



**BHARAT HEAVY ELECTRICALS LTD.**  
 (A GOVT. OF INDIA UNDERTAKING)  
 P.O BHEL Jhansi - 284129, INDIA  
 Tel.:0510-277001/2412260 Fax: 2412120  
 Email : mmx@bheljhs.co.in

**PURCHASE ENQUIRY**

ENQ NO/DT: E6460006 04/05/16  
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M/s P80550 PRESS TENDER ENQUIRY  
 DUMMY CODE GIVEN FOR PRESS TENDER  
 ENQUIRIES ONLY.  
 JHANSI  
 NA FOR FOREIGN SUPPLIER INDIA  
 TIN NO :

PLEASE SEND YOUR BEST QUOTATION AS PER TERMS & CONDITIONS  
 PREPRINTED OVERLEAF AND/OR ATTACHED AND REMARK PRINTED  
 UNDERNEATH.

Engr Due on: 31-05-16 TUESDAY  
 Close at: 13:15 Open at: 14:00  
 Matcat: 644132 FORK LIFTER SPARES  
 Validity: 90 days from Technical bid opening date  
 IEM:  
 TOP: 60 Days after receipt & acceptance of Material  
 RA: RA not applicable  
 Eval: Item wise

REQUIRED: GUARANTEE CERT/ CONFORMANCE CERT

Bid Type: TWO BID  
 Tot Item: 19  
 Delivery: FOR Jhansi  
 E-Proc: No

ITEM NO : 1 PSL QTY/UM: 1.00 ST  
 MATL CODE : JS8626310020 PO QTY /UM:  
 DESTINATION: JS

DESCRIPTION	DELIVERY	QUANTITY (PSL UM)
RING GEAR AND PINION ASSEMBLY PART NO.: MH11241 FOR 5 TON VOLTAS MAKE FORK LIFT TRUCK.	JUL-16	1.00

ITEM NO : 2 PSL QTY/UM: 4.00 NO  
 MATL CODE : JS8626310030 PO QTY /UM:  
 DESTINATION: JS

DESCRIPTION	DELIVERY	QUANTITY (PSL UM)
PINION THURST WASHER PART NO.: MH025607600 FOR 5 TON VOLTAS MAKE FORK LIFT TRUCK.	JUL-16	4.00

ITEM NO : 3 PSL QTY/UM: 2.00 NO  
 MATL CODE : JS8626310040 PO QTY /UM:  
 DESTINATION: JS

DESCRIPTION	DELIVERY	QUANTITY (PSL UM)
SIDE GEAR THURST WASHER PART NO.: MH025607500 FOR 5 TON VOLTAS MAKE FORK LIFT TRUCK.	JUL-16	2.00

ITEM NO : 4 PSL QTY/UM: 4.00 NO  
 MATL CODE : JS8626306022 PO QTY /UM:  
 DESTINATION: JS

DESCRIPTION	DELIVERY	QUANTITY (PSL UM)
BALL BEARING 6306 PART NO.: MH054586100 FOR 5 TON VOLTAS MAKE FORK LIFT TRUCK.	JUL-16	4.00

ITEM NO : 5 PSL QTY/UM: 2.00 NO  
 MATL CODE : JS8626306023 PO QTY /UM:  
 DESTINATION: JS

DESCRIPTION	DELIVERY	QUANTITY (PSL UM)
DIFFERENTIAL BEARING 29585 PART NO.: MH015139400 FOR 5 TON VOLTAS MAKE FORK	JUL-16	2.00



