

Bharat Heavy Electricals Limited

भारत हैवी इलेक्ट्रिकल लिमिटेड



Corporate Systems & Information Technology

कॉर्पोरेट प्रणाली एवं सूचना प्रौद्योगिकी

**CS&IT Hall, 2nd Floor, HRD & ESI Complex, Plot No. 25,
Sector 16A, NOIDA, U.P.-201301**

Request for Proposal

FOR

Procurement of 12V, 100 Ah SMF Batteries

For

20X40KVA Online UPS

Ref. No. : AA:CS&IT:P31:battery

Date: 05th June 2015

Dear Sir,

Sub: Enquiry for procurement of Online UPS battery.

Sealed bids are invited for the supply of 12Volt, 100Ah UPS batteries on buyback basis for the existing batteries installed at CS&IT UPS Room, Noida as per the terms and conditions of RFP enclosed.

Bidder shall submit queries, if any, regarding this tender on or before 11.06.2015.

The bidder is expected to examine all instructions, formats, terms, specifications, conditions and all other information in the bidding documents. Failure to furnish all information asked for or to submit a bid not substantially responsive to the bidding documents may result in rejection of the bid as decided by the BHEL. BHEL's decision shall be final and binding.

Please ensure that your response complete in all respect in requisite format with necessary enclosures is delivered on or before the due date & time i.e., 26.06.2015 **at 1500 hrs.**

Bids shall be addressed to:

Sr. Engr. (CS&IT)
Bharat Heavy Electricals Limited,
CS&IT-Hall, 2nd Floor, HRD & ESI Complex,
Plot no. 25, Sector-16a, Noida (UP) – 201301.

Thanking you,
Yours faithfully,
For and on behalf of BHEL



Sr. Engr. (CS&IT)

Ref. No. AA:CS&IT:P31:battery dated 5th June 2015

1. Requirement:

Procurement of 12Volt, 100Ah UPS batteries on buyback basis for the existing batteries for 2X40KVA online UPS installed at CS&IT UPS Room at Noida. The specifications of the existing batteries are as under:

S. No.	Item Description	Specifications	Qty.
1	SMF Batteries, Rocket Make	100Ah ,12Volt	64

2. Eligibility criteria:

- 2.1** The bidder should be duly authorized dealer of OEM / OES of battery (Rocket / Adva / Exide / Panasonic / Amaron Quanta). The authorization letter from OEM has to be submitted along with the bid documents by the bidder.
- 2.2** The bidder should have at least one implementation / technical support office in Delhi / NCR. Address details to be submitted.
- 2.3** The bidder should not be in the banned list available on BHEL web site www.bhel.com.
- 2.4** A self-declaration by the bidder for the above is required in Part – I EMD & TECHNO-COMMERCIAL BID.

3. General Instructions to Bidders

S.No.	Key Activity	Date
1	Issuance of Request For Proposal (RFP)	5-06-2015
2	Last date of receiving queries from bidders	11-06-2015
3	Last date and time for submission of proposals	26-06-2015: 1500hrs
4	Technical Proposal opening	26-06-2015: 1530hrs
5	Commercial Proposal opening	Will be intimated later

4. Instructions and Guidelines to Bidders

3.1 Tenderer to Inform Himself Fully

- 3.1.1 The bidder shall closely peruse all the clauses, specifications and requirements etc., indicated in the tender documents before quoting. Should the bidder have any doubt about the meaning of any portion of the tender specifications or find discrepancies or omissions in the specifications or if the tender

documents are found to be incomplete or require clarifications on any of the technical aspects, scope of work etc., he shall at once contact the official inviting the tenders, for clarification before submission of the tender.

- 3.1.2 Bidder is advised to study all the tender documents carefully. Any submission of tender by the bidder shall be deemed to have been done after careful study and examination of the tender documents and with the full understanding of the implications thereof.

3.2 Cost of Bidding:

The Bidder shall bear all costs associated with the preparation and submission of its bid and the Purchaser will in no case be responsible or liable for those costs.

3.3 Procedure for Submission & Opening of Bids:

Bids shall be accepted by the official inviting the tenders, in two parts, as described below, on or before the due date & time indicated in the Tender Notice.

