

Bharat Heavy Electricals Limited
(A Govt. of India Undertaking)
**Shree Mohini, 345 Kingsway,
NAGPUR-440 001**
Tel. Nos. 3048600-4; Fax: 3048699

TENDER SPECIFICATION NO. BHE/PW/HRX/TAXI/2012

NOTICE INVITING TENDERS FOR HIRING OF TAXIS ON REQUIREMENT BASIS.

Bharat Heavy Electricals Limited, Power Sector-Western Region, having its office at Shree Mohini Complex 5th & 6th Floor, 345 Kingsway, Nagpur-440 001 requires to hire vehicles as and when necessary with the following terms and conditions:

01 Whenever there is a request for vehicle, same should be sent in the minimum possible duration. In any case, not later than 15 minutes before the departure.

02 Taxi can be called/required at any point of the time and the agency should have 24 hours service facility.

03 Only registered taxi (Yellow number plate) in good condition and latest model (NOT BEFORE 2010 MODEL) should be deployed which should have valid registration and valid comprehensive Insurance cover.

04 Agency should own at least 1or2 of each vehicles mentioned in the rate schedule.

05 Drivers should be neatly dressed and disciplined with valid driving license.

06 Driver should possess Mobile telephone-with at least incoming facility- during duty time.

07 BIDDER HAS TO DEPOSIT AN AMOUNT OF RS.10,000/- TOWARDS E.M.D. BY D.D., IN FAVOUR OF "**Bharat Heavy Electricals Limited**" payable at Nagpur, along with the tender documents, failing which the offer submitted will be rejected totally.

08 Successful bidder has to deposit an amount of Rs.50,000/- (Rupees Fifty Thousand only) as Security Deposit. However, at the option of the successful bidder, 50% should be deposited before the start of the work and the balance 50% of the Security Deposit can be recovered in five equal monthly installments from the running bills of the vendor.

09 Payment shall be released once in a month. All Bills should be supported along with the duty slips duly signed by the guest / user.

10. Parking, Toll Tax, Border Tax shall be paid at actual against submission of original bills along with the monthly bill.

11 Service Tax shall be paid as per government regulations. Party should have a valid Service Tax Registration, proof of the same has to be submitted along with the first monthly bill. Proof of remittances needs to be submitted subsequently.

12 Agency should enclose a list of vehicles owned by them by giving complete details regarding Make, Model, Regn. Number, Insurance particulars, etc.

13 Agency should strictly follow all the Rules and Regulations of R.T.O.

14 Rates shall be valid & firm for a period of at least two years and shall be continued for a further period of one more year on mutually agreeable rates.

15 BHEL General Terms & Conditions shall be applicable for this contract.

16 BHEL reserves the right to terminate the contract at any point of time without assigning any reasons whatsoever.

17 There shall be no deviation from the terms and conditions. Deviation, if any, shall be amounting to disqualification.

18 Other Terms & Conditions:

For Local Use

Payment will be for hours used x 10 kms. or actual used whichever is more with minimum 5 hours duty / 50 kms. run

Examples: If vehicle is run for

3 hours and 40 kms. - Rate shall be for 5 hours / 50 kms.

4 hours and 65 kms. - Rate shall be for 65 kms.

7 hours and 55 kms. - Rate shall be for 7 hours / 70 kms. shall be paid

8 hours and 95 kms. - Rate shall be for 95 kms shall be paid.

For outstation use

Rate for minimum 200 kms/day shall be paid if the vehicle has run for less than 200 kms. in one day. One day means up to midnight 1200 hrs. Beyond 1200 hrs. (midnight) it shall be accounted as next/second day.

Out station rates should include the Night Halt Charges and no extra amount shall be payable.

Airport / Railway Station - Drop & Pickup

This will be within the city limits, irrespective of the distance. Flat rate is applicable.

