



RD:DP:MPX:F-04  
Ref: 631490031

**BHARAT HEAVY ELECTRICALS LIMITED**  
CORPORATE RESEARCH & DEVELOPMENT DIVISION  
VIKASNAGAR, HYDERABAD - 500 093, INDIA

PHONES:23774494 (EXT:9804)  
FAX : 91 40 23770698

ENQUIRY

Date 16-07-2014

Corrigendum dated 05-Jul-2014

1. Page# 12, additional requirement added 'Necessary ICSD database to be quoted'
2. Page#4, and 15 to 16: text in red deleted
3. Page#14, Text in Blue added.
4. Page#28, Point#14, validity period and claim period modified.

Enquiry for **XRD FACILITY**

Enquiry No:631490031

Enquiry Date : 16-07-2014

Due Date: 14-08-2014

Indicative Delivery Date : 24-12-2014

Sl.No	Item Description	Unit	Qty
1	Supply of X-RAY Diffraction facility	SET	01
2	Erection and Commissioning of the above facility Charges	LOT	01

Please submit your quotation for the above material in sealed cover superscribed with enquiry no, enquiry date and due date subject to our enclosed terms and conditions. The quotations shall reach us on or before the due date by 12 noon. The tenders can also be dropped in the tender box kept at the security gate,BHEL R&D. In case you are not in position to submit the offer,please send reply suitably specifying the reasons.

Sl.No	Description	Document Ref.
01	Enquiry, General Terms & Conditions, Commercial Terms & Conditions etc.	Volume - 1
02	Technical specifications, Scope of Supply etc.	Volume - 2

MKVH Sarma  
Addl GM ( MPX )  
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	<b>ENQUIRY &amp; QUALIFYING CRITERIA</b>	Volume - 1 Enquiry No 631490031
XRD FACILITY		

1	Tendor inviting officer / Authority, Designation and Address	Additional General Manager(MM) BHEL R & D, Vikas Nagar (Near Balanagar), Hyderabad -500093
2	Item Description - Qty	1) Supply of X-RAY Diffraction facility - 01 SET 2) Erection and Commissioning of the above facility Charges - 01 LOT
3	Enquiry Reference no.	631490031
4	Indicative Delivery Date	24-12-2014
5	Due date, Time and place for submission of tender	14-08-2014 upto 12 noon. Sealed Quotations shall be addressed to Additional General Manager(MM), Bharat Heavy Electricals Limited Corporate Reseach and Development Division, Vikas Nagar (Near Ferozguda, Balanagar), Hyderabad-500 093 Telangana, India. Quotations can also be deposited in the Tender box located at Security Gate at Above address. BHEL shall not be responsible for any postal/courier /e-mail delays.
6	Place, Date and time of Tech. Bid opening	Tender Opening Cell (Sangam) BHEL R & D Office. 14-08-2014, 2 PM
7	Mode of Submission of Tender	<p>Please submit your offer in one common sealed cover containing two parts in separate sealed covers as detailed below.</p> <ol style="list-style-type: none"> <li>1. First cover shall contain: <ol style="list-style-type: none"> <li>a. Technical &amp; Commercial bid</li> <li>b. Filled in Commercial Compliance Statement (mandatory)</li> <li>c. Copy of price-bid with price(s) cells blank (un-priced price bid)</li> </ol> </li> <li>2. Second cover shall contain price bid. Price bid containing price quotes ,installation and /or commissioning charges shall be spelt out clearly taking into account total charges rather than quoting vaguely such as charges per man-day or charges per engineer per day etc.</li> </ol> <p>If the price bid was found later to be different from the un-priced price bid format in any way, the offer will be rejected summarily. The rates shall be quoted both in figures and in words.</p> <p>The offers can also be submitted through e-mail and have to be sent in PDF format to e-mail id: 'eoffers@bhelrnd.co.in' only. Copies should not be marked to anyone. If the copies are marked to anyone other than to eoffers, their offer will not be considered. The e-mail offers should have two attachments. One attachment shall contain a) Technical &amp; Commercial bid b) Filled in Commercial Compliance Statement (mandatory); c) Copy of price-bid with price(s) cells blank (un-priced price bid), and d) EMD Receipt. The second attachment shall contain price bid. The subject of the e-mail should contain Enquiry No, Enquiry Date and Due date. EMD DD should be sent by Speed-post well in advance.</p>


	<b>GENERAL TERMS &amp; CONDITIONS (GTC)</b>	Volume - 1 Enquiry No 631490031
XRD FACILITY		

SL.No.	Clause	BHEL REQUIREMENT
1	General	<p>a. All offers must include name of the contact person, phone no/mobile no, Fax no, email-id. Unsigned offers are liable for rejection.</p> <p>b. We, BHEL R&amp;D, is registered with Department of Scientific and Industrial Research (DSIR) for the purpose of availing Customs Duty exemption in terms of Government Notification no.24/2007-Customs dated 01-Mar-2007 &amp; Central Excise Duty Exemption in terms of Government Notification No. 16/2007-Central Excise dated 01-Mar-2007 as amended from time to time. Hence suppliers are requested to submit their bids clearly stating applicable taxes/duties. All foreign quotes will be evaluated with customs duty @5.15% for cost comparison.</p> <p>c. Taxes &amp; Duties quoted will be taken for cost evaluation &amp; order placement and no change will be entertained later except in the case of changes made by the government. In case any Taxes/ Duties exempted, a self declaration for the same may be attached to the offer. Changes in taxes and duties because of the changes in turn over etc will be to supplier's account.</p> <p>d. Where ever vendor registration form and EFT details have been submitted earlier, the same need not be submitted again unless there is a change.</p> <p>e. BHEL R&amp;D do not issue 'C' form .</p> <p>f. L1 status shall be decided on Cost to BHEL Basis.</p>
2	Foreign Suppliers	<p>BHEL will deal directly with foreign vendors, where ever required, for procurement of goods.However, if the foreign principal desires to avail of services of an Indian agent,then foreign principal should ensure compliance to regulatory guidelines which require mandatory submission of agency agreement containing agency commission. Any supplier (Agents/distributors/representatives) desirous of quoting imported goods/services, they should submit the quote in foreign currency along with agency agreement copy, failing which their offer is liable for rejection.In case of non submission of agency agreement copy,the principal should submit the quotation to BHEL directly. Foreign supplier will also indicate in their offer Indian agent's name, if any, address and percentage of agency commission out of the quoted price. Fully owned Indian Subsidiaries/distributors of Foreign Companies shall quote in Foreign Currency on FOB basis only.</p>
3	Late Tenders	Tenders received after due date/time(12:00hrs) will not be considered
4	Discrepancy in words and figures	<p>(a) If, in the price structure quoted for the required goods/ Services/ works, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly, unless in the opinion of the purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price corrected accordingly.</p> <p>(b) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and</p> <p>(c). If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject of (a) and (b) above.</p> <p>(d) If there is such discrepancy in an offer, the same shall be conveyed to the bidder with target date upto which the bidder has to send his acceptance on the above lines and if the bidder does not agree to the decision of the purchaser, the bid is liable to be ignored.</p>
5	Two Part bid clarifications	In the case of Two-part bid, the vendor should furnish technical and commercial clarifications, if any, within stipulated time mentioned, failing which, it will be construed that the vendor is not interested in the tender and BHEL shall not consider the offer for further evaluation.
6	Price Impacts	In the event of any bidder, after finalizing the technical specifications and scope of supply, opting to revise their original bid, they have to submit the Price-Impact only. The Original price bid along with Price-Impact bid shall be opened during price bid opening. Unsolicited price impacts will not be considered.
7	Price bid evaluation	All offers in price bid opening or reverse auction shall be evaluated in Indian currency based on unit price, packing & forwarding, taxes/duties, freight charges if any, exchange rate, Loading due to non-acceptance of our standard commercial terms.

