

LIST OF TENDER DOCUMENTS HOSTED			
Enquiry No.664158E			Dt.28.12.2015
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2	Section II	Techno Commercial Terms & Conditions	01 to 22
3	Section III	Technical Information and Scope of Operations	01 to 03
7	Section IV	General Terms and Conditions of the Tender	01 to 16
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11	Section-VIII	List of Approved Vendors for (A) procurement of Welding Consumables, Paints, Penetrant Chemicals and (B) conducting of NDT, Galvanising and Heat Treatment	01 to 46
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TENDER - ANNEXURES			
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The above documents are to be downloaded from the website



BHARAT HEAVY ELECTRICALS LIMITED

(A Government of India Undertaking)

பாரதமிகுமின் நறுவனம்

BOILER AUXILIARIES PLANT,

Indira Gandhi Industrial Complex,

RANIPET- 632 406 (Tamil Nadu)

Ph: 04172-284690, 284030,

284158,241170

Email: ssvasan@bhelrpt.co.in

mkmoorthy@bhelrpt.co.in

Tender NO: 664158E

Dt.28/12/2015

Annexure-A

CHECK-LIST FOR COVER -I (MSME/EMD)

S.No	Description - Details to be Filled by the Vendor
1	<u>Name of the Vendor with Office Address</u>
2	<u>Address for Communication</u>
3	<u>Contacts with Designation</u>
	1.Name: Mobile Number:
	2.Name: Mobile Number:
	E-Mail ID :
4	Declare the Value of Immovable property of the Proprietor/Partners/Board of Directors in Lakh
5	Distance of the vendor works from BHEL Ranipet in Kilometers
6	Vendor Registration Status with BHEL Ranipet (Mark ✓)
	New Firm Already Registered
7	Indicate Vendor Code -If your Firm is already registered in Outsourcing Department, BHEL, Ranipet or Indicate Reference Code as NEW -If your Firm is New and not registered in Outsourcing Department, BHEL, Ranipet
8	Whether your firm falls under NSIC / MSME
	YES / NO
9	If yes, enclose the relevant documents as proof
	YES / NO
10	PAN Number
11	EMD Details (To be submitted by Non MSE Vendor) : Demand Draft Number....., Date , Value Rs.2.00 Lakh Bank Name....., Branch.....

Signature of Authorized person with seal



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Tender NO: **664158E**

Dt.28.12.2015

Annexure-B

CHECK-LIST FOR COVER -II (Techno Commercial Bid)

S.No	Description - Details to be Filled by the Vendor	
1	Name of the Vendor with Office Address	
2	Vendor Code / Vendor Reference Code	
3	Offer Reference	
4	Firms Capacity to be spared to BHEL jobs	
	Fabrication - In terms of Metric Ton per Month	
5	Signed in Standard Commercial Terms & Conditions format given as Annexure-E	YES / NO
6	Signed in Technical Bid (Annexure-C) for the items quoted in this tender (without Price)	YES / NO
7	Affidavit in Stamp Paper value Rs.100 as per Annexure-I	YES / NO
8	Own land - Document copy / Lease Land - Self attested Copy of Lease Agreement	YES / NO
9	Signed in Scope Sheet as per Annexure-H	YES / NO
10a	Documents to be enclosed for Partnership Firm – Self Attested Copies	
	i) Latest Form- A, issued after 01.04.2015.	YES / NO
	ii) Partnership Deed Copy (AT WILL).	YES / NO
10b	Documents to be enclosed for Limited Firm (Private Firm) – Self Attested Copies	
	i) Latest resolution by Board of Directors.	YES / NO
	ii) Memorandum of Article of Association.	YES / NO
	iii) Company's Affidavit for existence	YES / NO
	iv) Latest Annual Report.	YES / NO
	v) Directors Share details	YES / NO
11	Power of Attorney if required as per Annexure-J	YES / NO
12	Vendor Registration Form given as Annexure-K along with all necessary documents (For New Firm)	YES / NO
13	Manufacturing Facilities Available with Firm as per format given in Annexure-F	YES / NO
14	Experience - Documentary proof for having experience, duly self attested.	YES / NO

We have gone through all the terms and conditions of the tender and fully understood all the technical and commercial requirements and quoted for the tender without taking any deviation.