Part-I : Techno-Commercial Bid

This part shall consist of the following:

- 1) Bounded volume of:
 - i) Technical offer/ details including literature/leaflets. The bidder can offer only as per the requirement of the RFP. The Purchaser reserves the right to accept or reject the technical offer. Price bids of only techno-commercially short listed vendors will be opened.
 - ii) No Deviation Certificate as per format enclosed as **Annexure-II**.
 - iii) Checklist of PRICE BID (Unpriced Copy) as per format enclosed as **Annexure-I** with word "QUOTED" written against all items in price column.
 - iv) Signed and stamped copy of the RFP.

Part-II : Price Bid

Price bid containing PRICES only is to be submitted (in the Price Schedule format enclosed as **Annexure-I** only). Prices shall be quoted in Indian Rupees only. Bidder shall give details of Direct Applicable Taxes (between Bidder & BHEL as asked in the Price Bid Format) clearly. Any changes in these Direct Applicable Tax rates during the complete contract period will only be payable as per actuals, subject to submission of documentary evidence. Any other taxes, duties, levies and charges assessed on the bidder by local, national or any statutory authorities will not be payable by BHEL.

Price Bid should not contain any technical details and/or Commercial Terms & Conditions as the same are supposed to be contained in PART-I only, so that the same can be evaluated before opening of Price Bid(s).

3.4 Marking On Envelope:

Part-I and Part-II offers shall be submitted in two separate sealed envelopes with bidder's distinctive SEAL and super-scribed as follows:

- Part-I :**
- 1. Tender Enquiry No. and Its Description**
 - 2. Due Date of Opening**
 - 3. "Techno-Commercial Bid".**

- Part-II :**
- 1. Tender Enquiry No. and Its Description**
 - 2. Due Date of Opening**
 - 3. "Price Bid" as per enclosed Format.**

Un-sealed envelopes or envelopes not super-scribed as above may not be accepted/considered.

3.5 Bid Submission:

- 3.5.1 Bids shall be addressed to the official inviting Bids by name and designation and sent at the following address:

Sr. Engr. (CS&IT)
Bharat Heavy Electricals Limited,
CS&IT Hall, 2nd Floor, HRD & ESI Complex, Plot No. 25,
Sector – 16A, Noida (UP) 201301
Telephone no. : (0120) 2416462 / 2416496
Email : ajay@bhel.in / shivali@bhel.in

- 3.5.2 Bids can also be delivered in person to the official inviting Bids.
- 3.5.3 Bids submitted by post shall be sent by "REGISTERED POST" only and shall be posted with due allowance for any postal delay. Bids shall be submitted latest by 1500 Hrs. of the due date. Bids received after the Due Date and Time of submission will be summarily rejected.

3.6 Bid Opening

- 3.6.1 PART-I (EMD & Techno-commercial Bid) may be opened on the due date and time as specified in the Enquiry Letter, in the presence of bidders who may like to attend. Part-II (Price Bid) shall be opened subsequently. However, Purchaser reserves the right to open both the parts simultaneously i.e. Part-I and Part-II together.
- 3.6.2 In case of public opening, date and time of Price Bid (Part-II) opening shall be intimated to the technically and commercially acceptable bidders only.
- 3.6.3 Purchaser also reserves the right to open the earlier i.e. superseded price bids, if any, submitted by the bidder(s), if required.
- 3.6.4 Not more than two representatives from each bidder will be permitted to be present during tender opening.
- 3.6.5 No correspondence shall be entertained from the bidders after the opening of Price Bid(s).
- 3.6.6 Standard pre-printed conditions of the bidders attached to the offer will not be accepted and only those mentioned in the body of his offer will be considered.

- 3.6.7 Unsolicited bids shall not be entertained. Unsolicited revised Price Bids also, shall not be entertained at any stage of the tendering process and will lead to automatic disqualification of the party's bid.
- 3.6.8 No Literature, Pamphlets other than what is specified is to be enclosed. All such enclosures shall be considered as unread and also will not be considered as part of the quotation.
- 3.6.9 Manufacturer's name, trade Mark or Patent No., if any, should be specified.
- 3.6.10 Purchaser reserves the right to negotiate the tender, if required.

