





BHEL - JHANSI
TENDER DOCUMENT
FOR PROCUREMENT OF CHIR / PINE WOOD LOOSE PLANKS &
PACKING CASE.

<u>CONTENTS</u>		<u>Page no.</u>
1- Qualifying Criteria	Schedule-1	02
2 - Quantities covered by the Rate Contract	Schedule -2	03
3- Scope of Supply	Schedule -3	04
4- Commercial Terms and Condition	Schedule -4	05 to 07
5 - Instructions for submission of Tender	Schedule -5	08 to 09
6 - Techno Commercial bid (Part-A)	Schedule -6	10 to 11
7 - Price Bid Format (Part-B)	Schedule -7	12
8 - Reverse Auction Terms & conditions	Schedule- 8	13 to 23
9 - Price Breakup Sheet	Schedule- 9	24


(O.P. GUPTA)
MANAGER(MM)
Prepared by


(ANURAG GUPTA)
DGM (MM)
Checked by


(ARUN B. GUPTA)
AGM (MM - H)
Approved by



QUALIFYING CRITERIA

Vendor fulfilling the following requirement will be eligible for this tender.

1. **TURN OVER** – Financial sales turnover Rs. 125 Lacs or more per annum consistently over last three financial years.

Last three years audited A/Cs (including profit & loss account and balance sheet) with schedule and auditor report is to be submitted by bidder.

2. **SUPPLY CAPACITY** - Should have executed at least 2 purchase orders of 1000 M3 or more (each) over a period of last 5 years. Copies of these purchase orders have to be provided with offer.

3. **SAWING FACILITY** - Party should have their own workshop and sawing facility, details (nos of saw machines) of which have to be provided.

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Quantities covered.

Requirement for CHIR/PINE WOOD LOOSE PLANKS & PACKING CASE will be as per enclosed Annexure- III \pm 25%. This requirement is tentative and may vary beyond \pm 25% tolerance depending upon BHEL's order book position and production requirement.

PP



Scope of Supply

'Schedule-3'
PUR/E5220002

<u>Enquiry Item</u>	<u>Description</u>	<u>Quantity in M³ (Cubic Meter)</u>
01.	Chir/pine wood to CPS AA51401 Rev 03. Loose Plank in following size : Thickness - 25 mm to 50 mm Width - 100 mm to 150 mm Length - 1830 mm to 3650 mm	1318
02.	Chir/pine wood to CPS AA51401 Rev 03. Packing Case / Crates as per enclosed Drawing no. 14778050001 Rev-08, Var-00 and Drg no. 14768050006 Rev-02, Var-00 and Drg no. 14868050002 Rev-04, Var-00	184



'Schedule - 4'
PUR/ 28220002

Commercial Terms and Conditions

1. THIS ENQUIRY IS ISSUED FOR SUPPLY OF WOODEN PLANKS AND PACKING CASES FOR A PERIOD JANUARY TO NOVEMBER -13.
2. IT IS MANDATORY TO GIVE THE ELEMENTS OF E.D./CST/OTHER TERMS SEPARATELY, AND NOT INCLUSIVE IN THE QUOTED BASIC PRICE.
3. INSPECTION SHALL BE CARRIED OUT BY BHEL AT BHEL WORKS.
4. RATES TO BE ON FIRM PRICE BASIS, VALID FOR TOTAL R/C PERIOD. NO PVC WILL BE ACCEPTABLE. OFFERS RECEIVED FOR VALIDITY FOR LESS THAN PERIOD SPECIFIED ABOVE OR WITH ANY OTHER CONDITION WILL BE BY PASSED.
5. THE ABOVE MENTIONED QUANTITY IS ON TENTATIVE BASIS AND MAY VARY PLUS MINUS 25% AS PER OUR ACTUAL REQUIREMENT BASIS.
6. QUOTED RATE MUST BE ON F.O.R. BHEL JHANSI BASIS INCLUSIVE OF FREIGHT & INSURANCE. NO OTHER F.O.R. TERMS SHALL BE ACCEPTED.
7. OUR STANDARD PAYMENT TERMS IS 100% PAYMENT AFTER 60 DAYS AFTER ACCEPTANCE OF MATERIAL AT OUR WORKS. PLEASE QUOTE ABOVE PAYMENT TERMS.
8. L-1 VENDOR SHALL BE DECIDED ON LANDED RATE BASIS.
9. PLEASE QUOTE THE RATE IN 'PER CUBIC METER' BASIS.
10. VALIDITY OF OFFER MUST BE **120 DAYS** FROM THE DATE OF OPENING OF TECHNO COMMERCIAL BID AND VALIDITY PRICE MUST BE 120 DAYS FROM OPENING OF PRICE BID / REVERSE AUCTION.
11. WE MAY FINALIZE ORDERING ON TWO TO THREE SOURCES TO MAINTAIN SMOOTH SUPPLY OF ITEM ON SAME LANDED RATE TO BHEL.
12. TENDER SHALL BE FINALIZED THROUGH REVERSE AUCTION.
13. OFFER SHALL BE FURNISHED IN TWO BID SYSTEM
13. (A) TENDER SHOULD BE SUBMITTED IN DOUBLE COVER UNDER TWO PART BID SYSTEM I.E. TECHNO COMMERCIAL AND PRICE BID RESPECTIVELY AS INDICATED BELOW.



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20

Page 6 of 24

'Schedule - 4'
PUR/ E522002

13. (B) IN CASE OF POSTAL SUBMISSION- THE OUTER COVER SHOULD ONLY BEAR ENQUIRY NO AND DUE DATE WITH VENDORS NAME AND ADDRESSED TO :

To,
MANAGER (MMX)
ADM BUIDLDING, BHEL JHANSI - 284129

13. (C) THE TWO INNER COVERS SHALL RESPECTIVELY CONTAIN THE TECHNO-COMMERCIAL BID IN ONE AND THE PRICE BID IN ANOTHER. EACH COVER SHALL BE SUPERSCRIBED WITH THE VENDORS NAME, ENQUIRY NO AND SEALED WITH TENDERERS DISTINCTIVE AND ADDRESSED AS SHOWN ON RESPECTIVE COVERS SKETCHED BELOW.