Signature of Authorized person with seal



Bharat Heavy Electrical Limited
Outsourcing Department
Ranipet - 632406

ANNEXURE - E
STANDARD COMMERCIAL TERMS & CONDITIONS
[FORMAT TO BE SUBMITTED BY THE SUPPLIER ALONG WITH TECHNICAL BID IN COVER II]

Tender No.664158E

Dt.28.12.2015

Vendor Name with Code:

S No.	BHEL Standard Commercial Conditions
1	Terms of Delivery: FOR - Destination means FOR - BHEL Stores, Ranipet [Packing & Forwarding, Freight Charges are in Supplier's scope i.e. included in the quoted prices. Freight charges includes Materials collection from BHEL, Ranipet and return of finished components to BHEL, Ranipet is in vendors scope].
02	Delivery Period: Two Months from the PO date/last material clearance date including further materials, whichever is later. However actual delivery shall be fixed by BHEL for each PO on project requirement and product lead time.
03	Liquidated Damages: BHEL will levy penalty as Liquidated Damages (LD), for delay in delivery. The damages shall be at the rate of ½% per week or part thereof subject to a maximum of 10%. Delivery for purpose of L.D, will be reckoned as the date of clearance of the items for dispatch by BHEL. Supplier should quote a definite delivery period and any delay in delivery will attract penalty.
04	Terms of payment: Dispatch of Goods on door delivery basis only. Payment will be made within 45 days for MSME vendors and 90 days for other vendors after receipt of valid invoices supported by full set of necessary documents at Finance in accordance with CL. 18.0 of Section II .
05	Bank Guarantee: Bank Guarantee for the value of Rs.5.00 Lakh is to be submitted immediately after finalisation of the contract in the format provided by BHEL .
06	Risk Purchase: Alternatively, the BHEL at his option will be entitled the contract and to manufacture elsewhere at the risk and cost of the seller either the whole of the goods or any part which the supplier has failed to deliver or dispatch within the time stipulated as aforesaid or if the same were not available, the best and the nearest available substitute therefor. The supplier shall be liable for any loss which the BHEL may sustain by reason of such risk purchases in addition to penalty at the rate mentioned in LD clause.
07	Price Validity: One Year from the date of finalisation of the Contract, however the validity date of the offer is 180 days from the date of tender opening for ordering.
08	Excise duty: As applicable vide clause 28.0 of Section II (Techno Commercial Terms & Conditions)
09	Sales tax: VAT / Service Tax as applicable vide Clause 27.0 of Section II (Techno Commercial Terms & Conditions)

We agree for all the above commercial conditions without any deviation and also certify that there is no deviation in any of the Terms and conditions of this tender.

Vendor Signature with Firm's Seal



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பாரதமிகுமன் நிறுவனம்
BOILER AUXILIARIES PLANT,
Indira Gandhi Industrial Complex,
RANIPET- 632 406 (Tamil Nadu)

Ph: 04172-284030, 284158, 284690, 241170
Email: ssvasan@bhelrpt.co.in
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Annexure-F- Eligibility Criteria and General Information for HOUSING FABRICATION Category

Manufacturing Facilities Available with Firm and other General Information (Details to be filled by the Vendor)		Vendor Reference code
General Information about Firm		
1	Name of Firm	
2	Place	
3	Office Room with facilities like Computer, Printer, Internet access etc..	
4	Bank Account Number and Name of the Bank	
5	Proprietor/Partnership/Limited company	
6	Name of Proprietor/Partners/Director with Age and Contact Number	
7	Educational & Technical qualifications of Proprietor/partners	
8	Educational & Technical qualifications of Supervisors	
9	Number of in house Quality Inspectors, Manpower details with Educational Details	
10	Availability of qualified NDT personnel	
11	ISO 9001 certification :	
12	Excise Duty /VAT Registration No (TIN)/CST No.:	
General Mandatory Facilities Required		

Annexure-F- Eligibility Criteria and General Information for HOUSING FABRICATION Category

13	Distance from BHEL, Ranipet in KM. Within the radius of 300 KM.	
14	Electrical power availability (EB) in KW - Minimum 50 KW required. Attach EB Service card copy	
15	Indicate Land area - Minimum 1 Acre for Main in single location - own/Lease - Document (title deed with encumbrance certificate) to be furnished (If lease, lease should be minimum for a period of 3 years on the date of Tender opening)	
16	Availability of approach road	
17	Availability of Fencing/Compund wall all around the land	
18	Covered Area for working (concrete/ Asbestos/ Metallic Sheet) in Sq.ft - Minimum shed size shall be Area 2400 sq.ft.	
19	Compliance of Statutory requirements such as Insurance,ESI and PF facility for employees, Safety requirements, Non usage of Child Labour, License from Government Agency (Inspector of Factories) etc..	Yes / No
	Mandatory Fabrication Facilities required	
20	Welding Gen / Rect /transformer 400 A(Make)/ CO2 weld equipment : Minimum 3 Sets.	
21	Manual Gas Cutting Set with blow pipe: Minimum 2 Sets	
22	Pug Cutting machine with Accessories : Minimum 2 Sets	
23	Electrode Baking Oven upto 300 degree c ; Minimum 1 No.	
24	Thermal Flask : Minimum 3 No's.	
25	Levelled Bed: 6mtr.x6mtr.: Eligible to quote for all the three items. Levelled Bed: 5mtr.x5mtr.: Eligible to quote for the items drg.no.0-55-216-01420 and drg no.0-55-216-	
26	Pedestal grinder : Minimum 1 No.	
27	Anglular grinding machines : Minimum 2 No's	
28	Mechanical / Hydraulic press: Minimum 1 No.	

