



JSC140/M2053

BHARAT HEAVY ELECTRICALS LTD.  
(A GOVT. OF INDIA UNDERTAKING)  
P.O BHEL Jhansi - 284129, INDIA  
Tel.:0510-277001/2412260 Fax: 2412120  
Email : mmx@bheljhs.co.in

## PURCHASE ENQUIRY

ENQ NO/DT: E6440051 05/12/14  
REV NO/DT: 0 05/12/14

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PLEASE SEND YOUR BEST QUOTATION AS PER TERMS & CONDITIONS PREPRINTED OVERLEAF AND/OR ATTACHED AND REMARK PRINTED UNDERNEATH.

Enqr Due on: 02-01-15 FRIDAY

Close at: 13:15 Open at: 14:00

Matcat: 644999 NON PMD CATEGORY

Validity: 90 days from Technical bid opening date

IEM:

TOP: 60 Days after receipt & acceptance of Material

RA: RA not applicable

Eval: Item wise

Bid Type: TWO BID

Delivery: FOR Jhansi

Tot Item: 1

E-Proc: No

REQUIRED: CONFORMANCE CERT

ITEM NO : 1  
MATL CODE : JS8069903010  
DESTINATION: JS

PSL QTY/UM:

100.00 NO

PO QTY /UM:

DESCRIPTION	DELIVERY	QUANTITY (PSL UMI)
SUPPLY AND FIXING OF AIR VENTILATOR 24 INCH (610MM) THROAT DIA /NECK DIA WITH BRIGHT ALUMINIUM HI GRADE DOUBLE CURVED VANES-(42 NOS.) BRIGHT SHAFT (CONNECTING ROD) STAINLESS STEEL TOP COVER, SS SHAFT PIPE COVER, STAINLESS STEEL BOTTOM/NECK RING, EVACUATION CAPACITY'-1950 TO 2650 CFM SLEEVES & SUPPORT AND ACCESSORIES COMPLETE WITH FASTENERS- NUT & BOLT, RIVETS INCLUDING FIXING OF VENTILATORS. WITH CONTINUES CORRUGATED ASBESTOS SHEET AS PER OUR EXISTING SYSTEM (100 Nos) SUPPLY WILL BE DONE AFTER APPROVED DIMENTION /PROFILE OF OF EXISTING SHEET VENDER SHOULD QUOTE RATE WITH FIXING OF AIR VENTELATOR, VENDER SHOULD SUBMIT DETAILS OF OFFERED AIR VENTILATOR WITH TECHNICAL LITERATURE.	FEB-15	100.00

## SPECIAL REMARKS:

OUR CONTACT DETAILS ARE AS UNDER  
DIRECT FAX NO IS 0510-2412120 / 2770161.  
PHONE NO. 0510-2412435 / 2412737  
E-MAIL : bkmanjhi@bheljhs.co.in and deepakmahour@bheljhs.co.in

## ENQUIRY REMARKS:-

- MANDATARY ANNEXURE TO BE SUBMITTED ALONG WITH OFFER. VENDOR TO SUBMIT OFFERS IN TWO BID. OFFER RECEIVED IN SIGLE BID MAY NOT BE CONSIDERED.
- VENDOR HAS TO CONFIRM TO SUPPLY ITEM AS PER DESCRIPTION / TECHNICAL SPECIFICATION OF ENQUIRY (COMPLETE DESCRIPTION OF ITEM) IN TECHNO COMMERCIAL BID AS PER ATTACHED SPECIFICATION.
- CONFORMANCE CERTIFICATE WILL BE PROVIDED (ALONG WITH SUPPLY).



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- 4- VENDOR HAS TO MENTION THEIR CONTACT NUMBER, NAME OF CONTACT PERSON, EMAIL ID AND FAX NUMBER, IN THEIR OFFER.
- 5- ALL THE TAXES AND DUTIES APPLICABLE ARE TO BE MENTIONED IN TECHNO-COMMERCIAL BID.
- 6- TENDER SHOULD BE SUBMITTED IN DOUBLE COVER UNDER TWO PART BID DEPICTED BELOW :-
- 1- THE OUTER COVER SHOULD ONLY BEAR THE ADDRESS OF THIS OFFICE AND SHOULD NOT HAVE ANY INDICATION THAT A TENDER IS WITHIN:

TO,  
SR. DGM (MM)  
MATERIAL MANAGEMENT DEPARTMENT  
ADMINISTRATIVE BUILDING  
P.O. - BHEL, JHANSI (UP)  
PIN - 284129

- II- THE TWO INNER COVERS SHALL CONTAIN THE TECHNO COMMERCIAL BID IN ONE AND THE PRICE BID IN ANOTHER. EACH COVER SHALL BE SUPER - SCRIBED WITH THE BIDDER'S NAME, ADDRESS, TENDER NUMBER AND DUE DATE ON THE RESPECTIVE COVERS AS SHOWN BELOW :-