		will be evaluated as per the <b>LOADING FACTORS form as enclosed along with the enquiry</b> . The exchange rate declared by State Bank of India under TT Selling rate on the technical bid open date shall be adopted for evaluating foreign currency bids.
8	Packing	The supplier shall be responsible for the goods being properly and adequately packed so as to prevent any loss, damage or deterioration during transit.
9	Withdrawal	In case the supplier withdraws their offer before placement of order, BHEL reserves the right not to send next enquiry(ies). In case the supplier withdraws the quotation after its acceptance by BHEL or fails to supply the goods as per the terms and conditions of contract, or at any time repudiated the contract wholly or in part, BHEL shall be at liberty to cancel the Purchase Order and to recover from the supplier the extra cost and other loss, incidentals due to the breach of contract on the part of the supplier through risk purchase.
10	Risk Purchase	In case of default/late delivery, BHEL reserves the right to make alternate arrangement for procurement at suppliers risk and cost.
11	Banned List	The offers of the bidders who are in the banned list and the offers of the bidders who engage the services of the banned firms, shall be rejected. The list of banned firms is available on BHEL website www.bhel.com.
12	Over All L1	Order will be placed on overall L1 basis. Vendors should quote for all items, otherwise the offer will be rejected.
13	Additional Information	Suppliers are requested to visit our web site regularly for any updates and additional information, "All corrigenda, addenda, amendments, time extensions clarifications, etc. to the tender will be hosted on BHEL website only". The corrigendum will not be published in news paper.
14	Destination	Indian Vendors: Stores, BHEL R&D, Hyderabad. Foreign Vendors: 1) BHEL R.O.D Office, Mumbai, India for sea consignments and 2) BHEL R&D, Hyderabad, India for air consignments.
15	Arbitration	Subject to the jurisdiction of Hyderabad/Secunderabad, Telangana, India in respect of any suit or other legal proceedings relating this contract.
16	Inspection	On receipt, the goods shall be subjected to inspection and our decision regarding the acceptability of the goods shall be final and binding on the suppliers.
17	Micro Small Enterprises (MSEs)	<p>In case the supplier belongs to MSEs (Micro Small Enterprises), Registration copy in this respect shall be submitted along with the offer. Further if MSEs are owned by the Scheduled Caste or the Scheduled Tribe entrepreneurs the same may be intimated. The following are the benefits for the MSEs.</p> <ol style="list-style-type: none"> <li>1.MSEs are given tender documents free of cost and are exempted from payment of earnest money (EMD).</li> <li>2.In tender, participating MSEs quoting price within price band of L1+15% shall also be allowed to supply a portion of requirement by bringing down their price to L1 price in a situation where L1 price is from someone other than a MSE and such MSE shall be allowed to supply up to 20% of total tendered value. In case of more than one such MSE, the supply shall be shared proportionately.</li> </ol> <p>MSE suppliers can avail the intended benefits only if they submit along with offer, attested copies of either EM II certificate having deemed validity (Two years from the date of issue of acknowledgement in EM-II) or valid NSIC certificate or EM II certificate along with CA certificate (Format as below)applicable for the year, certifying quantum of investment in plant and machinery within the permissible limit as per the act for relevant status (Micro or small) Where the deemed validity of EM II is over. Date to be reckoned for determining the deemed validity will be the last date of technical bid submission. Non submission of such documents will lead to consideration of their bids at par with other bidders and MSE status of such suppliers shall be shifted to Non MSE supplier till the supplier submits these documents.</p> <p style="text-align: center;">Certificate by chartered Accountant on letter head</p> <p>This is to certify that M/s ..... (hereinafter referred to as 'company') having its registered office at ..... ..... is registered under MSMED Act 2006, (Entrepreneur Memorandum No(Part-II) ..... dtd:....., Category:.....(Micro/Small). (Copy enclosed). Further verified from the Books of Accounts that the investment of the company as on date..... as per MSMED Act 2006 is as follows :</p> <ol style="list-style-type: none"> <li>1. For manufacturing Enterprises : Investment in plant and machinery (i.e. Original cost excluding land and building and the items specified by the ministry of small Scale Industries vide its notification No.S.O.1722(E) dated October 5, 2006.</li> <li>2. For Service Enterprises : Investment in equipment (Original cost excluding land</li> </ol>

		<p>and building and furniture, fittings and other items not directly related to the service rendered or as may be notified under the MSMED Act, 2006: Rs..... Lacs The above investment of Rs..... Lacs is within permissible limit of Rs..... Lacs for .....Micro/Small (Strike off which is not applicable) Category under MSMED Act 2006.</p> <p>Date:</p> <p>(Signature) Name- Membership number – Seal of Chartered Accountant</p>
18	EMD - CAPITAL	<p>1.Submission of earnest money deposit (EMD) along with offer is required. EMD is to be deposited in cash(as permissible under Indian income tax act) or pay-order/Demand Draft drawn in favour of BHEL R&amp;D,Vikasnagar,Hyderabad 500093 only. In case of foreign bidders e-payment shall also be accepted as EMD. Our bank details for e-payment by foreign vendors are: State Bank of India, BHEL(R&amp;D)- Vikas Nagar Branch, Hyderabad, Telangana, India; Pin-500093. Cash Credit A/C No: 10202162640 IFSC Code : SBIN0010622</p> <p>2.EMD by the Tenderer will be forfeited as per Tender Document if, the successful bidder/vendor refuses to honour the Order after award of the Contract on him and /or withdraws his bid and /or unilaterally changes the offer and changes the offer and /or any of its terms &amp; conditions with in the validity period.</p> <p>3.EMD given by all unsuccessful Tenderers shall be refunded on acceptance of award /LOI/PO by successful Tenderer. The EMD of successful bidder shall be returned after submission of Contract Execution Bank Guarantee (CEBG).</p> <p>4.EMD shall not carry any interest.</p> <p>5.EMD amount is Rs/INR. 2,00,000</p>
19	Contract execution Bank Guarantee(CEBG)-Capital	<p>CEBG shall be required for all POs where value (Supply +E&amp;C) of each P.O. is estimated to be more than Rupees 20,00,000/- (INR). The successful vendor shall have to furnish a Contract Execution Bank Guarantee (CEBG) for 10% of the Total PO value in the prescribed format within 30 days from the date of P.O. but before L/C opening. CEBG shall be from one of the Consortium Banks of BHEL or from a reputed Bank and confirmed by any Consortium Bank of BHEL . All bank charges on account of issuance and conformation of CEBG whether incurred in India or outside India will have to be borne by the vendor. CEBG shall be kept valid unit 30 days after the date of E&amp;C Certificate, which will be issued on completion of Erection &amp; Commissioning of equipment which includes erection, commissioning, job proving, performance test, training to operators etc. as prescribed in PO. If the supplier fails to submit the CEBG even with in 60 days from the date of PO, BHEL reserves the right to cancel PO &amp; forfeit the EMD given by the supplier. In addition, in such case, action will be initiated in line with extant guidelines for Suspension of Business dealings with Suppliers.</p>

**Signature of the bidder with Seal & Date**

	<b>COMMERCIAL TERMS &amp; CONDITIONS (CTC)</b>	Volume - 1 Enquiry No 631490031
XRD FACILITY		

SL.No.	Clause	BHEL REQUIREMENT	SUPPLIERS ACCEPTANCE / REMARKS
1	Reverse Auction	<p>BHEL reserves the right to go for Reverse Auction (RA) instead of opening the sealed envelope price bid, submitted by the bidder. This will be decided after techno-commercial evaluation. All bidders to give their acceptance for participation in RA. Non-acceptance to participate in RA may result in non-consideration of their bids, in case BHEL decides to go for RA.</p> <p>In case BHEL decides to go for Reverse Auction, only those bidders who have given their acceptance to participate in RA will be allowed to participate in the Reverse Auction. Those bidders who have given their acceptance to participate in Reverse Auction will have to necessarily submit „online sealed bid" in the Reverse Auction. Non-submission of „online sealed bid" by the bidder will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines in vogue.</p>	
2	Validity of Offer	90 days from date of techno-commercial bid opening.	
3	Price basis	<p>The prices shall be firm for entire period of contract.</p> <p>The suppliers shall indicate packing and forwarding charges, if any, separately.</p> <p>All foreign suppliers shall quote the lowest prices on 'FOB-Nearest International Airport' basis. An amount of 3% on basic value towards freight and insurance will be added for cost comparison.</p> <p>All Indian suppliers shall quote the lowest prices on 'free delivery at BHEL R&amp;D Stores or F.O.R destination' basis only.</p>	
4	Agency Agreement	<p>Guidelines regarding dealing with Indian agents of foreign suppliers</p> <ol style="list-style-type: none"> <li>1. BHEL shall deal directly with foreign vendors, wherever required, for procurement of goods. However, if the foreign principal desires to avail of services of an Indian agent, then the foreign principal should ensure compliance to regulatory guidelines which require mandatory submission of agency agreement.</li> <li>2. It shall be incumbent on the Indian agent and the foreign principal to adhere to the relevant guidelines of government of India, issued from time to time.</li> <li>3. The agency agreement should specify the precise relationship between the foreign oem and services to be rendered by agent / associate, whether general in nature or in relation to the particular contract, must clearly stated by the foreign supplier / Indian agent. Any payment, which the agent / associate receives in India or abroad from the oem, whether as commission or as a general retainer fee shall be brought out in record in the agreement and be made explicit in order to encurse compliance to the laws of the country.</li> <li>4. Any agency commission to be paid by BHEL to the Indian agent shall be Indian currency.</li> <li>5. When ever Indian agents are representing on behalf of their principals, the relevant authorization letter and agreement copy to be enclosed along with technical bid to consider the offer.</li> </ol>	
		<p><u>FOR INDIAN SUPPLIES :</u></p> <p>Suppliers are requested to quote for the delivery mentioned in the enquiry. However, in case it is not possible to meet the delivery requirement of BHEL, they shall mention in the right column the best possible delivery period</p> <ol style="list-style-type: none"> <li>1) From date of Purchase order =====&gt;</li> <li>2) From receipt of material / input data / drawings etc. from BHEL=====&gt; (if applicable)</li> <li>3) From receipt of approval of design documents / drawings etc. by BHEL=====&gt; (if applicable)</li> <li>4) Time from PDI to despatch =====&gt; (if applicable)</li> </ol>	