3.7 Late Bids:

Any proposal received by BHEL after the deadline for submission of bids shall be summarily rejected and returned unopened to the bidder.

3.8 Validity of Offer:

Offer shall be kept valid for four months from the due date of Tender, for Purchaser acceptance.

3.9 Deviations:

Bidder shall submit the No Deviation Certificate as per the **Annexure-II**.

3.10 Language of Bid:

The bid, all correspondence and documents related to the bid shall be in English.

3.11 Clarification on Bidding Documents:

The Bidder is expected to carefully go through this Tender Document and understand the functional requirements thoroughly before submitting their offer. All legitimate queries and clarifications regarding this tender must be submitted in writing to the official inviting tender by 11.06.2015.

3.12 Amendment of Bidding Documents:

The Purchaser may at its sole discretion amend the Bidding Documents at any time prior to the deadline for submission of bids. However in case of such amendment, the bid submission date may be extended at the discretion of the purchaser.

3.13 Tender Evaluation:

- 3.13.1 Totals/Gross Total of Prices should be indicated both in words as well as in figures. If there is a difference between price quoted in words and figures or if there is any other price discrepancy, higher value(s) will be considered for evaluation and lower value will be considered for ordering.
- 3.13.2 Through offer of higher warranty/configuration/rating, that what is required as per tender specifications, may be accepted, no extra weightage or preference will be given for the same.
- 3.13.3 All applicable taxes (VAT/Sales Tax, Service TAX) are to be specified clearly in the Price Bid Format.

3.13.4 After finalizing the techno-commercial offers, BHEL may adopt Reverse Auction process for arriving at the lowest price offer.

3.13.5 The Order will be placed on L1 vendor.

4. Commercial Terms & Conditions for Bidders

4.1 Rates: Rates are to be quoted as per Price Bid Format. Details of prevailing rates of taxes should be indicated separately. Bidders, in their own interest, are requested to check up and indicate the different tax tariff like service tax etc. Taxes not mentioned by the bidder in their bid will not be entertained at later date. However, during the execution of the contract any increase or decrease in the above taxes/imposition of new taxes will be entertained on submission of relevant documentary proof.

4.2 Packaging & Forwarding: to be quoted as inclusive.

4.3 Delivery and Execution Time: 15 days.

4.4 Picking of old batteries: 15 days after completion of delivery.

4.5 Taxes & Duties:

Any change in applicable taxes, like Service Tax, VAT, etc, shall be to BHEL's account.

4.6 Terms of Payment: 100% on satisfactory delivery, within 15 days of submission of invoices and delivery challans duly signed by consignee in triplicate

4.7 Penalty: If the successfully Vendor fails to complete supply within 15 days from the date of issue of Purchase Order, BHEL shall without prejudice to its other remedies under the contract, deduct a sum equivalent to the 0.5% of the total order value for every week (seven days) or part thereof delay, up to maximum deduction of 5% of the total charges of undelivered quantity/services.

4.8 Transit & Storage Insurance: to be quoted as inclusive.

4.9 Freight: to be quoted as inclusive up to the destination.

4.10 Price Variation, if any: Firm prices are to be quoted

4.11 Warranty/Guarantee: As per OEM.

4.12 Limitation of Liability:

The vendor's liability shall be limited to the value of this contract only.

4.13 Acceptance of Order:

Letter of acceptance of the Order is to be submitted within One week of receipt of Order.

Price bid format

Sr. No.	Item Description	QTY	Offered Make & Model	BASIC UNIT RATE for batteries (Inclusive of all Taxes)	Total Amount for batteries (Inclusive of all Taxes)	Buy-back Unit Price for Existing Battery (Inclusive of all Taxes)	Total Buyback Amount for Existing Batteries	Total Amount after deducting buy-back cost (Inclusive of all taxes)
		A		B	C=A*B	D	E=A*D	F=C-E
1.0	12Vx100Ah SMF Batteries	64						

Total offered price: Rs.