Annexure-F- Eligibility Criteria and General Information for HOUSING FABRICATION Category

29	Portable Drilling Machine (Min 25mm): Minimum 1 No.	
30	Painting Facility - Compressor with Gun: Minimum 1 Set.	
31	Crane to handle 25 MT for all the three items and 10 MT for the items drg.no.0-55-216-01420 and drg no.0-55-216-01155/01. either self owned or on hire basis.	
32	MPI Test Unit owned or hired: Minimum 1 Set.	
33	Measuring Instruments : Measuring Tape 3 mtr., 15 mtr., 30mtr., Vernier Caliper each 1 No. and Try Square 2 No's.	
34	Availability of Paint Coating Thickness Measuring Guage: Minimum 1 No.	
General Facilities available with Firm		
35	Availability of alternate power source (Diesel /inverter) Indicate the capacity	
36	Concrete platform inside covered area in Sq.ft	
37	Plate Rolling machine capacity (width & thickness) in mm	
38	Availability of level bed (Flatness 1mm)	
39	Availability of straight edge	
40	Availability of bending machine width & thickness	
41	Availability of Section Rolling Facility with size	
42	Availability of shearing machine - Specify Width and Thicckness	
43	Availability of power saw	
44	Availability of Lathe with size - Maximum Dia to be held and Length of Bed	
45	Availability of Milling Machine - Spindle size and Table size	
46	Availability of Dynamic Balancing Machine with size	
47	Heat Treating Furnace with capacity	

Annexure-F- Eligibility Criteria and General Information for HOUSING FABRICATION Category

48 Special Machines/Facilities if any other than specified above

I/We certify that the details furnished above is true and correct

Signature of the Vendor with Firm Seal

Meeting the Eligibility Criteria

Not Meeting the Eligibility Criteria

Signature of the Assessors



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Email: ssvasan@bhelrpt.co.in
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Tender NO: 664158E

Dt.28/12/2015

**Annexure-F- General Information for Housing Machining Vendor
(Sub-Vendor tied up by the quoted Fabrication Vendor)**

	Manufacturing Facilities Available with Firm and other General Information (Details to be filled by the Vendor)	Vendor Reference code
General Information about Firm		
1	Name of Firm	
2	Place	
3	Office Room with facilities like Computer, Printer, Internet access etc..	
4	Bank Account Number and Name of the Bank	
5	Proprietor/Partnership/Limited company	
6	Name of Proprietor/Partners/Director with Age and Contact Number	
7	Educational & Technical qualifications of Proprietor/partners	
8	Educational & Technical qualifications of Supervisors	
9	Number of in house Quality Inspectors, Manpower details with Educational Details	
10	Availability of qualified NDT personnel	
11	ISO 9001 certification :	
12	Excise Duty /VAT Registration No (TIN)/CST No.:	
13	Distance from BHEL, Ranipet in KM.	

14	Electrical power availability (EB) in KW	
15	Indicate Land area	
16	Availability of approach road	
17	Availability of Fencing/Compund wall all around the land	
18	Covered Area for working (concrete/ Asbestos/ Metallic Sheet) in Sq.ft.	
19	Compliance of Statutory requirements such as Insurance,ESI and PF facility for employees, Safety requirements, Non usage of Child Labour, License from Government Agency (Inspector of Factories) etc..	Yes / No
Maching Facilities Availability		
20	Crane facility in MT either self owned or on hire basis.	
21	Concrete platform inside covered area in Sq.ft	
22	Availability of Horizontal boring Machine with Spindle Size and Table size	
23	Availability of VTL Machine with Table size	
24	Availability of Lathe with size - Maximum Dia to be held and Length of Bed	
25	Availability of Milling Machine - Spindle size and Table size	
26	Availability of bending machine width & thickness	
27	Availability of Section Rolling Facility with size	
28	Availability of shearing machine - Specify Width and Thicckness	
29	Availability of alternate power source (Diesel /inverter) Indicate the capacity	
30	Heat Treating Furnace with capacity	
31	Special Machines/Facilities if any other than specified above	

I/We certify that the details furnished above is true and correct

Signature of the Vendor with Firm Seal

Meeting the Requirement

Not Meeting the Requirement

Signature of the Assessors

Annexure G
Certification for MSME

Certificate by Chartered Accountant on letter head

This is to Certify that M/S
(hereinafter referred to as 'company') having its registered office at
is registered under MSMED Act 2006, (Entrepreneur
Memorandum No (Part-II) dtd:.....
Category: (Micro/Small)). (Copy enclosed).