5	Delivery Period	<p>However BHEL shall inform the vendor about rejection of the offer before price bid opening in case of not meeting the delivery requirements of BHEL.</p> <p>=====</p> <p><b>FOR FOREIGN SUPPLIES :</b></p> <p>Suppliers are requested to quote for the delivery mentioned in the enquiry. However, in case it is not possible to meet the delivery requirement of BHEL, they shall mention in the right column the best possible delivery period</p> <p>1. From date of Purchase order :=====&gt;</p> <p>2. From receipt of input data / drawings etc. from BHEL=====&gt; (if applicable)</p> <p>3. From receipt of approval of design documents / drawings etc. by BHEL=====&gt; ( if applicable )</p> <p>4. From date of LC Opening=====&gt; ( if applicable)</p> <p>5. From date of PO acceptance =====&gt; (wherever issues like export clearance etc. are involved, mentioning the reasons)</p> <p>However BHEL shall inform the vendor about rejection of the offer before price bid opening in case of not meeting the delivery requirements of BHEL.</p>	
6	Taxes and duties	<p>All Indian suppliers shall clearly mention current sales tax/VAT,Excise duty and Service Tax etc, if any,payable in addition to the quoted price and indicate applicable rates/percentage,item-wise clearly.The vendors should mention applicable Registration Number(s) specifically in their quotation.The suppliers are requested to submit their bids clearly stating applicable taxes and duties.The quoted taxes/duties will be taken for cost evaluation and order placement and no change will be entertained later except in the case of changes made by the government. In case of Service Tax, proof of payment of service tax is required to be submitted for reimbursement of the same.</p>	
7	Payment terms - Capital	<p><b>Payment</b></p> <p>1) Through L/C:Please note Payment through Letter of Credit (L/C) is for foreign currency payments only.</p> <p>Where the payments are through L/C (L/C opening charges shall be loaded for landed cost evaluation), payment of Supply value shall be 80% on dispatch and 20% on issue of E&amp;C Certificate. Payment of E&amp;C Value shall be made against E&amp;C certificate issued by BHEL. E&amp;C certificate shall be issued on satisfactory completion of erection, commissioning, job proving, performance test, training to operators etc, as envisaged in PO. The L/C shall be opened by BHEL as per following:</p> <p>(i) With in 30 days of receipt of acceptable CEBG, an irrevocable unconfirmed L/C will be opened for 30% of the payment towards supply, due on shipment i.e. 24% of the Supply value of PO (30% of 80%)</p> <p>Not earlier than 60 days before the shipment date, the value of this irrevocable unconfirmed L/C would be enhanced from 24% to 80% of the Supply value of PO</p> <p>The above L/C can be negotiated after the Shipment against submission of B/L or AWB and such other documents as mentioned in the in the PO. The above L/C will be valid for a period extending 21 days beyond the shipment date for negotiation of documents.</p> <p>(ii)15 days prior to the scheduled &amp;confirmed arrival of the technicians of supplier with their names, an irrevocable unconfirmed L/C will be opened for a value equal to 20% of the Supply value of PO plus 100% of the E&amp;C value of PO. The validity of L/C would be sufficient to cover the period required for the completion of E&amp;C plus 21 days as negotiation period.</p> <p>This L/C can be negotiated after: (a) Completion of E&amp;C of the equipment in BHEL and against E&amp;C certificate issued by BHEL and (b) Submission of Performance Bank Guarantee (PBG) by Supplier in the prescribed Format valid for 30 days beyond the warranty period, form one of the Consortium Banks of BHEL or from a reputed Bank and confirmed by Consortium Bank of BHEL for 10% of total PO Value. The PBG confirmation charges shall be borne by vendor.</p> <p>Under all circumstances, CEBG shall be kept valid till be PBG becomes operational.</p> <p>2) Direct Payment ( foreign and Indian Suppliers):</p> <p>In case of direct payment , 80% payment of Supply value shall be made with in 45 days form the date of receipt of material at BHEL. Balance 20% of supply value plus 100% of the E&amp;C portion of PO Value will be paid against E&amp;C certificate issued by</p>	

		<p>BHEL and submission of Performance Bank Guarantee (PBG) valid for 30 days beyond the warranty period by Supplier form any of the Consortium Banks of BHEL for 10% of total PO Value in the prescribed Format. The PBG confirmation charges shall be borne by vendor.</p> <p>3) Bank Guarantee and Loading against non acceptance of BHEL's Payment Terms: If payment terms as mentioned by BHEL are not agreed by bidder, such bidder have to submit Bank Guarantee at the time of payment/opening of LC in the prescribed Format of the amount, exceeding 80% of the PO value, valid till issue of E&amp;C Certificate for the equipment. However, in no case, payment against dispatch shall exceed 90% of the PO Value.</p> <p>Additionally, for any deviation sought including as mentioned above, in Payment Terms by bidder w.r.t. tender conditions, following loading shall be followed: (A) Benchmark Prime Lending Rate(BPLR)of SBI as applicable on the date of tender opening +2%, for the amount &amp; period of relaxation sought by bidder. (B) On account of payment through LC if insisted by bidder , bank charges shall also be loaded for the deviation in (i) opening of LC by BHEL and (ii) period and amount of LC as per prevailing bank rates.</p>	
8	Time period for Supply and E&C-Capital	<p>1 Bidder should quote time period separately for 'Supply' and 'E&amp;C' of equipment. 2 The bidders should quote their earliest schedule for supply and E&amp;C against the schedule indicated in the enquiry. BHEL, however, reserves the right to accept an offer not meeting the enquiry schedule.</p>	
9	Penalty for Delay in supply and E&C-Capital	<p>1 For the purpose of penalty for delay in E&amp;C of the equipment the duration will be reckoned from the date of intimation by BHEL to vendor for readiness of site. 2 Penalty on delay in 'Supply' and/or 'E&amp;C' will be applicable to the delays attributed to vendor . Penalty will be considered separately for 'Supply' and 'E&amp;C'. The rate of penalty for delayed Supply shall be @ 0.5% per week of delay of total PO value(Supply+E&amp;C). in supply subject to a maximum of 10% of total PO value (Supply+E&amp;C). The rate penalty for delayed E&amp;C shall be @0.5% per week of delay of total PO Value (Supply+E&amp;C) in E&amp;C subject to a maximum of 10% of total PO value (Supply+E&amp;C) Maximum penalty for delay in Supply and E&amp;C together shall be limited to 15% of total PO value (Supply+E&amp;C).</p> <p>In case PO includes more than one machine, the penalty shall be limited to 0.5% per week of delay on total PO Value(Supply+E&amp;C) for the delayed machine. 3 Loading on account of non-acceptance of Penalty for delayed Supply and /or E&amp;C shall be as under: In case any bidder is not accepting the above penalty for delayed Supply and/or E&amp;C, the offer of bidder shall be loaded to the extent to which it is not agreed by the bidder. 4 In case, any shortage is noticed viz-a-viz PO requirement in the main equipment/spares, such shortages shall be replenished by supplier on for destination basis without any cost implication to BHEL i.e. Custom Duty and freight charges etc. up to destination for such short supplies shall be borne by the supplier. 5. Supply period indicated by bidder should include reasonable time required for approval of drawings and other inputs form BHEL. In the Techno-Commercial Bid, the bidder shall submit milestones for various activities in co-relation with Supply and E&amp;C period quoted by him.</p>	
10	Weight and Packing Dimensions.	The Supplier shall indicate the shipping weight (Kgs) and dimensions (L x W x H in cms) clearly along with offer.	

**Note :** All the clauses of the above format should be filled and submitted with the Techno Commercial Bid (Part-1). The filled in BHEL Commercial terms & Conditions format submitted with technical bid, responding to all the clauses duly signed with seal **only shall be considered**. Any other Commercial terms & conditions of bidders entered else where in their offer shall not be considered and are liable for rejection.

Signature of the bidder with Seal & Date

	<b>ITEM SPECIFICATIONS</b>	Volume - 2 Enquiry NO 631490031
<b>XRD FACILITY</b>		

SL.No.	Item																										
1	<b>Supply of X-RAY Diffraction facility</b>																										
	<table border="1"> <thead> <tr> <th data-bbox="379 448 475 481">sl no</th> <th data-bbox="475 448 683 481">Descriptions</th> <th data-bbox="683 448 989 481">BHEL Specifications</th> <th data-bbox="989 448 1343 481">Vendor Specifications/ Deviations</th> </tr> </thead> <tbody> <tr> <td data-bbox="379 481 475 1030" style="text-align: center;">1</td> <td data-bbox="475 481 683 1030">XRD equipment objective</td> <td data-bbox="683 481 989 1030">           The automated X-ray Diffractometer is required for phase analysis and quantification of Inorganic powders (ceramic, intermetallic and metallic) and various types of thick inorganic coatings. The XRD will also be used for structure analysis and Stress measurement of metals. Additionally the system will be used to carry out crystallographic tasks (indexing, structure refinement, etc) on inorganic powder samples. The system will be used for micro diffraction to study mineral phases and defects in metals. The system also will be used for SAXS (nano material studies) as well as thin film analysis (GID &amp; XRR ).         </td> <td data-bbox="989 481 1343 1030"></td> </tr> <tr> <td data-bbox="379 1030 475 1339" style="text-align: center;">2</td> <td data-bbox="475 1030 683 1339">Enclosure</td> <td data-bbox="683 1030 989 1339">           Full Radiation protection chamber as per international radiation safety norms. Transparent front window is required for visibility of goniometer movement. 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5	Goniometer	<p>measuring circle diameter:  minimum 480 mm or higher •  Two theta range: minimum -100  to 150 deg or better • Angular  reproducibility: +/- 0.0001 deg or  better. • Smallest addressable  Step size: 0.0001 deg or better. •  Scanning mode: Continuous  scan, step scan, fast scan. •  Position reading: The theta (<math>\theta</math>) –  2 theta (<math>2\theta</math>) position reading  should be controlled by digital  optical encoders located on theta  and 2 theta shafts. • Goniometer  Accuracy of 0.0005 deg or  better • Instrument alignment  should be equal or better than <math>\pm</math>  0.01° 2Theta over the whole  angular range, based on the  dedicated, any internationally  recognized instrument response  NIST certified reference  material</p>	
6	Sample Holders	<ul style="list-style-type: none"> <li>• Standard Sample Holders with  cavity – 20 Nos • Two numbers  Zero background Sample holder  for low sample volumes (one  with cavity and one without  cavity) • Sample holders for  nano material analysis •  Reference samples for residual  stress measurement • Standard  silicon sample for XRD</li> </ul>	
7	Detector	<ul style="list-style-type: none"> <li>• A 2 dimensional (2D) trouble  free solid state detector should  be quoted with following  minimum specifications:  Dynamic range should be <math>1 \times 10^6</math>  (6) Counts or better. •The  resolution of detector should be  &lt;100 microns. •All  channels/pixels should be  guaranteed to be active for  period of 10 years. If there is  any problem new detector to be  replaced by supplier at free of  cost •Angular scanning coverage  should be 3 to 160 degree  2theta. •It must be able to work  in “0” D ( point detector mode  for high resolution parallel  beam , large dynamic range  mode ) and “1” D mode &amp; “2D”  mode. The changing of detector  mode should preferably be  possible electronically</li> </ul>	
		<ul style="list-style-type: none"> <li>• Primary Optics inclusive of  programmable divergent slits for  measurable angle from 0.1 deg  to 165 deg 2- theta. • One  primary monochromator to be  quoted to remove the K-alpha 2  radiation from X-ray tube  source. Necessary optics for  monochromator assembly at the  primary side also to be quoted .  Focusing Multilayer Mirror for  SAXS measurements for  transmission geometry and</li> </ul>	