On monthly basis (INDICA OR INDIGO DIESEL DRIVEN)

Fuel average shall be 12 kms. / per litre of diesel only, payable at actual rate.

Duty hours shall be for 12 hours and beyond this, Rs.25/- per hour payable extra.

No other payment will be applicable - **Only monthly Hire Charges should be quoted.**

One day holiday is permitted during the month towards maintenance.

19 The quotations/offers shall be submitted in **TWO separate sealed covers** - One technical bid, containing (a) EMD for Rs.10,000/- (b) Complete List of vehicles with details and (c) these two pages of tender specification & the other would be Commercial bid, containing only rates quoted in the enclosed sheet (Annexure-I & II).

INCOMPLETED TENDER DOCUMENTS, IF ANY, SHALL BE SUMMARILY REJECTED.

DOCUMENTS SHOULD BE KEPT IN TWO SEPARATE SEALED ENVELOPES, WRITTEN OUTSIDE THE ENVELOPE THE SPECIFICATION NO. AND SUBMITTED TO:

**EXECUTIVE (HR)
BHEL., PSWR.,
SHREE MOHINI COMPLEX 5TH FLOOR
345 KINGSWAY
NAGPUR-440 001.**

**LAST DATE FOR RECEIPT OF OFFERS IS 17TH NOVEMBER 2012 BEFORE 3.00 PM
TENDER OPENING - TECHNICAL BID ON 19TH NOVEMBER 2012, 04.30 PM**

BIDDERS TO NOTE THAT THE PRICE BID OF TECHNO-COMMERCIALY QUALIFIED BIDDERS SHALL ONLY BE OPENED. OPENING OF PRICE BID SHALL BE INTIMATED SEPARATELY.

PRICE BID

Annexure-1

Charges for taxi

Sr No		(1) Indica or equilent Non AC	(2) Indica AC or equilent	3) Indigo AC or equilent	(4) Innova AC or equilant		
A	WITH IN NAGPUR (LOCAL DUTY)	Rs-----/- Km Rs.----- /hour	120% OF Non AC Indica car (A1)	120% of AC Indica Car (A2)	130% of AC Indica Car (A2)		
B	OUTSTATION TRIP	Rs. 80 % of Local charges Per Km.Rate	90% of Non AC Indica Car(local duty (A1)	110% of AC Indica Car (A2)	130% of AC Indica Car (A2)		
C	Airport Drop / Pickup	Rs.425/-	-----	-----	-----		
D	Railway Station Drop/Pickup	Rs.300/- Per Trip	-----	-----	-----		

Note :-

- 1) Tata Sumo/Tavera/Innova vehicles for local duty (within Nagpur) Minimum charges of 200 km payable – Non AC Indica charges (A1) shall be applicable.
- 2) For Honda City /Toyota vehicles the charges for local use shall be minimum 5 Hours/50km.
- 3) For all vehicles once called, minimum charges shall be 5 hrs / 50 km.
- 4) Travel to Bela / Butibori / Khaperkheda / Mauda, etc shall be treated as local Duty only
- 5) Agency to quote only Row "A" col NO.1 only. Agency to calculate themselves the figures for Col No. (2) to (6) for their information.
- 6) All rates shall be rounded off the nearest paisa.

PRICE BID

Annexure II

Monthly Basis Indica AC

- 1) **Monthly hire Charges Rs. _____ For 12 hrs duty**
- 2) Fuel charges shall be @ average of 10 km / litre i.e. cost of 01 litre at the prevailing / actual rate shall be reimbursed
- 3) Beyond 12 hours duty extra @ Rs. 25 /- hours shall be paid
- 4) One day leave permitted in a month towards maintenance
- 5) Only hire charges to be quoted.

Note :

- a) For Indigo Car the Monthly Hire Charges Shall be Rs.16000/- (Rupees Sixteen Thousand only) All other terms & conditions, as given above.
- b) Agency to quote only **Monthly Hire Charges** (SI No.1).