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LIFT TRUCK.		
ITEM NO : 6	PSL QTY/UM:	1.00 NO
MATL CODE : JS8626306024	PO QTY /UM:	
DESTINATION: JS		
DESCRIPTION	DELIVERY	QUANTITY (PSL UM)
PINION BEARING 17204F PART NO.: MH993361060 FOR 5 TON VOLTAS MAKE FORK LIFT TRUCK.	JUL-16	1.00
ITEM NO : 7	PSL QTY/UM:	1.00 NO
MATL CODE : JS8626306025	PO QTY /UM:	
DESTINATION: JS		
DESCRIPTION	DELIVERY	QUANTITY (PSL UM)
PINION BEARING 32305Q PART NO.: MH993361178 FOR 5 TON VOLTAS MAKE FORK LIFT TRUCK.	JUL-16	1.00
ITEM NO : 8	PSL QTY/UM:	1.00 NO
MATL CODE : JS8626310060	PO QTY /UM:	
DESTINATION: JS		
DESCRIPTION	DELIVERY	QUANTITY (PSL UM)
LOW GEAR (42 TEETH) PART NO.: MH08858 FOR 5 TON VOLTAS MAKE FORK LIFT TRUCK.	JUL-16	1.00
ITEM NO : 9	PSL QTY/UM:	1.00 NO
MATL CODE : JS8626310070	PO QTY /UM:	
DESTINATION: JS		
DESCRIPTION	DELIVERY	QUANTITY (PSL UM)
HIGH GEAR (33 TEETH) PART NO.: MH08859 FOR 5 TON VOLTAS MAKE FORK LIFT TRUCK.	JUL-16	1.00
ITEM NO : 10	PSL QTY/UM:	2.00 NO
MATL CODE : JS8626310050	PO QTY /UM:	
DESTINATION: JS		
DESCRIPTION	DELIVERY	QUANTITY (PSL UM)
DUAL GEAR PART NO.: MH022641200 FOR 5 TON VOLTAS MAKE FORK LIFT TRUCK.	JUL-16	2.00
ITEM NO : 11	PSL QTY/UM:	1.00 NO
MATL CODE : JS8626307310	PO QTY /UM:	
DESTINATION: JS		
DESCRIPTION	DELIVERY	QUANTITY (PSL UM)



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KEY PART NO.: MH9095 FOR 5 TON VOLTAS MAKE FORK LIFT TRUCK.	JUL-16	1.00
ITEM NO : 12 MATL CODE : JS8626307320 DESTINATION: JS	PSL QTY/UM: PO QTY /UM:	2.00 NO
DESCRIPTION SNAP RING PART NO.: MH992831591 FOR 5 TON VOLTAS MAKE FORK LIFT TRUCK.	DELIVERY JUL-16	QUANTITY (PSL UM) 2.00
ITEM NO : 13 MATL CODE : JS8626307330 DESTINATION: JS	PSL QTY/UM: PO QTY /UM:	4.00 NO
DESCRIPTION BUSHING HALF PART NO.: MH10148 FOR 5 TON VOLTAS MAKE FORK LIFT TRUCK.	DELIVERY JUL-16	QUANTITY (PSL UM) 4.00
ITEM NO : 14 MATL CODE : JS8626307340 DESTINATION: JS	PSL QTY/UM: PO QTY /UM:	1.00 ST
DESCRIPTION PISTON RING SET (105 DIA.) PART NO.: MH2H.009.30.0.00 FOR 5 TON VOLTAS MAKE FORK LIFT TRUCK.	DELIVERY JUL-16	QUANTITY (PSL UM) 1.00
ITEM NO : 15 MATL CODE : JS8626309011 DESTINATION: JS	PSL QTY/UM: PO QTY /UM:	1.00 NO
DESCRIPTION FAN BELT PART NO.: MH4H.069.01.00 FOR 5 TON VOLTAS MAKE FORK LIFT TRUCK.	DELIVERY JUL-16	QUANTITY (PSL UM) 1.00
ITEM NO : 16 MATL CODE : JS8626305060 DESTINATION: JS	PSL QTY/UM: PO QTY /UM:	1.00 NO
DESCRIPTION GASKET FOR CYLINDER HEAD (THICKNESS 1.25) PART NO.: MH4H.007.24.0.00 FOR 5 TON VOLTAS MAKE FORK LIFT TRUCK.	DELIVERY JUL-16	QUANTITY (PSL UM) 1.00