Further verified from the Books of Accounts that the investment of the company as per the latest audited financial year as per MSMED Act 2006 is as follows:

1. **For Manufacturing Enterprises:** Investment in plant and machinery (i.e. original cost excluding land and building and the items specified by the Ministry of Small Scale Industries vide its notification No.S.O.1722(E) dated October 5, 2006 :
Rs.....Lacs
2. **For Service Enterprises:** Investment in equipment (original cost excluding land and building and furniture, fittings and other items not directly related to the service rendered or as may be notified under the MSMED Act, 2006:
Rs.....Lacs

(Strike off whichever is not applicable)

The above investment of Rs.....Lacs is within permissible limit of Rs.....Lacs forMicro / Small (Strike off which is not applicable) Category under MSMED Act 2006.

Or

The company has been graduated from its original category (Micro/ Small) (Strike off which is not applicable) and the date of graduation of such enterprise from its original category is (dd/mm/yyyy) which is within the period of 3 years from the date of graduation of such enterprise from its original category as notified vide S.O. No. 3322(E) dated 01.11.2013 published in the gazette notification dated 04.11.2013 by Ministry of MSME.


Date:

(Signature)

Name -

Membership number -

Seal of Chartered Accountant

 An ISO Company	BHARAT HEAVY ELECTRICALS LIMITED (A Government of India Undertaking) பாரதமிகுமின் நிறுவனம்	Ph: 04172-284030, 284690,284158, 241170 Email: ssvasan@bhelrpt.co.in mkmoothy@bhelrpt.co.in
	BOILER AUXILIARIES PLANT, Indira Gandhi Industrial Complex, RANIPET– 632 406 (Tamil Nadu)	

Enquiry No.664158E

Dt.28-12-2015

ANNEXURE-H

HOUSING ASSEMBLY - SCOPE OF OPERATION AND VENDOR CONFIRMATION SHEET

COMPLETE MANUFACTURING OF FAN HOUSING ASSEMBLY – FULL SCOPE INCLUDES FABRICATION AND MACHINING.

REFERENCES: RELEVANT FABRICATION/WELDING DRAWINGS , MACHINING DRAWINGS , QWIs, QPs, WPS:004.

SPECIAL INSTRUCTIONS FOR MANUFACTURING:

1. Collection of Raw materials, Fasteners and components from BHEL Stores.
2. Preparation of materials w.r.to BOM with necessary allowances.
3. Rolling of Housing/OGV shells , core/bullet shells etc.
4. Section rolling of flanges, external stiffeners etc.
5. Necessary machining allowance / material stock, to be provided on the dividing flanges to ensure drawing requirements after machining.
6. Boring of Flanges for trueness & edge preparations in VTL.
7. Fabrication of Shell with flanges and Bullet/core separately. Any spiders required to control weld distortion are to be provided suitably.
8. Preparation of Internals like Vanes pressing/grinding.
9. Fabrication/Integration of Shell externals & internals as per the relevant drawings and notes therein.
10. Complete welding as per relevant drawings / WPS and care to be taken to control weld distortions by adopting suitable sequences during welding.
11. Splitting the Housing Assy. Into 2 halves and carry out balance/left out welding on the dividing flanges and flush grinding.
12. **Part planning (PP):** Mark the dividing flanges in housing/Ogv and Hsg bullet/Ogv core for part planning machining.
13. Complete the part planning machining in the horizontal boring machine and match two halves as per drawing.
14. With reference to drawing, mark the references like RUN OUT & FACE OUT and punch. Necessary machining stock/allowances to be ensured while marking to avoid block spots/thickness reduction on the shell.
15. Offer the assy. for “Inspection” and obtain clearance from QC personnel for machining on the VTL.

16. **VTL:** Complete the boring & facing operations of the housing assy. W.r.to relevant drawing dimensions, on the VTL machine. Drilling to be carried out in housing bearing flanges and casing flanges of housing and Ogv.
17. **Foot fit up & welding:** After Inspection stages/clearance ,assemble the housing and Ogv, fix the foot plates as per drawing , keeping machining stocks and welding to be completed. LPI to be carried out on the welding to ensure soundness.
18. Mark and punch the reference on the foot plates for machining, on the “Horizontal Boring” machine.
19. **Foot Machining:** Foot plates’ surfaces are to be machined on the “Horizontal Boring” machine and also the drilling of holes as per the drawing.
20. Drilling of Holes as per drawing on the “Bearing Flanges” , match drilling of outer flanges and for taper pins on the dividing flanges of the housing are also in the scope of work.
21. Ensure all the items are covered as per BOM of Drgs/GMS and take care of drawing notes.
22. Application of RP oil on the machined surfaces and relevant primer/finish paints as per painting schedule furnished.
23. Stenciling and punching of “W.O. details” on the Assy.
24. Delivering back to BHEL/Store along with DRs & IR .