8	Beam Optics	<p>GID /XRR for thin film analysis to be quoted. • Poly capillary for micro diffraction with beam diameter of 0.1 mm on the sample. A device should be given so that the beam tracking on the sample can be seen on the monitor while micro-diffraction analysis. • Secondary Optics inclusive of anti-scatter slits for measurable angle from 1 deg to 165 deg 2-theta • Secondary optics should also include long sollar slits collimator for stress measurements. • Basic XRD system should be capable of analyzing powder sample in reflection mode from 0.5 deg (2-Theta) or less with quoted detector. • Vendor to quote necessary optics for residual stress measurement as well as micro diffraction • In addition to the programmable / motorized divergent and anti scatter slits , a set of at least 4 No's fixed divergent and anti-scatter slits should be provided for undertaking indexing , rietveld refinement, structure elucidation work</p>	
9	Sample Stage	<p>Sample stage(s) for following functions to be provided: • Powder samples in horizontal position with spinning capability • Necessary cradle to be quoted for the following measurements 1. Residual stress measurement ( Omega &amp; psi mode ) 2. Thin film analysis ( GID and XRR) • Stage to accommodate samples of size &gt; 50mm height, &gt;100mm diameter and weight minimum 1.0 kgs or more. • Sample stage for micro diffraction to be quoted with the necessary alignment tools. Beam alignment tool ( ex. a double laser assembly or a Video microscope or better ) on sample should necessarily be offered in the basic scope of supply • Sample stage for analysis of nano materials (SAXS) in transmission geometry. Supplier to provide a mechanism for easy filling of nano powders in capillary tube</p>	
		<p>• Full instrument control • Data acquisition and Processing • Search match • Background subtraction • <math>\alpha_2</math> Stripping • Smoothing • XRD system diagnostic facility • Line Profile analysis • Software to classify the samples based on Systematic non-parametric analysis of patterns should be included. • Complete search/ match program with back ground</p>	

10	Software	<p>subtracted data, search-match with ICDD. • ICDD PDF2 database with 5 years permanent license • Crystallite size &amp; strain analysis • Quantitative phase analysis and crystal structure refinement using Rietveld method, <a href="#">Necessary ICSD database to be quoted.</a></p> <p>%Crystallinity determination • Software for Stress applications with reference samples. • Software for SAXS analysis with reference samples • Software for Reflectivity analysis with reference samples</p>	
11	Computer	<p>Computer should be configured for data collection and analysis and report generation (HP/IBM/DELL/LENOVA) • Computers compatible with all applications using supplied diffractometer having of following configuration or latest: • Processor: Intel® Core Processor with 3.0 GHz or better • Motherboard: OEM Motherboard • Memory: 4 GB DDR3 or better • Hard Disk Drive: Minimum 500 GB SATA or better • Optical Drive: DVD Writer Drive • Network Connectivity: Intel(R) 82579 LM Gigabit Network (10/100/1000 Mbps) Connection (Integrated on Board) • Graphics: Integrated Graphics Adapter • Audio: Integrated High Definition Audio with Internal Speakers • Keyboard &amp; Mouse: Same OEM Make as PC • Monitor: 22" Flat Panel TFT LCD with Adjustable height, • Bays, Slots &amp; Ports: All bays, slots and ports necessary to be provided • Operating System: Microsoft Windows -7 Professional (32-bit) • A4 Size, Laser jet color printer (HP /Xerox). HP is preferred.</p>	
12	Chiller Unit	<p>Imported external Chiller unit ( Water to Air type ) to be supplied along with the main XRD equipment and installed with the main equipment for supply of cooling water to x-ray tube</p>	
13	Documentation	<p>The documentation should be provided in Hardcopy and Softcopy Two sets of Software Manuals to be provided. Complete printed circuit diagram and operation &amp; maintenance manual for the basic diffractometer and for all the attachments</p>	
		<p>• Predispatch inspection of the equipment &amp; training for two engineers at the manufacturer</p>	

14	PDI & Training	works (country of origin). •Supplier should indicate the training charges at manufacture works. •For BHEL engineers travel expenses including boarding and lodging will be borne by BHEL. • The supplier should provide the training for Operation, Software, Handling of Optics / X-Ray Tube / Detector and Maintenance at the site during installation at R&D. • Application training at R&D on various applications from a qualified application specialist. This training should be in addition to the operational training provided by a service engineer using reference samples.	
15	Warranty	The vendor should give warranty for the complete system for 12 months from successful installation/commissioning or 18 months from despatch, whichever ever is earlier.	
16	Pre Qualification Requirement	Party should have supplied similar equipment which is working for last 3 to 5 years in India and such reference to be provided with contact details	
17	Other	<ul style="list-style-type: none"> <li>• System should operate at standard 230 V, 50 Hz power supply</li> <li>• Party to quote a 20 KVA voltage stabilizer from a reputed supplier</li> <li>• Party to enclose the original catalogue of the equipment indicating the quoted model number to support the above technical specifications /features</li> <li>• Necessary spares and consumables required for the equipment to be quoted</li> <li>• Spares for trouble free operation for a period of minimum 3 years after the expiry of 1 year warranty to be quoted</li> <li>• Party to quote AMC charges for 3 years (with year wise break-up as % of the equipment cost) after completion of 1 year warranty</li> </ul>	
	Manufactures Test Certificate	Manufacturer's Test Certificate required and shall be provided before dispatch.	
2	<b>Erection and Commissioning of the above facility Charges</b>		
sl no	Descriptions	BHEL Specifications	Vendor Specifications/ Deviations
1	Erection and Commissioning Charges	<ul style="list-style-type: none"> <li>• The instrument to be installed, tested and commissioned by representative of manufacturer at BHEL R&amp;D, Hyderabad</li> <li>• E&amp;C Charges, if any, is to be indicated. Estimated EC Charges as per BHEL: 2% of equipment Price.</li> </ul>	

	2 Erection and Commissioning period	BHEL desires that the equipment should be commissioned within 10 days of site readiness. Vendor to specify.
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**Erection & Commissioning of the above facility Charges (at BHEL): Refer #2, page 13 of 30**

Erection & Commissioning (E&C) charges value will include services to be rendered at BHEL like erection, commissioning, job proving, performance tests, and on-site training to operators etc.

The estimated percentage of E&C value as per BHEL: 2% of Unit price.

E&C value should be quoted (% of exw Unit price) separately by bidders in technical bid. Only in case where quoted value is less than the value (in %) specified in the NIT or separate E&C values are not mentioned in the offer, value for E&C portion shall be deemed to be considered as the value indicated in NIT & accordingly supply value will be adjusted from that quoted value and balance will be released as E&C payment as per clause #7, Payment terms-Capital (Page# 7 of 30 and 8 of 30) under Commercial terms and conditions of enquiry.

\* Vendors are advised to write specifications in detail and not to write like 'Complied/ Yes / No ' etc. in 'Vendor specifications Column'.

**Signature of the bidder with Seal & Date**

BHEL R&D  
RD:DP:MPX:F-22

### LOADING FACTORS



NOTE : IN CASE OF DEVIATION TO BHEL TENDER SPECIFIED TERMS, LOADING FACTOR INDICATED IN FOLLOWING TABLE WILL BE APPLIED TO QUOTED PRICE WHILE EVALUATING THE LOWEST QUOTE

