR.

08.04 Wherever consignments are booked on Freight To-pay basis, in addition to the weights dimensions of the consignments shall also be indicated in the LR / GR copies. Freight confirmation certificate also shall be obtained from BHEL/consignee wherever required.

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- 08.05 For any where to any where consignments/self consignments the LR / GR shall contain the remarks that materials are transported "ON ACCOUNT OF BHEL, HYDERABAD-32".
- 08.06 Self/through Bank consignments shall be safely stored in the Godowns till submission of consignee copy of LR / GR. However the soundness of consignments shall be verified periodically and a "Stock Report" shall be submitted every month indicating specifically regarding the consignments damaged in transit by the Transporter. In the absence of such a report the entire cost of damages will be recovered from Transporter. Details of report shall include LR / GR No. and nature of damages etc. The report of damages shall invariably be sent to BHEL, Hyderabad-502032, under intimation to consignor.
- 08.07 It is the sole responsibility of the transporter to place and transport the BHEL consignments in specific carrying capacity of vehicles, to suit the weight/dimensions of the consignment. All BHEL consignments shall be transported only in fully insured vehicles. Any damage due to wrong deployment of vehicles is to the transporter's account.
- 08.08 **INDENTING OF VEHICLES AND MOBILISATION CHARGES :-**  
In case the vehicle indented does not suit our requirement owing to mismatch of weight/dimensions with reference to indented vehicle and not loaded within the time the mobilization charges will be paid as indicated below category wise.

**MOBILISATION CHARGES PER DAY (WITHOUT LOAD) (Schedule II to Schedule V):-**

S.No.	Description	Category	Weight	Unit	Rate (Rs.)
1.	Light Commercial Vehicle	LCV	Upto 4.00 MT	Rs/day	400/-
2.	Heavy Commercial Vehicle	HCV	4.01 to 7.00 MT	Rs/day	450/-
3.	Open Truck	OT	Upto 8.00 MT	Rs/day	500/-
4.	Taurus Truck	TT	7.01 to 16.00 MT	Rs/day	600/-
5.	Trailer	C1	16.01 to 20.00 MT	Rs/day	700/-
6.	Trailer	C2	20.01 to 30.00MT	Rs/day	800/-
7.	Trailer	C3	30.01 to 40.00 MT	Rs/day	1000/-

**Note : Mobilisation charges will be restricted to a maximum of 5 days.**

- 08.09 **DETENTION CHARGES :**  
Detention charges shall be paid extra if the vehicles are not loaded in time i.e., within 48 hours in case of A2(i), A2(ii), B1, B2, C1, C2 & C3 Categories and also not unloaded in time i.e., within 48 hours in case of A2(i), A2(ii), B1, B2, C1, C2 & C3 Categories subject to reporting of vehicles before 10 AM on any working day. If the vehicles report after 10 AM, the date of report shall be taken as 10 AM on the next working day for the purpose of payment of detention charges. Detention charges will be paid as follows:-

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**DETENTION CHARGES PER DAY (WITH LOAD) beyond 48 Hrs for LCV,HCV & Trucks and 72 Hrs. for Trailers including detentions at Octroi Check Posts (For Schedule II to Schedule V only):-**

Sl. No.	Description	Category	Weight	Unit	Rate (Rs.) per day			
					3 to 5 days	6 to 10days	11to 20 days	Beyond 21 days
1.	Light Commercial Vehicle	LCV	Upto 4.00 MT	Rs/day	500/-	700/-	850/-	1000/-
2.	Heavy Commercial Vehicle	HCV	4.01 to 7.00 MT	Rs/day	550/-	750/-	900/-	1100/-
3.	Open Tuck	OT	Upto 9.00 MT	Rs/day	600/-	800/-	1000/-	1200/-
4.	Taurus Truck	TT	7.01 to 16.00 MT	Rs/day	700/-	900/-	1100/-	1300/-
5.	Trailor	C1	16.01 to 20.00 MT	Rs/day	800/-	1000/-	1200/-	1500/-
6.	Trailor	C2	20.01 to 30.00MT	Rs/day	1000/-	1200/-	1500/-	1800/-
7.	Trailor	C3	30.01 to 40.00 MT	Rs/day	1200/-	1500/-	2000/-	2500/-

**Note : Detention charges will be restricted to maximum for 45 days.**

Detention charges shall be paid on certification of Head of CDC/Stores (in case of detention at BHEL, R.C.Puram) and endorsement of Customer/Site Officials or confirmation by Contract Engineers (in case of detention at customers' sites) recording the reasons there of. However, no detention charges will be payable if the vehicles report on **Sundays & General Holidays**.

**08.11 EXTRA CHARGES :-**

A2(i), A2(ii), B1, B2 C1, C2 and C3.	Extra charges over freight in respect of consignments booked from <b>Angul, Ahmednagar, Bhilai, Dhanbad, Haldia, Hazira, Jamshedpur, Korba, Renukoot, Shahabad, Nagpur and Trichy</b> (to be quoted as % on freight – both in figures & words)	<b>3%</b>
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**09.00 LOSS IN TRANSIT/DAMAGES/ SHORTAGES :-**

09.01 Insurance of the consignments though arranged by BHEL / suppliers / sub-contractors / customers the same shall not absolve the transporter of any responsibility for safe and proper transportation of the goods to the destination or his liability to compensate for the damages/shortages/losses in respect of consignments transported by them.

- (i) In case of accident in transit, transporters shall register FIR to nearest Police Station & Report the case within 3-days to BHEL, Hyderabad-32 for further action.
- (ii) Transporters will obtain on LR/GR the shortage/damages clearly in specific numbers and not in general terms from the consignee.

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- 09.02 The weight, measurement and description of Goods/Materials mentioned in the Challans/Packing Lists/Loading Advise/Delivery documents/Shipment document of Company or the supplier shall besides other documents be the basis for assessing the loss in transit and for recovery of damages compensation thereof. The transporters shall be responsible for any discrepancies found at destination, in respect of weight, measurements, quantities and soundness of the materials/Goods/Consignments. The transporters shall also be responsible for checking the packing conditions of consignments before he takes delivery of the same for transportation. Once the materials are accepted for transportation, they shall be deemed to have been handed over by the consignor in good conditions, unless the transporters has pointed out any defects whatsoever at the time of taking delivery from the consignors at the loading points and recorded the same in LR / GR.
- 09.03(a) In case of any shortages/damages whatsoever, besides not paying the freight charges on such consignments, the value of the materials short received/delivered or damaged will also be recovered from the transporter. In case of damages/shortages to consignments, the transporter shall arrange for Open Delivery Certificate.
- 09.03(b) Open Delivery Certificate shall be issued by the transporter or his representative preferably at the time of delivery of consignments or within five days after delivery, failing which, loss incurred due to short delivery/delivery of consignment in damaged condition shall totally be recovered from the transporter without further notice.
- 09.04 In case of non-delivery of consignments either in part or in full within the transit period, non-delivery certificate shall be issued to the Consignee within 2 Months from the date of despatch in respect of Door Delivery consignments and within 20 days after surrender of LR / GR in respect of consignments booked as SELF & DELIVERY AGAINST CONSIGNEE COPY, failing which the value of consignments shall be recovered from the transporter.
- 09.05 However issue of Open Delivery Certificate/Non Delivery Certificate doesn't absolve the responsibility of the transporter of safe delivery of the consignments handed over to them by BHEL/BHEL site offices/ Customers/ Suppliers/ Sub-Contractors.
- 10.00 **TRANSSHIPMENT:**  
Transshipment of goods enroute from one vehicle to the other is not allowed. The vehicle Registration No. in which the material was originally loaded shall be recorded on the LR / GR. In case any transshipment becomes inevitable due to break down etc., enroute, the same may be done on exceptional basis with the prior approval of Manager/Stores/CDC, furnishing the reasons for transshipment. Freight charges shall be made after condonation for recorded reasons. Otherwise no payment will be made in case of un-authorised transshipment.

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11.00 **REPORTING OF VEHICLES/LIFTING OF CONSIGNMENTS:-**

11.01 The vehicles with load/empty shall be made available at Consignor's/Consignee's premises before 10.00 AM. positively on any working day, so as to complete the unloading/loading operations and send the vehicles out of the premises by 3.00 PM. on the same day. In case of reporting of vehicles beyond 10.00 AM. on any day, the unloading/ loading will be discontinued and resumed only on the next working day.

