

			BHARAT HEAVY ELECTRICALS LTD., RAMACHANDRAPURAM HYDERABAD - 500 032. ANDHRA PRADESH - INDIA.			ENQUIRY			SHEET.....OF			
			PH.NO:040-2318 4259 Fax No. 040-2318 6011			PURCHASE DEPARTMENT						
SUPPLIER CODE:				ENQUIRY				AMENDMENT				NO. OF ITEMS.03
				Enquiry No. M2/13/6000001851/UKR		DATE: 19.11.2013		No. _____ Date. _____				
				DUE DATE QUOTATION. 03.12.2013		THIS IS ONLY A REQUEST FOR QUOTATION AND NOT AN ORDER.						
Kindly note that visiting hours are only after 14.30 hrs. unless with a prior appointment. Please specify on all your Correspondence/Envelopes/Telexes addressee's name, designation department and our reference for our prompt action.												
ENQ	INDENT	INDT.	MATERIAL CODE/							UNIT	QTY	
Sl.No.	(MPR)No.	Sl.No.	DRAWING.NO			DESCRIPTION SPECIFICATION.						
1	6000001851	10	CG3550003340			3TR CASSETTE TYPR AC UNITS <u>NOTE :</u> 1) Two part bid only. 2) TECHNICAL SPECIFICATIONS AND COMMERCIAL TERMS & CONDITIONS AS PER ENCLOSURE.				NO.	8	
REMARKS												
Instructions: Offers are invited to to submit in two parts and the follwing procedure shall be followed,												
a) Part-I: Techno cum Commercial bid:												
1. Consisting of complete technical details, catalogues, drawings and all commercial terms. Money values shall not be indicated. (i.e.unpriced bid.)												
b) Part-II: Price Bid:												
1. Consisting of prices for the items enquired. Preconditions for the prices will not be accepted.												
2. The Technical cum Commercial offer will be opened first, discussed, finalised and only then the price bid of technically acceptable offers will be opened.												
3. In the event, if there is any change in scope of supply/technical specifications, the bidder can submit revised price bid before price bid due date. The supplier should indicate on the cover "Revised Price Bid".												
4. If you are not interested/or not in a position to participate in the tender, please sent REGRET Letter explaining the reasons for not participating, before the tender due date.												
5. The material offered should be strictly in confirmance with the specification enclosed.												
6. Offers can also be submitted through e-mail by mailing to tenderbox@bhelhyd.co.in, before due date.												
SPECIAL ATTENTION:												
DEAR SIR, Please submit your lowest quotation in sealed cover superscribed with enquiry.No & date subject to our terms and conditions attached for the above materials so as to reach us on or before due date by 11.00 a.m. and the Tenders will be opened at 13.00 Hours.												
If our enquiry.no. tender due date are not superscribed on the tender cover, your offer shall be summanly rejected. Also quote enquiry.No. date and enquiry SL.NO. in all correspondence for prompt action.												
										for AND ON BEHALF OF		
										BHARAT HEAVY ELECTRICALS LTD.,		
										V.UDAY KUMAR Officer/PUR-CG		

3.0 TR capacity Cassette Air Conditioner		Technical specifications for BHEL Requirement		
Sl.	DESCRIPTION		Remarks	Any Deviation
1	Make and model of 3 TR Cassette AC unit	Vendor to Specify		
2	Enclose original brochere of AC Unit	Vendor to Confirm		
3	Rated Cooling capacity - Btu /hr (or) Kcal / Hr Not below 9000 Kcal/hr)	(Vendor to Confirm & Specify		
4	Rated Current - Cooling - Amps	Vendor to Specify		
5	Rated Power input - Cooling - watts	Vendor to Specify		
6	Refrigerant to be used R22 / Non-CFC only.	Vendor to Confirm & Specify		
7	Rated Power Supply-Indoor - V / Hz / Ph	Vendor to Specify		
8	Rated Power Supply-Outdoor - V / Hz / Ph	Vendor to Specify		
9	Air flow volume (All speeds) - indoor - CFM	Vendor to Specify		
10	Noise level - Indoor - not more than 50 db	Vendor to Confirm		
11	Compressor type (scroll/rotary)	Vendor to Specify		
12	Indoor Unit Dimension - (WxHxD) and weight	Vendor to Specify		
13	Outdoor Unit Dimension - (WxHxD) and weight	Vendor to Specify		
14	Wall Bracket, 6 mtr Lengths of Connecting Copper Pipes, 6mtr PVC Drain pipe, 6mtr Electrical cable should be provided with each ac unit, vendor to quote accordingly.	Vendor to Confirm		
15	Stabilizer requirement to be indicated, and suitable stabilizer with ISI marking to be supplied based on power supply to the unit, vendor to quote accordingly.	Vendor to Specify		
16	Warranty: one year for entire equipment and 4years for compressor from the date of Commissioning	Vendor to Confirm		
17	The units shall be erected and commissioned at various rooms within BHEL campus at R.C.Puram.	Vendor to indicate		

