

ANNEXURE –“A”
ENQUIRY No. 5250572E
COMMERCIAL TERMS AND CONDITIONS
(To be filled in full and to be submitted along with offer)

SL. NO	DESCRIPTION	BHEL'S REQUIREMENT	SUPPLIER'S COMMENTS
01	PRICE	Firm till completion of order.	
02	DELIVERY TERMS	FOR, DESTINATION (BHEL,Ranipet-Stores)	
03	PACKING&FORWARDING	Included. (if extra indicate in %)	
04	FREIGHT & INSURANCE	Included.	
05	EXCISE DUTY in %	To be indicated by supplier. (MODVAT copy to be provide along with supply)	
06	SALES TAX in %	To be indicated by supplier. (concessional form C / XVII will be given)	
07	OCTROI	If any, to supplier's account only.	
08	PAYMENT	100% within 45 / 90 days after receipt & acceptance of materials at our end. (Kindly note that our present standard payment terms for MSE vendors is "100% within 45 days of receipt and acceptance of materials at our stores" and for NON - MSE vendors is "100% within 90 days of receipt and acceptance of materials at our stores". Please confirm your acceptance for the same. In the event of any deviation in the above payment terms the following loading on your base rate will be done as below." Base rate of SBI (as applicable on the date of techno commercial bid opening) + 6% shall be considered for loading for the period of relaxation sought by you")	
09	DELIVERY PERIOD	To be indicated by supplier	
10	L.D.CLAUSE	As indicated in Enquiry (as per IMPORTANT NOTE) Confirmation L.D. clause as indicated in Enquiry @ 0.5% per week subject to a maximum of 10% for the delayed delivery. (In case any bidder is not accepting the above penalty for delayed Supply, the offer of bidder shall be loaded to the extent to which it is not agreed by the bidder. Example: If the Supplier has accepted for maximum 5% penalty clause, then balance 5% will be loaded for evaluating lowest bidder)	
11	OFFER VALIDIT	Minimum 90 days from the date of opening.	
12	INSPECTION BEFORE DESPATCH	Will be done at Your Works Before Dispatch	
13	TEST CERTIFICATE	Required	
14	GUARANTEE CERTIFICATE (Period: 12 months from the date of commissioning (or) 18 months from the date of supply which ever is earlier.	Required	
15	PERFORMANCE BANK GUARANTEE	Applicable (10% OF RDER VALUE) (To be submitted along with Invoice in BHEL Format)	
16	O&M MANUAL	3 Sets to be given, one in soft copy.	
17	RISK PURCHASE (PLEASE REFER OVERLEAF OF ENQUIRY FORMAT CLAUSE:7)	SPECIFICALLY CONFIRM YOUR ACCEPTANCE	
18	MSME STATUS (MICRO/SMALL/MEDIUM)	To be indicated by supplier.	
19	MANUFACTURING PLACE & COUNTRY	To be indicated by supplier.	

Date:

SIGNATURE WITH SEAL

ANNEURE – “B” TO ENQUIRY NO: 5250572E
 REQUIREMENT OF TECHNICAL DETAILS /CONFIRMATION
 (To be filled in full and to be submitted along with offer)

S.NO	DESCRIPTION	BHEL'S REQUIREMENT	SUPPLIER'S COMMENTS
01	SPECIFICATION	Clause wise / Point wise confirmation to be given in TOTO for all specifications & to be submitted along with offer. (i.e. Xerox copy of specn duly filled with your acceptance / comments duly signed & sealed).	
02	DATA SHEET / DRGS	Filled Data Sheet and your Drgs are to be submitted along with offer. (if applicable).	
03	QUALITY PLAN	To confirm applicable QP will be followed. (OR) Your Quality Plan to be submitted for our review & approval along with offer.	
04	SPECIFICATION DEVIATION DISPOSITION REPORT (SDDR)	Attached SDDR to be filled & submit along with offer. (Even NO deviation is taken, NIL report to be submitted).	

Date:

SIGNATURE WITH SEAL

(to be submitted along with the offer)

SPECIFICATION DEVIATION DISPOSITION REPORT			
Specn			Item
Enq. No & Date			
Vendor Name			
SPECN			
Page	Clause	Details Of Deviation With Reason	Disposition By BHEL
Signature Of Vendor			Reviewed By
" AGREED DEVIATION "			APPROVED BY
if any to be incorporated in the PO in the event of order.			