11.02 **PENALTY FOR NON-LIFTING :-**

Vehicles as and when requisitioned, by the company or by company's suppliers / sub-contractors / customers / site offices the vehicles will have to be placed by the transporters within 48 hours of receipt of requisition for trucks and 72 hours for Trailers through letter, e-mail, or and other mode of communication. If the vehicles are not placed within the stipulated time, Bharat Heavy Electricals Limited reserves the right to transport the consignments through alternate means. In such cases of failure on part of the transporters, any extra expenditure / charges incurred by BHEL will be recovered in full from each of the transporters to whom the requisition for placement of vehicle was issued by way of penalty. If such failures are reported five times in a period of SIX months, such transporter / transporters will be viewed seriously and will be terminated for the rest of the period with forfeiture of the Security Deposit.

12.00 **LOADING/UNLOADING OF CONSIGNMENT**

Loading and unloading of the consignments shall be done by the respective consignees / consignors where the vehicles have reported to the respective places. For other cases the loading / unloading shall be done by the transporter at his own cost at their godowns, storage sheds, etc.

13.00 **SECURITY, RULES AND REGULATIONS, AT B.H.E.L.:-**

13.01 The transporter and or his agent shall comply with all the Security & HSE regulations of the company in the matter of entry, exit and movement inside the premises of BHEL/Sub-Contractor/Customer/Site Offices. In addition they should also observe rules and regulations of consignee / consignor. The transporter shall also ensure compliance with all statutory environmental regulations.

13.02 The transporter shall ensure that all employees/persons engaged/authorised by him for carrying the work, behave properly with the Company's Officers/Staff. In the event of any misbehavior, reported by the Officer concerned of BHEL, the transporter shall immediately withdraw such employee/persons from the work.

13.03 Transporter shall ensure valid R.C.Books for the vehicles.

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13.04 Transporter shall also ensure vehicle driver shall carry original HCV **Driving License** for verification by the Security, which is statutory requirement.

14.01 **TRAFFIC REGULATIONS & REQUIREMENTS:-**

It is the responsibility of the transporter to provide at his cost the required personnel for running the vehicles and shall ensure providing of vehicles of suitable size, capacity and quality, keeping in view of the Government regulations and in accordance with Motor Vehicle Act **1988** with latest amendments from time to time and for safety of transportation of the consignments to the destination.

14.02 All applicable documents including licenses or any other relevant authorisation from competent authority as required for running the vehicles as per Indian Motor Vehicle Act shall be obtained by the transporter at his own cost. BHEL, shall not have any responsibility for any complications arising out of such contingencies. Any such contingencies arising in this respect are entirely the transporter's responsibility. The transporter shall be solely responsible for any mishap such as accident, fire etc., enroute and consequences thereof, including legal consequences if any. The transporter shall be responsible for delivery in good condition of consignments booked through them.

15.00 **UN-DELIVERED CONSIGNMENTS :-**

15.01 If the consignments remain undelivered/ uncollected beyond 180 days, the transporter shall serve registered notice on consignor and consignee along with available reference of Bharat Heavy Electricals Limited, like Purchase Order No., Packing List No., Sale Order No. or Sub-Contract Order No., etc. Wherever consignor is not BHEL, copy shall be marked to the personal attention of the Sr.Dy.General Manager/Stores, Addl.General Manager/CDC, Bharat Heavy Electricals Limited, Ramachandrapuram, Hyderabad-502 032.

15.02 In respect of self and other consignments despatched to customer's sites, if the consignee copies are not produced, or in case not taken delivery by the customer, within 180 days of arrival at consignee station (on intimation to consignor and Bharat Heavy Electricals Limited), the consignment may be brought back to Bharat Heavy Electricals Limited, Hyderabad-502 032 and the freight charges to and fro will be paid, by Bharat Heavy Electricals Limited in addition to storage charges (if any) beyond 180 days.

16.00 **SUBMISSION OF FREIGHT BILLS:-**

16.01 Payments to the transporters shall be arranged as per the rates accepted by Bharat Heavy Electricals Limited for the different schedules. Payment of freight bills shall normally be made within 30 days of presentation.

16.02 The transporter shall submit the freight bills in totality, i.e., with Octroi and other charges, if any, within 60 days from the date of delivery of the

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consignment (i.e., first submission to Stores/CDC/ BHEL Site Office/ Customer). Payment of bills for delayed submission beyond 60 days shall be at the discretion of Manager Stores / CDC / BHEL Site Office or customer after due explanation is given by the carrier.

- 16.03 The following documents/ particulars shall accompany the bill.
- (a) BHEL, Hyderabad Purchase Order/Sub-ContractOrder/sale Order/ Work Order reference.
  - (b) Name of the Consignor.
  - (c) Description of materials.
  - (d) LR / GR No. & Date.
  - (e) Date of Delivery at destination.
- 16.04 Copy of LR / GR with consignee's clear acknowledgement and seal indicating the date of delivery shall be submitted along with the bill. The LR / GR copy should confirm to all the requirements of MV Act.
- 16.05 In all cases of incoming/out going consignments, weighment slips from BHEL Weigh Bridge have to be sent along with the bills in support of the weight mentioned . All the payments will be made based on the above weighment limited to amount claimed. A certification from Sr.Manager Stores / In-charge, Shipping (CDC) is required wherever there is a problem in getting the weighment slips. In such cases weight indicated on LR / GR for incoming consignments, BHEL's documents viz. delivery documents for out going consignments will be considered. In cases of any incoming consignments if there is any variation in the weights indicated on the LR / GR/Packing slip and BHEL's weigh bridge slip, the freight payment will be made as per BHEL's weigh bridge slip only. Weighment slips are not required for smalls and part loads. In exceptional cases weighment will be taken as per LR weight on case to case basis with the approval of Product Manager of BHEL.
- 16.06 Incase of consignments from various Sea Ports like Mumbai, Chennai, Cochin, Mundra, Vizag etc. the actual weight mentioned in weighment slip **at BHEL Weigh Bridge** shall be considered for calculation of freight charges. Wherever there is a problem in getting the weighment slips, the weight mentioned in ROD documents (viz. RDAN) and Packing lists shall form the basis for calculation of freight charges.
- 16.07 The transporter shall give a Quarterly statement at the end of June, September, December and March of every financial year to BHEL Hyderabad regarding pending payments with BHEL, Hyderabad.
- 17.00 **SECURITY DEPOSIT CLAUSE :-**

Security Deposit should be collected from the successful bidder. The rate of Security Deposit will be as below:

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Upto Rs.10 lakhs	:	10 %
Above Rs.10 lakhs upto Rs.50 lakhs	:	1 lakh + 7.5 % of the amount exceeding Rs.10 lakhs
Above Rs.50 lakhs	:	Rs.4 lakhs + 5 % of the amount exceeding Rs.50 lakhs

The security Deposit should be collected before start of the work by the Transporter.