TECHNO- COMMERCIAL BID COVER (PART-A)
VENDOR'S NAME , ENQUIRY NO - E5220002 DUE ON

To,
MANAGER(MMX)
ADM BUIDLDING, BHEL JHANSI - 284129

PRICE - BID COVER (PART- B)
VENDOR'S NAME , ENQUIRY NO - E5220002 DUE ON

To,
MANAGER(MMX)
ADM BUIDLDING, BHEL JHANSI - 284129

- 13 D. THE TENDERS DULY FILLED IN AND COMPLETE IN ALL RESPECTS SHALL BE DROPPED IN THE TENDER BOX LOCATED AT CISF GATE OF OUR ADMINISTRATIVE BUILDING TILL 13.15 HRS ON THE TENDER OPENING DATE AS NOTED IN THE COVERING LETTER. THE TENDERS SENT BY POST / COURIER MUST BE DELIVERED TO MGR (MMX), BHEL, JHANSI ON OR BEFORE 13.15 HRS. ON TENDER DUE DATE.
- 13 E. ALL THE 'TECHNO-COMMERCIAL BID' (PART-A) TENDER RECEIVED SHALL BE OPENED FROM 14:00 HRS IN THE TENDER LOCATED ON TENDER ROOM ON THE TENDER OPENING DATE IN PRESENCE OF TENDERERS OR THEIR REPRESENTATIVES AS MAY BE PRESENT.
- 13 F. TENDERERS ARE ADVISED TO NOTE AND STRICTLY FOLLOW THE TIME SCHEDULES AS NOTED AT PRECEDING PARAS 13 D & 13 E ABOVE TO AVOID INCONVENIENCES LATER AND POSSIBILITY OF NON-ACCEPTANCE OF TENDER BY BHEL.

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27

Page 7 of 24

'Schedule - 4'
PUR/ E5220002

14. BHEL SHALL GO FOR REVERSE AUCTION AND FINALIZE RATE ON THE BASIS OF RATE OBTAINED THROUGH REVERSE AUCTION. ONLY THOSE BIDDERS WHOSE TECHNOCOMMERCIAL BIDS ARE FOUND TO QUALIFY TENDERS CONDITIONS AND QUALIFYING CRITERIA WILL BE ALLOWED TO PARTICIPATE IN REVERSE AUCTION FOR WHICH SEPARATE INTIMATION WILL BE GIVEN TO BIDDERS.. DURING REVERSE AUCTION, IF NO BID IS RECEIVED WITHIN SPECIFIED TIME, BHEL, AT ITS DISCRETION, MAY DECIDE TO REVISE OPENING PRICE/ SCRAP THE REVERSE AUCTION PROCESS /PROCEED WITH CONVENTIONAL MODE OF TENDERING (OPENING OF PRICE BID PART B SUBMITTED BY THE TENDERERS EARLIER ALONGWITH TECHNO- COMMERCIAL BID). INCASE OF PRICE BID OPENING SEPARATE INTIMATION WILL BE GIVEN TO TECHNO COMMERCIALY SUCCESSFUL BIDDERS.
15. FOR ANY CLARIFICATION, IF ANY, PLEASE CONTACT ON OR BEFORE DUE DATE ON
- PHONE NO. : 0510-2412482 MOBILE NO : 09453001023
FAX NO. : 0510-2412120

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INSTRUCTIONS FOR SUBMISSION OF TENDER

1. The offers against the enquiry shall be submitted in two parts.
The first part called Techno-commercial bid i.e. Part - A shall be un-priced and will be submitted in line with Annexure II to VI.
The second part called Price-Bid i.e. Part-B shall be submitted in the format given along with Annexure-VII with price filled duly signed with seal.
Blank Price Bid page 12 of 23 (Annexure VII) shall be submitted along with part 'A' also. (Please ensure that this is blank i.e. no price is entered. Duly signed with seal. This is to be ensured otherwise offer will not be considered.)
2. The vendors shall submit Part-A and Part-B of their bids in two different sealed envelopes duly super-scribing Enquiry No. and Part No. of the bid. These two parts of the bid shall be kept together in a third envelope super-scribing Enquiry No., due date and time of opening as indicated in the tender document.
3. Part-A of the bid alone shall be opened on the due date in presence of the tenderers in the first instance. This part of the bid shall be examined in detail. Part B of the bid shall be opened only for such of the tenderers whose Techno-Commercial offers are found acceptable by BHEL. Such tenderers shall be intimated the date and time of opening of Part B i.e. price part of their bids. Tenderers must carefully go through all the instructions and conditions before filling in Part B of the bid. Any type of mistake in submission of the bids will make the tender liable for rejection.
4. The bids shall be submitted only in the format given in the tender documents. It may be noted that each page of the tender document has been signed by BHEL. While submitting the bid, these very pages are to be used in original. The tenderer is also required to sign and stamp each and every page of the tender document clearly bring out deviations, if any.
5. Tenders not complying with the above and other requirements of the tender shall be liable for rejection. Tenderers are therefore advised to read all the documents carefully before submission of the bids and ensure the fulfillments of all the technical and commercial parameters.
6. It must be clearly understood that the order concluded pursuant to this tender enquiry shall be governed by the General terms & conditions of the contract as preprinted overleaf of the enquiry. No deviation from these conditions is permitted.



