



**BHARAT HEAVY ELECTRICALS LTD.**  
 (A GOVT. OF INDIA UNDERTAKING)  
 P.O BHEL Jhansi - 284129, INDIA  
 Tel.:0510-277001/2412260 Fax: 2412120  
 Email : mmx@bheljhs.co.in

**PURCHASE ENQUIRY**

ENQ NO/DT: E6560015 22/06/16  
 REV NO/DT: 0 22/06/16  
 PAGE 1/6

M/s P80550 PRESS TENDER ENQUIRY  
 DUMMY CODE GIVEN FOR PRESS TENDER  
 ENQUIRIES ONLY.  
 JHANSI  
 NA FOR FOREIGN SUPPLIER INDIA  
 TIN NO :

PLEASE SEND YOUR BEST QUOTATION AS PER TERMS & CONDITIONS  
 PREPRINTED OVERLEAF AND/OR ATTACHED AND REMARK PRINTED  
 UNDERNEATH.

Enqr Due on:	29-07-16 (FRIDAY)	
Close at:	13:15	Open at:14:00
Matcat:	654066 SMALL FABRICATED SHO	
Validity:	90 days from Technical bid opening date	
IEM:		
TOP:	60 Days after receipt & acceptance of Material	
RA:	RA not applicable	
Eval.	Item wise	
Bid Type:	TWO BID	Delivery:FOR BHEL Jh
Tot Item:	1	E-Proc: NO

ITEM NO : 1 PSL QTY/UM: 2.00 NO  
 MATL CODE : JS6000812780 PO QTY /UM:  
 DESTINATION: JS

DESCRIPTION	DELIVERY	QUANTITY(PSL UM)
LADDER TYPE PLATE FORM. AS PER DRG NO:20081278,REV 00. WEIGHT APPROXIMATE 495 KG.	JUL-16	2.00

**SPECIAL REMARKS:**

- ENQUIRY IS BEING FLOATED IN "TWO BID" SYSTEM. PLEASE SEND YOUR OFFER IN TWO SEPARATE ENVELOPES AS PER DETAILS GIVEN BELOW:-  
 - IN ENVELOPE "A":  
 -----PLEASE SEND YOUR TECHNICAL + COMMERCIAL OFFER EXCEPT PRICE. PLEASE INDICATE CLEARLY ON THE COVER OF ENVELOPE "TECHNICAL + COMMERCIAL OFFER" AND ENQUIRY NUMBER WITH DUE DATE. PLEASE ALSO SUBMIT BLANK PRICE BID I.E. WITHOUT RATES ALONG WITH THE TECHNICAL + COMMERCIAL OFFER.  
 - IN ENVELOPE "B":  
 -----PLEASE INDICATE PRICE ONLY AND INDICATE CLEARLY ON THE COVER OF ENVELOPE "PRICE BID" AND ENQUIRY NUMBER.  
 - BOTH ENVELOPES A + B SHOULD BE KEPT IN SEPARATE SEALED ENVELOPE ON WHICH ENQUIRY NUMBER AND DUE DATE IS MENTIONED ON COVER.
- INSPECTION SHALL BE CARRIED OUT BY BHEL AT BHEL.
- FOR CLARIFICATION, IF ANY, PLEASE CONTACT ON  
 PHONE NO.: 0510-2412750 E-MAIL: agni@bheljhs.co.in
- OUR STANDARD PAYMENT TERMS:  
 "100% PAYMENT AFTER 60 DAYS AFTER MATERIAL ACCEPTANCE AT OUR WORKS." IF ACCEPTABLE, PLEASE CLEARLY MENTION IN YOUR OFFER. OTHERWISE PROPER LOADING SHALL BE DONE ON YOUR PRICES.
- YOUR QUOTATION SHOULD BE VALID FOR ORDERING UPTO MINIMUM OF 90 DAYS FROM THE DATE OF TENDER OPENING.
- SUPPLIER SHALL SIGN & SUBMIT MANDATORY SHEET ALONG WITH TECHNICAL BID.
- 'PRICE-BID' TO BE SUBMITTED AS PER ATTACHED FORMAT ONLY.
- 'GAURANTEE/WARRANTY' IS REQUIRED FOR 12 MONTHS FROM DATE OF DISPATCH

THE QUOTATION MUST BE SEALED AND BE SENT IN DOUBLE ENVELOPE.  
 THE INNER ENVELOPE SHOULD BEAR ENQUIRY NUMBER & DUE DATE AT THE TOP.

In case the bidder has not submitted PAN No, TIN No. and E-mail ID, the bidder has to submit the same along with the copy of PAN No and TIN No. Else his offer will be liable to be rejected.

If you are not in a position to quote due to any reason, you must send regret letter titled enquiry no. etc, failing which you may not be considered for sending future enquiries.