**Security Deposit may be furnished in any one of the following forms:-**

- 17.01 Cash (as permissible under the Income Tax Act)
- 17.02 Pay Order, Demand Draft in favour of BHEL.
- 17.03 Local cheques of scheduled banks, subject to realization.
- 17.04 Securities available from Post Offices such as National Savings Certificates, Kisan Vikas Patras etc.  
(Certificates should be held in the name of Contractor furnishing the security and duly pledged in favour of BHEL and discharged on the back).
- 17.05 Bank Guarantee from Scheduled Banks / Public Financial Institutions as defined in the Companies Act subject to a maximum of 50% of the total security deposit value. The balance 50% has to be remitted either by cash or in the other form of security. The Bank Guarantee format should have the approval of BHEL.
- 17.06 Fixed Deposit Receipt issued by Scheduled Banks / Public Financial Institutions as defined in the Companies Act. The FDR should be in the name of the contractor, A/C BHEL, duly discharged on the back.
- 17.07 Security deposit can also be recovered at the rate of 10% from the running bills. However in such cases at least 50% of the Security Deposit should be collected before start of the work and the balance 50% may be recovered from the running bills.
- 17.08 **The security deposit shall not carry any interest.**
- 17.09 The security deposit shall be refunded after successful completion of the contract as per agreement and subject to deduction of any amount due to BHEL.
- NOTE :-** Acceptance of Security Deposit against Sl.No. (17.04) and (17.06) shall be subject to hypothecation or endorsement on the documents in favour of BHEL. However, BHEL shall not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connection therewith.
- 17.10 Security deposit shall not be refunded to the contractor except in accordance with the terms of the contract.
- 18.00 **TENURE OF CONTRACT / RIGHTS :-**

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- 18.01 The consignments, including self consignments booked within the contract period fall within the scope of the contract, irrespective of the date of delivery and surrendering of the consignee copies of the LR / GRs.
- 18.02 The transport contract is valid for 2 (two) years ie., **from the date of awardal of contract by BHEL, Hyderabad-32**
- 18.03 Bharat Heavy Electricals Limited reserves the right either to short close the contract or to terminate the contract entered into with any or all of the transporter(s), without assigning any reason by giving notice of 30 days by registered post acknowledgement due or in person under acknowledgement.
- 18.04 The company may enter into parallel contract simultaneously with any number of transporters as may be deemed fit at any time during the period of contract in the interest of the work for any or all the stations and for any or all the schedules.
- 18.05 The transporter is not allowed to pass the responsibilities connected with the transportation to other agencies/transporters. The transporter shall not sublet or transfer the contract or any part thereof, which tantamounts to termination of the contract and thereby attracting the penalty or forfeiture of security deposit. However hiring of vehicles and services from other agencies/transporters is permitted.
- 18.06 No transporter should load his consignment in the vehicle of any other authorised transporter, carrying consignment of BHEL. In such cases no freight charges shall be paid to either of the transporters.
- 18.07 The transporter shall have no right to demand at any time during the currency of this contract any minimum quantity of load for transportation.
- 18.08 In case of breach of any of the terms and conditions of the contract, company will have the liberty to forfeit in part or in full and entrust the work to any other transporters at the risk and cost of the transporter and the transporter shall be liable to pay the extra expenditure, damages, loss suffered on account of the cancellation of the contract.
- 18.09 All amounts including the losses/damages/penalties/compensations and extra charges of freight, resulting from non-compliance with the terms of contract, payable by the transporter to BHEL under the Terms of the contract will be recovered from the outstanding payments to transporter either under this contract or any other contracts or from Security Deposit or from both. In case this amount is insufficient for such recoveries, the transporter shall make good the balance amount by actual payment. In addition BHEL, R.C.Puram, Hyderabad reserves the right to recover the said amounts through its sister concerns, from the payments due to the transporter in any of the units of BHEL located in any part of India.

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- 18.10 The transporter if executing the running All India Transport contract, they shall discharge all the contractual obligations of the said contract within 3 months from the date of commencement of the present All India Transport Contract 2010-2012, failing which the contract of 2010-2012 shall be liable for termination. As a result of cancellation, the recoveries of amounts if any either under the present or earlier All India Transport Contracts shall be recovered as per the terms of the Clause 18.09 of All India Transport Contract 2010-2012.
- 19.00 **PRICE VARIATION CLAUSE :-**  
The freight rates finalised is subject to increase/decrease at the rate of 0.0003 paise per KG/KM for every 10 paise statutory increase/decrease in diesel price (inclusive Taxes applicable at Hyderabad of Indian Oil Corporation) over the prevailing price on the date of opening the price bid. The increase/decrease will be proportionate when the increase/decrease is less than 10 paise per litre. This increase/decrease is applicable proportionately for all categories. Price variation will not be allowed in respect of any other elements of cost.
- The escalation shall be implemented from the date of revision announced by M/s.IOCL, Hyderabad.
- 20.00 The contract as entered into between BHEL and the successful bidder(s) shall in no way, nullify, reduce, mitigate or absolve the parties of any responsibility, obligation or liability that may devolve upon them under the Carriers Act 1965 (as amended up to date).
- 21.00 **EXTENSION OF CONTRACT :**  
One or more extensions of the contract may be done with mutual agreement between BHEL, Hyderabad and the approved transporters, subject to a maximum extension period of 24 months. Such agreements shall be based on acceptance of the lowest rates and terms & conditions of the corresponding contract.
- 22.00 To protect the consignments from rains in warranting situations, transporters shall ensure tarpaulin covers to the consignments.
- 23.00 Compliance of all the safety precautions and other instructions required in road transportation e.g. flags/lamps; pilot, escort etc. as may be required shall be the responsibility of the transporter.
- 24.00 In case the consignments are booked on volume equated weight basis, the **dimensions and volume-equated weight should be invariably certified** on LR from booking station.
- 25.00 **INDIAN BANKER'S ASSOCIATION (IBA) APPROVAL :-**
- 25.01 If a transporter is not found to be IBA approved at any time during the contract period or fails to submit valid IBA approval extension within one month of expiry of validity, the loading of business on them will be stopped immediately and the contract with him may ultimately be terminated.

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25.02 **The bidders should have IBA recommendation, valid on the date of opening of tender. The bidder shall ensure that IBA recommendations is valid throughout the currency of the contract.**

26.00 **TERMINATION OF CONTRACT :**

26.01 If the contractor fails or neglects to observe and perform any of the terms and conditions of the Agreement, the Company may without prejudice to any other right to it may have in that behalf terminate this contract by giving one month's notice in writing in which case the security deposit of the contractor shall stand forfeited to company without prejudice to the company right to recover from the contractor any amount by which the cost completing the work by any other agency shall exceed the value of the contract.

26.02 If the contractor withdraws his offer after acceptance of his offer or fails to start the work/quits the work, in accordance with the instructions of the Officer-in-Charge, the security deposit made by him will be forfeited.

26.03 The contract may be terminated at any time without paying any compensation whatsoever to the transporters in case of misbehavior, disobedience, dishonesty, clandestine insolvency o company, any court order, non sanction of road permit or any other related activities on their part or their failure to fulfill the terms and conditions of this agreement.

27.00 **RECOVERY TOWARDS IDLE CRANE CHARGES :**

27.01 As an when cranes are hired by BHEL/its representative(s)/clearing agents and same have to remain idle due to failure of transporter not providing vehicles in time, inspite of advance intimation, such crane charges would be recoverable from the transporter. It is the sole responsibility of the transport carrier ensure that all the relevant entries are made in the road permit (Form-31 / Form-16 or equivalent) before the vehicle exit from the premises of Consigner.

28.00 **SAFE HANDING OVER OF ROAD PERMITS:-**

28.01 Wherever Road Permit (Form-31 / Form-16 or equivalent) is issued to Transporter, the transporter should hand over the counterfoil/copy of Form-31 / Form-16 or equivalent and get an acknowledgement from the consignee on the reverse of LR. Otherwise, any loss on account of this, will be recovered from the transporter, which amounts to Rs.25,000/- as on date.

28.02 The documents handedover at the booking points and meant to be handed over to the consignee such as Delivery Challan, Duplicate / Transporter's Copy of Excise Invoice / Sales Tax Form, Road Permits etc., should be carefully brought and handedover to the consignee along with the materials. Any loss, delay, additional expenditure due to non-compliance of the above on this account, will be debited to the transporters.

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**29.00 HAZARDOUS MATERIALS / CHEMICALS TRANSPORTATION**

- 29.01 **HAZARDOUS CHEMICALS** : While transporting hazardous chemicals, Transporters must comply with the requirements of safety instructions as per Motor Vehicle act 1989 and subsequent amendments and take adequate measure for Emergency preparedness. Any failure in this regard during the tenure of the contract is liable for cancellation of the contract.
- 30.00 Following main provisions made in the MV ACT 1989 relating to “TRANSPORTATION OF VARIOUS GOODS are to be complied with, while transporting hazardous goods by road.

Rule No.	Description
9	Educational qualifications for drivers of goods carriages carrying dangerous or hazardous goods.
129	Transportation of goods or dangerous or hazardous nature to human life.
129A	Spark arrester
130	Manner of display of class labels.
131	Responsibility of the consignor for safe transport of dangerous or hazardous goods.
132	Responsibility of the transporter or owner of goods carriage
133	Responsibility of the driver
134	Emergency information panel.
135	Driver to be instructed.
136	Driver to report in the police station about accident.
137	Class labels.