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ITEM NO : 17 PSL QTY/UM: 1.00 NO  
 MATL CODE : JS8626305050 PO QTY /UM:  
 DESTINATION: JS

DESCRIPTION	DELIVERY	QUANTITY (PSL UM)
ENGINE PACKING KIT FOR 5 TON VOLTAS MAKE FORK LIFT TRUCK.	JUL-16	1.00

ITEM NO : 18 PSL QTY/UM: 1.00 NO  
 MATL CODE : JS8626300010 PO QTY /UM:  
 DESTINATION: JS

DESCRIPTION	DELIVERY	QUANTITY (PSL UM)
RADIATOR PART NO.: MH796607263 FOR 5 TON VOLTAS MAKE FORK LIFT TRUCK.	JUN-16	1.00

ITEM NO : 19 PSL QTY/UM: 6.00 NO  
 MATL CODE : JS8626307350 PO QTY /UM:  
 DESTINATION: JS

DESCRIPTION	DELIVERY	QUANTITY (PSL UM)
ANA BOND FOR 5 TON VOLTAS MAKE FORK LIFT TRUCK.	JUL-16	6.00

**SPECIAL REMARKS:**

OUR CONTACT DETAILS ARE AS UNDER  
 DIRECT FAX NO IS 0510-2412120 / 2770161.  
 PHONE NO. 0510-2412756 / 2412320 / MOB-09453039769.  
 E-MAIL : hiralal@bheljhs.co.in and mupadhyaya@bheljhs.co.in

**ENQUIRY REMARKS:-**

- MANDATORY ANNEXURE TO BE SUBMITTED ALONG WITH OFFER DULY FILLED WITH SIGNED AND SEALED.
- VENDOR TO SUBMIT OFFERS IN TWO BID. OFFERS RECEIVED IN SINGLE BID MAY NOT BE CONSIDERED. VENDOR ARE REQUESTED KINDLY FURNISH CLAUSE WISE COMMENTS ON ALL ENQUIRY CLAUSES. IF ANY VENDOR NOT COMMENTED IN THIS SITUATION IT WILL BE ASSUMED THAT ALL ENQUIRY CLAUSES ARE ACCEPTED TO THEM.
- VENDOR HAS TO CONFIRM TO SUPPLY ITEM AS PER DESCRIPTION OF ENQUIRY (COMPLETE DESCRIPTION OF ITEM) IN TECHNO COMMERCIAL BID.
- TC, GC AND CC CERTIFICATE WILL BE PROVIDED(ALONG WITH SUPPLY).
- DELIVERY TERMS:  
 I- RATES ARE TO BE QUOTED F.O.R. BHEL JHANSI (INCLUSIVE OF FREIGHT& INSURANCE CHARGES).  
 II- IF RATES ARE EX-WORKS, AMOUNT OF FREIGHT & INSURANCE IS TO BE MENTIONED IN TECHNICAL BID TO DELIVER MATERIAL AT BHEL JHANSI.  
 III- IN CASE OF NON-ACCEPTABLE OF ABOVE AND LOADING SHALL BE DONE AS PER OUR PURCHASE POLICY I.E.2% DISTANCE ABOVE 500 KM AND 1% (BELOW 500 KM) AND 0.07% LOADING SHALL BE DONE FOR INSURANCE.
- VALIDITY - QUOTED PRICES ARE VALID FOR 90 DAYS FROM DATE OF TENDER OPENING.
- WARRANTY - WARRANTY SHALL BE 18 MONTHS FROM THE DATE OF COMMISSIONING OR 24 MONTHS DATE OF SUPPLY WHICHEVER IS EARLIER. IN CASE NON ACCEPTANCE OF THIS WARRANTY CLAUSE THE LOADING OF 2.5% PER YEAR I.E. @ 0.208% PER MONTH SHALL BE DONE TO ARRIVE L1 STATUS.
- LIQUIDATED DAMAGE/PENALTY -FAILURE TO SUPPLY BY THE TIME SPECIFIED IN THE ORDER WILL MAKE THE SUPPLIER LIABLE TO PAY UNCONDITIONAL