Note: Special conditions given in the Tender:

1. Rate shall be quoted per MT basis for the full scope of work, given above for each drawing.
2. All transportation cost which include collection of material, intermittent movement for machining , delivery to BHEL etc is in the scope of Vendor.
3. Max 2nos housing only (combining all 3 sl numbers) will be ordered per vendor.
4. The order will be split among successful vendors agreeing for L1 rates and PO will be released on their initial offer ranking.
5. Item wise L1 rate will be considered for ordering. If a vendor is L1 for more than 2 items only 2 highest value items will be considered for ordering.
6. Vendor may sub contract for machining operation to sources having suitable capacity. However such sources selected by vendor have to be approved by BHEL. Necessary documents for approval of machining firm has to be submitted by the quoted vendor.
7. Vendor should agree to provide BG within one week of request from BHEL before release of PO. Otherwise their offer will not be considered for ordering. If L1 vendor fails to submit BG next higher ranked vendor who has submitted BG will be considered for ordering.
8. Paint and other consumables are in the scope of vendor. Complete raw material will be issued from BHEL.

9. Considering the volume and size of the drawing the drawings are not hosted in the web. Vendor to collect the drawing from BHEL by submitting written request. During the drawing collection vendors are requested to get all technical clarifications.

We understood the scope of work and other tender conditions and quoted accordingly .

Signature of authorised signatory of the firm with Seal

BHEL;BAP: Ranipet
Out Sourcing Department
(To be typed in NON-JUDICIAL STAMP PAPER VALUED Rs 100/-)

ANNEXURE – I

AFFIDAVIT

Enquiry No 664158E dt .28.12.2015

I/We M/sdo hereby undertake the following

01. We have not been put on hold ,suspended, delisted, banned or black listed by any of the BHEL units
02. We have not been booked by CBI and/or indicted by a court of law in any criminal case relating to any manufacturing related activity during last 5 years .
03. Tick which ever is applicable

- i) One or more partners/directors/proprietor of us DO HAVE a relation or relations employed in the capacity of an officer of BHEL. The details are given below

Name:-

Staff.No:-

Designation:-

Department:-

(or)

- ii) One or more partners/directors/proprietor of us DO NOT HAVE a relation or relations employed in the capacity of an officer of BHEL. Concealing the above information , & if found by BHEL, BHEL may cancel the contract & forfeit EMD/Bank Guarantee forthwith .

04. All scope , Terms , conditions ,annexures ,technical/operational requirements of BHEL read understood, accepted with out any deviation and then submitted offer unconditionally .
05. In case it comes to notice of BHEL during the finalization of Tender/after placement of contract and while executing the contract that vendor has given incomplete ,false, incorrect, suppressed information & data, forged documents fake documents/ certificates ,fake certificated or any information prejudicial to BHEL's interest, BHEL will suspend the business with the vendor at any stage and the EMD/Bank Guarantee will be forfeited .
06. I/We undertake that the required Bank Guarantee will be submitted within 15 Days of finalization of the contract, else non submission of BG can be treated as *"not honoring his own offer or any of the condition "* stated/agreed in the tender and declared fit for taking penal action by BHEL as per *"suspension of Business dealings vide Clause R of section IV "* against me/us.

Signature of authorized person with Seal

[to be printed on stamp paper of Rs. 20]

KNOW ALL MEN BY THESE PRESENTS that, I, _____ (name of the person authorizing the other person) have been authorised by _____ (refer to the persons/Board of Directors as the case may be vide _____ dated _____ (refer to the authorizing documents), inter alia, to submit bid, quote price, submit documents, negotiate and execute contracts and do all acts and in deed in relation to the said acts in the name of and for and on behalf of M/s _____ (hereinafter “Principal”).

I consider it necessary and expedient to appoint _____

_____ (Name, Designation/Related as, Residential Address), to be my Attorney for me and in my name to do the following acts on behalf of the Principal, namely:

1. To receive Notice Inviting Tender/ Enquiry or any other document from or in relation to Bharat Heavy Electricals Limited, Ranipet (“BHEL”).
2. To submit bids, clarifications, quotations, prices, drawings, documents, or any other information in relation to the above;
3. To negotiate and execute contracts with BHEL.
4. To respond to queries or request for clarifications from BHEL and furnish documents in support of such response.
5. To do all acts, deeds and things which are necessary for the above acts or incidental thereto.

-/ Page 2 /-

I hereby agree and undertake to ratify all acts, deeds, assurances done, given, executed or made by my said Attorney in connection with the above as if the same were done or made by me. _____ (the principal)

IN WITNESS whereof I sign and execute this Power of Attorney on this _____ day of _____ 2014 at _____.