- 31.00 Transporter is fully responsible for any damage caused by their representative / staff / vehicle to BHEL property / BHEL direct or indirect employees. Value of damage as assessed by BHEL has to be made good by the transporter, failing which, it will be recovered from the transporters.
- 32.00 BHEL is not responsible for any damage to vehicle, tools / injury to staff / representative of transporter. BHEL is not liable to pay any compensation under such events or any other reasons what soever.
- 33.00 The transporters have to maintain their vehicles in good running condition and maintain fitness as per the relevant RTO requirements. All their vehicles must have proper documents and permits. Transporters must comply with all requirements of MV Act and subsequent amendments.
- 34.00 Security, Safety and Environmental Management Systems (EMS) and other Rules & Regulations of BHEL should be observed while in BHEL complex. Ignorance of such rules and regulations will not be accepted as an excuse.

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35.00 In the event of any transporter being blacklisted by any BHEL Unit during the tenure of the contract, the concerned transporter will stand blacklisted by BHEL, Hyderabad also.

36.00 **ARBITRATION :**

Any dispute arising out of this contract shall be referred to the Executive Director, Bharat Heavy Electricals Limited, Ramachandrapuram, Hyderabad-502032 or his authorised Representative for sole arbitration and his decision shall be final and binding on both the parties.

37.00 **JURISDICTION :**

In case of any suit or other legal proceedings arising under or relating to this contract, the courts at Sangareddy, Medak District, Andhra Pradesh only shall have the Jurisdiction and is only after exhausting the, Arbitration, Clause 37.00.

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**भारत हेवी इलेक्ट्रिकल्स लिमिटेड**  
**BHARAT HEAVY ELECTRICALS LIMITED**  
**RAMACHANDRAPURAM, HYDERABAD-502 032 (A.P)**

Phone: 040-23182465; 23021869 Cell No. : 9490492143; e-mail: jsr@bhelhyd.co.in  
 Fax: 040-23020085 / 23020102

(STORES DEPARTMENT-CMM / COLLECTION CELL)

REF.NO. HY/CMM-STORES/CC/024/2010-12

Date : 02.11.2009

ALL INDIA TRANSPORT CONTRACT 2010-2012

SCHEDULE

SCHEDULE-I

*ANNEXURE-C*

**I SMALLS AND PART LOADS - SCHEDULE – I : (Category A1)**

- I (a) A1(i) Weight upto 1000 Kgs  
 A1(ii) Weight ranging from 1001 to 6000 Kgs.
- I (b) The minimum distance for the above category is 150 KMs for the distance 0 - 150 KMs and 300 KMs. for the distance 151 - 300 KMs for calculating freight charges.
- I (c) The consignment having dimensions upto 6.00 Mtrs length, up to 2.00 Mtrs in Width, and up to 2.50 Mtrs in Height are covered under the Category.
- I (d) The maximum charges payable under this category shall be restricted to minimum of freight charges payable under A2(i).

SCHEDULE – II, IV & V

**II MINI TRUCK LOADS :**

**A2(i) (LCV) :**

**Consignments having the following dimensions :**

Length upto 4.5 Meters  
 Width upto 1.8 Meters  
 Height upto 2.0 Meters  
 Weight upto 3.5 MT  
 and above 3.51 to 4.0 MT proportionately paid.

**CATEGORY A2(ii) (HCV)**

**Consignments having the following dimensions :**

Length 4.51 to 6 Meters  
 Width 1.81 to 2.0 Meters  
 Height upto 2.0 Meters  
 Weight from 4.01 MT to 6 MT  
 and 6.01 MT to 7.00 MT proportionately paid.

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The minimum distance for the above categories is 150 KM for calculating freight charges.

III **FULL TRUCK LOADS :**

III (a) **CATEGORY B1-TAURUS :**

Weighing **from 7.01 MT to 15.00 MT**  
**15.01 MT to 16.00 MT** proportionately Paid.

The consignment having the following dimensions:

Length : 6.01 to 7.00 Mtrs.  
 Width : upto 2.00 Mtrs.  
 Height : 2.50 Mtrs.

The minimum distance is 150 KMs for calculating the freight charges. The vehicles shall be in compliance with Motor Vehicles Act.

IV **CATEGORY "B2" (OPEN TRUCK LOADS) :**

**DIMENSIONAL DEFINITION OF OPEN TRUCK CONSIGNMENTS :**

The width of the consignment is the sole criteria for deciding OPEN TRUCK Load/s. Consignments having dimensions of length up to 6.00 Mtrs, width from 2.01 Mtrs. to 2.50 Mtrs. Height upto 2.50 Mtrs are treated as OPEN TRUCK LOADS. Freight charges for such Open Truck Load consignments shall be payable for minimum 9 MT, irrespective of the actual weight. For consignment weighing more than 9 MT proportionate charges will be paid. The minimum distance payable is 150 KMs. Maximum freight charges under this category will be restricted to Minimum charges of C1 Category. The vehicles shall be in compliance with Motor Vehicles Act.

V **TRAILER CONSIGNMENTS :**

The basis for considering the Trailer consignments would be the Dimensions/Weight. The minimum distance considered for all Trailer Categories is 150 KMs and payment will be made accordingly.

Wherever the dimensions and weight are mentioned, the same are related to single case or single piece or single bundle unless otherwise specifically indicated.

The vehicles like Comet, etc. are also treated as trailers.

V (a) **CATEGORY – C1 (TRAILOR) :**

**Dimensions :**

Length : 7.01 Mtrs to 12.00 Mtrs  
 Width : 2.51 Mtrs to 3.50 Mrs  
 Height : 2.51 Mtrs to 3.00 Mtrs

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Consignments having any one of the above dimensions are covered under C1 Category.

Weight : 16.01 to 20 MT

Consignments of single piece weighing above 9 MT are also treated as Trailer consignments (C1 Category).

The maximum charges payable under this category shall be restricted to minimum freight charges payable under C2.

V(b) **CATEGORY – C2 :**

**Dimensions :**

Length : 12.01 Mtrs to 15.00 Mtrs

Width : 3.51 Mtrs to 4.50 Mtrs

Height : 3.01 Mtrs to 4.00 Mtrs

Consignments having any one of the above dimensions are covered under C2 Category.

Weight : 20.01 to 30 MT

Consignments of single piece weighing above 15 MT are also treated as C2 Category.

The maximum charges payable under this category shall be restricted to minimum freight charges payable under C3.

## **SCHEDULE – III**

V(d) **CATEGORY – C3 :**

**Dimensions :**

Length : upto 16.00 Mtrs

Width : 4.51 Mtrs to 6.00 Mtrs

Height : 4.01 Mtrs to 5.50 Mtrs

Consignments having any one of the above dimensions are covered under C3 Category. Maximum weight is 35 MT. Proportionate charges will be paid from 35.01 MT to 40.00 MT. Single piece weight above 20 MT are also covered in C3 Category.

VI **DOOR COLLECTION/DOOR DELIVERY :**

VI (a) Consignments of part loads above 3500 Kgs. or LCV / HCV Loads or Open Truck Loads, or Trailer Loads, shall be collected by the transporter at the premises of the consignor and shall be delivered to the consignee on door delivery basis of free of charge.

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- VI(b) In case of smalls and part loads up to 3500 Kgs, the transporter shall collect and effect delivery at the consignor's and consignee's place as the case may be. For the purpose of Door Collection and Door Delivery the following additional charges will be paid, based on the certification of the consignor or transporter for having collected the consignment from party's work. Minimum charges of **Rs.200/-** per LR / GR shall be paid extra separately for Door collection/Door Delivery for weights up to 1000 Kgs. Beyond 1000 Kgs. proportionate extra shall be paid up to 3500 Kgs.
- VI (c) Door Delivery charges also shall be paid for all categories of consignments, which are booked as SELF and delivery against consignee copy, @ **Rs.200/-** per MT Ex-Godown, FOR Hyderabad/Secunderabad/Patancheru.
- VI (d) Other Conditions for payment of Door Delivery Charges:
- VI(d)(i) The Door Delivery consignments shall be delivered within the stipulated time.
- VI(d)(ii) Consignments against self LR / GRs shall be delivered within 4 BHEL's working days after surrendering of LR / GR to transporter (excluding date of surrender).
- VI (e) **The following charges shall be paid extra in addition to freight charges :**
- VI(e)(i) Rs.200/- per MT towards loading and incidental charges at SAIL Plants.
- VI(e) (ii) Rs.150/- per MT towards loading and incidental charges at SAIL stock yards.
- VI(e) (iii) Rs.200/-per MT towards unloading charges of Breaker components and Rs.200/- per MT towards unloading charges for Grinding Rolls and Bull Ring Segments, where unloading is done by the transporter. For this purpose the transporter shall get consignee's endorsement on the LR/GR.