TECHNO-COMMERCIAL BID COVER (PART- I)  
TENDER NO. \_\_\_\_\_ DUE ON \_\_\_\_\_

TO,  
SR. DGM (MM)  
MATERIAL MANAGEMENT DEPARTMENT  
ADMINISTRATIVE BUILDING  
P.O. - BHEL, JHANSI (UP)  
PIN - 284129

PRICE BID COVER (PART-I I)  
TENDER NO. \_\_\_\_\_ DUE ON \_\_\_\_\_

TO,  
SR. DGM (MM)  
MATERIAL MANAGEMENT DEPARTMENT  
ADMINISTRATIVE BUILDING  
P.O. - BHEL, JHANSI (UP)  
PIN - 284129

- III- THE TENDERS DULY FILLED IN AND COMPLETE IN ALL RESPECTS TO BE DROPPED IN THE TENDER BOX LOCATED AT CISP GATE OF OUR ADMINISTRATIVE BUILDING TILL 13.15 HRS ON THE TENDER OPENING DATE AS NOTED IN THE COVERING LETTER.
- IV- ALL THE "TECHNO COMMERCIAL BID" TENDER RECEIVED SHALL BE OPENED FROM 1400 HRS IN THE TENDER ROOM LOCATED IN ADMINISTRATIVE BUILDING ON THE TENDER OPENING DATE IN PRESENCE OF BIDDERS OR THEIR REPRESENTATIVES AS MAY BE PRESENT.
- V- BIDDERS ARE ADVISED TO NOTE & STRICTLY FOLLOW THE TIME SCHEDULES AS NOTED AT PRECEDING PARA'S ABOVE TO AVOID INCONVENIENCE LATER AND POSSIBILITY OF NON ACCEPTANCE OF TENDER BY BHEL.
- 7- NON ACCEPTANCE OF ANY CLAUSES AS PER ENQUIRY WILL BE LOADED SUITABLY AS PER BHEL NORMS.
- 8- QUALIFYING CRITERIA:- ONLY OEM/ AUTHORISED DEALER DISTRIBUTOR MAY QUOTE.
- 9- INSPECTION SHALL BE DONE BY BHEL JHANSI AT OUR STORE.
- 10- VENDORS TO CONFIRM ALL THE GENERAL TERMS AND CONDITION OF THE ENQUIRY.
- 11- ALL OTHER TERMS AND CONDITION UNLESS OTHERWISE SPECIFIED AND DIRECTED ARE AS PER GENERAL TERMS & CONDITION OF PURCHASE ENQUIRY.

THE QUOTATION MUST BE SEALED AND BE SENT IN DOUBLE ENVELOPE.



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PURCHASE ENQUIRY

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THE INNER ENVELOPE SHOULD BEAR ENQUIRY NUMBER & DUE DATE AT THE TOP.

If you are not in a position to quote due to any reason, you must send regret letter titled enquiry no. etc, failing which you may not be considered for sending future enquiries.

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ENCLOSERS:

FOR AND ON BEHALF OF  
 BHARAT HEAVY ELECTRICALS LTD

*Deepak*  
*05/12/14*

DEEPAK KUMAR  
 SR PURCHASE OFFICER  
 Email:-deepakmahour@bheljhs.co.in

\*\*\*\*\* END OF PURCHASE ENQUIRY \*\*\*\*\*

NOTE :

- \* SUPPLIERS ARE REQUESTED TO INFORM US WITH VALID CERTIFICATE, IF THEY ARE REGISTERED UNDER MSMED ACT'2006. (APPLICABLE FOR INDIAN SUPPLIERS ONLY).
- \* FOR SUPPLIERS SUPPLYING FROM OUTSIDE THE LOCAL AREA OF BHEL JHANSI, ENTRY TAX WILL BE APPLICABLE. SUPPLIERS SHOULD NECESSARILY INDICATE RATE OF ENTRY TAX SEPARATELY WHEREVER APPLICABLE. THEY SHOULD ALSO MENTION THE ENTRY TAX CHARGED SEPARATELY IN THE INVOICE.
- \* FOR SUPPLIERS SUPPLYING FROM OUTSIDE UP, IN CASE THE OFFER IS SILENT ON ENTRY TAX, IT SHALL BE LOADED SUITABLY WITH THE APPLICABLE RATES
- \* IN CASE IF THERE IS ANY DIFFERENCE BETWEEN THE 'SPECIAL REMARKS/ANNEXURES' OF THE ENQUIRY AND THE PREPRINTED TERMS & CONDITIONS (REF JSC140/M2053), THE REQUIREMENT GIVEN IN REMARKS WILL PREVAIL.