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PENALTY OF 0.5 % OF THE PRICE OF THE GOODS IN ARREAR (DELAYED AND NOT SUPPLIED)PER WEEK SUBJECT TO A MAXIMUM OF 10% OF THE ORDER VALUE. IN CASE OF NON ACCEPTANCE OF BHEL L/D CLAUSE THE SUITABLE LOADING UP TO 10% SHALL BE DONE ON SUPPLIERS QUOTED RATE TO ARRIVE THE L-1 STATUS.

- 9- TERMS OF PAYMENT :
I- 100% PAYMENT AFTER 60 DAYS OF RECEIPT AND ACCEPTANCE OF MATERIAL AT BHEL WORKS.
II- PAYMENT TERMS MSMED ARE ALSO ACCEPTABLE PROVIDED VENDOR HAS TO SUBMIT MSMED LATEST CERTIFICATE.
III-ANY OTHER PAYMENT TERMS WILL BE LOADED FOR DEVIATION PERIOD AS PER FORMULA GIVEN BELOW
A- FOR DOCUMENTS THROUGH BANK/COD(CASH ON DELIVERY i.e. AGAINST DRS): FOR 75 DAYS@{(BASE RATE OF SBI ON ENQUIRY DUE DATE + 6%)PER ANNUM.
IV- ADVANCE OR PRIOR TO DISPATCH OR LC OR CAD PAYMENT TERMS WILL NOT BE ACCEPTED AND IF QUOTED OFFER WILL BE REJECTED.
10- VENDOR HAS TO MENTION THEIR CONTACT NUMBER, NAME OF CONTACT PERSONE MAIL ID AND FAX NUMBER, IN THEIR OFFER.
11- IN CASE THE BIDDER HAS NOT SUBMITTED PAN NO, TIN NO AND E MAIL ID, THE BIDDER HAS TO SUBMIT THE SAME ALONG WITH A COPY OF PAN NO AND TIN NO. ELSE, ITS OFFER IS LIABLE TO BE REJECTED.
12- THE INSPECTION SHALL BE DONE BY BHEL AT BHEL AFTER RECEIPT OF MATERIAL. IF YOU HAVE NOT ACCEPTED OUR INSPECTION TERM, THEN LOADING OF 0.165% ON YOUR QUOTED RATE WILL BE DONE.
13- ALL THE TAXES AND DUTIES APPLICABLE ARE TO BE MENTIONED.
14- TENDER SHOULD BE SUBMITTED IN DOUBLE COVER UNDER TWO PART BID DEPICTED BELOW :-
I- THE OUTER COVER SHOULD ONLY BEAR THE ADDRESS OF THIS OFFICE AND SHOULD NOT HAVE ANY INDICATION THAT A TENDER IS WITHIN:

TO,
AGM (MM)
MATERIAL MANAGEMENT DEPARTMENT
ADMINISTRATIVE BUILDING
P.O. - BHEL, JHANSI (UP)
PIN - 284129

- II- THE TWO INNER COVERS SHALL CONTAIN THE TECHNO COMMERCIAL BID IN ONE AND THE PRICE BID IN ANOTHER. EACH COVER SHALL BE SUPER - SCRIBED WITH THE BIDDER'S NAME, ADDRESS, TENDER NUMBER AND DUE DATE ON THE RESPECTIVE COVERS AS SHOWN BELOW :-

TECHNO-COMMERCIAL BID COVER (PART- I)
TENDER NO. \_\_\_\_\_ DUE ON \_\_\_\_\_.

TO,
AGM (MM)
MATERIAL MANAGEMENT DEPARTMENT
ADMINISTRATIVE BUILDING
P.O. - BHEL, JHANSI (UP)
PIN - 284129

PRICE BID COVER (PART-II)
TENDER NO. \_\_\_\_\_ DUE ON \_\_\_\_\_.