## VII **DELIVERY SCHEDULE/TRANSIT PERIOD :**

The consignments collected shall be delivered within time without any delay. The time allowed for the transportation of various loads are given here under:

- VII (a) In case of Smalls and part loads the transit time allowed for delivery of the consignment is as follows:
- |     |   |         |
|-----|---|---------|
| (a) | For Distance upto 500 KMs.....          | 5 days  |
| (b) | For Distance from 501 to 1000 KMs.....  | 10 days |
| (c) | For Distance from 1001 to 1500 KMs..... | 15 days |
| (d) | For Distance from 1501 to 2500 KMs..... | 20 days |
| (e) | For Distance beyond 2501 KMs.....       | 25 days |

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VII (b) The mileage to be covered per day for Mini Trucks/ Trucks/Open Trucks/Trailers will be as follows :

	TYPE OF LOAD	CATE-GORY	MILAEGE TO BE COVERED PER DAY
VIII (b) (i)	LCV/HCV TRUCK LOADS	B1	300 KMs
VIII(b)(ii)	OPEN TRUCK / TAURUS TRUCK LOADS	B2	275 KM
VIII(b)(iii)	TRAILERS	C1	175 KM
VIII(b)(iv)	TRAILERS	C2	100 KM
VIII(b)(v)	TRAILERS	C3	70 KM

**Note :** (1) The transit time shall be considered excluding date of despatch and date of delivery.

(2) For determining the number of days for transit, for the leftover distance which is below the KMs fixed per day, one additional day will be counted.

VII (c) Grace period shall be allowed over the normal transit period as detailed below:

VII(c)(i) **Schedule – I**

From/To Hill Regions ..... 15 days

VII(c)(ii) **Schedule – II & III :**

A2(i), A2(ii), B1 & B2 Category ..... 2 days

C1 to C3 Category .. ..... 5 days

VII(c)(iii)	Category	From / To Hill Regions Schedule- IV	From / To Hill Regions Schedule-V
	A2(i), A2(ii), B1 & B2	5 days	5 days
	C1 to C3	10 days	15 days

VII(d) **Additional grace period shall be allowed in the following cases :-**

VII(d)(i) Where Octroi charges are involved ..... 3 days

VII(d)(ii-a) For export consignments to Mumbai ..... 5 days

VII(d)(ii-b) For export consignments to Chennai ..... 5 days

VII(d)(iii) For consignments to Mumbai ..... 3 days

VII(d)(iv) At Railway crossings where height barriers to be removed or / and power shut down is required ..... 8 days at each gate

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VII (e) In case the due date of delivery falls on **Sunday/Public holiday**, next working day will be treated as due date of delivery.

VIII **PENALTY FOR DELAY IN DELIVERY :**

VIII (a) Penalties for delayed deliveries of consignments are levied as under. Penalty shall be levied after allowing the grace period.

Smalls and part loads up to 3500 Kgs.(Schedule-I)	:	2% of freight charges per day. Maximum upto 50%.
Others(Schedule-II to VI)	:	1% of freight charges per day. Maximum up to 10%

VIII (b) Waival of late delivery penalty is at the discretion of Head of Stores-CMM/CDC/Purchase/Commercial Groups concerned based on the representation received from the transporter on case to case basis:

VIII (b) (i) Force meajure conditions like cyclone, wash out of Roads, bridges, Civil Commotion etc. for all categories. Mechanical Failure is not considered as force meajure.

IX **INCENTIVE FOR QUICK DELIVERY OF TRAILERS :**

The incentive shall be paid for quick delivery of consignments, in C2 & C3 Categories only, if they are delivered earlier to stipulated transit period excluding grace period. No incentive shall be paid (a) where additional prime mover is indented and (b) where longer route is taken. The incentive shall be paid subject to a maximum of 20% of the normal freight charges.

C2 Category	Rs.3000/- per each day saved in transit.
C3 Category	Rs.4000/- per each day saved in transit.

X **APPROVED DISTANCES FOR FREIGHT PAYMENTS :**

X (a) The distance for payment purpose shall be calculated as per the approved distances of BHEL Hyderabad. Wherever a particular station is not exhibited in the approve list, the distance shall be calculated as per the order of priority as specified below:-

- (a) Road Map of India prepared by Survey of India.
- (b) maps.yahoo.com (web site)
- (c) maps.google.com (web site)

X (b) The distance between stations in terms of this clause shall be calculated as follows :

X (b) (i) For incoming (which are in the name of BHEL)/out going, Mini Truck Loads, Full Truck Loads, Open Trucks, Trailers from/to Station in the West Zone, the

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distance will be calculated up to/from Ramachandrapuram only as Ramachandrapuram is on the way to Hyderabad

- X (b) (ii) In case of all self/small/part loads consignments, the distance will be calculated via Hyderabad. It may be noted that the destinations from Western region are calculated upto R.C.Puram as the Smalls & Part Load consignments are to be taken to Hyderabad by the transporter and delivery of the consignments will be in the later stage for which we are considering 40 KMs + 40 KMs (ie., To and From RC Puram). This distance of 80 KMs will be added / considered only for Western Region consignments).
- X (b) (iii) For incoming/out going, consignments between Mumbai and BHEL, Ramachandrapuram, Hyderabad, the approved distance will be 750 KMs only.
- X (b) (iv) The consignments which are booked from the sub-contractors/suppliers of twin cities and in the vicinity of BHEL, R.C.Puram, Hyderabad-32 and routed through BHEL Ramachandrapuram, the extra distance of 75 KM will be added to the approved distance from BHEL to destination.
- X (b) (v) For consignments of B1 & B2 categories, due to technical or any other reasons, if two trucks loads are carried by 1 trailer, the transit period and grace period shall be reckoned as per trailer distances. However, the freight charges and other charges (if any) shall be paid for the distance and corresponding freight applicable for B1 & B2 category as the case may be. The freight payment to be made for two trucks or as per applicable trailer rate whichever is lower.

XI **BULK/VOLUMINOUS CONSIGNMENTS :**

For bulk & light consignments, charges shall be computed as 1 cft = 10.70 Kgs. Or 1 Cubic Meter = **378** Kgs. For computing weight on volume basis the dimensions shall be invariably recorded on LR / GR. The freight charges shall be limited upto A2(ii) Category. No ODC charges shall be paid if volume is computed on weight.

XII **STORAGE CHARGES :**

Under any circumstances, the transporter shall not auction any consignments belonging to BHEL. The transporter shall store safely all such consignments booked as SELF AND DELIVERY AGAINST CONSIGNEE COPY and as well as the consignments not accepted by the consignee, if the circumstances demand so and also the other consignments in case of refusal of the consignee to accept the same in their godown for a period of 180 days without levying any Storage Charges at the time of delivery. Storage charges @ one paise per Kg. per day shall be paid beyond 180 days and excluding the transit period.

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XIV

**ODC CHARGES :**

In respect of consignments transported to/from Gujarat / Maharashtra / Orissa States and also passing through above states penalty levied by RTA on account of over sizes by over dimensions only (Govt. of Gujarat/Maharashtra/Orissa) will be reimbursed subject to submission of original receipt issued by RTA duly mentioning the Vehicle No. and date of payment and also on submission of the declaration by the transporter in the proforma given earlier. In case any other State Govt. introduces similar type of restriction resulting in paying penalty, the same will be reimbursed subject to compliance of the same formalities as mentioned in the case of State of Gujarat / Maharashtra / Orissa under similar circumstances.

XVI

**SPECIAL CONDITION :**

In case the transporter transports the consignments other than the sectors/schedules awarded to him for any reason, he shall be bound by the rates, terms and conditions of the applicable schedule under this contract only. The freight charges shall be paid accordingly as per the contract.