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### TERMS & CONDITIONS FOR PURCHASE ENQUIRY

1. Offer must be submitted in a sealed cover. The cover should bear our enquiry number, due date of opening and name of her bidder.
2. When offer is invited in two bids, outer cover, inner cover-I (Techno Commercial bid) and inner cover -II (Price-Bid) must bear our tender no., due date and bidders name.
3. The offer should reach this office on or before 13:15 hrs. on the due date. The tender can also be dropped in the Tender Box kept at Administrative Building Gate. The tenders will be opened after 14:00 hrs. on the due date in presence of all bidders who will be present.
4. Offer should be free from overwriting or erasures. Corrections or additions, if any should be attested.
5. No enhancement of rate for whatever cause is allowed once the offer is accepted and the order is placed. Withdrawal from the quotation after it is accepted or failure to make the supply within the schedule period will entail cancellation of order, forfeiture of earnest money if any and/or imposition of risk & cost purchase.
6. Material offered should be of required quality and conforming strictly to our specification/drawings or to the specifications in the drawings. Any deviation must be clearly stated in the offer with particular clause/detail in our specification/drawing for which deviation is quoted. All required documents/details e.g. QA Plan, type TCS, drawings and data sheet etc. must be submitted alongwith the offer.
7. Irrespective of whether it is mentioned in our specification, all machines/equipments are required to be calibrated in metric units and certificates "must be issued where applicable".
8. Work test certificates/Inspection certificates/guarantee certificate/compliance certificate, etc. will be required to be submitted along with supplies in case an order, is placed.
9. In case an order is placed, supplier shall be required to guarantee for smooth and satisfactory performance of the equipment for a period of 24 months from the date of dispatch or 18 months from the date of commissioning whichever is earlier and certificate must be issued to this effect. Necessary instruction booklets for operation and maintenance are to be sent with supply where applicable.
10. Sample must be submitted where specified so as to reach us on or before the due date of tender.
11. Required lead time for affecting supplies alongwith available capacity should be indicated in the offer.
12. Failure to supply by the time specified on the order will make the supplier liable to pay unconditional penalty of 1% of the prices of goods in arrear per week subject to a maximum of 10% of the order value unless agreed otherwise.
13. The quantities for each item to be purchased may vary from the tendered quantity according to our actual requirement at the time of placing orders.
14. Our standard terms of payment is 100% payment after 60 days of acceptance of material at our works. In no case, interest for over due period will be borne by BHEL. Advance or LC payment terms shall generally not be considered and offers received with other than our standard terms of payment can be bypassed (except SIDBI discounting facility will be accepted for suppliers to whom this facility has been granted).
15. Bharat Heavy Electricals Ltd. Does not bind itself to accept the lowest of any tender, but reserves to itself the right to accept or reject all or a part of any tender at its discretion following BHEL Purchase Policy & government guidelines.
16. In all cases of disputes, the matter shall be referred for arbitration. The arbitrator shall be nominated by the Unit Head, Bharat Heavy Electricals Ltd., Jhansi or any other officer nominated by him. The award of arbitrator shall be final and binding on both the parties.
17. In case of any suit or other legal proceedings under or relating to this tender, the courts at Jhansi shall have full, jurisdiction.
18. Total delivered cost at BHEL Jhansi Railway siding/Works shall be the criterion for deciding the tender.
19. Unless otherwise specified, offer should be on ex-works basis with freight & insurance to be borne by BHEL.
20. Your quotation against this enquiry must be valid for ordering upto minimum of 90 days from the date of tender opening.
21. ADDITIONAL FOR INDIAN SUPPLIERS:
  - i) If any material is booked to selves or if it is not consigned to BHEL Jhansi, any warfage or demurrage occurring from these shall be to the account of supplier. In case of road transport, material shall be booked only through our rate contract transporters mentioned in the purchase order.
  - ii) Where there is provision for payment of Sales Tax extra, it will be paid only if the registration number both under State Sales Tax and Central Sales Tax are specifically mentioned on the bill/invoice. Your Sales Tax Registration number should be mentioned in the offer positively.
  - iii) Excise duty Gate Pass will be required in original. Applicable taxes & duties must be included in the offer.
22. ADDITIONAL FOR FOREIGN SUPPLIER:
  - i) For documentation and correspondence language shall be English only.
  - ii) Rates quoted should be on FOB basis. All dispatches are to be made by sea by IPSC conference vessels only unless otherwise stated in purchase order.
  - iii) Agency commission, if any, will be paid out of the FOB value after receipt & acceptance of material at BHEL Jhansi in Indian Rupees. TT buying exchange rate prevailing on the tender opening date or the letter of credit date or date of purchase order whichever is lowest will be considered for calculating the agency commission.
  - iv) The rates quoted should be inclusive of charges of packing and delivery of material upto the port of shipment on FOB terms. The material is required to be packed suitably in all respects considering the peculiarity of the material for normal transport by Sea/air and subsequently by Rail/Road in India suitably protected against the effect of tropical salt laden atmosphere in the event of consignment being delayed at Indian Ports before outward clearance. You should also furnish details of shipping specification, sizes, volume, weight, number of cases etc. When articles are packed with packing material of plant origin, phytosanitary certificate will be required.
  - v) Our standard terms of payment is 100% payment through bank against dispatch documents or 100% through sight irrevocable & unconfirmed letter of credit.
23. Please also refer to our tender for any other terms and conditions.