TO,
AGM (MM)
MATERIAL MANAGEMENT DEPARTMENT
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- III- THE TENDERS DULY FILLED IN AND COMPLETE IN ALL RESPECTS TO BE DROPPED IN THE TENDER BOX LOCATED AT CISF GATE OF OUR ADMINISTRATIVE BUILDING TILL 13.15 HRS ON THE TENDER OPENING DATE AS NOTED IN THE COVERING LETTER.
- IV- ALL THE "TECHNO COMMERCIAL BID" TENDER RECEIVED SHALL BE OPENED FROM 1400 HRS IN THE TENDER ROOM LOCATED IN ADMINISTRATIVE BUILDING ON THE TENDER OPENING DATE IN PRESENCE OF BIDDERS OR THEIR REPRESENTATIVES AS MAY BE PRESENT.
- V- BIDDERS ARE ADVISED TO NOTE & STRICTLY FOLLOW THE TIME SCHEDULES AS NOTED AT PRECEDING PARA'S ABOVE TO AVOID INCONVENIENCE LATER AND POSSIBILITY OF NON ACCEPTANCE OF TENDER BY BHEL.
- 15- VENDOR TO CONFIRM ALL THE CLAUSE OF THE ENQUIRY IN THEIR TECHNICAL BID. COPY OF BLANK PRICE BID TO BE SUBMITTED WITH TECHNICAL BID.
- 16- VENDORS TO CONFIRM ALL THE GENERAL TERMS AND CONDITION OF THE ENQUIRY IN THE TECHNICAL BID.
- 17- THE TENDER EVALUATION WILL BE BASED ON CUMMULATIVE COST OF ALL THE ITEMS.
- 18- ALL OTHER TERMS AND CONDITION UNLESS OTHERWISE SPECIFIED AND DIRECTED ARE AS PER GENERAL TERMS & CONDITION OF PURCHASE ENQUIRY.

THE QUOTATION MUST BE SEALED AND BE SENT IN DOUBLE ENVELOPE.  
THE INNER ENVELOPE SHOULD BEAR ENQUIRY NUMBER & DUE DATE AT THE TOP.

In case the bidder has not submitted PAN No, TIN No. and E-mail ID, the bidder has to submit the same along with the copy of PAN No and TIN No. Else his offer will be liable to be rejected.

If you are not in a position to quote due to any reason, you must send regret letter titled enquiry no. etc, failing which you may not be considered for sending future enquiries.

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ENCLOSERS:



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FOR AND ON BEHALF OF  
BHARAT HEAVY ELECTRICALS LTD

*MANOJ UPADHYAYA*  
*04/05/16*  
MANOJ UPADHYAYA  
MANAGER (MMX)  
Email:-mupadhyaya@bheljhs.co.in

\*\*\*\*\* END OF PURCHASE ENQUIRY\*\*\*\*\*

### NOTE :

- \* SUPPLIERS ARE REQUESTED TO INFORM US WITH VALID CERTIFICATE, IF THEY ARE REGISTERED UNDER MSMED ACT'2006. (APPLICABLE FOR INDIAN SUPPLIERS ONLY).
- \* FOR SUPPLIERS SUPPLYING FROM OUTSIDE THE LOCAL AREA OF BHEL JHANSI, ENTRY TAX WILL BE APPLICABLE. SUPPLIERS SHOULD NECESSARILY INDICATE RATE OF ENTRY TAX SEPARATELY WHEREVER APPLICABLE. THEY SHOULD ALSO MENTION THE ENTRY TAX CHARGED SEPARATELY IN THE INVOICE.
- \* FOR SUPPLIERS SUPPLYING FROM OUTSIDE UP, IN CASE THE OFFER IS SILENT ON ENTRY TAX, IT SHALL BE LOADED SUITABLY WITH THE APPLICABLE RATES
- \* IN CASE IF THERE IS ANY DIFFERENCE BETWEEN THE 'SPECIAL REMARKS/ANNEXURES' OF THE ENQUIRY AND THE PREPRINTED TERMS & CONDITIONS (REF JSC140/M2053), THE REQUIREMENT GIVEN IN REMARKS WILL PREVAIL.