\*\*\*

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**भारत हेवी इलेक्ट्रिकल्स लिमिटेड**  
**BHARAT HEAVY ELECTRICALS LIMITED**  
**RAMACHANDRAPURAM, HYDERABAD-502 032 (A.P)**

Phone: 040-23182465; 23021869 Cell No. : 9490492143; e-mail: jsr@bhelhyd.co.in  
 Fax: 040-23020085 / 23020102

(STORES DEPARTMENT-CMM / COLLECTION CELL)

REF.NO. HY/CMM-STORES/CC/024/2010-12

Date : 02.11.2009

ANNEXURE-D

ALL INDIA TRANSPORT CONTRACT 2010-2012

**CRITERIA FOR EVALUATION OF TENDERS**

**SCHEDULE-I**

1. Minimum No. of Branches : **150** Branches all over India.
  - **Definition of the Branch :**  
 An Office with Land line phone / Cell Phone, person to be contacted and available all the time.
2. Bidder preferably shall have a branch at **Ahmedabad, Bangalore, Bhopal, Bhubaneswar, Chennai, Cochin, Coimbatore, Delhi, Durgapur, Hardwar, Hyderabad / Secunderabad, Indore, Jaipur, Jamshedpur, Kolkatta, Mumbai, Nagpur, Raipur/Raigarh, Surat, Trichy & Visakapatnam** with e-mail facility. If e-mail facility is not available, the transporter to whom the contract is awarded shall provide the same immediately within 2 weeks from the date of award of contract through LOI (Letter of Intent) failing which the contract shall be suspended.
3. **THE TRANSPORTER SHOULD HAVE IBA RECOMMENDATIONS VALID ON THE DATE OF OPENING OF THE TENDER. THE TRANSPORTER SHALL ENSURE THAT IBA RECOMMENDATIONS IS VALID THROUGHOUT THE CURRENCY OF THE CONTRACT.**
4. Minimum Turnover per year (with respect to freight revenue only) shall be as follows:-
  - (1) 2006-07 .....Rs.8.00 Cr.  
(Rupees Eight Crores only)
  - (2) 2007-08 .....Rs.10.00 Cr.  
(Rupees Ten Crores only)
  - (3) 2008-09 .....Rs.12.00 Cr.  
(Rupees Twelve Crores only)

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6. Bankers certificate since **April 2006** till date about financial condition of the company.
7. Copy of Income Tax Returns submitted for the assessment years **2006-'07, 2007-'08 and 2008-'09** duly attested by Notary.

## **SCHEDULE - II**

1. Minimum No.of branches : **75** branches all over India.
2. Bidder shall have a branch at **Ahmedabad, Bangalore, Bhopal, Bhubaneswar, Chennai, Cochin, Coimbatore, Delhi, Durgapur, Hardwar, Hyderabad / Secunderabad, Indore, Jaipur, Jamshedpur, Kolkatta, Mumbai, Nagpur, Raipur/Raigarh, Surat, Trichy & Visakapatnam** with e-mail facility. If e-mail facility is not available, the transporter to whom the contract is awarded shall provide the same immediately within 2 weeks from the date of award of contract through LOI (Letter of Intent) failing which the contract shall be suspended.
3. Minimum No. of Ownership of vehicles (either in the name of the company or in the name of partners/directors.) **10 LCV/HCV 10 Trucks/Taurus**. Alternatively, transporters owning a minimum of **15 Trailors / Taurus** will also be eligible subject to such transporters agreeing to supply **LCV/HCV** as and when required at contract rates.
4. Minimum Turnover per year (with respect to freight revenue only) shall be as follows :
  - (1) 2006-07 .....Rs.8.00 Cr.  
(Rupees Eight Crores only)
  - (2) 2007-08 .....Rs.10.00 Cr.  
(Rupees Ten Crores only)
  - (3) 2008-09 .....Rs.12.00 Cr.  
(Rupees Twelve Crores only)
5. Bankers certificate since **April 2006** till date about financial condition of the company.
6. Bidder preferably shall have a branch at **Ahmedabad, Bangalore, Bhopal, Bhubaneswar, Chennai, Cochin, Coimbatore, Delhi, Durgapur, Hardwar, Hyderabad / Secunderabad, Indore, Jaipur, Jamshedpur, Kolkatta, Mumbai, Nagpur, Raipur/Raigarh, Surat, Trichy & Visakapatnam** with e-mail facility. If e-mail facility is not available, the transporter to whom the contract is awarded shall provide the same immediately within 2 weeks from the date of award of contract through LOI (Letter of Intent) failing which the contract shall be suspended.

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7. Approval from Indian Bankers Association, since **April 2006** till date. First approval obtained by the company from IBA to be submitted.
8. Copy of Income Tax Returns submitted for the assessment years **2006-'07, 2007-'08 and 2008-'09** duly attested by Notary.

### **SCHEDULE - III**

1. Minimum No. of branches **50** branches all over India.
2. Bidder shall have a branch at **Ahmedabad, Bangalore, Bhopal, Bhubaneswar, Chennai, Cochin, Coimbatore, Delhi, Durgapur, Hardwar, Hyderabad / Secunderabad, Indore, Jaipur, Jamshedpur, Kolkatta, Mumbai, Nagpur, Raipur/Raigarh, Surat, Trichy & Visakapatnam** with e-mail facility. If e-mail facility is not available, the transporter to whom the contract is awarded shall provide the same immediately within 2 weeks from the date of award of contract through LOI (Letter of Intent) failing which the contract shall be suspended.
3. Minimum No. of ownership of vehicles (either in the name of the company or in the name of partners/directors) shall be **12 Trailers** with carrying capacity Upto **35 MT** confirming the relevant provisions of MV Act.
4. Minimum Turnover per year (with respect to freight revenue only) shall be as follows :
  - (1) 2006-07 .....Rs.8.00 Cr.  
(Rupees Eight Crores only)
  - (2) 2007-08 .....Rs.10.00 Cr.  
(Rupees Ten Crores only)
  - (3) 2008-09 .....Rs.12.00 Cr.  
(Rupees Twelve Crores only)
5. The bidder shall submit proof of having transported at least 30 consignments of upto **35 MT** by Mechanical Trailers from **April 2006 to March 2009**.
6. All other conditions specified from Sl.No.2 to 6 at Schedule - II are applicable.
7. Copy of Income Tax Returns submitted for the assessment years **2006-'07, 2007-'08 and 2008-'09** duly attested by Notary

### **SCHEDULE – IV & V**

1. All conditions as applicable for Schedule-II:

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## SCHEDULE - VI

**Scope of work :-** Transportation of the raw materials like plates, pipes, channels, angles, beams, rounds, forgings, castings etc., by suitable vehicles (Trailers/Lorries/Van) in good running condition as per MV Act to ply between BHEL and BHEL Ancillaries, twincities, Patancheru, Muttangi, Isnapur, Nacharam, Medchal and other areas like Medak District & RR District for the year 2010-2012.

1. Minimum No. of ownership of vehicles (either in the name of the company or in the name of partners/directors) shall be **3 Trailers** with a capacity Upto **20 MT**, **3 Taurus** with a capacity of **15 MT**, **1 Van** with a capacity of **4 MT** confirming the relevant provisions of MV Act.
2. Minimum Turnover per year (with respect to freight revenue only) shall be as follows :
  - (1) 2006-07 .....Rs.1.0 Cr.  
(Rupees One Crore only)
  - (2) 2007-08 .....Rs.1.5 Cr.  
(Rupees One Crore fifty lakhs only)
  - (3) 2008-09 .....Rs.2.0 Cr.  
(Rupees Two Crores only)
3. Copy of Income Tax Returns submitted for the assessment years **2006-'07**, **2007-'08** and **2008-'09** duly attested by Notary.
4. The contractor shall arrange **Driver, two labourers** and **one supervisor** for each vehicle (Lorry / Trailer) where as Driver and one Labour/Supervisor for van indented to despatch materials from various stores and preparatory shops to various sub-contractors situated in and around twin cities of Hyderabad, Secunderabad, BHEL Ancillaries and Patancheru area.
5.
  - (a) BHEL requires Three (3) to Four (4) Taurus of **15 Tonne** capacity on daily basis.
  - (b) BHEL requires two (2) to three (3) Trailers of **15 to 20 Tonne** capacity on daily basis.
  - (c) BHEL requires One (1) Van of **4 Tonne** capacity on daily basis.
6. **PENALTY:** A penalty of **Rs.750/-** ( Rupees seven hundred and fifty Only) in respect of Taurus and **Rs.1,000/-** (Rupees One thousand only) for Trailer and **Rs.500/-** (Rupees five thousand only) for Van per day will be levied and deducted from the running bills or from the security deposit without any prior intimation to the contractor, in following cases :-
  - (a) For non-supply of vehicles and late arrivals without prior permission from Sr.Manager/Stores (CMM).
  - (b) If the driver of the contractor does not comply with BHEL safety/HSE rules and other safety rules as specified in MV Act.