A. FOR INDIGENOUS PURCHASES					
SLNO	SCOPE	COMMERCIAL TERMS	BHEL STANDARD TERM	AS OFFERED	LOADING FACTOR FOR NON COMPLIANCE TO BHEL STANDARD TERMS
A.1	SUPPLY OF EQUIPMENT	PAYMENT TERMS	100% PAYMENT, WITH IN 30 DAYS FROM THE DATE OF RECEIPT AND ACCEPTANCE OF MATERIAL AT BHEL R& D	SAME	NIL
				PAYMENT AGAINST PROFORMA INVOICE / DESPATCH DOCUMENTS	LOADING @ (SBI BASE RATE ON TENDER OPENING DATE+ 6% ) ON THE TOTAL PO VALUE FOR ONE MONTH
				FULL ADVANCE PAYMENT WITH BANK GUARANTEE	LOADING @ ( SBI BASE RATE ON TENDER OPENING DATE+ 6% ) ON THE TOTAL PO VALUE FOR THE DELIVERY PERIOD (Rounded off to nearest month) + 1 MONTH
				PART ADVANCE (X%) PAYMENT WITH BANK GUARANTEE AND BALANCE PAYMENT WITH IN 30 DAYS FROM THE DATE OF RECEIPT AND ACCEPTANCE OF THE MATERIAL	LOADING @ ( SBI BASE RATE ON TENDER OPENING DATE+ 6% ) ON PART ADVANCE AMOUNT (X%) FOR THE DELIVERY PERIOD (Rounded off to nearest month) + 1 MONTH
				PART ADVANCE (X%) PAYMENT WITH BANK GUARANTEE AND BALANCE PAYMENT ON RECEIPT AND ACCEPTANCE OF MATERIAL	LOADING @ (SBI BASE RATE ON TENDER OPENING DATE+ 6% ) ON PART ADVANCE AMOUNT (X%) FOR THE DELIVERY PERIOD (Rounded off to nearest month) + 1 MONTH AND LOADING @ (SBI BASE RATE ON TENDER OPENING DATE+ 6% ) ON BALANCE AMOUNT FOR ONE MONTH
A.2	SUPPLY OF EQUIPMENT INCLUDING ERECTION AND COMMISSIONING (E&C)	PAYMENT TERMS	90% PAYMENT, WITH IN 30 DAYS FROM THE DATE OF RECEIPT AND ACCEPTANCE OF MATERIAL AND BALANCE 10% WITH IN 30 DAYS OF COMPLETION OF E&C.	SAME	NIL
				100% PAYMENT WITH IN 30 DAYS AFTER COMPLETION OF SUPPLIES AND E&C	NIL
				90% PAYMENT AGAINST PROFORMA INVOICE/ DESPATCH DOCUMENT AND BALANCE 10% WITH IN 30 DAYS AFTER COMPLETION OF E&C.	LOADING @ (SBI BASE RATE ON TENDER OPENING DATE+ 6% ) ON 90% OF THE VALUE OF PO FOR ONE MONTH
				90% PAYMENT AGAINST PROFORMA / DESPATCH DOCUMENT AND BALANCE 10% AFTER COMPLETION OF E&C	LOADING @ (SBI BASE RATE ON TENDER OPENING DATE+ 6% ) ON TOTAL VALUE OF THE PO FOR ONE MONTH
				90% ADVANCE PAYMENT WITH BANK GUARANTEE AND BALANCE 10% PAYMENT WITH IN 30 DAYS AFTER COMPLETION OF E&C	LOADING @ (SBI BASE RATE ON TENDER OPENING DATE+ 6% ) ON 90% OF THE PO VALUE FOR DELIVERY PERIOD (ROUNDED OFF TO THE NEAREST MONTH) + 1 MONTH
				PART ADVANCE (X%) PAYMENT WITH BANK GUARANTEE AND (90 - X) % PAYMENT ON RECEIPT AND ACCEPTANCE OF THE MATERIAL AND 10% PAYMENT WITH IN 30 DAYS AFTER COMPLETION OF E&C	LOADING @ (SBI BASE RATE ON TENDER OPENING DATE+ 6% ) ON THE PART ADVANCE AMOUNT (X%) FOR THE DELIVERY PERIOD (ROUNDED OFF TO THE NEAREST MONTH)+ 1 MONTH AND LOADING @ (SBI BASE RATE ON TENDER OPENING DATE+ 6% ) ON BALANCE (90-X)% AMOUNT FOR ONE MONTH
				PART ADVANCE (X%) PAYMENT WITH BANK GUARANTEE AND BALANCE (90 - X) % PAYMENT AFTER RECEIPT AND ACCEPTANCE OF THE MATERIAL AND 10% PAYMENT AFTER COMPLETION OF E&C	LOADING @ (SBI BASE RATE ON TENDER OPENING DATE+ 6% ) ON THE PART ADVANCE AMOUNT (X%) FOR THE DELIVERY PERIOD (ROUNDED OFF TO THE NEAREST MONTH)+ 1 MONTH AND LOADING @ (SBI BASE RATE ON TENDER OPENING DATE+ 6% ) ON BALANCE AMOUNT (100-X)% FOR ONE MONTH

B. FOR FOREIGN PURCHASES (IMPORTED)					
SLNO	SCOPE	COMMERCIAL TERMS	BHEL STANDARD TERM	AS OFFERED	LOADING FACTOR FOR NON COMPLIANCE TO BHEL STANDARD TERMS
B.1	SUPPLY OF EQUIPMENT	PAYMENT TERMS	100% PAYMENT BY WIRE TRANSFER WITHIN 30 DAYS FROM THE DATE OF RECEIPT AND ACCEPTANCE OF MATERIAL AT BHEL R&D. (DESPATCH DOCUMENTS WILL BE SENT TO BHEL R&D DIRECTLY ALONG WITH BANK DETAILS)	SAME	NIL
				SIGHT DRAFT ON PRESENTATION OF DESPATCH DOCUMENTS VIZ INVOICE, AWB ETC TO OUR BANKERS	LOADING @ (SBI BASE RATE ON TENDER OPENING DATE+6%) ON THE BASIC VALUE FOR ONE MONTH PLUS PAYMENT RELATED BANK CHARGES INCURRED BY BHEL
				LC PAYMENT AGAINST DESPATCH DOCUMENTS	LOADING @ (SBI BASE RATE ON TENDER OPENING DATE+ 6% ) ON THE BASIC VALUE FOR ONE MONTH PLUS LC RELATED BANK CHARGES INCURRED BY BHEL
				FULL ADVANCE PAYMENT BY WIRE TRANSFER /LC WITH BANK GUARANTEE	LOADING @ (SBI BASE RATE ON TENDER OPENING DATE+ 6% ) ON THE BASIC VALUE FOR DELIVERY PERIOD(Rounded off to nearest month) + 1 MONTH PLUS LC RELATED BANK CHARGES INCURRED BY BHEL
				PART ADVANCE (X%) PAYMENT BY WIRE TRANSFER/LC WITH BANK GUARANTEE AND BALANCE PAYMENT WITH IN 30 DAYS FROM THE DATE OF RECEIPT AND ACCEPTANCE OF THE MATERIAL	LOADING @ (SBI BASE RATE ON TENDER OPENING DATE+ 6% ) ON THE PART ADVANCE AMOUNT (X%) FOR THE DELIVERY PERIOD (Rounded off to nearest month) + 1 MONTH PLUS LC RELATED BANK CHARGES INCURRED BY BHEL
				PART ADVANCE (X%) PAYMENT BY WIRE TRANSFER/LC WITH BANK GUARANTEE AND BALANCE PAYMENT ON RECEIPT AND ACCEPTANCE OF MATERIAL	LOADING @ (SBI BASE RATE ON TENDER OPENING DATE+ 6% ) ON THE PART ADVANCE AMOUNT (X%) FOR THE DELIVERY PERIOD (Rounded off to nearest month) + 1 MONTH AND LOADING @ (SBI BASE RATE ON TENDER OPENING DATE+ 6% ) ON BALANCE AMOUNT FOR ONE MONTH PLUS LC RELATED BANK CHARGES INCURRED BY BHEL
B. FOR FOREIGN PURCHASES (IMPORTED)					
SLNO	SCOPE	COMMERCIAL TERMS	BHEL STANDARD TERM	AS OFFERED	LOADING FACTOR FOR NON COMPLIANCE TO BHEL STANDARD TERMS
B.2	SUPPLY OF EQUIPMENT INCLUDING ERECTION AND COMMISSIONING (E&C)	PAYMENT TERMS	90% PAYMENT BY WIRE TRANSFER WITH IN 30 DAYS FROM THE DATE OF RECEIPT AND ACCEPTANCE OF THE MATERIAL AND BALANCE 10% WITH IN 30 DAYS AFTER COMPLETION OF E&C	SAME	NIL
				SIGHT DRAFT ON PRESENTATION OF DESPATCH DOCUMENTS VIZ INVOICE, AWB ETC TO OUR BANKERS	LOADING @ (SBI BASE RATE ON TENDER OPENING DATE+6%) ON ONE MONTH PLUS PAYMENT RELATED BANK CHARGES INCURRED BY BHEL
				90 PAYMENT BY WIRE TRANSFER /LC AGAINST DESPATCH DOCUMENTS BALANCE 10% WITH IN 30 DAYS AFTER COMPLETION OF E&C	LOADING @ (SBI BASE RATE ON TENDER OPENING DATE+6%) ON 90% OF BASIC VALUE FOR ONE MONTH PLUS LC RELATED BANK CHARGES INCURRED BY BHEL
				90% PAYMENT BY WIRE TRANSFER / LC AGAINST DESPATCH DOCUMENTS, BALANCE 10% AFTER COMPLETION OF E&C	LOADING @ (SBI BASE RATE ON TENDER OPENING DATE+6%) ON THE BASIC VALUE FOR ONE MONTH PLUS LC RELATED BANK CHARGES INCURRED BY BHEL
				90% OF BASIC VALUE AS ADVANCE PAYMENT BY WIRE TRANSFER /LC WITH BANK GUARANTEE AND BALANCE 10% WITH IN 30 DAYS AFTER COMPLETION OF E&C	LOADING @ (SBI BASE RATE ON TENDER OPENING DATE+6%) ON 90% OF THE BASIC VALUE FOR DELIVERY PERIOD (Rounded off to nearest month) + ONE MONTH PLUS LC RELATED BANK CHARGES INCURRED BY BHEL
				PART ADVANCE (X%) PAYMENT BY WIRE TRANSFER /LC WITH BANK GUARANTEE AND BALANCE (90-X)% PAYMENT BY WIRE TRANSFER /LC AFTER RECEIPT AND ACCEPTANCE OF THE MATERIAL AND 10% PAYMENT WITH IN 30 DAYS AFTER COMPLETION OF E&C	LOADING @ (SBI BASE RATE ON TENDER OPENING DATE+ 6% ) ON THE PART ADVANCE AMOUNT (X%) FOR THE DELIVERY PERIOD(Rounded off to the nearest month) + ONE MONTH AND LOADING @ (SBI BASE RATE ON TENDER OPENING DATE+ 6% ) ON BALANCE (90-X)% FOR ONE MONTH COMPLETION OF E&C
				PART ADVANCE (X%) PAYMENT BY WIRE TRANSFER /LC WITH BANK GUARANTEE AND BALANCE (90-X)% PAYMENT BY WIRE TRANSFER /LC AFTER RECEIPT AND ACCEPTANCE OF THE MATERIAL AND 10% PAYMENT AFTER COMPLETION OF E&C	LOADING @ (SBI BASE RATE ON TENDER OPENING DATE+ 6% ) ON THE PART ADVANCE AMOUNT (X%) FOR THE DELIVERY PERIOD(Rounded off to the nearest month) + ONE MONTH AND LOADING @ (SBI BASE RATE ON TENDER OPENING DATE+ 6% ) ON BALANCE AMOUNT (100-X)% FOR ONE MONTH