Note :

1. The rate should be quoted in Indian Rupees.
2. L1 will be decided on the basis of total amount after deducting buy-back amount including taxes (F).
3. The total cost should be mentioned in this format. The prices should be fixed and should avoid use of vague terms as "Extra as applicable".

Seal & Signature of the Company



No Deviation Certificate

This is to certify that our offer is exactly in line with your tender enquiry no. **AA:CS&IT:P31:battery, dated 05th June 2015**. This is to expressly certify that our offer contains no deviation either Technical or Commercial in either direct or indirect form.

Signed By:

Name: _____

Designation: _____

Organization: _____

Date & Place: _____

Phone/Fax/Mobile/Email: _____

Stamp & Seal: _____



Business Rules, Terms & Conditions of Online Reverse Auction for the "Procurement of 12V, 100 Ah SMF Batteries for 2X40 KVA online UPS" vide tender enquiry ref. no. AA:CS&IT:P31:Battery, dated 05.06.2015

BUYER'S NAME	Bharat Heavy Electricals Limited Corporate Systems & Information Technology
AUCTION TO BE CONDUCTED BY	M/s C1 India Pvt Ltd, C-104, C Block, Sector 2, Noida, Uttar Pradesh 201301, India
DATE & TIME OF AUCTION	Auction Date : (xx.xx.xxxx) Online Sealed Bid Time : xxxxxx Online Reverse Auction Time : xxxxxxxx Auction website : https://bhel.erpoc.in
DOCUMENTS ATTACHED	<ol style="list-style-type: none">1) Business rules for reverse auction2) Terms & conditions of reverse auction3) Process Compliance Statement (Annexure II as per RA Business Rules)4) Final Price Confirmation (Annexure III as per RA Business rules)5) Final Price Breakup (Price Bid Format)- Annexure-I as per tender enquiry.6) Contact Information

Ref. No. AA:CS&IT:P31:battery dated 5th June 2015



Business Rules for finalization of the procurement

BHEL shall finalize the procurement of the items against this Tender through reverse auction mode. BHEL has made arrangement with **M/s C1 India Pvt Ltd.** who shall be BHEL's authorized service provider for the same. Please go through the guidelines given below and submit your acceptance to the same along with your Commercial Bid.

Computerized reverse auction shall be conducted by BHEL, on pre-specified date, while the vendors shall be quoting from their own offices / place of their choice. Internet connectivity shall have to be ensured by vendors themselves. In extreme case of failure of Internet connectivity, (due to any reason whatsoever may be) it is the bidders' responsibility / decision to send fax communication immediately to **M/s C1 India Pvt Ltd.,** furnishing the price the bidder wants to bid online with a request to the service provider to upload the faxed price on line so that the service provider will upload that price on line on behalf of the Bidder. It shall be noted clearly that the concerned bidder communicating this price to service provider has to solely ensure that the fax message is received by the service provider in a readable / legible form and also the Bidder should simultaneously check up with service provider about the clear receipt of the price faxed. It shall also be clearly understood that the bidder shall be at liberty to send such fax communications of prices to be up loaded by the service provider only within the closure of Bid time and under no circumstance it shall be allowed beyond the closure of Bid time / reverse auction. It shall also be noted that the service provider should be given a reasonable required time by the bidders, to upload such prices online and if such required time is not available at the disposal of the Service provider at the time of receipt of the fax message from the bidders, the service provider will not be uploading the prices and either BHEL or the service provider are not responsible for this unforeseen circumstances. In order to ward-off such contingent situation, bidders are requested to make all the necessary arrangements / alternatives whatever required so that they are able to circumvent such situation and still be able to participate in the reverse auction successfully. Failure of power at the premises of vendors during the Reverse auction cannot be the cause for not participating in the reverse auction. On account of this, the time for the auction cannot be extended and neither BHEL nor **M/s C1 India Pvt Ltd,** is responsible for such eventualities.

1. **M/s C1 India Pvt Ltd,** shall arrange to train your nominated person (s), without any cost to you. They shall also explain you, all the Rules related to the Reverse Auction / Business Rules Document to be adopted along with bid manual. You are required to give your compliance on it before start of bid process.