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7. The contractor is responsible for taking and handing over the materials both at BHEL and at our Sub-Contractor's premises with the help of his Supervisor and labourers including loading and unloading. To this effect, the contractor must undertake an agreement with BHEL in writing that he and his men are responsible for safe delivery of the materials in correct quantity and good conditions. The supervisor should also keep records of what he is taking and handing over by maintaining trip sheets in 3 copies. This is important as the contractor should submit his bills with all the details of materials that have been moved on this basis. Acknowledgement copies of SMIV/PPMIV etc., collected by transporters should be handed over to Sub-Contract section within 3 days from the date of delivery of the material.
8. The contractor is responsible for any penalty levied by State Government. All costs relating to the ownership of the vehicles should be borne by contractor.
9. When materials are taken for handing over to the Sub-Contractor, the transporter must deliver the materials to the sub-contractor on the same day. If, however, for whatever reasons the materials are not delivered to the Sub-Contractor on the same day, the transporter may handover the materials on the subsequent day. But that cannot be counted as load for extra day and payment cannot be effected for additional day.
10. Vehicles are to be supplied within a day's notice. The requisitions for these vehicles will be communicated over phone or through the contractor's representative. In case, the vehicles are not supplied in time as indented; BHEL has the right to arrange vehicles through alternative sources on risk purchase basis.
11. The rate is paid on per trip basis (08.30 a.m. to 08.30 p.m) and the rates are inclusive of fuel, Supervisor, two labourers and Driver etc.
12. Parties who can supply the same specified category vehicle only need apply. Vehicles should be fit in running condition and should give trouble free service. BHEL officials shall verify the R C Book & Licences etc. The bidder should indicate in their offer their vehicle's Registration Number with date of Registration.
13. Vehicles should be made available at BHEL, RC Puram at 08.30 a.m whenever they are indented.
14. BHEL reserves its right to refuse to engage any vehicle even after arrival at the Factory, if the driver and the vehicle do not confirm to any of the regulations of MV act or and APMV Rules.
15. The company will not be in any way responsible for any injury or whatsoever nature, loss of life or any other loss during the course of such work entrusted to the contractor. Also, the company is not responsible for any damage or loss to the vehicles or materials.
16. The company reserves the right to enter into a parallel contract for the same work for the same period or for any period with one or more firms or any grounds whatsoever without assigning any reasons.

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- 17. Arrangements will be made for issue of passes for Supervisor, labourers and the vehicles required for movement of materials employed by the Contractor.
- 18. The contractor shall submit his bills once in a month with details of trip sheets. Acknowledged documents from the Sub-Contractor along with trip sheets should be submitted twice a week.
- 19. The contractor shall indemnify and compensate the BHEL for any loss or damage to the property of BHEL occurring due to contractor/his workmen/representatives negligence or otherwise. The loss or damage so suffered by BHEL shall be adjusted from the Security Deposit by the Contractor or from the freight bills or any sum due to him by BHEL.
- 20. The contractor has to submit PAN No. and all valid documents pertaining to the vehicle.
- 21. The successful bidder shall be able to start the work immediately on receipt of intimation or award of work as per contract, failing which the EMD paid by the contractor stands forfeited.
- 22. The contractor should supply similar capacity vehicle in case of failure of original vehicle immediately. Otherwise penalty will be levied as per penalty clause.

The rates are to be kept firm for the duration of the contract.

I/We agree for all the above Terms and Conditions. Our quoted Vehicle Registration Number is ..... photo copy of RC Book and other documents are enclosed herewith.

Contractor Signature & Seal : .....

Name : .....

Address : .....

.....

Phone / Cell No : .....

Fax No. : .....

e-mail : .....

*Signature and Seal of the Transporter*

## GENERAL TERMS AND CONDITIONS FOR ALL SCHEDULES

The number of transporters required sector wise are as follow :

SCHEDULE-I	ALL SECTORS (including Hill Regions).	:	5 for all categories
SCHEDULE-II	CHENNAI, MUMBAI SEA & AIR PORTS TO ANY WHERE	:	3 for all categories
	OTHER PLACES	:	
	(a) Incoming & (b) Any where to any where	:	10 for all categories
	Outward (Category A2(i),A2(ii),B1,B2	:	First 5 out of above 10 on tender priority for all categories
	Outward (Category–C1, C2 & C3)	:	First 6 out of above 10 on tender priority for all categories.
SCHEDULE-III	ALL SECTORS (excluding Hill Regions)	:	5 for all categories
SCHEDULE-IV	ALL SECTORS (Hill Regions only)	:	5 for all categories
SCHEDULE-V	ALL SECTORS (Hill Regions only)	:	3 for all categories
SCHEDULE-VI	SUBCONTRACTORS	:	3 for all categories

### **METHOD OF EVALUATION OF TENDER FOR ALL SCHEDULES :**

The L1 rates (or negotiated L1 rates) in each category under every schedule/sector will be given as counter offer to the bidders i.e L2 onwards for fulfilling the required number of transporters as mentioned above . In case identical rates are quoted by more then one bidder , the selection of required number of transporters will be on the basis of seniority of registration with IBA.

The basic rates i.e rates for freight will be the basis for deciding tender priority. Any other rates which are incidental, shall not be considered for evaluation.

### **THE FOLLOWING DOCUMENTS SHALL BE ENCLOSED TO “TECHNO & COMMERCIAL BID” IN ORIGINAL :**

1. Memorandum of the Articles of the Company / valid Registered Partnership Deed where ever applicable duly attested by Notary.
2. BRANCH LIST WITH ADDRESSES, TELEPHONE NUMBERS MOBILE NOS & E-MAIL ID.
3. **TURN OVER :**

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Annual report / Account for 2006-'07, 2007-'8 & 2008-'09 duly audited / certified by a Practitioner Chartered Accountant registered with Institute of Chartered Accountants of India. In case of bidder, other than limited company, the annual account so submitted should be the same as submitted to Income Tax Authorities. The bidder shall mention the clear postal address of the Income Tax Authority where the I.T. returns are submitted.

4. **DOCUMENTARY PROOF OF EXPERIENCE AND WORKING FOR BHEL SISTER UNITS:**

Certificate from the respective sister units of BHEL: As per PROFORMA-I

5. **BANKER'S CERTIFICATE :: As per PROFORMA - II**

6. **Proof of transportation of 15 consignments upto 35 Tons by mechanical trailers from April 2006 to March 2009 : Certificate as per PROFORMA-III**

7. **OWNER SHIP OF VEHICLES :**

List of vehicles with Regn. No. and type of vehicle is to be furnished along with photo stat copies of R.C. Books duly attested by Notary. The bidder shall endorse on each R.C. Book, the postal address of the RTA where the vehicle is registered.

8. **Copy of Income Tax Returns submitted for the assessment years 2006-'07, 2007-'08 and 2008-'09 duly attested by Notary.**

9. **Copy of IBA certificate since April 2006 till date and first registration with IBA duly attested by Notary.**

10. **Copy of "PAN allotment letter issued by Income Tax Authorities" duly attested by Notary.**

11. **COPY OF "Certificate of Registration from Sales Tax Authorities of Govt. of Tripura (Bidders who have quoted for SCHEDULE-V only)" duly attested by Notary).**

12. **Copy of Service Tax Registration No.**

**NOTE :**

1. **Branch List:** Printed / typed list of branches with address, Telephone no., mobile & e-mail including residential telephone nos. (with STD code) and persons to be contacted are to be furnished. Without telephone Nos. the branches will not be considered.