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 DRAWING



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PAGE 3  
6

### TERMS & CONDITIONS FOR PURCHASE ENQUIRY

1. Offer must be submitted in a sealed cover. The cover should bear our enquiry number, due date of opening and name of the bidder.
2. When offer is invited in two bids, outer cover, inner cover-I (Techno Commercial bid) and inner cover -II (Price-Bid) must bear our tender no., due date and bidders name.
3. The offer should reach this office on or before 13:15 hrs. on the due date. The tender can also be dropped in the Tender Box kept at Administrative Building Gate. The tenders will be opened after 14:00 hrs. on the due date in presence of all bidders who will be present.
4. Offer should be free from overwriting or erasures. Corrections or additions, if any should be attested.
5. No enhancement of rate for whatever cause is allowed once the offer is accepted and the order is placed. Withdrawal from the quotation after it is accepted or failure to make the supply within the schedule period will entail cancellation of order, forfeiture of earnest money if any and/or imposition of risk & cost purchase.
6. Material offered should be of required quality and conforming strictly to our specification/drawings or to the specifications in the drawings. Any deviation must be clearly stated in the offer with particular clause/detail in our specification/drawing for which deviation is quoted. All required documents/details e.g. QA Plan, type TCs, drawings and date sheet etc. must be submitted along with the offer.
7. Irrespective of whether it is mentioned in our specification, all machines/equipments are required to be calibrated in metric units and certificates "must be issued where applicable".
8. Work test certificates/inspection certificates/guarantee certificate/compliance certificate, etc. will be required to be submitted along with supplies in case an order, is placed.
9. In case an order is placed, supplier shall be required to guarantee for smooth and satisfactory performance of the equipment for a period of 24 months from the date of dispatch or 18 months from the date of commissioning whichever is earlier and certificate must be issued to this effect. Necessary instruction booklets for operation and maintenance are to be sent with supply where applicable.
10. Sample must be submitted where specified so as to reach us on or before the due date of tender.
11. Required lead time for affecting supplies along with available capacity should be indicated in the offer.
12. Failure to supply by the time specified on the order will make the supplier liable to pay unconditional penalty of ½% of the prices of goods in arrear per week subject to a maximum of 10% of the order value unless agreed otherwise.
13. The quantities for each item to be purchased may vary from the tendered quantity according to our actual requirement at the time of placing orders.
14. PAYMENT TERMS:
  - i) Our standard terms of payment is 100% payment after 60 days of acceptance of material at our works. In no case, interest for over due period will be borne by BHEL. Advance or LC payment terms shall generally not be considered and offers received with other than our standard terms of payment can be bypassed (except SIDBI discounting facility will be accepted for suppliers to whom this facility has been granted).
  - ii) The bidders who are covered under MSMED Act- 2006 & quoted 45 days of payment after acceptance of material will also be treated as standard terms of payment. MSE suppliers can avail intended benefit only if they submit along with the offer, attested copies of either EM II certificate having deemed validity (5 years from the date of issue of acknowledgement in EM II) or a valid NSIC certificate or EM II certificate along with



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PAGE 5  
6

salt laden atmosphere in the event of consignment being delayed at Indian Ports before outward clearance. You should also furnish details of shipping specification, sizes, volume, weight, number of cases etc. When articles are packed with packing material of plant origin, phytosanitary certificate will be required.

v) Our standard terms of payment is 100% payment through bank against dispatch documents or 100% through sight irrevocable & unconfirmed letter of credit.

### 24. DEALING WITH INDIAN AGENTS OF FOREIGN SUPPLIERS

i) BHEL shall deal directly with foreign vendors, wherever required, for procurement of goods. However, if the foreign supplier desires to avail of the services of an Indian Agent, then the foreign supplier should ensure compliance to regulatory guidelines ; which require mandatory submission of an Agency Agreement.

ii) It shall be incumbent on the Indian Agent and the foreign principal to adhere to the guidelines of the Government of India, issued from time to time.

iii) The Agency Agreement should specify the precise relationship between the foreign OEM / foreign principal and their Indian Agent and their mutual interest in the business. All the services to be rendered by the agent / associate, whether of general nature or in relation to the particular contract, must be clearly stated by the foreign supplier / Indian Agent. Any payment, which the agent or associate, receives in India or abroad from the OEM, whether as commission or as a general retainer fee should be brought on record in the agreement and made explicit in order to ensure compliance to laws of country.

iv) Any agency commission to be paid by BHEL to the Indian Agent shall be in Indian Currency only.

v) Tax deduction at source is applicable to the agency commission paid to the Indian Agent as per the prevailing rules.

vi) In the absence of any agency agreement, BHEL shall not deal with any Indian agent ( authorized representative / associate / consultant, or by whatever name called) and shall deal directly with the foreign principal only for all correspondence and business purposes.

25. Please also refer to our tender for any other terms and conditions.

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