

BHARAT HEAVY ELECTRICALS LIMITED



(A Government of India Undertaking)
HIGH PRESSURE BOILER PLANT
PURCHASE DEPARTMENT - FOSSIL BOILERS
THIRUCHIRAPALLI - 620014
TAMILNADU (INDIA)

PHONE :2577645
GRAMS : BHARATELEC
FAX NO: 2520719
E-mail: srchandran@bheltry.co.in
Web:

429-002/A

Vendor Code :	Enquiry No	Enquiry Date	Due Date for Quotation
Vendor Name :	2651400021 - 49	20.08.2014	15.09.2014
Please quote Enquiry No, Date and due date in all correspondences. This is only a request for quotation and not an order. <u>Bid should be submitted in Two Parts. 1. Techno-commercial Bid (Part-I) and 2. Price Bid (Part-II) in a separate sealed cover and both the covers must be placed in a Third Cover and Sealed. Our Enquiry No., Enq. date & Enq. Due date must be written on all Three covers.</u>			

Item	Description	Unit	Quantity	Delivery Quantity	Schedule Date
10	Digital Signature Certificate for using e-Procurement portal with validity of 2 years. DSC will be procure as and when required, till the validity period of contract upto 31.03.17 Detailed spec. as per annexure-A DIGITAL SIGNATURE CERTIFICATE	NO	950.000	950.00	15.10.14

General Note:

1., PLEASE SUBMIT YOUR DETAILED OFFER IN TWO PART BID SYSTEM ie. Details are shown below.

The Bidders shall submit the offer in TWO INNER ENVELOPES as indicated below which shall be sealed in one outer envelope.

Envelope I: This sealed envelope should contain all the copies of technical bid together with un-priced commercial bid (Annexure-II). This envelope should be clearly marked "Part I - Technical and commercial bid", indicating Enquiry No., Due Date and Address & Reference of the Bidder.

Envelope II: This sealed envelope should contain price details. This envelope should be clearly marked "Part II - Price bid", indicating Enquiry No., Due Date and Address & Reference of the Bidder. This part should contain the schedule of price particulars and must be co-related to the technical details provided in Part I.

All the two envelopes (Part I&II) shall be put in one cover, duly sealed, super scribing as Part I and Part II of Enquiry No., due date of opening and the address and reference of the Bidder.


The above offer should reach this office on or before the due date by 14.00 Hrs (IST). Late offers will not be considered.

Tender should not be addressed to any Individual's name but only by designation to:

Sr.DGM / CAPITAL PURCHASE / MFG

The offers should reach us 30 minutes before the time of opening of tenders. The offers will be opened at 14.30 hrs on the due date of tender in the presence of tenderers who have submitted their offer and who may like to be present for the tender opening. Late and delayed offers are liable to be rejected.

Yours faithfully,
For **BHARAT HEAVY ELECTRICALS LIMITED**


MANAGER / PURCHASE
 (FOSSIL BOILERS)
 Young **CHIRAPALLI**

Serial No. _____
 Purchase / MFG / MFG
 BHEL, THIRUCHIRAPALLI



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BHARAT HEAVY ELECTRICALS LIMITED
HIGH PRESSURE BOILER PLANT
TIRUCHIRAPALLI - 620 014
TAMIL NADU, INDIA

Tenders should be free from CORRECTION AND ERASURES, Corrections if any, must be attested. All amounts shall be indicated both in words as well as in figures. In case of any difference between amount quoted in words and figures, amount quoted in words shall prevail.

OPENING OF TENDERS

The Part I- Technical & commercial bid would be opened on the Tender opening date.

Part-II, Price bid of technically suitable Bidders alone would be opened after complete evaluation of Part-I. BHEL reserves the right to go for a reverse auction (RA) instead of opening the submitted sealed bid, which will be decided after technical evaluation. Information and general terms and conditions covering RA are given in Point No.VI

Date and time of Price Bid (Part-II) opening / RA conducting date shall be intimated to the technically and commercially acceptable bidders only. Clarifications if any required by BHEL for Technical evaluation would be sought from bidders before opening of Part II - Price Bid/ RA

II., Point-to-point confirmation to BHEL's specification and commercial terms & conditions shall be provided annexure-i. All the annexures should be filled and submitted along with the technical bid (no row shall be left blank), else your offer is liable for rejection.

III., Offers with validity of less than 90 days and non-acceptance of LD, RP clause & Payment terms, will lead to rejection of submitted offer.

IV., If The Due Date Of Tender Opening Happens To Be A Holiday, Those Tenders Will Be Opened On Next Working Days.


V., Corrigendum if any, with respect to this tender will be hosted only in the website <http://www.bhel.com> or <http://tenders.gov.in>. You are requested to visit the website regularly for updates.

VI., BHEL reserves the right to go for a reverse auction (RA) instead of opening the submitted sealed bid, which will be decided after technical evaluation. This decision will be communicated to the technically qualified vendors after technical evaluation. Details / General terms / guidelines for conduct of RA are shown below

Vendors are requested to confirm their acceptance for BHEL proceeding with RA route for finalization of the enquiry.