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**TERMS & CONDITIONS FOR PURCHASE ENQUIRY**

1. Offer must be submitted in a sealed cover. The cover should bear our enquiry number, due date of opening and name of her bidder.
2. When offer is invited in two bids, outer cover, inner cover-I (Techno Commercial bid) and inner cover -II (Price-Bid) must bear our tender no., due date and bidders name.
3. The offer should reach this office on or before 13:15 hrs. on the due date. The tender can also be dropped in the Tender Box kept at Administrative Building Gate. The tenders will be opened after 14:00 hrs. on the due date in presence of all bidders who will be present.
4. Offer should be free from overwriting or erasures. Corrections or additions, If any should be attested.
5. No enhancement of rate for whatever cause is allowed once the offer is accepted and the order is placed. Withdrawal from the quotation after it is accepted or failure to make the supply within the schedule period will entail cancellation of order, forfeiture of earnest money if any and/or imposition of risk & cost purchase.
6. Material offered should be of required quality and conforming strictly to our specification/drawings or to the specifications in the drawings. Any deviation must be clearly stated in the offer with particular clause/detail in our specification/drawing for which deviation is quoted. All required documents/details e.g. QA Plan, type TCs, drawings and date sheet etc. must be submitted alongwith the offer.
7. Irrespective of whether it is mentioned in our specification, all machines/equipments are required to be calibrated in metric units and certificates "must be issued where applicable".
8. Work test certificates/Inspection certificates/guarantee certificate/compliance certificate, etc. will be required to be submitted along with supplies in case an order, is placed.
9. In case an order is placed, supplier shall be required to guarantee for smooth and satisfactory performance of the equipment for a period of 24 months from the date of dispatch or 18 months from the date of commissioning whichever is earlier and certificate must be issued to this effect. Necessary instruction booklets for operation and maintenance are to be sent with supply where applicable.
10. Sample must be submitted where specified so as to reach us on or before the due date of tender.
11. Required lead time for affecting supplies alongwith available capacity should be indicated in the offer.
12. Failure to supply by the time specified on the order will make the supplier liable to pay unconditional penalty of ½% of the prices of goods in arrear per week subject to a maximum of 10% of the order value unless agreed otherwise.
13. The quantities for each item to be purchased may vary from the tendered quantity according to our actual requirement at the time of placing orders.
14. PAYMENT TERMS:
  - i) Our standard terms of payment is 100% payment after 60 days of acceptance of material at our works. In no case, interest for over due period will be borne by BHEL. Advance or LC payment terms shall generally not be considered and offers received with other than our standard terms of payment can be bypassed (except SIDBI discounting facility will be accepted for suppliers to whom this facility has been granted).
  - ii) The bidders who are covered under MSMED Act- 2006 & quoted 45 days of payment after acceptance of material will also be treated as standard terms of payment. MSE suppliers can avail intended benefit only if they submit along with the offer, attested copies of either EM II certificate having deemed validity (5 years from the date of issue of acknowledgement in EM II) or a valid NSIC certificate or EM II certificate along with



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attested copy of a CA certificate (Format enclosed at Annexure-1 where deemed validity of EM II certificate of five years has expired) applicable for the relevant financial year (latest audited). Date to be reckoned for determining the validity will be the date of bid opening (Part 1 in case of two part bid). Non submission of such documents will lead to consideration of their bids at par with other bidders. No benefit shall be applicable for this enquiry if deficiency in the above required documents are not submitted before price bid opening. If tender has to be submitted through e-procurement portal then the above required documents are to be uploaded on the portal. Documents should be notarized or attested by a gazette officer.

15. Bharat Heavy Electricals Ltd. Does not bind itself to accept the lowest of any tender, but reserves to itself the right to accept or reject all or a part of any tender at its discretion following BHEL Purchase Policy & government guidelines.