(Signature and Seal of the Principal)
With Land-line, Mobile, email, Address

=====

The Stamp size photo and specimen signature of the Attorney



Specimen signature of the Attorney

=====

SIGNED and delivered by the above named _____
(Principal) in the presence of _____ (*Name of Witness*),

(*address of witness*).

(Signature and Seal of the Witness)


=====

Signature & Seal of the Notary

=====

[*Note:*

1. *In case of a company, the Managing Director of the Company shall sign on behalf of the Principal. The company's common seal shall also be affixed in the power of attorney*
2. *In case of Hindu Undivided Family, karta shall sign on behalf of the HUF.*
3. *In case of a partnership, all the partners of the Firm shall sign and affix seal on behalf of the Principal.*
4. *In case of a proprietorship, the proprietor shall be the Principal.]*

	Annexure-VI <u>Guidelines to Contractors</u> <u>filling up the Registration Form</u>	Document No.	AA:MM:SR:01
		Revision No.	01
		Page No.	I of II

1. Registration Form may be obtained from BHEL website www.bhel.com.
2. Any clarification with respect to procedure for registration may be obtained from the Supplier Development Cell of respective BHEL unit/ Power sector Region.
3. The Contractor Registration Form has three sections:


Section-I: COMPANY PROFILE AND GENERAL INFORMATION

Section-II : RESOURCES OWNED BY THE COMPANY

Section-III : WORK EXPERIENCE

For each of the Work experience format filled up, the following needs to be attached:

- i) Self attested Copy of Work Order/Award letter and allied documents containing interalia (a) Brief Description of work, (b) Value of Contract (c) Time schedule
 - ii) Completion Certificates (Any one of the following):
 - a) Self attested copies of Work Completion Certificates issued by Owner or agency who has awarded the contract. BHEL reserves the right to verify the authenticity of the document from the originator. Hence kindly see that all contractual details are available in the completion certificates to lend easy verification if required.
 - b) Self attested copies of Protocol signed by Client and Owner, indicating the completion/achievement/execution of the Milestone achieved
 - c) Self attested copies of „Final Bill“ verified by Client/Customer which indicates the Quantum of work not less than that specified in Basic QR
 - d) Documentary evidence issued by Owner/Client, indicating the progress of Work achieved not less than that specified in the Basic QR even if the total contract is not completed/closed
 - iii) Relevant documents for each „WORK EXPERIENCE“ format being filled up are to be submitted.
4. All columns are to be filled up properly in the space provided for. Wherever it is not applicable, please mention “Not Applicable”. The form is to be signed by the authorised signatory.
 5. A separate sheet may be attached if the space provided is insufficient or additional information is to be given. Please put proper identification tag on the separately attached sheet.
 6. Any information / clarification required by BHEL during evaluation must be given expeditiously.
 7. Please ensure that all required enclosures are attached with the filled up Supplier Registration Form and list of enclosures is given as required.
 8. Incomplete forms will be rejected.
 9. Please fill up the check- list given below and send along with the Supplier Registration Forms to BHEL.
 10. Please note that if you are registered and participate in Tender process and qualify to get order from BHEL, your performance based on Quality of your product, delivery performance and service rendered will be evaluated inline with Annexure VIII (page 4 of 4).
 11. If you are attaching a document in a language other than English, a self attested English translated document may please be also attached.

	Annexure-VI Check List for Contractor Registration Form	Document No.	AA:MM:SR:01
		Revision No.	01
		Page No.	II of II

Sl.No.	Check-Point	Yes/No
1.	Information against all points under “Organizational Information “ has been given.	
2.	All enclosures and supporting documents have been enclosed.	
3.	Technical requirements, specifications, drawings ,standards have been received from BHEL before filling up Technical Competence.	
4.	All the parts of the form & enclosures have been signed by Authorised Signatory.	

Signature & seal

Date :

(Authorised Signatory)

Note: This check list is to be attached with the filled up Contractor Registration Form.

**BHARAT HEAVY ELECTRICALS LIMITED
CONTRACTOR REGISTRATION FORM**

SECTION-I: Company Profile & Organisational Information

1.1 GENERAL INFORMATION

Sl No	Detail/Particulars	Remarks by BHEL, if any
1.1.1	<u>Name of Company seeking Registration:-</u>	
1.1.1a	Work description/package for which registration is sought.	Package code to be given by BHEL
1.1.2	Date of Incorporation/Establishment :- (Please attach Certificate of Incorporation)	
1.1.3	<u>Registered Office Address:-</u> ➤ Tel No : ➤ Fax No : ➤ Email ID: ➤ Web site :	
1.1.4	<u>Head Office Address:-</u> ➤ Tel No : ➤ Fax No : ➤ Email ID: ➤ Web site :	
1.1.5	<u>Mailing Address:-</u> ➤ Tel No : ➤ Fax No : ➤ Email ID: ➤ Web site :	
1.1.6	<u>Officer to be contacted for clarification on CONTRACTOR Empanelment:-</u> Name & Address ➤ Tel No : ➤ Fax No : ➤ Email ID:	