**In addition bidder shall have e-mail facility at all the following branches viz., Ahmedabad, Bangalore, Bhopal, Bhubaneswar, Chennai, Cochin, Coimbatore, Delhi, Durgapur, Hardwar, Hyderabad / Secunderabad, Indore, Jaipur, Jamshedpur, Kolkatta, Mumbai, Nagpur, Raipur/Raigarh, Surat, Trichy & Visakapatnam.**

2. The originals in respect of following documents shall be submitted within **fortnight (15 days)** from the date of opening the technical bid for verification and

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return. Non submission with in stipulated period **ie., with in 15 days is liable for rejection of the offer.**

- a) IBA Registration
  - b) Proof having submitted the I T Returns.
  - c) PAN No.
  - d) Letter of registration from Sales Tax Authorities of Govt. of Tripura (for Schedule-V only).
  - e) Copy of Service Tax Registration No.
3. Those bidders who have quoted for Schedule-V and could not enclose copy of registration certificate from sales tax authorities of Govt. of Tripura, the same shall be submitted before opening the price bid. Other wise the offer will be liable for rejection.

PROFORMA-I

*Signature and Seal of the Transporter*

(DOCUMENTARY PROOF OF EXPERIENCE AND WORKING  
FOR BHEL SISTER UNITS - ON PARTY'S LETTER HEAD)

REF:.....

DT:.....

**CERTIFICATE**

THIS IS TO CERTIFY THAT M/S.....

(NAME OF THE CARRIER)

ARE ON ANNUAL CONTRACT WITH US FOR TRANSPORTATION OF THE  
FOLLOWING CONSIGNMENTS:

1. SMALLS \*
2. MINI TRUCKS (LCV/HCV) \*
3. TAURUS / OPEN TRUCKS
4. TRAILERS UPTO (35 MT) \*

THE CONTRACT WITH THE CARRIER IS VALID FROM (DATE) .....  
TO (DATE) .....

SIGNATURE WITH DESIGNATION & SEAL

*Signature and Seal of the Transporter*

**PROFORMA II**

(Proforma for Banker's Certificate on Bank Letter Head)

M/s. ....  
.....

(NAME OF THE TRANSPORTER WITH ADDRESS)

(a limited company / private company / partnership / proprietorship) is maintaining a current account in our bank continuously since April **2006** till date. The Transactions of the firm has been found satisfactory and their financial position is sound.

Date:

SIGNATURE WITH SEAL OF THE BANK

*Signature and Seal of the Transporter*

**PROFORMA-III**

(FOR SCHEDULE III ONLY)

(PROOF OF TRANSPORTATION OF ABOVE 35 TONS CONSIGNMENTS BY  
MECHANICAL TRAILERS )

(ON PARTY'S LETTER HEAD)

REF:.....

DT:.....

**C E R T I F I C A T E**

THIS IS TO CERTIFY THAT M/S.....  
(NAME OF THE CARRIER)

HAVE TRANSPORTED THE FOLLOWING CONSIGNMENTS FOR US FROM APRIL  
**2006** TO MARCH **2009**.

SL. NO	LR / GR NO. & DATE	FROM	TO	DESCRIPTION OF THE COMPONENT	WEIGHT (KGS)

SIGNATURE WITH DESIGNATION & SEAL

*Signature and Seal of the Transporter*



**भारत हेवी इलेक्ट्रिकल्स लिमिटेड**  
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(STORES DEPARTMENT-CMM / COLLECTION CELL)

REF.NO. HY/CMM-STORES/CC/024/2010-12

Date : 02.11.2009

ALL INDIA TRANSPORT CONTRACT 2010-2012

TECHNO - COMMERCIAL BID

NAME OF THE BIDDER : \_\_\_\_\_

ADDRESS FOR CORRESPONDENCE : \_\_\_\_\_

NAME OF THE PERSON TO BE CONTACTED : \_\_\_\_\_

TELEPHONE NO. (OFFICE) : \_\_\_\_\_

(RESIDENCE) : \_\_\_\_\_

FAX NO.: \_\_\_\_\_

e-Mail : \_\_\_\_\_

PAN : \_\_\_\_\_

EMD for Rs2.00 (two) Lakhs		
DD No. & Date	:	
Name of the Bank	:	
Branch where DD is drawn	:	

Sl. No.	PARTICULARS	To tick in the box (✓)	Page Nos. where documents are enclosed
01.00	<b>Status of the firm (Please tick in the appropriate box)</b>		
01.01	Public Limited Company		
01.02	Private Limited Company		
01.03	Partnership firm		
01.04	Single ownership		

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Sl. No.	PARTICULARS	To tick in the box (✓)	Page Nos. where documents are enclosed
01.05	Others		
02.00	Registration No. of the Company		
03.00	Copy of Power of Attorney / Partnership Deed		
04.00	Memorandum of Articles of the Company		
05.00	Banker's certificate regarding financial position of the Company since <b>April 2006</b> till date (Original).		
06.00	<b>Copy of IBA approval</b>		
06.01	From 1 <sup>st</sup> <b>April 2006</b> to till date.		
06.02	First registration with IBA		
07.00	Xerox copy of PAN No.		
08.00	Copy of Income Tax proof having submitted the returns for Assessment year		
08.01	2006-'07		
08.02	2007-'08		
08.03	2008-'09		
09.00	Turn over (Rs. In crores) for the financial years		
09.01	2006-'07		
09.02	2007-'08		
09.03	2008-'09		
10.00	Documentary proof of experience in		
10.01	Schedule – I		
10.02	Schedule – II		
10.03	Schedule – III		
10.04	Schedule – IV		
10.05	Schedule – V		
11.00	Documentary proof having transported upto 35 Tonnes consignments from <b>April 2006 to March 2009</b> (for Schedule-III)		
12.00	Serving with No. of BHEL sister units under annual rate contract		
13.00	No. of branches		
14.00	<b>No.of Trucks (LCV/HCV / TAURUS / OPEN TRUCKS)</b>		
15.00	No. of mechanical trailers owned with capacities		

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15.01	Up to 35 MT		
16.00	Whether quoted for		
16.01	Schedule – I		
16.02	Schedule – II		
16.03	Schedule – III		
16.04	Schedule – IV		
16.05	Schedule – V		
17.00	If quoted for Schedule – V, please indicate whether copy of Registration Certificate from Sales Tax Authorities of Govt. of Tripura is enclosed OR same shall be submitted before opening the price bid		

This is to certify that we shall abide by the terms and conditions of Tender Notice Ref. No. REF.NO. REF.NO. CMM-STORES/CC/024/20010-12, DATE: 02.11.2009.

This is to certify that we have not been suspended or black listed by any BHEL unit.

DATE:

SIGNATURE & SEAL OF THE BIDDER

**NOTE :-**

- [01] **The transporters invariably have to quote for all the categories in each schedule, failing which the offer will be rejected for the particular Schedule.**
- [-2] All the xerox copies enclosed shall be attested by a Public Notary.
- [03] The bidder shall sign on all the copies of technical bid and affix his seal .
- [04] All the required documents shall be filed in the same serial as per the format/column of the “Technical and commercial Bid”. All the pages shall be serially numbered on the right hand side top corner. Page numbers of the concerned documents also shall be filled in “Technical and Commercial Bid” in the column provided. Offers without relevant documents are liable to be rejected.

\*\*\*

*Signature and Seal of the Transporter*

**SPECIAL NOTE :-**

01. In case any one of the condition relating to dimension / weight is not within a particular category, then in such case next higher category (fulfilling both the conditions) of vehicle will be deployed and accordingly payment will be made.
02. As per MV Act 1988, the maximum GVW (Gross Vehicle Weight), in the case of Mechanical Trailers is not to exceed 35 MT. If consignment exceed above 35 MT upto 40 MT will be paid proportionately.
03. Transporter should carry the consignment complying with the applicable provisions of relevant MV Act/State Act. No payment on account of violation of MV Act/State Act will be payable except as mentioned in the Tender document.
04. If any of the issue has not been dealt specifically in any schedule then the same will be decided in line with provisions of other Schedule / Terms & Conditions of the tender dealing with the same issue.

\*\*\*

*Signature and Seal of the Transporter*