BHARAT HEAVY ELECTRICALS LIMITED
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45

Page 9 of 24

'Schedule -5'
PUR/E522002

7. No over-writing in any of the Annexure of Part-A or Part-B is permitted. Corrections in the bid should normally be avoided. However, when these become essential, bidder shall score out the incorrect information and put the correct information duly endorsing each correction with his signatures.
8. BHEL shall go for reverse auction and finalize rate on the basis of rate obtained through reverse auction. Only those bidders whose techno-commercial bids are found to qualify tenders conditions and qualifying criteria will be allowed to participate in reverse auction for which separate intimation will be given to bidders. During reverse auction, if no bid is received within specified time, BHEL, at its discretion, may decide to revise opening price, scrap the reverse auction process / proceed with conventional mode of tendering (opening of price bid PART 'B' submitted by tenderers earlier alongwith techno-commercial bid). Incase of price bid opening separate intimation will be given to techno-commercially successful bidders.
9. General terms and conditions of the REVERSE AUCTION shall be generally as per annexure VIII. However final terms & condition shall be intimated after techno-commercial evaluation of the tender.

We confirm above instructions have been fully understood. We further confirm that price bid has been submitted exactly in line with format at Annexure- VII without addition of any other terms & conditions and if the price bid is found to be conditional (e.g. minimum order, quantity, slab rate, discount for quantity, different terms & pay etc. etc), BHEL has full right not to accept our offer.

Signature of Supplier :

Name :

Designation :

Seal :



TECHNO COMMERCIAL BID (PART – A)

(Supplier should fill up this bid by putting the tick in accepted / not accepted column)

SUPPLIER'S NAME & ADDRESS :-

.....

.....

.....

.....

A. TECHNICAL PART

For Procurement of Chir/Pine Wood Loose Planks & Packing case as per ANNEXURE – III	Accepted / Not accepted
--	-------------------------

B. GENERAL

- | | |
|---|--------------------|
| B1 Capacity reserved for BHEL Jhansi in M3. per month | M3 Per Month |
| B2 Capacity reserved for BHEL Jhansi in M3. per annum | M3 Per Annum |
| B3 Present rate of Excise Duty. | % |
| B4 Present rate of VAT / CST | % |
| B5 Delivery Period from date of purchase order. | Weeks. |

C. COMMERCIAL PART

- | | |
|---|-------------------------|
| C1 Validity of the offer shall be for one
Year from the date of award of contract for ordering
and 03 months thereafter for supply. | Accepted / Not accepted |
| C2 Taxes and duties shall be extra
as applicable on the date of actual delivery. | Accepted / Not accepted |
| C3 Rates quoted in the Price Bid are on F.O.R.
BHEL, Jhansi basis. | Accepted / Not accepted |
| C4 BHEL standard payment terms is 100%
Payment after 60 days of acceptance of material
at BHEL Jhansi works. | Accepted / Not accepted |

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A & S SECTION (MM), JHANSI - 284129



'Schedule -6'
PUR/E5220002

- | | | |
|----|--|-------------------------|
| C5 | Order shall be finalized on the basis of rate Obtained through Reverse Auction. | Accepted / Not accepted |
| C6 | Penalty clause as given in terms and conditions For purchase enquiry (clause at Sl. no. 12). | Accepted / Not accepted |
| C7 | Validity of the rate quoted is 120 days From the date of opening of price bid.. | Accepted / Not accepted |
| C8 | L-1 bidder will be decided on the basis of landed rate. = $(G1 \times 1318 + G2 \times 184)$ as per formula (Row- I) at page 24 of 24. | Accepted / Not accepted |

Note : If any of the above conditions are not accepted the offer shall be liable for rejection.

C9 Person to be contacted :

.....

C10 Telephone No :

.....

C11 Fax No :

.....

C12 E-mail Id :

.....

Signature of Supplier :

Name :

Designation :

Seal :

Handwritten signature



PRICE BID FORMAT (PART-B)

To,
 The Manager (MM)
 BHEL JHANSI-284129.

Subject :- Price Bid against this Enquiry no. E5220002 for supply of Chir / Pine wood Loose Planks packing case.

Dear Sir,

1. We are quoting our minimum basic rate on FOR BHEL Jhansi basis excluding Excise Duty, Sales Tax (CST or VAT) and any other Govt. Tax / Duty. Details of taxes & duties are given in schedule - 6 (page - 10) Part A of the bid.
2. Basic rate for Enq. # 1 & 2 as per tender document price break up sheet at page no. 24 (Price A) is given below:-

Enq. # 1

Rs.....per M3 (in figures)

Rs..... per M3 (in words)

Enq. # 2

Rs.....per M3 (in figures)

Rs..... per M3 (in words)

NOTE : The price bid submitted in any other fashion or by adding any condition (e. g. minimum order quantity, rates applicable for specified quantity, discount for quantity, rate based on slabs, rate based on terms of payment etc.), offer shall be straight way **REJECTED** even if, offer has been found technically & commercially acceptable before opening of price bid.

Signature of Supplier :

Name :

Designation :

Seal :



11

BHARAT HEAVY ELECTRICALS LIMITED
(A Govt of India undertaking)
A & S SECTION (MM), JHANSI - 284129

Page 13 of 24

'Schedule-8'
PUR/E8220002

**Business Rules, Terms & Conditions of Online Reverse Auction for the procurement of
Chir/pine wood planks & packing case against Tender Enquiry No.**