**TECHNO COMMERCIAL (PART-I) FOR ENQUIRY NO. E.....**

SUPPLIER'S NAME: .....

CONTACT NO.....Email Id.....

TIN NO. .... CST NO. ....

Sl. no.	Particulars	Supplier's Confirmation
1-	Item as per description given in Enquiry no. E.-..... (Complete description of item). Vendor can also enclose item description as per enquiry for technical scrutiny.	Accepted
2-	<b>Delivery :-</b> - Commencement in days from date of PO issue - Supply rate <b>Or</b> Delivery in days from date of PO issue	.....Days..... Nos. / Kg. / Set / per month .....Days
3-	Conformance / Test certificate / Guarantee certificate as specified in enquiry) certificate will be provided (along with supply).	Accepted
4-	Excise Duty    (Mention NA if not applicable)	.....%
5-	VAT (mention NA if not applicable)	.....%
6-	CST (mention NA if not applicable)	.....%
7	Delivery Terms (F.O.R BHEL Jhansi basis)	Accepted
7a	If rates are ex-works, amount of freight & insurance charge	Rs.....or.....%
8-	Packing & forwarding charges (if applicable)	.....%
9-	Prices are firm and no PVC is applicable	Accepted
10-	<b>Validity</b> - Quoted prices are valid for 90 days from date of tender opening.	Accepted
11-	<b>Warranty</b> - Warranty Shall Be 18 Months From The Date Of Commissioning Or 24 Months Date Of Supply Whichever Is Earlier.	Accepted
12-	<b>Liquidated Damage / Penalty</b> - Failure to supply by the time specified in the order will make the supplier liable to pay unconditional penalty of 1/2% of the price of the goods in arrear (delayed and not supplied) per week subject to a maximum of 10% of the order value. (In case of non acceptance 10% loading will be done)	Accepted

13-	<p><b>Terms of payment -</b></p> <p>100% payment after 60 days of receipt and acceptance of material at BHEL works. (For any other days loading will be done)</p> <p>The suppliers who are availing SIDBI / HDFC discounting facility (pay by BHEL in about 120 days from the date of invoice) with us will continue to get this facility. However, due to funds problems, this facility cannot be extended to other suppliers. These payment terms will be treated as standard terms of payment. The bidder who are covered under MSMED Act – 2006 &amp; quoted 45 days of payment after acceptance of material will also be treated as standard terms of payment.</p> <p>Advance or prior to dispatch or LC or CAD payment terms will not be accepted and if quoted offer will be rejected.</p> <p>BHEL will load total out flow in case of other terms as follows</p> <p>Through Bank / COD - (SBI Base Rate on Enq. due date + 6%) for 75 days.</p>	Accepted
14	<b>Inspection Clause as per enquiry remark</b>	Accepted
15-	<b>All others Terms &amp; Condition of enquiry is acceptable</b>	Accepted

**NOTE:** - Commercial terms and condition mentioned in above format will be considered as final. If these conditions are given elsewhere then they will not be considered. In case of ambiguity.

**Signature of Supplier & seal :**

**Address**

**PRICE BID(PART-II)**  
**ANNEXURE TO ENQUIRY NO. E-.....**

SUPPLIER'S NAME: .....

TIN NO. .... CST NO. ....

Enquiry item no.	Quoted rate in figure (Rs. / no. / kg. / set)	Quoted rate in words (Rs. / no. / kg. / set)
Enq. # 1		

Signature of Supplier & seal :

Address