16. In all cases of disputes, the matter shall be referred for arbitration. The arbitrator shall be nominated by the Unit Head, Bharat Heavy Electricals Ltd., Jhansi or any other officer nominated by him. The award of arbitrator shall be final and binding on both the parties.

17. In case of any suit or other legal proceedings under or relating to this tender, the courts at Jhansi shall have full, jurisdiction.

18. Total delivered cost at BHEL Jhansi Railway siding/Works shall be the criterion for deciding the tender.

19. Unless otherwise specified, offer should be on ex-works basis with freight & insurance to be borne by BHEL.

20. Your quotation against this enquiry must be valid for ordering upto minimum of 90 days from the date of tender opening.

21. The offer of the bidders who are on the banned list as also the offer of the bidders, who engage the services of the banned firms, shall be rejected. The list of banned firms is available on BHEL website www.bhel.com. Likewise, the offers of those bidder(s) will not be considered if the business dealings have been suspended (under hold / delisting) by BHEL, Jhansi with the bidder(s) during the given period.

**22. ADDITIONAL FOR INDIAN SUPPLIERS:**

i) If any material is booked to selves or if it is not consigned to BHEL Jhansi, any warfage or demurrage occurring from these shall be to the account of supplier. In case of road transport, material shall be booked only through our rate contract transporters mentioned in the purchase order.

ii) Where there is provision for payment of Sales Tax extra, it will be paid only if the registration number both under State Sales Tax and Central Sales Tax are specically mentioned on the bill/invoice. Your Sales Tax Registration number should be mentioned in the offer positively.

iii) Excise duty Gate Pass will be required in original. Applicable taxes & duties must be included in the offer.

**23. ADDITIONAL FOR FOREIGN SUPPLIER:**

i) For documentation and correspondence language shall be English only.

ii) Rates quoted should be on FOB basis. All dispatches are to be made by sea by IPBC conference vessels only unless otherwise stated in purchase order.

iii) Agncy commission, if any, will be paid out of the FOB value after receipt & acceptance of material at BHEL Jhansi in Indian Rupees. TT buying exchange rate prevailing on the tender opening date or the letter of credit date or date of purchase order whichever is lowest will be considered for calculating the agency commission.

iv) The rates quoted should be inclusive of charges of packing and delivery of material upto the port of shipment on FOB terms. The material is required to be packed suitably in all respects considering the peculiarity of the material for normal transport by Sea/air and subsequently by Rail/Road in India suitably protected against the effect of tropical



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salt laden atmosphere in the event of consignment being delayed at Indian Ports before outward clearance. You should also furnish details of shipping specification, sizes, volume, weight, number of cases etc. When articles are packed with packing material of plant origin, phytosanitary certificate will be required.

v) Our standard terms of payment is 100% payment through bank against dispatch documents or 100% through sight irrevocable & unconfirmed letter of credit.

### 24. DEALING WITH INDIAN AGENTS OF FOREIGN SUPPLIERS

i) BHEL shall deal directly with foreign vendors, wherever required, for procurement of goods. However, if the foreign supplier desires to avail of the services of an Indian Agent, then the foreign supplier should ensure compliance to regulatory guidelines ; which require mandatory submission of an Agency Agreement.

ii) It shall be incumbent on the Indian Agent and the foreign principal to adhere to the guidelines of the Government of India, issued from time to time.

iii) The Agency Agreement should specify the precise relationship between the foreign OEM / foreign principal and their Indian Agent and their mutual interest in the business. All the services to be rendered by the agent / associate, whether of general nature or in relation to the particular contract, must be clearly stated by the foreign supplier / Indian Agent. Any payment, which the agent or associate, receives in India or abroad from the OEM, whether as commission or as a general retainer fee should be brought on record in the agreement and made explicit in order to ensure compliance to laws of country.

iv) Any agency commission to be paid by BHEL to the Indian Agent shall be in Indian Currency only.

v) Tax deduction at source is applicable to the agency commission paid to the Indian Agent as per the prevailing rules.

vi) In the absence of any agency agreement, BHEL shall not deal with any Indian agent ( authorized representative / associate / consultant, or by whatever name called) and shall deal directly with the foreign principal only for all correspondence and business purposes.