C. PENALTY FOR DELAYED DELIVERY (COMMON FOR INDIGENOUS AND IMPORTS)					
SLNO	COMMERCIAL TERMS	BHEL STANDARD TERM	AS OFFERED	LOADING FACTOR FOR NON COMPLIANCE TO BHEL STANDARD TERMS	
C	LD CLAUSE	IN THE EVENT OF DELAY IN AGREED CONTRACTUAL DELIVERY, PENALTY OF 0.5% (HALF PERCENT) PER WEEK BUT LIMITED TO A MAX OF 10% OF TOTAL ORDER VALUE WILL BE APPLICABLE	AGREED	NIL	
			IF NOT AGREED	LOADING @ 10% OF THE BASIC MATERIAL COST	
			IF AGREED FOR X%	LOADING @ ( 10-X)% OF THE BASIC MATERIAL COST	
D. GUARANTEE/WARRANTY PERIOD (COMMON FOR INDIGENOUS AND IMPORTS)					
SLNO	COMMERCIAL TERMS	BHEL STANDARD TERM	AS OFFERED	LOADING FACTOR FOR NON COMPLIANCE TO BHEL STANDARD TERMS	
D	GUARANTEE/WARRANTY PERIOD	STIPULATED OR REQUIRED GUARANTEE/ WARRANTY PERIOD (X)	AGREED	NIL	
		MINIMUM ACCEPTABLE GUARANTEE / WARRANTY PERIOD (Y)	NOT AGREED FOR STIPULATED BUT AGREED FOR MINIMUM GUARANTEE/WARRANTY	LOADING @ 10 % OF THE ORDER VALUE PER ANNUM FOR THE REDUCED GUARANTEE PERIOD (X-Y)	

**BHEL R&D****Terms & Conditions of Reverse Auction**

**Against this enquiry for the subject item/ system with detailed scope of supply as per enquiry specifications, BHEL may resort to "REVERSE AUCTION PROCEDURE" i.e., ON LINE BIDDING (THROUGH A SERVICE PROVIDER). The philosophy followed for reverse auction shall be English Reverse (No ties).**

1. For the proposed reverse auction, technically and commercially acceptable bidders only shall be eligible to participate.
2. Those bidders who have given their acceptance for Reverse Auction (quoted against this tender enquiry) will have to necessarily submit „online sealed bid? in the Reverse Auction. Non-submission of „online sealed bid? by the bidder for any of the eligible items for which techno-commercially qualified, will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines in vogue.
3. BHEL will engage the services of a service provider who will provide all necessary training and assistance before commencement of on line bidding on internet.
4. In case of reverse auction, BHEL will inform the bidders the details of Service Provider to enable them to contact & get trained.
5. Business rules like event date, time, bid decrement, extension etc. also will be communicated through service provider for compliance.
6. Bidders have to fax the Compliance form (annexure IV) before start of Reverse auction. Without this, the bidder will not be eligible to participate in the event.
7. In line with the NIT terms, BHEL will provide the calculation sheet (e.g., EXCEL sheet) which will help to arrive at "Total Cost to BHEL" like Packing & forwarding charges, Taxes and Duties, Freight charges, Insurance, Service Tax for Services and loading factors (for non-compliance to BHEL standard Commercial terms & conditions) for each of the bidder to enable them to fill-in the price and keep it ready for keying in during the Auction.
8. Reverse auction will be conducted on scheduled date & time.
9. At the end of Reverse Auction event, the lowest bidder value will be known on auction portal.
10. The lowest bidder has to fax/e-mail the duly signed and filled-in prescribed format for price breakup including that of line items, if required, (Annexure VII) as provided on case-to-case basis to Service provider within two working days of Auction without fail.
11. In case BHEL decides not to go for Reverse Auction procedure for this tender enquiry, the Price bids and price impacts, if any, already submitted and available with BHEL shall be opened as per BHEL?s standard practice.
12. Bidders shall be required to read the "Terms and Conditions" section of the auctions site of Service provider, using the Login IDs and passwords given to them by the service provider before reverse auction event. Bidders should acquaint themselves of the „Business Rules of Reverse Auction?, which will be communicated before the Reverse Auction.
13. If the Bidder or any of his representatives are found to be involved in Price manipulation/ cartel formation of any kind, directly or indirectly by communicating with other bidders, action as per extant BHEL guidelines, shall be initiated by BHEL and the results of the RA scrapped/ aborted.
14. The Bidder shall not divulge either his Bids or any other exclusive details of BHEL to any other party.
15. In case BHEL decides to go for reverse auction, the H1 bidder (whose quote is highest in online sealed bid) may not be allowed to participate in further RA process.

**AUTHORISATION LETTER FOR E-PAYMENT/ NEFT / RTGS**  
(PLEASE FILL UP THE FORM COMPLETELY IN CAPITAL LETTERS ON YOUR COMPANY LETTERHEAD ONLY)

Vendor Code (to be filled by BHEL)	
------------------------------------	--

Type of Request (Tick one)	NEW	CHANGE
1 Company Name		
2 Address		
3 City with PIN Code		
4 State		
5 PAN Number		
6 TIN/ VAT No.		
7 CST No.		
8 Service Tax No.		
9 Name of Contact Person		
10 Mobile number		
11 Ph. no. with STD Code		
12 Fax No. with STD Code		
13 Email ID		
14 Website (URL)		

**BANK DETAILS FOR EFT / RTGS**

1	Bank Name	
2	Branch	
3	Branch Code	
4	Branch Address	
5	Branch Phone No	
6	Account No.	
7	Account Type: SB/ Current/ other (Specify)	
8	MICR Code	
9	IFSC Code	

I, as an authorized representative / owner of the above named company, hereby state as under:

1. Enclosed here with a cancelled cheque in support of our company's bank details.
2. Authorize BHEL R&D Hyderabad, to electronically make payments to the designated bank account with bank charges, if any, to our account.
3. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold BHEL / transferring Bank responsible.
4. I hereby certify that the particulars given above are true, complete and correct.
5. This authority remains in full force until BHEL receives and acknowledge written notification requesting change or cancellation.

Date :  
Company  
Seal

Authorised Signatory  
Designation :

**Bharat Heavy Electricals Limited**

Corp. R&amp;D DIVISION; VIKAS NAGAR



RD:MPX:F-13

HYDERABAD- 500 093 (INDIA)

Ph: 040 - 23772704, Fax: 040 - 23770698, email: mpx@bhelrnd.co.in

**VENDOR REGISTRATION FORM**

(Indigenous supplier)

[FORM TO BE SUBMITTED\* BY THE BIDDER ALONG WITH TECHNICAL-BID]

Before filling, please refer to instructions on page-4

**1.0 VENDOR PROFILE:**

1.1 Name and address of the vendor:

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Phone Nos.:Fax No.:Email: 1. \_\_\_\_\_ 2. \_\_\_\_\_

1.2 Local representative name &amp; address in Hyderabad/Secundrabad :

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Phone Nos.:Fax No.:Email:Contact Person:Mobile No:**2.0 TYPE OF ORGANISATION:**

PROPRIETORSHIP	Company:	Sister Concern ( mention vendor registration number of main organization)	
Partnership	CORPORATION	Small Scale Industry	ANY OTHER(Please specify)

In case of SSI unit, copy of registration to be enclosed. It is requested that MSME registration certificate to be enclosed

**3.0 ANNUAL TURN OVER:**

#	Year	Turn-Over, Rs.
1	Current Year(budgeted)	
2	Previous year ( 200 - 0 )	
3	Prior Year ( 200 - 0 )	

**4.0 NAME AND ADDRESS OF THE BANKER:**

4.1 Bank Name

4.2 Branch name

4.3 Account number

4.4 Account Type

4.5 MICR Code:

4.6 IFSC Code(RTGS/NEFT):

4.7 Bank Phone number(s),

Blank cheque, duly cancelled, to be enclosed.

Please note that all payments shall be made through Electronic clearance services to your above account against the orders executed, if any.