~~E8220002~~

BUYER'S NAME	BHARAT HEAVY ELECTRICALS LIMITED MM A & S SECTION, JHANSI
AUCTION TO BE CONDUCTED BY	M/s. C1 India Pvt Ltd. C-104, Sector-2, Noida U.P.- 201 301, India Ph. 0120-4746800 Fax No. 120 - 4746810 Mr. Rajesh Singh Mob . 09971964343 E-mail : rajesh.singh@ c1 india.com Mr. Rahul Mob. 09560905559 E-mail : rahul.bhardwaj@c1india.com Mr. Sandeep Mob. 09560805554 E-mail : sandeep.singh@c1india.com
DATE & TIME OF AUCTION	Auction Date : Intimated later on <i>Online Sealed Bid Time : 2:00 PM - 2:30 PM (IST)</i> Online Reverse Auction Time : 3:00 PM - 4:00 PM (IST) Auction website : https://bhel.eproc.in
DOCUMENTS ATTACHED	1) Business rules for reverse auction (page - 14-18) 2) Terms & conditions of reverse auction (page - 19-21) 3) Process Compliance Statement (page - 22) 4) Contact information (page - 23)

Pras



BUSINESS RULES FOR REVERSE AUCTION

GENERAL TERMS AND CONDITIONS OF REVERSE AUCTION

Against this Enquiry for the subject item/system with detailed scope of supply as per our specification, BHEL-JHANSI may resort to "ONLINE REVERSE AUCTION PROCEDURE" i.e. **ONLINE BIDDING on INTERNET.**

1. For the proposed reverse auction, technically and commercially acceptable bidders only shall be eligible to participate.
2. BHEL will engage the services of a service provider who will provide all necessary training and assistance before commencement of on line bidding on Internet.
3. BHEL will inform the vendor in writing in case reverse auction, the details of service provider to enable them to contact and get trained.
4. Business rules like event date, time, start price, bid decrement, extensions, etc. also will be communicated through service provider for compliance.
5. Vendors have to email a scanned copy of the Process Compliance Form in the prescribed (provided by service provider) before start of Online Initial Sealed Bid. Without this form, the vendor will not be eligible to participate in the event.
6. BHEL will provide the calculation sheet (e.g.: EXCEL sheet) which will help to arrive at "Total Cost to BHEL" like packing & forwarding charges, Taxes and duties, Freight charges, Insurance, Service tax for services and loading factors (for non-compliance to BHEL standard Commercial terms and conditions.) for each the vendor to enable them to fill-in the price and keep it ready for keying in during the auction.
7. Reverse auction will be conducted on schedule date & time.
8. At the end of reverse auction event, the lowest bidder value will be known on the network.
9. The lowest bidder has to email a scanned copy of the price break-up duly signed filled-in prescribed format (as per BHEL's price excel sheet) as provided on case-to-case basis to the service provider within 24 hours of reverse auction without fail.
10. Any variation between the on-line bid value and signed document will be considered as sabotaging the tender process and will invite disqualification of vendor to conduct business with BHEL as per prevailing procedure.
11. In case BHEL decides not to go for Reverse auction procedure for this tender enquiry, the price bids and price impacts, if any already submitted and available with BHEL shall be opened as per BHEL standard practice.

Ravi



19

BHARAT HEAVY ELECTRICALS LIMITED
(A Govt of India undertaking)
A & S SECTION (MM), JHANSI - 284129

Page 15 of 24

'Schedule-8'
PUR/E520002

12. Only those vendors, who participate in the Online Initial Sealed Bid, will be eligible to participate in the subsequent Online English Reverse Auction.
13. The reverse auction will be treated as closed only when the bidding process gets closed in all respects for the item listed in the tender.

Business Rules for finalisation of the procurement

BHEL shall finalise the procurement of the item against this Tender through reverse auction mode. BHEL has made arrangement with **service provider**, who shall be BHEL's authorized service provider for the same. Please go through

the guidelines given below and submit your acceptance to the same along with your Commercial Bid.

1. Computerized reverse auction shall be conducted by BHEL, on pre-specified date, while the vendors shall be quoting from their own offices / place of their choice. Internet connectivity shall have to be ensured by vendors themselves. In extreme case of failure of Internet connectivity, (due to any reason whatsoever may be) it is the bidders' responsibility / decision to send fax communication immediately to **service provider** furnishing the price the bidder wants to bid online with a request to the service provider to upload the faxed price on line so that the service provider will upload that price on line on behalf of the Bidder. It shall be noted clearly that the concerned bidder communicating this price to service provider has to solely ensure that the fax message is received by the service provider in a readable / legible form and also the Bidder should simultaneously check up with service provider about the clear receipt of the price faxed. It shall also be clearly understood that the bidder shall be at liberty to send such fax communications of prices to be uploaded by the service provider only within the closure of Bid time and under no circumstance it shall be allowed beyond the closure of Bid time / reverse auction. It shall also be noted that the service provider should be given a reasonable required time by the bidders, to upload such prices online and if such required time is not available at the disposal of the Service provider at the time of receipt of the fax message from the bidders, the service provider will not be uploading the prices and either BHEL or the service provider are not responsible for this unforeseen circumstances. In order to ward-off such contingent situation bidders are requested to make all the necessary arrangements/ alternatives whatever required so that they are able to circumvent such situation and still be able to participate in the reverse auction successfully. Failure of power at the premises of vendors during the Reverse auction cannot be the cause for not participating in the reverse auction. On account of this, the time for the auction cannot be extended and neither BHEL nor M/s Xtranz Solutions Pvt. Ltd., Chennai is responsible for such eventualities.
2. **Service provider**, shall arrange to train your nominated person (s), without any cost to you. They shall also explain you, all the Rules related to the Reverse Auction / Business Rules Document to be adopted along with bid manual. You are required to give your compliance on it before start of bid process.



16

BHARAT HEAVY ELECTRICALS LIMITED
(A Govt of India undertaking)
A & S SECTION (MM), JHANSI - 284129

Page 16 of 24

'Schedule-B'
PUR/E5220002

MATERIAL FOR BID : Chir /Pine Wood Loose Planks and Packing Case
as per the specifications and scope of supply finalized with the vendor by BHEL
against Tender No. E5220002

3. **Starting Bid/Bid Decrement:** The opening price of the RA and the bid decrement value shall be available to the bidders 05 minutes before the start of the auction and same shall be displayed on the auction website.