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MANAGER / PURCHASE
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- 1.,,For the proposed reverse auction, technically and commercially acceptable bidders only shall be eligible to participate.
- 2.,,BHEL will engage the services of a service provider who will provide all necessary training and assistance before commencement of on line bidding on internet.
- 3.,,BHEL will inform the vendor in writing in case of reverse auction, the details of Service Provider to enable them to contact & get trained.
- 4.,,Business rules like event date, time, start price, bid decrement, extensions etc. also will be communicated through service provider for compliance.
- 5.,,Vendors have to fax the Compliance form in the prescribed format (provided by Service provider) before start of Reverse auction. Without this, the vendor will not be eligible to participate in the event.
- 6.,,BHEL will provide the calculation sheet (e.g., EXCEL sheet) which will help to arrive at "Total Cost to BHEL" like Packing & forwarding charges, Taxes and Duties, Freight charges, Insurance, Service Tax for Services and loading factors (for non-compliance to BHEL standard Commercial terms & conditions) for each of the vendor to enable them to fill-in the price and keep it ready for keying in during the Auction
- 7.,,Reverse auction will be conducted on scheduled date & time.
- 8.,,At the end of Reverse Auction event, the lowest bidder value will be known on the network.
- 9.,,The lowest bidder has to Fax/e-mail the duly signed Filled-in prescribed format as provided on case-to-case basis to BHEL through Service provider within 24 hours of Auction without fail.
- 10.,,Any variation between the on-line bid value and the signed document will be considered as sabotaging the tender process and will invite disqualification of vendor to conduct business with BHEL as per prevailing procedure.
- 11.,,In case BHEL decides not to go for Reverse Auction procedure for this tender enquiry, the Price Bids and price impacts, if any, already submitted and available with BHEL shall be opened as per BHEL's standard practice.
- 12.,,BHEL reserves the right to negotiate if need be, with the "L1" vendor of the Reverse Auction
- 13.,,BHEL reserves the right not to consider offers from vendors not complying with the RA process for finalization of the enquiry.
- 14.,,If the Bidder or any of his representatives are found to be involved in Price manipulation/ cartel formation of any kind, directly or indirectly by communicating with other bidders, action as per extant BHEL guidelines, shall be initiated by BHEL and the results of the RA scrapped/ aborted.
- 15.,,In case BHEL decides to go for reverse auction, the H1 bidder(s) (whose quote is highest in online sealed bid) may not be allowed to participate in further RA process.

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MANAGER / PURCHASE
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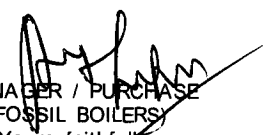
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Enclosures:

"LD clause has to be confirmed without fail."
"Payment to vendors will be made only thro E-Payment mode"

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MANAGER / PURCHASE
(FOSSIL BOILERS)
Yours faithfully,



BHARAT HEAVY ELECTRICALS LIMITED

TIRUCHIRAPPALLI – 620014

PRE - QUALIFICATION CRITERIA

The BIDDER has to compulsorily meet all the following requirements and supporting documents should be furnished, with out which the offer will not be considered for technical evaluation.

S. No.	Requirements	Vendors Response
1	<p>"The bidder should have supplied DSC of the specified nature (CLASS-3) to any PSU /Government/Semi Government Organization /Joint Venture company of PSUs or Govt. Organization or both / Private sector company registered under Companies Act 1956, in last two (02) years as on date of tender opening.</p> <p>a) Name, postal address, contact phone numbers and email address of the customer or company where similar item supplied Copy of purchase order or any other document is required to be submitted in support of above"</p>	
2	<p>The bidder should be an LRA or an authorised supplier. LRA/ Dealership authorisation letter from the CA to be submitted along with the offer</p>	
3	<p>Certifying Authority should be recognized by CCA. Documentary proof for the same, shall be enclosed along with the offer</p>	



BHARAT HEAVY ELECTRICALS LIMITED
TIRUCHIRAPPALLI – 620014

DIGITAL SIGNATURES CERTIFICATES SPECIFICATION and SCOPE OF SUPPLY

Bharat Heavy Electricals Ltd, a Govt. of India undertaking is the largest engineering enterprise of its kind in India and one of the major power plant manufacturers in the world. BHEL, TRICHY is planning to implement e-Procurement solution to automate the procurement process. This process necessitates the use of DSC in the e-Procurement Portal.