**5.0 REGISTRATION PARTICULARS**(relevant copies to be enclosed)

- 5.1 IT Permanent Account No.(PAN):  
 5.2 State Sales Tax/VAT Registration No:  
 5.3 Central Sales Tax Registration No:  
 5.4 ED Registration No:  
 5.5 Service Tax Registration No:  
 5.6 PF Account No:  
 5.7 Labour Licence No:  
 5.8 ESI Account No:

**6.0 CONTACT PERSON:** S/Sri:

Designation:

Phone / Mobile No:

**7.0 TOTAL NUMBER OF EMPLOYEES:**

Graduates (Engr/Scientists/Mgmt/Fin.)	Consultants	Workers		
		Sup./Skilled	Semiskilled	Unskilled

**8.0 LIST OF PRODUCTS/ SERVICES OFFERED:**

#	Products/ Services	Capacity
1		
2		
3		
4		
5		
6		

**9.0 REFERENCE LIST :**

(Only recognized public and private sector companies, attach if printed copy available)

#	Customer	Volume / Year
1		
2		
3		
4		
5		
6		
7		

**10.0 INFRASTRUCTURE / FACILITIES:**

#	Facility (with specifications)	Age/ Year procured
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

**11.0 REGISTRATION WITH OTHER BHEL UNIT/UNITS:**

#	Unit	Registration No	Year
1			
2			
3			
4			

**12.0 ANY OTHER INFORMATION :**

**DECLARATION:**

The information furnished above is true and authentic.

**(CEO / PROPRIETOR)**

**SEAL:**

**DATE:**

Note:

1. Registered bidders, having BHEL (R&D) registration no. or have submitted this format for registration, need not furnish this information again.
2. The competent authority reserves the right to accept or reject the registration.
3. Vendors approved for registration will be informed by mail / email, as convenient. A separate communication will be sent in case of non-registration also, citing reasons thereof.
4. BHEL reserves the right to take penal action as deemed fit if any of the information provided by the vendor(s) is found to be incorrect.
5. AGM, Head (MM) may be contacted for clarification/additional information on registration.

**Instructions**

1. Fill all items. Please mention "N.A." for items/ clauses not applicable.
2. Use A4 sheets for this document and the enclosures. Use of additional sheets is permitted if space provided is not adequate.
3. Attach copies of latest documents in respect of items 5.0 (Registration no.s)
4. Photographs of registered office and the chief executive/proprietor shall be furnished.



RD:MPX:F-14

## Bharat Heavy Electricals Limited

Corp. R&D DIVISION

VIKAS NAGAR,

HYDERABAD- 500 093 (INDIA)

### SUPPLIER REGISTRATION FORM

(FOREIGN SUPPLIER)

ALL COLUMNS SHOULD BE PROPERLY FILLED IN THE SPACE PROVIDED FOR.WHEREVER IT IS NOT APPLICABLE PLEASE WRITE "NOT APPLICABLE".INCOMPLETE OR INCORRECT FORMS MAY NOT BE CONSIDERED.

#### 1.0 GENERAL INFORMATION:

1.1 NAME OF COMPANY

1.2 DETAILS OF HEAD OFFICE:

ADDRESS :  
TELEPHONE :  
FAX :  
EMAIL :  
WEB SITE :

1.3 DETAILS OF FACTORY/WORKS:

ADDRESS :  
TELEPHONE :  
FAX :  
EMAIL :  
WEB SITE :

1.4 DETAILS OF MARKETING AGENT

ADDRESS :  
TELEPHONE :  
FAX :  
EMAIL :  
WEB SITE :

1.5 CHIEF EXECUTIVE

1.6 CONTACT PERSON(S)  
FOR PRODUCT OFFERED

NAME(S) :  
OFFICIAL CPACITY :  
ADDRESS :  
TELEPHONE :  
FAX :  
EMAIL :

1.7 YEAR OF ESTABLISHMENT

1.8 PRODUCTION CAPACITY PER ANNUM

1.9 PARTICULARS OF PRODUCT INCLUDING  
SPECIFICATION AND RANGE OFFERED  
FOR REGISTRTION  
(Attach brouchers and catalogues)

1.10 NAME(S) OF BANKERS

1.11 BANKER'S CERTIFICATE

1.12 PORT OF LOADING

1.13 NEAREST AIRPORT

1.14 NAME OF THE INDIAN AGENT, IF ANY  
WITH AUTHORIZATION LETTER

**2.0 FINANCIAL INFORMATION:**

2.1 TOTAL CAPACITY

2.2 ANNUAL TURN OVER FOR LAST 3 YEARS

2.3 WHEHER CREDIT LICENSE ACCEPTABLE      YES/NO

**3.0 QUALITY MANAGEMENT SYSTEMS**

ENCLOSED FORMAT PART-B

3.1 EXPERIENCE LIST FOR SAME/ SIMILAR ITEMS  
TO BE ENCLOSED

**4.0 FUTURE EXPANSION PLANS:**

(Give details)

**5.0 LIST OF ENCLOSURES:**

(Including brouchers, catalogues, technical literature etc)

**6.0 ANY OTHER INFORMATION:**

SIGNATURE OF SUPPIER (Authorized signatory)

NAME :

DESIGNATION :

DATE :

OFFICIAL SEAL

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Note:

1. BHEL Reserves the right to take penal action as deemed fit if any of the information provided by the vendor is found to be incorrect.
2. Please attach separate sheets, if space found is inadequate



RD:MPX:F-13

## **Bharat Heavy Electricals Limited**

**Corp. R&D DIVISION**

**VIKAS NAGAR,**

**HYDERABAD- 500 093 (INDIA)**

**Ph: 040 – 23772704, Fax: 040 – 23770698, email: mpx@bhelrnd.co.in**

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### **GUIDE LINES REGARDING DEALINGS WITH INDIAN AGENTS OF FOREIGN SUPPLIERS**

- i. BHEL shall deal directly with foreign vendors, wherever required, for procurement of goods. However, if the foreign principal desires to avail of the services of an Indian agent, then the foreign principal should ensure compliance to regulatory guidelines - which require mandatory submission of an Agency Agreement.
- ii. It shall be incumbent on the Indian agent and the foreign principal to adhere to the relevant guidelines of Government of India, issued from time to time.
- iii. The Agency Agreement should specify the precise relationship between the foreign OEM / foreign principal and their Indian agent and their mutual interest in the business. All services to be rendered by agent/ associate, whether of general nature or in relation to the particular contract, must be clearly stated by the foreign supplier/ Indian agent. Any payment, which the agent or associate receives in India or abroad from the OEM, whether as commission or as a general retainer fee should be brought on record in the Agreement and be made explicit in order to ensure compliance to laws of the country.
- iv. Any agency commission to be paid by BHEL to the Indian agent shall be in Indian currency only.
- v. Whenever Indian agents are representing on behalf of their principals the relevant authorisation letter and agreement copy to be enclosed along with Technical bid to consider the offer.

CONTRACT EXECUTION BANK GUARANTEE BOND(CEBG)  
(To Be submitted by Successful vendor only, after placement of Purchase Order)

This deed of guarantee made this ..... day of ..... 2014 . by the..... Bank Ltd, (hereinafter referred to as “the Bank”) in favour of Bharat Heavy Electricals Limited, Corporate Research and Development division, Vikasnagar, Hyderabad, Andhra Pradesh, india-500093 having its registered Office at New Delhi with its Unit Office at Hyderabad (herein after called BHEL) where as M/s..... having its registered office at ..... (hereafter called the “the Contractor”) have entered in to contract with BHEL for the supply of ..... vide Purchase Order No ..... dated .....

1. We ..... Bank Ltd, do hereby undertake to pay to BHEL an amount not exceeding Rs..... against any loss or damage caused to or suffered or would be caused to or suffered by BHEL by reason of any breach by the said Contractor of any of the terms or conditions contained in the said Purchase Order.
2. We, ..... Bank Ltd, do hereby undertake to pay the amounts due and payable under this guarantee without any demur, merely on a demand from BHEL stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by BHEL by reason of any breach by the said Contractor of any of the terms or conditions contained in the said Purchase Order or by reason of the Contractor’s failure to perform the said Purchase Order. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs/.....
3. We, ..... Bank Ltd, further agree to the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Purchase Order and that it shall continue to be enforceable till all the dues of BHEL under or by virtue of the said Purchase Order have been fully paid and its claims satisfied or discharged or till BHEL certifies that the terms and conditions of the said Purchase Order have been fully and properly carried out by the said Contractor and accordingly discharges the guarantee. Unless a demand or claim under this guarantee is made on us in writing on or before the ..... we shall be discharged from all liability under this guarantee thereafter. But where such claim or demand has been preferred by the Company with the Bank before the expiry of the said date the claim shall be enforceable and Payable only by any one of the BHEL Consortium Banks in India (List is attached herewith) notwithstanding the fact that the said enforcement is effected after the said date
4. For the purpose of this clause, any letter making demand on the Bank by BHEL dispatched by Registered Post with Ack. Due or by Telegram or by any Electronic media addressed to the Bank (**any one of the BHEL Consortium Banks as per list attached as selected by the vendor**) shall be deemed to be the claim / demand in writing referred to above irrespective of the fact as to whether and when the said letter reaches the Bank, as also any letter containing the said demand or claim is lodged with the Bank personally.
5. We,.....Bank Ltd, further agree with BHEL that BHEL shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Purchase Order or to extend time of performance by the said contractor from time to time or to postpone for any time or from time to time any of the powers exercisable by BHEL against the said Contractor and to forbear or enforce any of the terms and conditions relating to the said Purchase Order and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Contractor or for any forbearance, act or omission on the part of BHEL or any indulgence by BHEL to the said Contractor or by any such matter of thing whatsoever which under the law relating to sureties would but for this provision have effect of so relieving us.
6. Any claim or dispute arising under the terms of this document shall only be enforced or settled in the Courts at Hyderabad/ Secunderabad, Andhra Pradesh, India.

We, ..... Bank Ltd, lastly undertake not to revoke this guarantee during its currency except with the previous consent of BHEL in writing.