2. **Material For Bid:** 12V, 100 Ah SMF Batteries for 2X40 KVA online UPS against tender enquiry ref. no. AA:CS&IT:P31:Battery dated 05.06.2015 with all amendments, discussions and minutes of meetings, if any.

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3. **Starting Bid/Bid Decrement:** The opening price of the RA and the bid decrement value shall be available to the bidders before 05 minutes of the start of the auction and same shall be displayed on the auction website.
4. **Bidding Currency and Unit of Measurement:** Bidding and evaluation will be conducted in **Indian Rupees (INR)** of the item. The price bid placed during the "Sealed Bid Auction" as well as "Reverse Auction" shall be the total price for the Items, as per finalized specifications during techno commercial evaluation, mentioned in **Annexure- I**.
5. **Bid Price:** The Bidder has to quote the F.O.R. destination Price which is inclusive of all prevailing levies and taxes i.e. Excise Duty, Custom Duty, Packing & Forwarding, freight and insurance etc and excluding of VAT / Lease Tax, Service Tax and octroi, if any. The successful bidder is to submit the break up of price after completion of reverse auction.
6. The technical & commercial terms are as per BHEL Tender Enquiry No. AA:CIT:P31:Battery dated 05.06.2015, subsequent corrigendum along with vendors' technical and commercial bid and subsequent correspondences between BHEL and the vendors regarding commercial terms & conditions.
7. **Validity of Bids:** The Bid price shall be firm for a period of **120 days** and shall not be subjected to any change whatsoever.
8. At the end of the reverse auction, bidder has to provide a final price confirmation & a detailed break-up & confirmation (as per BHEL's price excel sheet (Annexure-IX) & the Annexure III formats) for his lowest offer within 24 hours of the reverse auction to **M/s C1 India Pvt.Ltd.**
9. **Procedure of Reverse Auctioning:**
 - i. **Online Initial Sealed Bid:** The opening bid (In the initial auction) of the bidders shall be same as that quoted in their Final Sealed price submitted to BHEL or lesser. The bidders shall confirm in writing to BHEL that their opening bid shall be same or lesser as that quoted in their final sealed price bid submitted against Tender Enquiry No. AA:CS&IT:P31:Battery, dated 05.06.2015. If it is found to be otherwise at a later date, the bidder will be disqualified from the tender.
 - ii. **Online English Reverse (no ties) Auction {Reverse Auction}:** BHEL will declare its **Opening Price (OP)**, which shall be visible to the all vendors during the start of the reverse Auction. You will be required to start bidding after

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announcement of Opening Price and decrement amount. Also, please note that the start price of an item in online reverse auction is open to all the participating bidders. Any bidder can start bidding, in the online reverse auction, from the start price itself. If the start price is your own price, you still need to bid in the online reverse auction. Also, please note that the first online bid that comes in the system during the online reverse auction can be equal to the auction's start price, or lesser than the auction's start price by one decrement, or lesser than the auction's start price by multiples of decrement. The second online bid and onwards will have to be lesser than the L1 rate by one decrement value, or lesser than the L1 rate by multiples of the decrement value.

- iii. Those vendors who have participated in the Initial Sealed Bid Auction, will only be eligible to participate in the subsequent English Reverse Auction.
- iv. Online Initial Sealed Bid will be for **30 minutes** and Online English Reverse (no ties) Auction shall be for a **period of one hour**. If a bidder places a bid in the last 10 minutes of closing of the Reverse Auction and if that bid gets accepted, then the auction's duration shall get extended automatically for another 10 minutes, for the entire auction (i.e. for all the items in the auction), from the time that bid comes in. Please note that the auto-extension will take place only if a bid comes in those last 10 minutes and if that bid gets accepted. If the bid does not get accepted, the auto-extension will not take place even if that bid might have come in the last 10 minutes. In case, there is no bid in the last 10 minutes of closing of Reverse Auction, the auction shall get closed automatically without any extension. However, vendors are advised not to wait till the last minute or last few seconds to enter their bid during the auto-extension period to avoid complications related with internet connectivity, network problems, system crash down, power failure, etc.
- v. The bid decrement amount shall be specified by BHEL before start of bidding.
- vi. Any commercial loading shall be intimated to bidders in advance and it shall be added to price during dynamic auction process. For evaluation purpose, commercial loading if any, shall be added to the quoted price of respective bidder. However for ordering only the final bid placed by you shall be considered.
- vii. After the completion of English No Ties Reverse Auction, the **Closing Price (CP)** shall be available. In case, any commercial loading was made to L1 bidder's price, it shall be de-loaded from the closing price of L1 bidder (**CP**) for further processing.