BIDDING CURRENCY AND UNIT OF MEASUREMENT: Bidding and evaluation will be conducted in **Indian Rupees (INR)** of the item. The price bid placed during the "Sealed Bid Auction" as well as "Reverse Auction" shall be the total price for each item. **Chir /Pine Wood Loose Planks and Packing Case and as per enclosed Annexure -II.**

4. **BID PRICE:** The Bidder has to quote the Total Cost to BHEL for the items specified. Calculation sheet to arrive at the Total Cost to BHEL will be provided by BHEL.
5. The technical & commercial terms are as per BHEL Tender Enq. No. **E5220002** Vendors technical and commercial bid and subsequent correspondences between BHEL and the vendors regarding commercial terms & conditions.
6. **VALIDITY OF BIDS :** The Bid price shall be valid for a period of **120 days** from date of price bid opening / Reverse Auction and shall not be subjected to any change whatsoever.
7. At the end of the reverse auction, bidder has to provide a detailed break-up for his lowest offer, as per BHEL's price excel sheet, within 24 hours of reverse auction.
8. **Procedure of Reverse Auctioning :**

- i. **Online Initial Sealed Bid:** The opening bid (In the initial auction) of the bidders shall place a bid which shall be same as that quoted in their Final Sealed price submitted to BHEL or lesser. The bidders shall confirm in writing to BHEL that their opening bid shall be same as that quoted in their final sealed price bid submitted against Tender Enq. No. **E5220002** If it is found to be otherwise at a later date, the bidder will be disqualified from the tender.
- ii. **Online English Reverse (no tie) Auction (Reverse Auction):** BHEL will declare its **Opening Price (OP)**, which shall be visible to the all vendors during the start of the reverse Auction. You will be required to start bidding after announcement of Opening Price and decrement amount. Also, please note that the start price of an item in online reverse auction is open to all the participating bidders. Any bidder can start bidding, in the online reverse auction, from the start price itself. If the start price is your own price, you still need to bid in the online reverse auction. Also, please note that the first online bid that comes in the system during the online reverse auction can be equal to the auction's start price, or lesser than the auction's start price by one decrement, or lesser than the auction's start price by multiples of decrement. The second online bid and onwards will have to be lesser than the L1 rate by one decrement value, or lesser than the L1 rate by multiples of the decrement value.



BHARAT HEAVY ELECTRICALS LIMITED
(A Govt of India undertaking)
A & S SECTION (MM), JHANSI - 284129

17

Page 17 of 24
'Schedule-B'
PUR/E5220002

- iii. Those vendors who have participated in the Initial Sealed Bid Auction, will only be eligible to participate in the subsequent English Reverse Auction.
 - iv. Online Initial Sealed Bid will be for 30 minutes and Online English Reverse (no ties) Auction shall be for a period of one hour. If a bidder places a bid in the last 10 minutes of closing of the Reverse Auction and if that bid gets accepted, then the auction's duration shall get extended automatically for another 10 minutes, for the entire auction (i.e. for all the items in the auction), from the time that bid comes in. Please note that the auto-extension will take place only if a bid comes in those last 10 minutes and if that bid gets accepted. If the bid does not get accepted, the auto-extension will not take place even if that bid might have come in the last 10 minutes. In case, there is no bid in the last 10 minutes of closing of Reverse Auction, the auction shall get closed automatically without any extension. However, vendors are advised not to wait till the last minute or last few seconds to enter their bid during the auto-extension period to avoid complications related with internet connectivity, network problems, system crash down, power failure, etc.
 - v. The bid decrement amount shall be specified by BHEL before start of bidding.
 - vi. Any commercial loading shall be intimated to bidders in advance and it shall be added to price during dynamic auction process. For evaluation purpose, commercial loading if any, shall be added to the quoted price of respective bidder. However for ordering only the final bid placed by you shall be considered.
 - vii. After the completion of English Reverse (no ties), the Closing Price (CP) shall be available. In case, any commercial loading was made to L1 bidder's price, it shall be de-loaded from the closing price of L1 bidder (CP) for further processing.
 - viii. The ratio of CP and originally quoted price shall be applied on all elements of originally quoted prices to arrive at the final price break-up.
9. Successful vendor shall be required to submit the final prices, quoted during the English Reverse (no ties) in the Price Excel Format provided to you after the completion of Auction to BHEL, duly signed and stamped as token of acceptance without any new condition other than those already agreed to before start of auction.
 10. During the Online English Reverse (No Ties) Auction, if no bid is received in the auction system/website within the specified time duration of the reverse auction, then BHEL, at its discretion, may decide to revise the auction's Opening Price / scrap the online reverse auction process / proceed with the conventional mode of tendering (opening of the hard copy final bids submitted by you earlier to BHEL).
 11. Your bid will be taken as an offer to supply. Bids once made by you, cannot be cancelled / withdrawn and you shall be bound to supply as mentioned above at your final bid price. **Should you back out and not supply as per the rates quoted, BHEL shall take action as appropriate.**



BHARAT HEAVY ELECTRICALS LIMITED
(A Govt of India undertaking)
A & S SECTION (MM), JHANSI - 284129

