

ANNEXURE - 'A'

TERMS AND CONDITIONS

- 1- **SUBMISSION OF TENDER.** Quotation must be enclosed in a sealed cover, duly superscribed & addressed as
Due on..... 05-02-2016 Enq. No..... 15E0111
TO,
THE MANAGER (MM)
BHARAT HEAVY ELECTRICALS LTD.
COMPONENT FABRICATION PLANT
RUDRAPUR, DISTT. UDHAM SINGH NAGAR (UTTARAKHAND) - 263153
TEL :05944-242326
- 1- The quotation must be posted with due date allowance for postal delay. Alternatively the tender duly sealed and superscribed may be deposited in the tender box placed in the office of the undersigned.
ANY TENDER NOT SUBMITTED IN THIS MANNER IS LIKELY TO BE IGNORED.
- 2- **OPENING :** All tender must reach this office/deposited in the tender box before 2 P.M. The tender will be opened on the due date at 3 P.M. in the Office of the undersigned in the persence of tenderer who may like to be present.
LATE & DELAYED TENDER WILL BE REJECTED
- 3- Prices should be quoted for delivery on F.O.R. basis or Ex-Godown basis. Ex-Godown rates must include packing and forwarding charges if applicable *extra*. Please indicate percentage. The prices should be as per DGS & D rate contract if any held currently by the tenderer.
A copy of rate contract, should be enclosed. If there is no rate contract. lowest price applicable to DGS & D and other Government should be quoted and a certificate to this effect must be incorporated in the quotation.
The prices quoted must be exclusive of sales tax, excise duty etc. The rates at which these taxes are applicable must be seperately mentioned, If not mentioned. it will be presumed that prices quoted are inclusive of these charges and no other charges will be entertained later on.
- 4- **DELIVERY :** The supplier must mention the delivery period clearly. If the delivery is not completed within the prescribed time specified in the order, supplier shall be liable to unconditional penalty of 1/2% per week subject to 10% max.
For material not supplied in time and/or confirming to specifications, the Purchaser shall have the descretion to resort to purchase from elsewhere on the risk and cost of the supplier without any notice.
- 5- **PENALTY :** Orders placed against this enquiry will be subject to imposition of penalty/liquidated damages, risk purchases, cancellation, arbitration as per the terms of purchase order in case of dealy in effecting supply or other default as mentioned in clause 4.
- 6- **TERMS OF PAYMENT :** Our standard payment terms are "100% after receipt, subject to acceptance at our end in 45 days.
- 7- **SPECIFICATION :** The good supplied must conform to required specifications. For the standard products, the trade mark etc. must be stated in the offer. Complete illustrative technical literature/Catalouge/drawing should be attached with the offer, falling which, same may be ignored. The prices must be quoted only in the units mentioned, Original T.C. from the manufacturer Govt. approved. Test house will have to be produced. The goods/ equipment shall have to be guaranteed against all defects for a period of 12 months from the date of acceptance/ and at their risk.
- 8- **SAMPLE :** Whenever demanded/neccessary, parties may submit samples before the tender opening or alongwith the quotation, The samples should be properly tagged indicating the supplier's name, enquiry No. and due date, against which the supplier's name is to be considered. Rejected samples must be replaced within 15 days of our intimation, failling which the same will be destroyed.
- 9- **TESTIMONIALS :** Income tax clearance certificates and other testimonial from bank or other authorities may be called by us wherever necessary.
- 10- **QUANTITIES :** All the quantities in the enquiry may not be ordered, Supplier should be prepared to accept orders for reduced quantities without any extra charges.
- 11- **VALIDITY :** All quotation should be valid for acceptance for 3 months from the date of opening.
- 12- Bharat Heavy Electricals Ltd., Rudrapur Distt. Udham Singh Nagar reserves the right to reject any or all tenders without assigning any reason there of.

QUOTATIONS NOT IN ACCORDANCE WITH THE ABOVE INSTRUCTIONS AND CONDITIONS MAY BE DISQUALIFIED