SCOPE OF SUPPLY / WORK:

1. Providing of Digital Signatures Certificates with USB Tokens
2. The digital certificates supplied should be RCAI Class 3(**Signing & Encryption**) with Organisation name, conforming to the latest IT act and latest Interoperability Guidelines issued by CCA.
3. The Digital Certificates supplied shall have validity of two years
4. The USB e-Tokens (Hardware) to be supplied should conform and meet the latest standards of technology and the best of the features available are complied.
5. Supply of Digital Signatures with support for signing of forms and documents and Encryption, shall conform to the latest standards.
6. Encryption Standard – Asymmetric cryptosystem SHA-2 and 2048 bit RSA Key.
7. Place of Delivery various locations of BHEL units. The numbers may slightly vary depending on the requirement.
8. Evaluation Methodology : Offers received shall be evaluated on overall lowest basis inclusive of taxes and duties.
9. The Purchase order is valid up to 31.07.17 from the PO date with supply quantity tolerance +/- 10%. Rate for DSC will remain fixed during these period. Certificate / e- Token is to be issued to BHEL employees on as and when required basis within 14 days from the date receipt of application and also as per the regulations by CCA.
10. The applications, as a first stage, will be scanned (colour) and mailed for processing to the CA / LRA and at the end of the week original hard copies will be despatched thro speed post /courier.

BHARAT HEAVY ELECTRICALS LIMITED, TIRUCHIRAPALLI-620 014
MM: MANUFACTURING

BHEL commercial terms and conditions for Indigenous suppliers		Vendor's Confirmations	
Technical confirmation to BHEL's Specification as called for in BHEL Format shall be furnished. If needed additional sheets shall be used.			
Prices shall be quoted only as per the model format enclosed			
Prices shall be quoted on "FOR Destination" basis only (inclusive of packing & forwarding and freight & insurance charges if any). Applicable % of ED & sales tax, service tax should be clearly indicated (Evaluation of offers shall be on the basis of delivered cost (Net cash outflow to BHEL))			
Validity of offer shall be for a minimum period of 90 days from the date of Tender opening			
Delivery period from the date of letter of intent / Purchase order shall be clearly mentioned in the offer			
The Purchase order is valid up to 31.07.17 from the PO date with supply quantity tolerance +/- 10%. Rate for DSC will remain fixed during these period.			
Liquidated damages @ ½ % per week subject to maximum of 10% of the order value shall be applicable for delay in deliveries For staggered delivery schedule, LD shall be 0.5% of the undelivered portion per week of the delay or part thereof subject to a maximum of 10% of the total order value. Any deviation from the above LD clause, loading will be applied to the extent to which it is not agreed by the bidder (at offered value).			
Following risk purchase clause shall be applicable The purchaser at his option will be entitled to terminate the contract and to purchase elsewhere at the risk and cost of the seller either the whole of the goods or any part which the supplier has failed to deliver or dispatch within the time stipulated if the same were not available, the best and the nearest available substitute therefore. The supplier shall be liable for any loss which the purchaser may sustain by reason of such risk purchase.			
Payment terms for supply portion: 100% payment will be made within 45 days after receipt and acceptance of goods at BHEL destinations. Any deviation in the above payment term will attract loading as mentioned below. "Base rate of SBI (as applicable on the date of bid opening. Techno-commercial bid opening in case of two part bids) + 6% shall be considered for loading for the period of relaxation sought by bidders			
Installation & commissioning (if applicable): Installation / commissioning shall be done at free of cost.			
The software shall be guaranteed for a period of 12 months from the date of commissioning.			
Final inspection and acceptance will be after installation at BHEL,Trichy.			
The vendor shall provide necessary, Test Certificates and Operating Maintenance Manuals etc., as called for in the Technical Specification, in the required number of copies at no extra cost.			
Any warranty replacement during the warranty period shall be supplied free of charge on FOR BHEL Tiruchi basis			
Offers should be submitted only in sealed cover super scribing clearly the enquiry reference and due date in each cover			
Full postal Address:			
Land Line Number		Fax Number	
Company e-mail ID			
Name of the contacting Person		Mobile Number	
E-mail ID			
Company PAN No. with copy			
CST No:	LST No:	Service Tax No:	

NOTE:-

No row shall be left blank. Please indicate NA, in case the item is "not applicable"

Declaration:-We have gone through and understood the 'General guidelines & instructions to bidders for submitting offer' enclosed as a part of the Tender and confirm that our offer has been made in line with the same.

Signature & Office Seal of the vendor

Bharat Heavy Electricals Limited TIRUCHIRAPPALLI
CAPITAL PURCHASE

MODEL PRICE BID FORMAT FOR INDIAN BIDDERS

Bidder(s) are advised to be quote strictly as per terms and conditions of the tender documents and not to stipulate any deviations/exceptions. Once quoted, the Bidder shall not make any subsequent price change.

Sl.No.	Description	Qty.(Nos.)	Unit Rate(Rs.)		Amount(Rs.)
(A)	(B)	(C)	(D)		E = C x D
			In figures	In Words	
1					

Note:- **Prices should be inclusive of all Taxes and duties etc., applicable if any.**
Prices shall be quoted on "FOR Destination" basis only (inclusive of packing & forwarding + freight & insurance charges if any).

Signature & Seal of Vendor

The price bid should be submitted only as per the above format. No row shall be left blank. Please indicate NA, in case the item is "not applicable"