**BHARAT HEAVY ELECTRICALS LIMITED
CONTRACTOR REGISTRATION FORM**

SECTION-I: Company Profile & Organisational Information

		Remarks by BHEL, if any
1.1.7 i	<p><u>Branches:-</u> Address:-</p> <p>➤ Contact Person: ➤ Tel No : ➤ Fax No : ➤ Email ID :</p>	
ii	<p>Address:-</p> <p>➤ Contact Person: ➤ Tel No : ➤ Fax No : ➤ Email ID :</p>	
iii	<p>Address:-</p> <p>➤ Contact Person: ➤ Tel No : ➤ Fax No : ➤ Email ID :</p>	
1.1.8 i	<p><u>Sister Concerns if any:-</u> Address:-</p> <p>➤ Contact Person: ➤ Tel No : ➤ Fax No : ➤ Email ID : ➤ Web site :</p>	
ii	<p>Address:-</p> <p>➤ Contact Person: ➤ Tel No : ➤ Fax No : ➤ Email ID : ➤ Web site :</p>	

**BHARAT HEAVY ELECTRICALS LIMITED
CONTRACTOR REGISTRATION FORM**

SECTION-I: Company Profile & Organisational Information

1.2 OWNERSHIP INFORMATION

1.2.1	TYPE OF COMPANY (please tick "√" any one applicable)	Documents to be submitted	Remarks by BHEL, if any
i	Govt of India Undertaking <input type="checkbox"/>		
ii	State Govt Undertaking <input type="checkbox"/>		
iii	Public Limited Company <input type="checkbox"/>	Memorandum and Articles of Association	
iv	Private Limited Company <input type="checkbox"/>	Memorandum and Articles of Association	
v	Co-operative Society <input type="checkbox"/>	Society Rules and Byelaws	
vi	Partnership Firm <input type="checkbox"/>	Partnership deed	
vii	Proprietorship <input type="checkbox"/>	Professional Tax Registration & Municipal Registration	
viii	Any Other (specify) <input type="checkbox"/>	Supporting docuemnts	

1.2.2	DIRECTOR/PARTNER/OWNER/PROPRIETOR INFORMATION	Position Held In Company	Remarks by BHEL, if any
i			
ii			
iii			
iv			

1.2.3 DIRECTORS / PARTNERS, IF RELATED TO ANY BHEL EMPLOYEE.

NAME :
STAFE NO. :
DESIGNATION :
Unit & DEPARTMENT :
RELATIONSHIP :

1.2.4 IF ANY EX-BHEL PERSONNEL IS EMPLOYED BY THE COMPANY, MENTION HIS / HER DETAILS OF LAST POSTING.

NAME :
STAFF NO. :
DESIGNATION :
UNIT & DEPARTMENT :
DATE OF LEAVING SERVICE :

BHARAT HEAVY ELECTRICALS LIMITED CONTRACTOR REGISTRATION FORM

SECTION-I: Company Profile & Organisational Information

1.3 REGISTRATION PARTICULARS

Sl No	Description (PLEASE INDICATE PARTICULARS IN THE SPACE PROVIDED FOR EACH)	Required for	Documents to be submitted	Remarks by BHEL, if any
a	INCOME TAX (PERMANENT AC NO):-	All categories	Copy of Certificate	
b	SERVICE TAX REGISTRATION	All Categories	Copy of Certificate	
c	Sales Tax VAT Registration Number and Date :			
	1	As applicable	Copy of Certificate	
	2.	As applicable	Copy of Certificate	
	3.	All categories	Copy of Certificate	
	4.	As applicable	Copy of Certificate	
	5.	As applicable	Copy of Certificate	
d	PF Registration	All categories	Copy of Certificate	
e	CPWD/Government Organisation	As applicable	Copy of Certificate	
f	Geological Survey Of India/Equivalent	For Geo Tech Investigationsetc	Copy of Certificate	
g	IBR	For Boiler and IBR Piping	Copy of Certificate	
h	Contractorship License for Electrical Works (from any State/Union Territory of India)	For Electrical Works	Copy of Certificate	

1.4	MANPOWER	Remarks by BHEL, if any
A	Organisation Strength (In number): (please submit Organisation Chart)	

B	List of Key Persons on rolls of the Company				Remarks by BHEL, if any
	Category	No of persons in the Company	Qualification	Total work experience	
i	Resident Managers/Resident Engineers				
ii	Site Engineers (Erection & Commissioning)				
iii	Site Engineers (Quality)				
iv	Site Safety Co-ordinators				
v	Site Supervisors				
vi	Skilled Workmen				
vii	Others				