16

Page 18 of 24

'Schedule-8'
PUR/E5220002

12. You shall be assigned a **Unique User Name & Password** by BHEL (or) **service provider**. You are advised to **change the Password** and edit the information in the **Registration Page** after the receipt of initial Password from BHEL / e-Procurement Technologies Pvt. Ltd. to ensure confidentiality. All bids made from the Login ID given to you will be deemed to have been made by your company.
 13. You will be able to view the following on your screen along with the necessary fields in the English Reverse (no ties) (Reverse Auction) :-
 - a. Leading Bid in the Auction (only total price)
 - b. Bid Placed by you
 - c. Your Own Rank
 - d. Opening Price & Bid Decrement value.
 14. At the end of the Reverse Auction, BHEL will decide upon the winner. BHEL's decision on award of Contract shall be final and binding on all the Bidders.
 15. BHEL shall be at liberty to cancel the reverse auction process / tender at any time, before ordering, without assigning any reason.
 16. BHEL shall not have any liability to bidders for any interruption or delay in access to the site irrespective of the cause.
 17. Other terms and conditions shall be as per your techno-commercial offers and other correspondences till date.
 18. You are required to submit your acceptance (Process Compliance Form) to the terms/ conditions/ modality given above before participating in the reverse auction.
-

Handwritten signature



Terms & Conditions of Reverse Auction

1. **LOG IN NAME & PASSWORD** : Each Bidder is assigned a Unique User Name & Password by. The Bidders are requested to change the Password and edit the information in the Registration Page after the receipt of initial Password from service provider.. All bids made from the Login ID given to the bidder will be deemed to have been made by the bidder.
2. **BIDS PLACED BY BIDDER** : The bid of the bidder will be taken to be an offer to execute the work. Bids once made by the bidder cannot be cancelled. The bidder is bound to execute the work the as mentioned above at the price that they bid. Should any bidder back out and not make the supplies at per the rates quoted, BHEL and service provider. shall take action as appropriate.
3. **LOWEST BID OF A BIDDER** : In case the bidder submits more than one bid, the lowest bid will be considered as the bidder's final offer to execute the work.
4. **AUCTION TYPE** :
 - 1). Online Initial Sealed Bid
 - 2). Online English Reverse (No Ties) Auction (refer Bidder Manual for details)
5. **DURATION OF AUCTION** : The duration of Auction will be for one hour. If a bidder places a bid in the last 10 minutes of closing of the Reverse Auction and if that bid gets accepted, then the auction's duration shall get extended automatically for another 10 minutes, for the entire auction (i.e. for all the items in the auction), from the time that bid comes in. Please note that the auto-extension will take place only if a bid comes in those last 10 minutes and if that bid gets accepted. If the bid does not get accepted, the auto-extension will not take place even if that bid might have come in the last 10 minutes. In case, there is no bid in the last 10 minutes of closing of Reverse Auction, the auction shall get closed automatically without any extension. However, vendors are advised not to wait till the last minute or last few seconds to enter their bid during the auto-extension period to avoid complications related with internet connectivity, network problems, system crash down, power failure, etc. (THIS SCHEDULE IS TENTATIVE. IF ANY CHANGE IN SCHEDULE, THE SAME SHALL BE COMMUNICATED TO YOU).
6. **BID DECREMENT** : The minimum Bid decrement shall be available to the Bidders at the start of the auction. The bidder can view the same by clicking on the Item details at the start of the auction. The bidder can bid lower than the Lowest Bid in the auction by a decrement, multiple of the minimum Bid decrement or at least of minimum bid decrement plus multiples of Bid Decrement. Also, please note that the start price of an item in online reverse auction is open to all the participating bidders. Any bidder can start bidding, in the online reverse auction, from the start price itself. If the start price is your own price, you still need to bid in the online reverse auction. Also, please note that the first online bid that comes in the system during the online reverse auction can be equal to the auction's start price, or lesser than the auction's start price by one decrement, or lesser than the auction's start price by multiples of decrement. The second online bid and onwards will have to be lesser than the L1 rate by one decrement value, or lesser than the L1 rate by multiples of the decrement value.

P. S.



14

BHARAT HEAVY ELECTRICALS LIMITED
(A Govt of India undertaking)
A & S SECTION (MM), JHANSI - 284129

Page 20 of 24

'Schedule-8'
PUR/E6226002

7. **VISIBILITY TO BIDDER:** The Bidder shall be able to view the following on his screen along with the necessary fields during English Reverse –NO ties Auction:
- Leading Bid in the Auction
 - Bid Placed by him
 - His Own Rank
 - Start Price & Bid Decrement Value
8. **AUCTION WINNER:** At the end of the Reverse Auction, BHEL will evaluate all the bids submitted and will decide upon the winner.
9. **PROXY BIDS:** Proxy bidding feature is a pro-supplier feature to safe guard the supplier's interest of any Internet failure or to avoid last minute rush. The Proxy feature allows Bidders to place an automated bid against other Bidders in an auction and bid without having to enter a new amount each time a competing Bidder submits a new offer.

The bid amount that a Bidder enters is the minimum that the Bidder is willing to offer. Here the software bids on behalf of the supplier.

- a. The proxy amount is the minimum amount that the Bidder is willing to offer. During the course of bidding, the Bidder cannot delete or change the amount of a Proxy Bid.
- b. Bids are submitted in decrements (decreasing bid amounts). The application automates proxy bidding by processing proxy bids automatically, according to the decrement that
- c. The auction originator originally established when creating the auction, submitting offers to the next bid decrement each time a competing Bidder bids, regardless if competing bids are submitted as proxy or standard bids.

GENERAL TERMS & CONDITIONS : Bidders are required to read the "Terms and Conditions" section of the auction website <https://bhel.eproc.in> using the Login IDs and passwords given to them.