10. Successful vendor shall be required to submit the final prices, quoted during the English No Ties Reverse Auction, as per BHEL's price excel sheet (Annexure-IX) & the Annexure III formats, within 24 hours of the reverse auction, duly signed and stamped as token of acceptance without any new condition other than those already agreed to before the start of auction.
11. During the Online English No Ties Reverse Auction, if no bid is received in the auction system / website within the specified time duration of the reverse auction, then **BHEL**, at its discretion, may decide to revise the auction's Opening Price / scrap the online reverse auction process / proceed with the conventional mode of tendering (opening of the hard copy final bids submitted by you earlier to BHEL).
12. Your bid will be taken as an offer to supply. Bids once made by you, cannot be cancelled / withdrawn and you shall be bound to supply as mentioned above at your final bid price.

Should you back out and not supply as per the rates quoted, BHEL shall take action as appropriate.

13. You shall be assigned a **Unique User Name & Password** by BHEL or by **M/s C1 India Pvt.Ltd.** You are advised to **change the Password** and edit the information in the Registration Page after the receipt of initial Password from **BHEL / M/s C1 India Pvt.Ltd** to ensure confidentiality. All bids made from the Login ID given to you will be deemed to have been made by your company.
14. You will be able to view the following on your screen along with the necessary fields in the English No Ties Reverse Auction:
 - a. Leading Bid in the Auction (only total price)
 - b. Bid Placed by you
 - c. Your Own Rank
 - d. Opening Price & Bid Decrement value.
15. At the end of the Reverse Auction, BHEL will decide upon the winner. BHEL's decision on award of Contract shall be final and binding on all the Bidders.
16. BHEL shall be at liberty to cancel the reverse auction process / tender at any time, before ordering, without assigning any reason.
17. BHEL shall not have any liability to bidders for any interruption or delay in access to the site irrespective of the cause.

18. Other terms and conditions shall be as per your techno-commercial offers and other correspondences till date.
19. You are required to submit your acceptance (Process Compliance Form—Annexure II) to the terms / conditions / modality given above before participating in the reverse auction.

4. Terms & Conditions of Reverse Auction

1. **LOG IN NAME & PASSWORD:** Each Bidder is assigned a Unique User Name & Password by **M/s C1 India Pvt.Ltd**The Bidders are requested to change the Password and edit the information in the Registration Page after the receipt of initial Password from **M/s C1 India Pvt.Ltd**. All bids made from the Login ID given to the bidder will be deemed to have been made by the bidder.
2. **BIDS PLACED BY BIDDER:** The bid of the bidder will be taken to be an offer to execute the work. Bids once made by the bidder cannot be cancelled. The bidder is bound to execute the work the as mentioned above at the price that they bid. Should any bidder back out and not make the supplies at per the rates quoted, BHEL and / or M/s C1 India Pvt.Ltd shall take action as appropriate.
3. **LOWEST BID OF A BIDDER:** In case the bidder submits more than one bid, the lowest bid will be considered as the bidder's final offer to execute the work.
4. **AUCTION TYPE:** 1). Online Initial Sealed Bid
2). Online English No Ties Reverse Auction
5. **DURATION OF AUCTION:** The duration of Auction will be for one hour. If a bidder places a bid in the last 10 minutes of closing of the Reverse Auction and if that bid gets accepted, then the auction's duration shall get extended automatically for another 10 minutes, for the entire auction (i.e. for all the items in the auction), from the time that bid comes in. Please note that the auto-extension will take place only if a bid comes in those last 10 minutes and if that bid gets accepted. If the bid does not get accepted, the auto-extension will not take place even if that bid might have come in the last 10 minutes. In case, there is no bid in the last 10 minutes of closing of Reverse Auction, the auction shall get closed automatically without any extension. However, vendors are advised not to wait till the last minute or last few seconds to enter their bid during the auto-extension period to avoid complications related with internet connectivity, network problems, system crash down, power failure, etc. (THIS SCHEDULE IS TENTATIVE. IF ANY CHANGE IN SCHEDULE, THE SAME SHALL BE COMMUNICATED TO YOU)
6. **BID DECREMENT:** The minimum Bid decrement shall be available to the Bidders at the start of the auction. The bidder can view the same by clicking on the Item details at the start of the auction. The bidder can bid lower than the Lowest Bid in the auction by a decrement, multiple