Name of the Items		3T ACs(8)	
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		SUPPLIER TO	SUPPLIER OFFER
A	INSTRUCTIONS TO BE COMPLIED BY THE SUPPLIER		
1	BHEL's requirement is for capital use. Offers from reputed and resourceful Suppliers are invited to be submitted in two parts, consisting of a) Cover-1 & Cover-II and b) Cover-III as below, which are to be submitted together before due time of tender opening.	Confirm	
	Cover-I : EMD	---	---
2	EMD of Rs. 40000.00 to be deposited in the form of	Confirm & indicate your option with details	--
2.1	Cash(as permissible under Income Tax Act)/Demand Draft/Pay Order, in favour of M/s. Bharat Heavy Electricals Ltd., Ramachandrapuram, Hyderabad - 502 032 along with a covering letter.These are to be submitted in a sealed cover. Cash shall be submitted by prospective vendor only at BHEL-RC Puram cash office and receipt shall be kept in the envelop.	Option -1	
2.2	e-payment for EMD is acceptable as per the following details: Beneficiary Name:Bharat Heavy Electricals Ltd. Beneficiary Address:Ramachandrapuram,Hyderabad, 502032, Beneficiary Ph. No:(+91 40)23182235, Name Of the Bank:State Bank of Hyderabad, Branch Address::Ramachandrapuram,Hyderabad, 502032,Branch Code:075,A/C No:00000062048154115, A/C Type:Current Account, IFSC No(For NEFT & RTGS):SBHY0020075,MIRC:500004072, Bank's Telephone No:(+91 40) 23022210	Option-2	
2.3	EMD by the tenderer will be forfeited as per the tender documents(schedule), if the successful bidder/vendor refuses to honor the order after award of the same on him and/or withdraws his bid and/or unilaterally changes the offer and/or any of its terms& conditions within the validity period or fails to submit CEBG even within 60 days from the date of PO.	Confirm	
2.4	EMD shall not carry any interest.	Confirm	
2.5	EMD given by all unsuccessful tenderers shall be refunded on acceptance of award/LOI/PO by successful tenderer. Please indicate following details of your account for returning EMD.	Confirm	
2.5.1	Beneficiary Name; Beneficiary Address; Beneficiary Ph. No; Name Of the Bank; Branch Address; Branch Code & A/C, A/C type, IFSC no.(for NEFT & RTGS), MIRC & Bank's Telephone No: & Bank's Fax No:	Provide details	
3	Cover - II : TECHNICAL-CUM-COMMERCIAL AND UN-PRICED BID:		
3.1	This consists of complete technical details, catalogues, drawings and all commercial terms. Money values must not be indicated i.e. <u>un-priced bid</u> . These are to be submitted in a sealed cover. The following formats / documents are to be filled up and submitted:	--	--
3.2	Filled in Technical Specification (Format enclosed)	Confirm	
3.3	Filled in Standard Terms & Conditions for Procurement of Equipment (Format enclosed)	Confirm	
3.4	Un-Priced Bid (Format enclosed)	Confirm	
3.5	Supplier Registration Form (To be downloaded from www.bhel.com)	Confirm	
3.6	Complete technical / commercial details along with catalogues / instructions	Confirm	
3.7	Shipping weight and cubage (length, width & height) size of packing.	Confirm	