11. OTHER TERMS & CONDITIONS

- a. The Bidder shall not involve himself or any of his representatives in Price manipulation of any kind directly or indirectly by communicating with other suppliers / bidders.
 - b. The Bidder shall not divulge either his Bids or any other exclusive details of BHEL to any other party.
 - c. BHEL's decision on award of Contract shall be final and binding on all the Bidders.
-



BHARAT HEAVY ELECTRICALS LIMITED
(A Govt of India undertaking)
A & S SECTION (MM), JHANSI - 284129

13

'Schedule-8'
PUR/E5220002

- d. BHEL along with **service provider**, can decide to extend, reschedule or cancel any Auction. Any changes made by BHEL and / or **service provider** after the first posting will have to be accepted if the Bidder continues to access the site after that time.
- e. **Service provider**, shall not have any liability to Bidders for any interruption or delay in access to the site irrespective of the cause.
- f. **Service provider**, is not responsible for any damages, including damages that result from, but are not limited to negligence.
- g. **Service provider**, will not be held responsible for consequential damages, including but not limited to systems problems, inability to use the system, loss of electronic information etc.

N.B.

- All the Bidders are required to submit the **Agreement Form / Process Compliance Form** duly signed to **service provider**, before the due date. After the receipt of the Agreement Form, Login ID & Password shall be allotted to the suppliers (bidders).
- After the completion of the Auction event, all the Bidders have to submit the Price Break-up, in BHEL's price excel sheet format, within 24 hours of reverse auction to **Service provider**, for further proceedings.

The List of Items to be procured along with the Quantities and the Auction Start Time & Close Time is as follows:

ITEM DESCRIPTION :

As per BHEL Tender Enq. No. E5220002

Item	Quantity	Opening Price in Rs / m3	Opening Time	Closing Time
Chir / Pine Wood	± 25%	Would be displayed through the auction system	15.00 hrs	16.00 hrs
Loose Plank Packing case	± 25%	Would be displayed through the auction system	15.00 hrs	16.00 hrs

[Handwritten signature]



Process Compliance Form

(The bidders are required to print this on their company's letterhead, sign & stamp before emailing a scanned copy)

M/s. C1 India Pvt Ltd.
 C-104, Sector-2,
 Noida
 U.P.- 201 301, India

Ph. 0120-4746800
 Fax No. 120 - 4746810

Sub : Agreement to the Process related Terms and Conditions for the Reverse Auction

Dear Sir,

This has reference to the Terms & Conditions for the Reverse Auction mentioned in the Tender document for **Chir / Pine wood Loose Planks / packing case. Qty: as per requirement** ~~against Tender No. B-220002 by BHEL.~~

This letter is to confirm that :-

- 1) The undersigned is authorized representative of the company.
- 2) We have studied the Commercial Terms and the Business rules governing the Reverse Auction as mentioned in your letter and confirm our agreement to them.
- 3) We also confirm that we have taken the training on the auction tool and have understood the functionality of the same thoroughly.
- 4) We also confirm that we will email a scanned copy or fax the price break-up of our online quoted price, within 24 hours of reverse auction, as per BHEL's price excel sheet.
- 5) We, hereby, confirm that we will honour the Bids placed by us during the auction process.
- 6) We also confirm that we will accept our Rank / Position that will be displayed when the Bidding Time is Over of the Online Reverse Auction.
- 7) We confirm that we have changed the password on the auction website after first log in.

With regards,

Signature with company seal :

Name :

Company / Organization :

Designation within Company / Organization :

Address of Company / Organization :

-- Scan & email this document to. **service provider**

-- Attach a signed copy of the Agreement Form / Process Compliance Form & send to **service provider**



BHARAT HEAVY ELECTRICALS LIMITED
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A & S SECTION (MM), JHANSI - 284129

11

'Schedule-8'
PUR/E5220002

CONTACT INFORMATION

M/s C1 India Pvt. Ltd., Noida	Bharat Heavy Electricals Limited, Jhansi
<p>M/s. C1 India Pvt Ltd. C-104, Sector-2, Noida U.P.- 201 301, India Ph. 0120-4746800 Fax No. 120 - 4746810</p> <p>Mr. Rajesh Singh Mob . 09971964343 E-mail : rajesh.singh@c1india.com</p> <p>Mr. Rahul Mob. 09560905559 E-mail : rahul.bhardwai@c1india.com</p> <p>Mr. Sandeep Mob. 09560805554 E-mail : sandeep.singh@c1india.com</p> <p>Auction website : https://bhel.eproc.in</p>	<p>Mr. Anoop Gupta BHEL, Jhansi - 284129</p> <p>E-mail : anoopg@bhel.co.in Phone : 0521-2412111 Call : 0521-2412102 Fax : 0521-2412120</p> <p>(or)</p> <p>Mr. G.P. Gupta Manager (MM) BHEL, Jhansi - 284129</p> <p>Email : gpgupta@bhel.co.in Phone : 0521-2412100 Call : 0521-2412103 Fax : 0521-2412120</p>



(18)

BHARAT HEAVY ELECTRICALS LIMITED
(A Govt of India undertaking)
A & S SECTION (MM), JHANSI - 284129

Page 24 of 24

'Schedule - 9'
PUR/ E5220002

PRICE BREAK-UP SHEET

TENDER ENQUIRY NO. E5220002

Sl. No	Description	Enquiry Item -1	Enquiry Item -2
A.	Basic Rate (Rs. Per M3)		
B.	ED & CESS (if applicable)		
C.	CST		
D.	VAT		
E.	Cenvat benefit (same as B)		
F.	Input Tax Credit (same as D)		
G.	Total landed Rate (A+B+C+D-E -F)	G1 (assumed)	G2 (assumed)
H.	Quantity (in M3)	1318	184
I.	FOR BHEL Jhansi Landed Rate on average basis. (Rs. Per M3) = $\frac{G1 \times 1318 + G2 \times 184}{(1318+184)}$		

Signature of bidder :

Name :

Designation :

Seal of company :



JSC140/M2053

BHARAT HEAVY ELECTRICALS LTD.
 (A GOVT. OF INDIA UNDERTAKING)
 P.O BHEL Jhansi - 284129 , INDIA
 Tel.: 0510-277001/2412260 Fax: 2412120
 Email : mmx@bheljhs.co.in