of the minimum Bid decrement or at least of minimum bid decrement plus multiples of Bid Decrement. Also, please note that the start price of an item in online reverse auction is open to all the participating bidders. Any bidder can start bidding, in the online reverse auction, from the start price itself. If the start price is your own price, you still need to bid in the online reverse auction. Also, please note that the first online bid that comes in the system during the online reverse auction can be equal to the auction's start price, or lesser than the auction's start price by one decrement, or lesser than the auction's start price by multiples of decrement. The second online bid and onwards will have to be lesser than the L1 rate by one decrement value, or lesser than the L1 rate by multiples of the decrement value.

7. **VISIBILITY TO BIDDER:** The Bidder shall be able to view the following on his screen along with the necessary fields during English Reverse –NO ties Auction:
 - Leading Bid in the Auction
 - Bid Placed by him
 - His Own Rank
 - Start Price & Bid Decrement Value

8. **AUCTION WINNER:** At the end of the Reverse Auction, BHEL will evaluate all the bids submitted and will decide upon the winner.

9. **PROXY BIDS:** Proxy bidding feature is a pro-supplier feature to safe guard the supplier's interest of any Internet failure or to avoid last minute rush. The Proxy feature allows Bidders to place an automated bid against other Bidders in an auction and bid without having to enter a new amount each time a competing Bidder submits a new offer.

The bid amount that a Bidder enters is the minimum that the Bidder is willing to offer. Here the software bids on behalf of the supplier.

- The proxy amount is the minimum amount that the Bidder is willing to offer. During the course of bidding, the Bidder cannot delete or change the amount of a Proxy Bid.

- Bids are submitted in decrements (decreasing bid amounts). The application automates proxy bidding by processing proxy bids automatically, according to the decrement that

- The auction originator originally established when creating the auction, submitting offers to the next bid decrement each time a competing Bidder bids, regardless if competing bids are submitted as proxy or standard bids.

GENERAL TERMS & CONDITIONS: Bidders are required to read the “Terms and Conditions” section of the auction website (<https://bhel.eproc.com>) using the Login IDs and passwords given to them.

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10. OTHER TERMS & CONDITIONS:

- The Bidder shall not involve himself or any of his representatives in Price manipulation of any kind directly or indirectly by communicating with other suppliers / bidders.
- The Bidder shall not divulge either his Bids or any other exclusive details of BHEL to any other party.
- BHEL's decision on award of Contract shall be final and binding on all the Bidders.
- BHEL along with **M/s C1 India Pvt.Ltd** can decide to extend, reschedule or cancel any Auction. Any changes made by BHEL and / or **M/s C1 India Pvt.Ltd.**, after the first posting will have to be accepted if the Bidder continues to access the site after that time.
- **M/s C1 India Pvt.Ltd** shall not have any liability to Bidders for any interruption or delay in access to the site irrespective of the cause.
- **M/s C1 India Pvt.Ltd** is not responsible for any damages, including damages that result from, but are not limited to negligence.
- **M/s C1 India Pvt.Ltd** will not be held responsible for consequential damages, including but not limited to systems problems, inability to use the system, loss of electronic information etc.

N.B.

- All the Bidders are required to submit the Agreement Form / Process Compliance Form (**Annexure- II**) duly signed to **M/s C1 India Pvt.Ltd.**, before the due date (xx.xx.xxxx). After the receipt of the Agreement Form, Login ID & Password shall be allotted to the suppliers (bidders).
- After the completion of the Auction event, all the Bidders have to submit the Price Break-up & confirmation (as per BHEL's price excel sheet (Annexure-IX) & the Annexure III formats) within 24 hours of the reverse auction to **M/s C1 India Pvt.Ltd** for further proceedings.