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4	Cover - III : PRICE BID		
4.1	Prices are to be indicated as per Un-Priced Bid as per detail as well as in conformity with terms as submitted in clause 4.4. Bidders are required to quote as per enclosed format. All applicable taxes and duties are to be indicated clearly in the offer. The comparison between indigenous and foreign bids shall be done based on landed (FOR DESTINATION) price basis. Offer with any preconditions for price will be rejected.	Confirm	
4.2	The bidders should submit their best price at this stage itself. They will not be allowed to revise the price during validity period. Any unsolicited price bids will lead to disqualification.	Confirm	
B	GUIDELINES:		
5.1	The sealed tenders superscribing Tender Number, Due Date & Name of the Supplier should be addressed to OFFICER / Purchase (CG), Bharat Heavy Electricals Limited, Ramachandrapuram, Hyderabad - 502 032 . The sealed tender should contain three separate sealed covers. The first cover containing DD superscribing EMD along with Tender Number, Tender Due Date & Name of the Supplier. The second cover containing the technical part, including all commercial terms (except price) and un-priced bid, superscribed as TECHNICAL-CUM-COMMERCIAL and UN-PRICED BID along with Tender Number, Tender Due Date and Name of the Supplier. The third cover containing only the prices super-scribed as PRICE BID along with Tender Number and Name of the Supplier. These three covers should be sealed individually and all three covers should be kept in another sealed cover superscribed with Tender Number, Due Date and Name of the Supplier.	Confirm	
5.2	The Covers-I & II, consisting of cost of tender documents as well as techno-commercial bid, will be opened first. Non-receipt of D.D. for the EMD will lead to rejection of offer.	Confirm	
5.3	The Technical-cum-Commercial offer will be discussed, finalised and only then the price bid of the technically acceptable offers will be opened.	Confirm	
5.4	If a Supplier submits only one cover containing either techno-commercial bid or price bid or one combined bid i.e. techno-commercial bid & price bid together, the offer is liable be rejected. Non-receipt of D.D., for tender cost & EMD is likely to lead for rejection of the offer. The Covers-I & II will be opened first.	Confirm	
5.5	Risk Purchase: If the vendor fails to deliver the goods beyond penalty period specified in the Purchase Order, BHEL will be entitled to terminate the contract and to purchase elsewhere at the risk and cost of the supplier either the whole of the goods or any part which the supplier has failed to deliver or dispatch within the delivery period mentioned in the Purchase Order. BHEL reserves the right not to consider offers from vendors not accepting the above Risk Purchase terms	Confirm	
5.6	DECLARATION:VENDORS SHALL GIVE A DECLARATION THAT PARTICULAR COLUMNS GIVEN IN THE DOCUMENTS HAVE NOT BEEN ALTERED BY THEM	Confirm	
5.7	Commercial Terms and conditions quoted in any place other than this format, including in vendors General Terms and Conditions enclosed, if any, shall be summarily ignored and be invalid for evaluation of Bids.	Confirm	
5.8	BHEL is not responsible for any postal delays. Please submit your offer without seeking time extensions. Vendor has to give valid justification for their plea for extension and BHEL reserves the right to reject the request without any correspondence on the issue.	Confirm	
5.9	Bidders shall quote applicable Taxes and Duties (i.e. Excise Duty, CST/VAT) in the form of extra only. If Excise Duty is not applicable please specify it NIL or NA.	Confirm	