BHARAT HEAVY ELECTRICALS LIMITED CONTRACTOR REGISTRATION FORM

SECTION-I: Company Profile & Organisational Information

1.5 OTHER PARTICULARS

A	Registration with BHEL and Other Firms	Registration/Empanelment Number	Registration/Empanelment valid upto	Document to be submitted	Remarks by BHEL, if any
i	BHEL/Northern Region			Documentary evidence	
ii	BHEL/Eastern Region			Documentary evidence	
iii	BHEL Southern Region			Documentary evidence	
iv	BHEL Western Region			Documentary evidence	
v	Electricity Boards			Documentary evidence	
vi	NTPC/other Public Sector/Private Sector			Documentary evidence	
vii	PWD/Railways			Documentary evidence	

B	BANKING DETAILS OF COMPANY		
	Information of Bank Account of Company	Document to be submitted	Remarks by BHEL, if any
	<p>The following information of Bank Account of the Company, duly endorsed by the Bank (required for Electronic Fund Transfer – EFT/RTGS) is to be submitted</p> <ol style="list-style-type: none"> 1. Name of the Company 2. Name of Bank 3. Name of Bank Branch 4. City/Place 5. Account Number 6. Account type 7. IFSC code of the Bank Branch 8. MICR Code of the Bank Branch 9. Details of other Bankers (for reference purpose only) <p>NOTE : CONTRACTORs who have already submitted the above information are requested to submit a copy of the same</p>	Information of Bank Account of the Company, duly endorsed by the Bank	

BHARAT HEAVY ELECTRICALS LIMITED CONTRACTOR REGISTRATION FORM

SECTION-I: Company Profile & Organisational Information

1.6	QUALITY SYSTEMS	Certificate Number and Valid upto	Document to be submitted	Remarks by BHEL, if any
A	Accreditation to ISO 9001		Copy of accreditation certificate OR Copy of 'Table of Contents' of 'Quality Manual'	
B	Accreditation to ISO 14000		Copy of accreditation certificate OR Copy of 'Table of Contents' of 'Quality Manual'	
C	Accreditation to OHSAS 18000		Copy of accreditation certificate OR Copy of 'Table of Contents' of 'Quality Manual'	
D	In House Quality Systems		Copy of quality manual .	

1.7 FINANCIAL INFORMATION FOR THE PREVIOUS THREE YEARS

Sl No	Financial Information	Financial Value in Rupees in Lakhs (Audited)		Remarks by BHEL, if any
		Year	Value in Rupees in lakhs	
i	NET WORTH (Latest) Paid up Share Capital# + Reserves			
ii	SALES/TURN OVER (Last three Financial Years)			
		Average		
iii	CASH PROFIT (PAT + Non Cash Expenditure viz Depreciation) (Last three Financial Years)			
iv	Whether CONTRACTOR has been referred to BIFR/NCLT/ any other similar Govt. Agency (If 'YES' enclose details)		YES/NO	
v	Whether CONTRACTOR is a potential sick Company (If 'YES' enclose details)		YES/NO	
vi	Copies of Audited Annual Accounts (Balance Sheet, P&L Account, Cash flow statement) for the last three (3) years to be submitted.			
vii	Status of Tax assessments done under various laws (Income Tax, VAT/Sales Tax, Excise & Service Tax, Custom) and details of disputes pending, if any, with these authorities to be submitted.			

Legend:

: Share Capital OR Partnership Capital OR Proprietor Capital as the case may be

BHARAT HEAVY ELECTRICALS LIMITED
CONTRACTOR REGISTRATION FORM

SECTION-II: Resources owned by the company

- C) TIEUPS or RATE CONTRACTS ENTERED INTO BY THE COMPANY FOR PROVIDING VARIOUS SERVICES WHICH THE COMPANY PROPOSES TO INDICATE

SL NO	SERVICES FOR WHICH TIEUPS / RATE CONTRACTS ENTERED FOR PROVIDING SERVICES	PLEASE INDICATE WHETHER SHORT TERM (1 YEAR) OR LONG TERM (ABOVE 1 YEAR)	Remarks

1. Please indicate all important Tie Ups entered by Company for providing various services
2. Please use additional sheets if required

ANNEXURE – L

AUTHORIZATION LETTER FOR PARTICIPATING TENDER OPENING
(ON BIDDER'S LETTER HEAD)

Ref: Tender-OS-BAP-BHEL

Dt:.....

We, M/s.....
(name of the Tenderer)

hereby authorize Mr / Ms.....
(Name of the representative)

to participate in the Tender opening at BHEL-Ranipet for **Tender No:**
dt......

The representative's specimen signature is appended below & attested.

(Signature of the representative)

-/Signature of the representative is attested/-

(Signature of Authorized Person with Firm Seal)