Item Description:

As per tender enquiry ref. no. AA:CS&IT:P31:Battery, dated 05.06.2015 (along with amendments / corrigendum and clarifications).

Details as per "PRICE BID FORMAT" of the tender enquiry (along with clarifications).

After the reverse auction, the L1 bidder shall submit the item wise price breakup as per original price bid format (Annexure – I) which shall include applicable service tax, if any.

Process Compliance Form

(The bidders are required to print this on their company's letterhead, sign & stamp before emailing a scanned copy)

M/s C1 India Pvt Ltd,
C-104, C Block,
Sector 2, Noida,
Uttar Pradesh 201301, India
Tel: +91-120-4746800, Fax: +91-120-4746810

Sub: Agreement to the Process related Terms and Conditions for the Reverse Auction

Dear Sir,

This has reference to the Terms & Conditions for the Reverse Auction mentioned in the Tender document for the 'Procurement of Video Conferencing Solution - Lease Basis' against tender enquiry ref. no. AA:CS&IT:P31:Battery, dated 05.06.2015 and subsequent corrigendum.

This letter is to confirm that:

- 1) The undersigned is authorized representative of the company.
- 2) We have studied the Reverse Auction Terms & Conditions and the Business rules governing the Reverse Auction as mentioned in your letter and confirm our agreement to them.
- 3) We also confirm that we have taken the training on the auction tool and have understood the functionality of the same thoroughly.
- 4) We also confirm that we will email a scanned copy or fax the price confirmation & break-up of our online quoted price, within 24 hours of the reverse auction, as per BHEL's price excel sheet (Annexure-IX) & the Annexure III formats.
- 5) We, hereby, confirm that we will honor the Bids placed by us during the auction process.
- 6) We also confirm that we will accept our Rank / Position that will be displayed when the 'Bidding Time is Over' of the Online Reverse Auction.
- 7) We confirm that we have changed the password on the auction website after first log in.

With regards,

Signature with company seal

Name –

Company / Organization –

Designation within Company / Organization –

Address of Company / Organization –

Ref. No. AA:CS&IT:P31:battery dated 5th June 2015



Annexure III

M/s C1 India Pvt Ltd,
C-104, C Block,
Sector 2, Noida,
Uttar Pradesh 201301, India
Tel: +91-120-4746800, , Fax: +91-120-4746810

Sub: Final price quoted during reverse auction and price break-up & confirmation

Ref:

1. BHEL Tender No. AA:CS&IT:P31:Battery, dated 05.06.2015
2. Reverse Auction dtd. Xx.xx.xxxx
3. Our Offer No. _____ dtd. _____

Dear Sir,

We confirm that we have quoted for the “**Procurement of 12V, 100 Ah SMF Batteries for 2X40 KVA online UPS**” and Rs. _____ (Rupees _____) is our **Final Total Charges (including all taxes except service tax)** during the reverse auction conducted on xx.xx.xxxx.

The breakup of prices as per Price Bid Format (Annexure-I) is also enclosed.

It is also confirmed that final rate in respect of each item is either equal or lower as compared to rate offered in the sealed bid.

Thanking you and looking forward to the valuable order from BHEL.

Yours sincerely,

For _____

Name:

Company:

Date:

Seal:

Ref. No. AA:CS&IT:P31:battery dated 5th June 2015



CONTACT INFORMATION

M/s C1 India Pvt Ltd,	Bharat Heavy Electricals Limited, Corporate Systems & Information Technology, Noida
C-104, C Block, Sector 2, Noida, Uttar Pradesh 201301, India Tel: +91-120-4746800, , Fax: +91-120- 4746810 Mukesh Kumar mukesh.kumar@c1india.com Cell : 09560833122	Shivali Arya Sr. Engr. (CS&IT) CIT Hall, 2nd Floor, BHEL, HRD & ESI Complex, Plot No. 25, Sector-16A, Noida (UP) - 201301 PH : 0120 2416496 E-MAIL : shivali@bhel.in