

**BHARAT HEAVY ELECTRICALS LIMITED**

Phone: 2816 1380

(A Government of India Undertaking)

PIPING CENTRE, MATERIAL MANAGEMENT

PUR 002/01

80, Gopathy Narayanaswamy Road, T.Nagar, Chennai – 600 017.

INDIGENOUS ENQUIRY	ENQUIRY REFERENCE	DATE
	4501500023	22.07.2015
NAME OF SUPPLIER:	DUE DATE FOR QUOTATION – 12.08.2015	
	THIS IS ONLY A REQUEST FOR QUOTATION AND NOT AN ORDER	

Suppliers Are Requested To Go Through Terms & Conditions Before Submission of Offers.

Sl. No.	Material Code	Description & Specification	Unit	Qty.	DELIVERY SCHEDULE		
					Qty.	Date	Remarks
01		Analog Telephone Instrument With Caller Id Display / Facility and as per Technical Specification Enclosed	No	50	50		

Encl. to Enquiry:

1. Important information to Bidders

2. Price Format 3. Technical Specification

Dear Sirs,

Please submit your lowest quotation in triplicate, subject to our terms and conditions overleaf, for the above materials, so as to reach us on or before the due date by 2 P.M.

1. Quotations will be opened at 2-30 P.M. on the due date in camera/In the presence of the tenderers who may like to be present.
2. Price should be nett FOR destination inclusive of risk in transmit and remain valid for 120 days from the due date.
3. If any Sales tax and Excise duty are payable as extra to the quoted price the percentage of the same should be specifically stated in the quotation failing which the purchaser will not be liable for payment of Sales Tax / Excise Duty. Our T.N.G.S.T.No.3560005/dt.1-4-95, C.S.T.No.239383 dt.11-6-91.
4. If the enquired items are coming under D.G.S & D rate contract, please indicate the rate contract prices duly sending a copy of the rate - contract along with your offer.
5. No revision of prices will be entertained after tenders are opened.
6. Manufacturers name, brand name trademark or patent No. if any should be specified. Illustrate leaflets giving particulars are required along with quotation wherever necessary.
7. Products with I.S.I.certification marks will be preferred.
8. The purchaser shall be under no obligation to accept the lowest or any other tender and shall be entitled to accept or reject in part or full without assigning any reason whatsoever.
9. Late tenders are liable to be rejected.
10. Any deviations to the enquired technical and commercial conditions shall be clearly indicated in the covering letter of the quotation.

Yours faithfully,

For BHARAT HEAVY ELECTRICALS LIMITED

Abhishek Iyer
Manager / Purchase
ABHISHEK KRISHNA IYER
Engineer - Purchase
BHEL - Piping Centre
Chennai - 600 017.

IMPORTANT INFORMATION TO BIDDERS

1. This tender is a **TWO PART** bid, i.e, **technical bid and price bid are to be enclosed in two separate envelopes** and **sent in one larger envelope** with tenderer's distinctive seal and super scribed with correct tender No., Item of supply and due date of opening.

The above bid shall be sent in a sealed envelope and duly superscribed as follows :-

"Enquiry No: 4501500023/22.07.2015, Tender opening date: 12.08.2015 (2.30 PM)"

It shall be addressed to the following:-

To,
Manager / Purchase
Bharat Heavy Electricals Limited,
Piping Centre,
80, G.N. Road, T.Nagar,
Chennai – 600 017.
Phone: 28161380/375"

Tenders should be free from CORRECTIONS AND ERASURES: Corrections if any, must be attested.

2. Payment Terms – 100% Payment against invoice after completion of supply, duly certified by BHEL User Dept.
3. **LIQUIDATED DAMAGES:** If the supplier fails to deliver the material within the period specified in the contract the purchaser shall deduct Liquidated Damages, a sum equivalent to 0.5% of the price for each week of delay or part thereof up to a maximum of 10% of the price of undelivered portion to be reckoned from the contract delivery date to cargo readiness date, i.e, Date of Supply to BHEL/PC, office.
4. Any other conditions, which might have been quoted by the seller and are in contravention to the terms prescribed in the Enquiry and which have not been specifically accepted in by the purchaser will not be applicable to this contract.
5. **The original formats (Technical and Price Format given along with Enquiry), containing the sign and seal of BHEL authorized signatory alone should be used.**
6. **Commercial Checklist shall be sent alongwith the technical bid (Part-1) clearly mentioning the type of tax applicable, applicable on which parameters and %age. Values should not be mentioned.**
7. **Delivery shall be on FOR – BHEL/PC basis. Materials should be delivered upto BHEL / PC office. Hence, Vendors to quote the freight in the basic rate itself. BHEL Price Format alone should be sent in the Price Bid. (Part – II)**
8. Last date of submission is 12.08.2015 (2 PM). The bid opening date and time is 12.08.2015, 2.30 PM.


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9. L1 bidder will be arrived based on the total landed cost to BHEL, including all taxes and duties, freight etc.
10. BHEL reserves the right to negotiate with the L-1 bidder.