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5.10	BHEL reserves the right to reject or load the offers which are deviating to BHEL Technical specifications and standard terms and conditions.	Confirm	
5.11	Bidder can also submit his offer through email at his own risk. However such email offers shall be sent through tenderbox@bhelhyd.co.in. Supplier shall have no claim on e-mail offers sent on any other e-mail id. BHEL in no way responsible for non receipt of offers sent through e-mail due to server breakdown/Internet failure/transmission error etc. In case of e-mail offers, vendor name, address including contact details shall be mentioned.	Confirm	
5.12	BHEL has a right to cancel the order for delay in supply beyond penalty period without any monetary or legal obligations.	Confirm	
5.13	All disputes arising in connection with the contract shall be settled by mutual consultation. If no agreement is reached the dispute shall be settled in accordance with the provisions of arbitrations and Conciliation act, 1996 and the rules made thereunder. The dispute shall be referred for arbitration to any arbitrator to be appointed by the head of the unit, BHEL-Hyderabad. The award of the arbitrator shall be final and binding on both the parties. The venue of the Arbitration shall be Hyderabad in India. The award given by the arbitrator shall be a speaking award and in English language. All questions, disputes, differences arising under, out of or in connection with this contract shall be exclusive jurisdiction of Sangareddy/Hyderabad courts, Andhra Pradesh.	Confirm	
C	STANDARD TERMS & CONDITIONS FOR PROCUREMENT OF CAPITAL EQUIPMENT [FORMAT TO BE FILLED-UP BY THE SUPPLIER]		
6	Terms of Delivery:		
6.1	Indigenous Supplies : FOR - Destination means FOR - B.H.E.L. Hyderabad stores. (Packing & Forwarding, Freight & Insurance are in Supplier's scope i.e. included in the quoted prices) . Ex-works is not acceptable.	Confirm	
6.2	Foreign Supplies : Foreign supplies have to be made on Incoterm CIF basis (i.e. Inclusive of Sea/Air worthy packing and inclusive of all freight and Insurance upto Mumbai Sea Port . Foreign supplies will be loaded with 2.1% towards inland freight & insurance from Mumbai to BHEL Hyderabad stores for tender evaluation purpose. Notes: i) Offer with terms of delivery other than CIF are liable for rejection. ii) Trans-shipment strictly not permitted.	Confirm	

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		SUPPLIER TO	SUPPLIER OFFER
6.3	Essential / Mandatory Spares: Supplier to specify clearly the charges of Essential / Mandatory Spares in the form of Extra only (Itemized break-up shall be given). Requirement of technical specification need to be complied with.	Confirm	
6.4	In case,any shortage is noticed viz-viz PO requirement in the main equipment/spares,such shortage shall be replenished by supplier on FOR destination basis without any cost implication to BHEL i.e. Custom Duty and freight charges etc upto destination for such short supplies shall be borne by the supplier. Please also note that any short supply will attract imposition of penalty on the total P.O. value.(Supply+E&C).	Confirm	
7	Delivery Period:		
7.1	Bidder shall quote their earliest schedule with respect to date of PO which is to be upto quoted terms of delivery. The delivery period in no case shall be linked with extraneous conditions/stipulations such as approval of drawings.	Quote delivery period in weeks/Months	
7.2	Penalty for Delay in "Supply" : Delay in supply beyond the quoted delivery period will attract Penalty at a rate of 0.5% per week subject to max. of 10% of total PO value .In case any bidder is not accepting the above penalty for delayed supply the offer the bidder shall be loaded as follows.	Confirm	
7.3	Loading Factor for non-acceptance of Penalty Clause: It will attract maximum 10% loading on the offer and accordingly proportionate percentage will be loaded for accepting less percentage of penalty clause. Example : If the Supplier has accepted for maximum 5% penalty clause, then balance 5% will be loaded on supply value for evaluating lowest bidder.	Confirm	
8	Payment Terms:		
8.1	Offer with deviations to BHEL Payment Terms will be loaded as under.a)Bench Mark Prime Lending Rate (BPLR) of SBI as applicable on the scheduled date of Tender Opening +2%, for the amount and period of relaxation sought by the bidder.	Confirm	
9	Terms of payment for Indigenous Offer:(E&C is to be done by vendor)		
9.1	Despatch of Goods on door delivery basis only. Goods despatched with documents presented through Bank will be loaded with corresponding bank charges.	Confirm	
9.2	80% payment of supply value will be made on 45th day from the date of receipt of material at BHEL (date of goods receipt (GR)). Balance 20% of supply value + 100% E & C portion of P.O. value will be paid after successful commissioning of the equipment and subjected to submission & acceptance of Performance Bank Guarantee of 10% of contract value valid for 30 days beyond the guarantee period .	Confirm	