25. Please also refer to our tender for any other terms and conditions.

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**TECHNO COMMERCIAL (PART-I) FOR ENQUIRY NO. E.....**

**SUPPLIER'S NAME:** .....  
**CONTACT NO.**.....**Email Id.**.....  
**TIN NO.** ..... **CST NO.** .....

Sl. no.	Particulars	Supplier's Confirmation
1-	Item as per description given in Enquiry no. E.-..... (Complete description of item). Vendor can also enclose item description as per enquiry for technical scrutiny.	Accepted
2-	<b>Delivery :-</b> - Commencement in days from date of PO issue	.....Days
3-	Conformance / Test certificate / Guarantee certificate as specified in enquiry) certificate will be provided (along with supply).	Accepted
4-	Excise Duty/Service Tax (Mention NA if not applicable)	.....%
5-	VAT (mention NA if not applicable)	.....%
6-	CST (mention NA if not applicable)	.....%
7	Delivery Terms (F.O.R BHEL Jhansi basis)	Accepted
7a	If rates are ex-works, amount of freight & insurance charge	Rs.....or..... %
8-	Packing & forwarding charges (if applicable)	.....%
9-	Prices are firm and no PVC is applicable	Accepted
10-	<b>Validity</b> - Quoted prices are valid for 90 days from date of tender opening.	Accepted
11-	<b>Warranty</b> - Warranty shall be 06 months from the date of commissioning or 09 months date of supply whichever is earlier.	Accepted
12-	<b>Liquidated Damage / Penalty</b> – Failure to supply by the time specified in the order will make the supplier liable to pay unconditional penalty of 1/2% of the price of the goods in arrear (delayed and not supplied) per week subject to a maximum of 10% of the order value. (In case of non acceptance 10% loading will be done)	Accepted
13-	<b>Terms of payment -</b> 100% payment after 60 days of receipt and acceptance of material at BHEL works. (For any other days loading will be done) The suppliers who are availing SIDBI / HDFC discounting facility (pay by BHEL in about 120 days from the date of invoice) with us will continue to get this facility. However, due to funds problems, this facility cannot be extended to other suppliers. These payment terms will be treated as standard terms of payment. The bidder who are covered under MSMED Act – 2006 & quoted 45 days of payment after acceptance of material will also be treated as standard terms of payment.	Accepted
14-	<b>Inspection Clause as per enquiry remark</b>	Accepted
15-	<b>All others Terms &amp; Condition of enquiry is acceptable</b>	Accepted
16-	"The Bidder along with its associate/ collaborators/ sub-contractors/ sub-vendors/ consultants/ service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <a href="http://www.bhel.com">http://www.bhel.com</a> and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice."	Accepted/ Not Accepted

**NOTE:** - Commercial terms and condition mentioned in above format will be considered as final. If these conditions are given elsewhere then they will not be considered. In case of ambiguity.

**Signature of Supplier & seal  
Address**

**PRICE BID (PART-II)**  
**ANNEXURE FOR ENQUIRY NO. E-.....**

SUPPLIER'S NAME: .....

Enquiry item no.	Quoted rate in figure for supply portion (Rs. / no. / kg. / set)	Quoted rate in words (Rs. / no. / kg. / set)
Enq. # 1		
Enq. # 2		
Enq. # 3		
Enq. # 4		
Enq. # 5		
Enq. # 6		
Enq. # 7		
Enq. # 8		
Enq. # 9		
Enq. # 10		
Enq. # 11		
Enq. # 12		
Enq. # 13		
Enq. # 14		
Enq. # 15		
Enq. # 16		
Enq. # 17		
Enq. # 18		
Enq. # 19		

Signature of Supplier & seal :  
Address