11. Purchase Preference to MSE Vendors –

In case the supplier belongs to MSEs (Micro Small Enterprises), Registration copy in this respect shall be submitted along with the offer. Further if MSEs are owned by the Scheduled Caste or the Scheduled Tribe entrepreneurs the same may be intimated.

The following are the benefits for the MSEs:-

1. MSEs are given tender documents free of cost and are exempted from payment of earnest money (EMD), if any insisted in the Tender.
2. In tender, participating MSEs quoting price within price band of L1+15% shall also be allowed to supply a portion of requirement by bringing down their price to L1 price in a situation where L1 price is from someone other than a MSE and such MSE shall be allowed to supply up to 20% of total tendered value. In case of more than one such MSE, the supply shall be shared proportionately."

MSE suppliers can avail the intended benefits only if they submit along with the offer, attested copies of either EM II certificate having deemed validity (five years from date of issue of acknowledgement in EM II) or valid NSIC certificate or EM II certificate alongwith attested copy of a CA certificate (Format enclosed at Annexure – I where deemed validity of EM II certificate of five years has expired) applicable for the relevant financial year (latest audited). Date to be reckoned for determining the deemed validity will be the date of bid opening (part – 1 in case of two part bid. Non submission of such documents will lead to consideration of their bid at par with other bidders. No benefit shall be applicable for this enquiry if any deficiency in the above required documents are not submitted before price bid opening. If the tender is to be submitted through E-procurement portal, then the above required documents are to be uploaded on the portal. Documents are to be notarized or attested by a Gazetted officer.

12. Loading Criteria:

Payment Terms - BHEL operates various payment terms for the tenders floated and bidders should accept the payment terms specified in the tender. Loading of any deviation in the payment terms w.r.t. NIT terms shall be referenced as follows; 'Base rate of SBI (as applicable on the date of bid opening; Techno-commercial bid opening in case of two part bids) + 6%', shall be considered for loading for the period of relaxation sought by bidders..

Liquidated Damages - Any loading on LD clause shall be to the extent to which it is not agreed to by the bidder (at offered value).


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TECHNICAL SPECIFICATION

BASIC LANDLINE CORDED ANALOG PHONE INSTRUMENTS, WITH THE FOLLOWING FEATURES:

- CALLER ID SYSTEM COMPATIBLE**
- INCOMING CALLS MEMORY**
- OUTGOING CALLS MEMORY**
- DISPLAY OF INCOMING NUMBER, NEW CALL, TOTAL CALLS**
- DISPLAY OF REAL TIME & DATE IN IDLE MODE**
- CHECKING, ERASING & CALL BACK FOR INCOMING/OUTGOING CALLS**
- LCD CONTRAST ADJUSTABLE**
- REDIAL FACILITY**
- TWO-WAY SPEAKERPHONE WITH ADJUSTABLE VOLUME**
- RINGER HI/LOW SWITCH**
- TONE / PULSE SWITCHABLE**
- BLACK COLOUR**
- REPUTED BRANDS LIKE
BEETEL/NEC/PANASONIC/ERICSSON/BINATONE/ALCATEL/ORPAT**

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COMMERCIAL CHECKLIST-To be submitted alongwith Technical Bid
Enquiry No. 4501500023 dt. 22.07.2015

SI No.	Terms & Conditions	Vendor Remarks
1	Name of Brand	
2	Payment Terms: 100% Payment against invoice after completion of supply, duly certified by BHEL User Dept.	
3	Applicable Taxes (Type of Tax, Applicability and %age to be mentioned)	
4	LD clause:- 0.5% for each week of delay up to maximum of 10% of undelivered portion	
5	Bid Validity – 90 Days from date of Technical Bid Opening	
6	Delivery: 2 weeks from the date of PO.	
7	Loading Criteria as per BHEL Enquiry	
8	Acceptance to enclosed "Technical Specification" in totality and supply as per the "Technical Specification".	
9	Acceptance to "Important Information to Bidders" enclosed.	

We agree to all Terms and Conditions of the Enquiry.

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 Engineer - Purchase
 BHEL - Piping Centre
 Chennai - 600 017.

(BIDDER SEAL AND SIGNATURE)

COMPANY NAME –
 CONTACT PERSON –
 E-MAIL ID –
 CONTACT NUMBER -

ENQUIRY NO. 4501500023 dt. 22.07.2015

PRICE FORMAT (To be submitted with Price Bid)

Total No of Qty. - 50 Nos.

Price Format				
<u>Type</u>	<u>Rate per Instrument (A)</u>	<u>Taxes Applicable, if any (B)</u>	<u>Final Rate per Instrument (C) = (A) + (B)</u>	<u>Total Rate for 50 No.s of Instruments (D) = (C) * 50</u>
Analog Telephone Instrument With Caller Id Display / Facility and as per enclosed Technical Specification.				

(VENDOR SEAL AND SIGNATURE)

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NAME OF BIDDER –

CONTACT PERSON –

CONTACT NUMBER –

E-MAIL ID -