Name of the Items		3T ACs(8)	
Enquiry No.		M2/13/6000001851/UKR	
		SUPPLIER TO	SUPPLIER OFFER
10	Terms of Payment for Foreign Offers:(E&C is to be done by vendor)		
10.1	Total supplies are to be from Foreign Source. Where the payments are through L.C (L.C opening charges are to be loaded) payment of supply value shall be 80% on dispatch and 20% on issue of E&C certificate.Payment of E&C value shall be made against E&C certificate issued by BHEL. E&C certificate shall be issued on satisfactory completion of Erection, Commissioning, Job proving, Performance tests, Training to operators etc. as envisaged in PO.	Confirm	
10.3	Vendor has to indicate the likely PDI date 30 days in advance. Draft LC will be processed & LC for 80% of the supply portion will be opened within 15 days from likely shipment of the materials and valid for 3 months. Any further extension of LC validity , in case reasons are not attributable to BHEL, shall be to the vendor's account. The above L/C can be negotiated after the shipment against submission of B/L or AWB, and such other documents, as mentioned in the P.O.or L/C and submission of Pre Dispatch Inspection Report of BHEL. This L/C will be valid for a period extending 21 days beyond the shipment date for negotiation of documents.	Confirm	
10.4	When ever there is an Indian Agent to represent a Supplier, it is essential to give the details of services to be rendered by Indian Agent and / or the details of agreement between Supplier and Agent. Supplier to indicate the Agency Commission payable. Indian Agency Commission will be paid only in Indian Rupees, calculated at the rate of exchange prevailing on the date of the tender opening. This is payable on satisfactory completion of the contract. Note: In order to maintain sanctity of the tender system, it is essential that one Agent cannot represent two Suppliers or quote on their behalf in a particular tender enquiry. If any Agent represents more than one Suppliers, all the offers associated with the Agent will be rejected.	Confirm	
10.5	The second irrevocable & unconfirmed letter of credit for 20% & E&C Charges will be opened 15 days prior to the scheduled and confirmed arraival of the technicians of supplier with their names The validity of this L/C would be sufficient to cover the period required for the completion of E&C + 21 days as negotiation period. This L.C can be negotiated i)after completion of the E&C of the equipment in BHEL This is subject to the submission of Performance Bank Guarantee for 10% of contract value valid for 30 days beyond the Guarantee / Warranty period of 24 months from the date of commissioning. The bank guarantee is to be attested by Indian Embassy & to be registered in India. PBG confirmation charges shall be borne by vendor.	Confirm	
11	Warranty / Guarantee Period: One year to be provided for the entire equipment and four years for compressor from the date of commissioning.	Confirm	
11.1	Loading Factor for non-acceptance of Guarantee Period: Less than the specified period from commissioning will attract loading of AMC charges for difference of quote with warranty / guarantee period. Example : If a Supplier provides 6 months guarantee period, in place of 12 months, then the difference of 6 months will be loaded with AMC charges of 4% per annum for difference period of 6 months i.e. 2% of total cost will be loaded for evaluating lowest bidder. If 4 year warranty period is not accepted for compressor, then the offer is liable to be rejected.	Confirm	

	Name of the Items	3T ACs(8)	
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12	Performance Bank Guarantee (PBG): The Supplier shall submit a PBG for 10% of the contract value valid for 30 days beyond Warranty / Guarantee period.	Confirm	
12.1	Offers with non-acceptance of Performance Bank Guarantee clause are liable to be rejected. Offers with less acceptance of PBG than the specified period and or value shall be loaded proportionately, during evaluation of the lowest bidder.	Confirm	
13	Erection & Commissioning (E & C) Schedule: Supplier to specify clearly the time period for erection & commissioning of the equipment starting with opening of cases against their supervision.	Confirm	
13.1	Erection & Commissioning (E & C) Charges: Erection & Commissioning value will include services to be rendered at BHEL like Erection, Commissioning, Job proving, performance testing, training to operators etc. E&C value should be quoted separately by bidders. E&C charges should not be less than 5% of the supply value.	Confirm	
14	Validity: Supplier to mention clearly the validity of the offer [Minimum 180 days from tender opening date].	Confirm	
15	REVERSE AUCTION (RA) / ON LINE BIDDING ON INTERNET:		
15.1	BHEL intends to finalize the tender through Reverse Auction. Please furnish the details as requested below along with confirmation to RA. BHEL reserves the right to decide the tender through Reverse Auction route. BHEL will decide after technical bid opening at its discretion to process the tender through Reverse Auction or by opening Price bids. Vendors are advised not to quote higher prices in price bid, presuming that there will be an opportunity to reduce the same during Reverse Auction. In case BHEL decides to process the tender by opening the price bids instead of Reverse Auction, there is no provision for revising the quoted prices and vendors may lose the opportunity in view of higher prices, if any quoted by them.	Vendor to note	
15.2	Vendor to accept to participate in the Reverse auction	Confirm	
15.3	Name of the representative participating in RA	Indicate	
15.4	Address of the company	Indicate	
15.5	Landline no,		
15.6	Fax no.		
15.7	Mobile no.		
16	Bid evaluation : The evaluation of tender shall be on the basis of "Total cost to BHE:: including supply and E&C. For evaluation exchange rate (TT selling rate of SBI) as on scheduled date of tender opening (Cover I & II) shall be considered.)	Confirm	
17	The bidders should comply with the above Terms & Conditions. Non-adherence may lead to rejection.	Confirm	