In witness whereof we..... (indicate the name of Bank) have hereunto setout Bank Seal the..... day  
..... month 201

**The contact details of the Issuing Bank such as Email ID, Phone No. and Fax No. should be indicated in the CEBG. Also please note that the CEBG should be forwarded to us with the covering letter of the issuing Bank with signature and seal.**

- 
- (1) It should be typed in the Rs. 100 value of stamp paper.**
  - (2) It should be signed by TWO bank officials with Rubber stamp containing names & employee numbers of bank officials**
  - (3) It should be submitted with bank covering letter with sign and seal of the bank official.**

Please note that issuance of the CEBG without meeting the above requirement will render the document invalid.

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## BANK GUARANTEE ( BG)/ Performance Bank Guarantee (PBG) format

(To Be submitted by Successful vendor only, after placement of Purchase Order)

1. THIS DEED OF BANK GUARANTEE MADE THIS        DAY OF        MONTH OF YEAR ---- by -----  
----- (name& address of the BANK) ( herein  
after called the **BANK**) in favour of M/s Bharat Heavy Electricals Limited, Corporate R&D, Vikasnagar,  
Hyderabad - 500 093, Andhra Pradesh, having its registered head office at BHEL House, Siri Fort, New Delhi -  
110 049, India (herein after called the **COMPANY**).
2. WHERE AS the **COMPANY** placed a purchase Order on M/s ----- (supplier name)  
having registered office at ----- (address)  
(hereinafter Called the **CONTRACTOR**) for Manufacture, Supply, Erection & Commissioning of -----  
----- vide Purchase Order No.----- dated -----for Rs.----- (Rupees ---  
-----only)(hereinafter called the **CONTRACT** (which expression shall  
include all amendments thereto).
3. AND WHEREAS one of the conditions for placing such **CONTRACT** is that the **CONTRACTOR** shall provide  
the **COMPANY** with **BANK GUARANTEE** to an extent of Rs. ----- (**Rupees** -----  
----- **only**) in pursuance and completion of the terms and conditions of the  
said **CONTRACT** for the performance of the said **CONTRACT**.
4. AND WHEREAS the **CONTRACTOR** have approached the **BANK** and at their request and in consideration of  
the arrangement bond arrived at between the said **CONTRACTOR** and the said **COMPANY**, We, the **BANK**  
have agreed to give such **GUARANTEE** (hereinafter called as **GUARANTEE**) mentioned to the aforesaid  
**COMPANY**.
5. NOW therefore, these present witness that, We, the **BANK**, by the hand of Shri, -----, its  
lawfully and duly constituted attorney, do hereby undertake to pay without demur to the aforesaid **COMPANY** a  
sum of Rs. ----- (**Rupees** ----- **only**) on demand being made by the said  
**COMPANY** and to keep the said **COMPANY** indemnified to the extent of Rs.----- (**Rupees** -----  
----- **only**) by virtue of this **GUARANTEE** against any loss/damage caused to  
/suffered by the said **COMPANY**, by reason of any breach by the aforesaid **CONTRACTOR** of any of the terms  
and conditions, stipulations or undertakings or anyone of them contained in the said **CONTRACT** (s) and the  
tender documents and for the payment of any money payable by the said **CONTRACTOR** to the said  
**COMPANY** under the terms and conditions of the said **CONTRACT** (the decision regarding the breach, loss,  
damage or payment due being solely in the **discretion** of the said **COMPANY**). We, the **BANK**, further undertake  
to pay the aforesaid amount in a lump sum on demand without demur or such part thereof the **COMPANY** may  
demand from time to time, irrespective of the fact whether the said **CONTRACTOR** admit, or denies such claims  
or questions its correctness in any Court, Tribunal or Arbitration proceedings before any authority.
6. The aforesaid **GUARANTEE** will remain in force and we shall be liable under the same irrespective of any  
concession or time, being granted by the said **COMPANY** to the **CONTRACTOR** and the **COMPANY** and  
**GUARANTEE** will **remain in full force** irrespective of any change of terms, conditions or stipulations or any  
variations in the terms of said **CONTRACT(S)** irrespective of whether notice of such **change and or variation is**  
**given to us or not** and claim to receive such notice of any change and or variation of terms and conditions of the  
said **CONTRACT** (s) is hereby specially waived off by us. Further, we shall not be released from this  
**GUARANTEE** by any forbearance or exercise or non exercise of any of the powers or rights under the said  
**CONTRACT(S)** by the **COMPANY** against the **CONTRACTOR** irrespective of whether notice of such  
forbearance, enforcement or non-enforcement of any powers or rights, modifications or change made in said  
**CONTRACT** (s) or concession shown to **CONTRACTOR**

7. The **GUARANTEE** herein contained shall not be determined or affected by the liquidation or winding up or insolvency or change in the constitution of the **CONTRACTOR** but shall in all respects and for all purposes be binding and operative until all payment of all monies due or that may hereafter become due to the said **COMPANY** are settled irrespective of any liability or obligation of the **CONTRACTOR** under the said **CONTRACT**.
8. A reference to this **GUARANTEE** in the **CONTRACT** placed already but pending as on date shall be sufficient to bind the **BANK** in respect of their liability under this **GUARANTEE** and this **GUARANTEE** shall be read as an integral part of the **CONTRACT**.
9. We, the **BANK**, further agree that the **GUARANTEE** herein contained shall remain in full force and effect during the period that would be taken for the performance of the said **CONTRACT** and that it shall continue to be enforceable till all the dues of the **COMPANY** under by virtue of the said **CONTRACT** have been fully paid and its claims satisfied or discharged or till the **COMPANY** certifies that the terms and conditions of the said **CONTRACT** have been fully and properly carried out by the said **CONTRACTOR**.
10. Any claim or dispute arising under the terms of this document shall only be enforced or settled in the courts at Hyderabad/ Secunderabad, Andhra Pradesh-India, only.
11. The **Bank** declares that the BG is enforceable in Hyderabad/ Secunderabad, AP where the **Company** is located, from their branch ----- (Branch address of the Bank). *(this clause is to be incorporated in case the BG is from non-consortium banks)*.
12. AND lastly the **BANK** undertakes not to revoke this **GUARANTEE** during its currency except with the prior consent of the **COMPANY** in writing.
13. The **BANK** declares that it has powers to issue this **GUARANTEE** under the **BANK**'s memorandum and articles of association and the undersigned has full powers to do so on its behalf under the powers of Attorney granted to him by the proper authorities of the **BANK**.
14. Notwithstanding anything to the contrary contained herein before, our liability is restricted to **Rs. -----** (**Rupees ----- only**). This **GUARANTEE** is valid up to **(30 days beyond the warranty period)**----- from the date of execution of this deed and a claim period of **two months** beyond the validity date. Unless a written demand is served under this **GUARANTEE** within **two months** from the end of the above said validity period all the rights of the **COMPANY** under the **GUARANTEE** shall be forfeited and we, the **BANK**, shall be released and discharged from all liability there under.

Dated this ----- Day of ----- Month of Year -----.

-----  
Signature of the person duly  
Authorized to sign on behalf of  
The bank with full address and  
Office seal.

WITNESS:

- 1
- 2

**CHECK POINTS FOR FURNISHING THE BANK GUARANTEE (BG) AND CEBG**

1. The bank guarantee (BG) should be submitted on Rs. 100/- Non judicial stamp paper or part values totaling to Rs.100/-
2. The Non-judicial stamp paper should be purchased by the issuing bank.
3. The BG should be forwarded along with Banker's covering letter, with signature and seal. The contact details of the Issuing Bank such as Contact person(s), designation, Email ID, Phone No. and Fax No. should be indicated in the document
4. All the details in the blanks to be filled by typing, failing which every hand written entry / corrections should be attested with stamp.
5. The executor (bank authorities) is required to mention the power of attorney no. and date of execution in his favour authorizing him to sign the document.
6. Witnesses column should invariably be signed by the bank officials with name and designation.
7. Clear cut claim period of 2 months beyond the validity date, should be provided as per clause 14.
8. BG No. and date should be mentioned in all pages of BG. All pages should be endorsed/ signed by the executor(s)
9. Please note BG. from co-operative banks are not acceptable.
10. BG. from our consortium banks are preferable. (Our consortium banks list is enclosed).
11. **In case of BG. from non consortium bank (private or public sector bank) the clause no. 11 has to be mentioned with full address of the bank's branch at Hyderabad.**
12. In case of BG issued by foreign Bank, it may be confirmed by our consortium bank in India.
13. BG. of other banks (banks other than consortium banks, public sector banks and cooperative banks), can be accepted if their net worth is more than Rs. 500 crores as on last balance sheet date.( a certificate and copy of latest balance sheet to be given by the bank at the time of giving bank guarantee)

<b>List of Consortium Banks</b>			
<b>A</b>	<b>Nationalised Banks</b>	<b>B</b>	<b>Public Sector Banks</b>
1	Allahabad bank	20	IDBI
2	Andhra bank	C	<b>Foreign banks</b>
3	Bank of Baroda	21	CITI Bank N.A
4	Canara Bank	22	Deutsche Bank AG
5	Corporation bank	23	The Hongkong and Shanghai Banking Corporation Limited
6	Central bank	24	Standard Chartered Bank
7	Indian Bank	25	The Royal Bank of Scotland N.V.
8	Indian Oversea Bank	26	J P Morgan
9	Oriental bank of Commerce	D	<b>Private bank</b>
10	Punjab National Bank	27	Axis Bank
11	Punjab & Sindh Bank	28	The Federal Bank Limited
12	State Bank of India	29	HDFC
13	State Bank of Hyderabad	30	Kotak Mahindra Bank
14	Syndicate Bank	31	ICICI
15	State Bank of Travancore	32	Indusind Bank
16	UCO Bank	33	Yes Bank
17	Union Bank of India		
18	United Bank of India		
19	Vijaya Bank		