

**BHARAT HEAVY ELECTRICALS LIMITED**

Phone: 2816 1380

(A Government of India Undertaking)

PIPING CENTRE, MATERIAL MANAGEMENT

PUR 002/01

80, Gopathy Narayanaswamy Road, T.Nagar, Chennai – 600 017.

INDIGENOUS ENQUIRY	ENQUIRY REFERENCE	DATE
	4501400019	08.12.2014
NAME OF THE SUPPLIER	DUE DATE FOR QUOTATION – 22/12/14	
	THIS IS ONLY A REQUEST FOR QUOTATION AND NOT AN ORDER	

Suppliers Are Requested To Go Through Terms & Conditions Before Submission of Offers.

Sl. No.	Material Code	Description & Specification	Unit	Qty.	DELIVERY SHEDULE		
					Qty.	Date	Remarks
10		HP 9040 Maintenance kit- Preventive maintenance kit (C9153A) for HP Laserjet 9040 Printers	No.s	2	2	3 weeks from date of PO	
20		CD-R with Plastic CD Case (SONY or MOSERBAER) -Each CD to be placed in individual square plastic CD box	No.s	700	700	3 weeks from date of PO	
30		External Hard Disk 2 TB – SEAGATE MAKE	No.s	3	3	3 weeks from date of PO	

Encl. to Enquiry:

1. Important information to Bidders
2. Price Format

Dear Sirs,

Please submit your lowest quotation in triplicate, subject to our terms and conditions overleaf, for the above materials, so as to reach us on or before the due date by 2 P.M.

1. Quotations will be opened at 2-30 P.M. on the due date in camera/In the presence of the tenderers who may like to be present.
2. Price should be nett FOR destination inclusive of risk in transmit and remain valid for 120 days from the due date.
3. If any Sales tax and Excise duty are payable as extra to the quoted price the percentage of the same should be specifically stated in the quotation failing which the purchaser will not be liable for payment of Sales Tax / Excise Duty. Our T.N.G.S.T.No.3560005/dt.1-4-95, C.S.T.No.239383 dt.11-6-91.
4. If the enquired items are coming under D.G.S & D rate contract, please indicate the rate contract prices duly sending a copy of the rate - contract along with your offer.
5. No revision of prices will be entertained after tenders are opened.
6. Manufacturers name, brand name trademark or patent No. if any should be specified. Illustrate leaflets giving particulars are required along with quotation wherever necessary.
7. The purchaser shall be under no obligation to accept the lowest or any other tender and shall be entitled to accept or reject in part or full without assigning any reason whatsoever.
8. Late tenders are liable to be rejected.
9. Any deviations to the enquired technical and commercial conditions shall be clearly indicated in the covering letter of the quotation.

Yours faithfully,
For BHARATH HEAVY ELECTRICALS LIMITED

M. THANGARAJAN M.S.
Manager / Purchase
Pipes, Electrodes Transport Bills
ICT Products & AMC
BHEL / Piping Centre
T. Nagar, Chennai - 600 017

TERMS AND CONDITIONS

1. QUOTATION: Each tender should be sent in sealed cover with tenderer's distinctive seal and super scribed with correct tender No. Item of supply and due date of opening.

Tenders should be free from CORRECTIONS AND ERASURES: Corrections if any, must be attested. All amounts shall be indicated both in words shall prevail.

2. TERMS OF PAYMENT: 100% Payment will be made against invoice duly certified by the user after completion of the supply.

3. RISK PURCHASE: Alternatively the purchaser at this option will be entitled to terminate the contract and to purchase elsewhere at the risk and cost of the seller either the whole of the goods or any part which the supplier has failed to deliver within the time stipulated as aforesaid or if the same were not available, the best and the nearest available substitute therefore. The supplier shall be liable for any loss which the purchaser may sustain by reason of such risk purchases in addition to penalty at the rate mentioned in clause 6 above.

4. LIQUIDATED DAMAGES: It is clearly among the parties to the contract that time is the essence of the contract. Therefore the delivery of the goods specified, in the purchase order should be made within the time limit prescribed. Where the seller supplies or dispatches the goods beyond the delivery period specified, the purchaser will have no obligation to accept the goods if accepted liquidated damages, at the rate of ½% of the value of goods delayed for each week of delay or part thereof subject to a maximum of 10% of the order value will be levied without prejudice to any other relief or compensation due to the purchaser under any other condition of this contract.

5. GENERAL: Any other conditions, which might have been quoted by the seller and are in contravention to the terms prescribed in the order and which have not been specifically accepted in by the purchaser will not be applicable to this contract.



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IMPORTANT INFORMATION TO BIDDERS

- 1) This tender is a SINGLE PART Enquiry, i.e, only price bids shall be sent.
- 2) The above bid shall be sent in a sealed envelope and duly superscribed as follows :-

“Enquiry No: 4501400019/ 08.12.2014, Tender opening date : 22.12.2014”

It shall be addressed to the following:-

To.

Manager / Purchase, Pipes & Misc.
Bharat Heavy Electricals Limited,
Piping Centre,
80, G.N. Road, T.Nagar,
Chennai – 600 017.
Phone: 28161380/375”

- 3) The bid opening date and time is 22.12.2014, 2.30 PM.
- 4) The supplied material shall be inspected at BHEL premises and if any discrepancy is found, the supplier has to arrange to take back the defected materials and replace the same with the materials mentioned in this Enquiry.
- 5) For any clarifications, kindly contact us on the above mentioned address and contact number.
- 6) Evaluation shall be done individually for each of the Enq SI No.s and order shall be placed separately for each of the items.
- 7) Total Landed Cost to BHEL, incl of all taxes shall be taken for evaluation, i.e, rate mentioned at 10C, 20C and 30C in the BHEL price format shall be considered for evaluation of the offers.
- 8) Bidders to submit their rates strictly in BHEL price format only.
- 9) All pages of the tender document to be signed and sealed by the bidder as acceptance to the same.



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PRICE FORMAT

Enq SI No.	Cost Element	Rate in Rs.
10A	HP 9040 Maintenance kit - Preventive maintenance kit (C9153A) for HP Laserjet 9040 Printers (RATE FOR FULL QTY – 2 NO.S TO BE MENTIONED)	
10B	Taxes and Duties, on Enq SI No. 10 (indicate type of tax, %age and value)	
10C	Total rate of Enq SI No. 10, incl. of taxes (10A) + (10B)	
20A	CD-R with Plastic CD Case (SONY or MOSERBAER) (RATE FOR FULL QTY – 700 NO.S TO BE MENTIONED)	
20B	Taxes and Duties, on Enq SI No. 20 (indicate type of tax, %age and value)	
20C	Total rate of Enq SI No. 20, incl. of taxes (20A) + (20B)	
30A	External Hard Disk 2 TB – SEAGATE MAKE (RATE FOR FULL QTY – 3 NO.S TO BE MENTIONED)	
30B	Taxes and Duties, on Enq SI No. 30 (indicate type of tax, %age and value)	
30C	Total rate of Enq SI No. 30, incl. of taxes (30A) + (30B)	

We agree to all terms and conditions of the Enquiry.

(Bidder Seal and Signature)

M. THANGARAJ, M.B.A., M
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ICT Products & AMC
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T. Nagar Chennai - 600 017