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PRICE BID FORMAT

Sl. No.	Material Code	Material Description	Unit Supply Rate	Unit Installation Charges	Qty	Total Supply Value	Total Installation Charges
			a	b		c	d=a x c
1	CG3550003340	3TR CASSETTE TYPE AC UNITS			8		
A	Total Supply Value(Inclusive of Spares and Accessories as per Technical Specifications)						
B	Total Service Erection & Commissioning Charges						
Calculations - Supply							
			Percentage	Value			
C	Packing & Forwarding Charges @ X % (X% of A)						
D	Total (A+C)						
E	Excise Duty @ Y% (Y% of D)						
F	Total including Excise Duty (D+E)						
G	VAT @ Z% (Z % of F)						
H	Total with ED and VAT (F+G)						
I	Freight Chrges @ P% (P % of A) (Upto BHEL, R C Puram) or INCLUSIVE						
J	Insurance Chrges @ Q% (Q% of A) (Upto BHEL, R C Puram) or INCLUSIVE						
K	TOTAL COST TO BHEL FOR SUPPLY (H+I+J)						
Calculations - Services							
			Percentage	Value			
L	Total Service Erection & Commissioning Charges (B)						
M	Service Tax @ R% (R % of L)						
N	TOTAL COST TO BHEL FOR SERVICES(L+M)						
Calculations - TENDER EVALUATION COST							
O	TOTAL COST TO BHEL FOR SUPPLY & SERVICES (K+N)						

NOTE: All Percentages shall be upto two decimals

The Price evaluation will be based on total cost to BHEL for Supply & Services given in row Sl.No. O

IF ANY ROW IS NOT APPLICABLE PROVIDE 0.00 ALSO PROVIDE 0.00 IF P&F AND INSURANCE IS INCLUDED IN BASIC VALUE.

Signature and stamp of vendor

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UNPRICE BID

Sl. No.	Material Code	Material Description	Unit Supply Rate	Unit Installation Charges	Qty	Total Supply Value	Total Installation Charges
			a	b		c	d=a x c
1	CG3550003340	3TR CASSETTE TYPE AC UNITS			8		
A	Total Supply Value(Inclusive of Spares and Accessories as per Technical Specifications)						
B	Total Service Erection & Commissioning Charges						
Calculations - Supply							
			Percentage	Value			
C	Packing & Forwarding Charges @ X % (X% of A)						
D	Total (A+C)						
E	Excise Duty @ Y% (Y% of D)						
F	Total including Excise Duty (D+E)						
G	VAT @ Z% (Z % of F)						
H	Total with ED and VAT (F+G)						
I	Freight Chrges @ P% (P % of A) (Upto BHEL, R C Puram) or INCLUSIVE						
J	Insurance Chrges @ Q% (Q% of A) (Upto BHEL, R C Puram) or INCLUSIVE						
K	TOTAL COST TO BHEL FOR SUPPLY (H+I+J)						
Calculations - Services							
			Percentage	Value			
L	Total Service Erection & Commissioning Charges (B)						
M	Service Tax @ R% (R % of L)						
N	TOTAL COST TO BHEL FOR SERVICES(L+M)						
Calculations - TENDER EVALUATION COST							
O	TOTAL COST TO BHEL FOR SUPPLY & SERVICES (K+N)						

NOTE: All Percentages shall be upto two decimals

The Price evaluation will be based on total cost to BHEL for Supply & Services given in row Sl.No. O

DONOT QUOTE ANY VALUES. QUOTE ONLY PERCENTAGES THAT ARE APPLICABLE

Signature and stamp of vendor