PURCHASE ENQUIRY

ES220002

ENQ NO/DT: ~~ES220002-19/05/04~~
 REV NO/DT: 0 ~~ES220002~~

PAGE 4

TERMS & CONDITIONS FOR PURCHASE ENQUIRY

1. Offer must be submitted in a sealed cover. The cover should bear our enquiry number, due date of opening and name of her bidder.
2. When offer is invited in two bids, outer cover, inner cover-I (Techno Commercial bid) and inner cover -II (Price-Bid) must bear our tender no., due date and bidders name. Offers received in single bid will be by passed.
3. The offer should reach this office on or before 13:15 hrs. on the due date. The tender can also be dropped in the Tender Box kept at Administrative Building Gate. The tenders will be opened after 14:00 hrs. on the due date in presence of all bidders who will be present.
4. Offer should be free from overwriting or erasures. Corrections or additions, if any should be attested.
5. No enhancement of rate for whatever cause is allowed once the offer is accepted and the order is placed. Withdrawal from the quotation after it is accepted or failure to make the supply within the schedule period will entail cancellation of order, forfeiture of earnest money if any and/or imposition of risk & cost purchase.
6. Material offered should be of required quality and conforming strictly to our specification/drawings or to the specifications in the drawings. Any deviation must be clearly stated in the offer with particular clause/detail in our specification/drawing for which deviation is quoted. All required documents/details e.g. QA Plan, type TCs, drawings and data sheet etc. must be submitted along with the offer.
7. Irrespective of whether it is mentioned in our specification, all machines/equipments are required to be calibrated in metric units and certificates "must be issued where applicable".
8. Work test certificates/Inspection certificates/guarantee certificate/compliance certificate, etc. will be required to be submitted along with supplies in case an order, is placed.
9. In case an order is placed, supplier shall be required to guarantee for smooth and satisfactory performance of the equipment for a period of 24 months from the date of dispatch or 18 months from the date of commissioning whichever is earlier and certificate must be issued to this effect. Necessary instruction booklets for operation and maintenance are to be sent with supply where applicable.
10. Sample must be submitted where specified so as to reach us on or before the due date of tender.
11. Required lead time for affecting supplies along with available capacity should be indicated in the offer.
12. Failure to supply by the time specified on the order will make the supplier liable to pay unconditional penalty of 4% of the price of goods in arrear per week subject to a maximum of 10% of the order value unless agreed otherwise.
13. The quantities for each item to be purchased may vary from the tendered quantity according to our actual requirement at the time of placing orders.
14. Our standard terms of payment is 100% payment after 60 days of acceptance of material at our works. In no case, interest for over due period will be borne by BHEL. Advance or LC payment terms shall generally not be considered and offers received with other than our standard terms of payment can be bypassed (except SIDBI discounting facility will be accepted for suppliers to whom this facility has been granted).
15. Bharat Heavy Electricals Ltd. Does not bind itself to accept the lowest of any tender, but reserves to itself the right to accept or reject all or a part of any tender at its discretion following BHEL Purchase Policy & government guidelines.
16. In all cases of disputes, the matter shall be referred for arbitration. The arbitrator shall be nominated by the Unit Head, Bharat Heavy Electricals Ltd., Jhansi or any other officer nominated by him. The award of arbitrator shall be final and binding on both the parties.
17. In case of any suit or other legal proceedings under or relating to this tender, the courts at Jhansi shall have full, jurisdiction.
18. Total delivered cost at BHEL Jhansi Railway siding/Works shall be the criterion for deciding the tender.
19. Unless otherwise specified, offer should be on ex-works basis with freight & insurance to be borne by BHEL.
20. Your quotation against this enquiry must be valid for ordering upto minimum of 90 days from the date of tender opening.
21. ADDITIONAL FOR INDIAN SUPPLIERS:
 - i) If any material is booked to selves or if it is not consigned to BHEL Jhansi, any warfage or demurrage occurring from these shall be to the account of supplier. In case of road transport, material shall be booked only through our rate contract transporters mentioned in the purchase order.
 - ii) Where there is provision for payment of Sales Tax extra, it will be paid only if the registration number both under State Sales Tax and Central Sales Tax are specifically mentioned on the bill/invoice. Your Sales Tax Registration number should be mentioned in the offer positively.
 - iii) Excise duty, Gate Pass will be required in original. Applicable taxes & duties must be included in the offer.
22. ADDITIONAL FOR FOREIGN SUPPLIER:
 - i) For documentation and correspondence language shall be English only.
 - ii) Rates quoted should be on FOB basis. All dispatches are to be made by sea by IPBC conference vessels only unless otherwise stated in purchase order.
 - iii) Agency commission, if any, will be paid out of the FOB value after receipt & acceptance of material at BHEL Jhansi in Indian Rupees. TT buying exchange rate prevailing on the tender opening date or the letter of credit date or date of purchase order whichever is lowest will be considered for calculating the agency commission.
 - iv) The rates quoted should be inclusive of charges of packing and delivery of material upto the port of shipment on FOB terms. The material is required to be packed suitably in all respects considering the peculiarity of the material for normal transport by Sea/Air and subsequently by Rail/Road in India suitably protected against the effect of tropical salt laden atmosphere in the event of consignment being delayed at Indian Ports before outward clearance. You should also furnish details of shipping specification, sizes, volume, weight, number of cases etc. When articles are packed with packing material of plant origin, phytosanitary certificate will be required.
 - v) Our standard terms of payment is 100% payment through bank against dispatch documents or 100% through sight irrevocable & unconfirmed letter of credit.
23. Please also refer to our tender for any other terms and conditions.

REGD. OFFICE: BHEL HOUSE, SIRI FORT NEW DELHI-110049