

**BHARAT HEAVY ELECTRICALS LIMITED**

Phone: 2816 1380

(A Government of India Undertaking)

PIPING CENTRE, MATERIAL MANAGEMENT

PUR 002/01

80, Gopathy Narayanaswamy Road, T.Nagar, Chennai – 600 017.

INDIGENOUS ENQUIRY	ENQUIRY REFERENCE	DATE
	4501500007	30/01/2015
NAME OF SUPPLIER :	DUE DATE FOR QUOTATION – 07/02/2015	
	THIS IS ONLY A REQUEST FOR QUOTATION AND NOT AN ORDER	

Sl. No.	Material Code	Description & Specification	Unit	Qty.	DELIVERY SCHEDULE		
					Qty.	Date	Remarks
10		Pay Order Forms 20 Books – Each book containing 100 forms. Each form as per the attached sample Colour – Pink Sl No. starting from 00001	No	20			2 weeks from date of PO

Suppliers Are Requested To Go Through Terms & Conditions Before Submission of Offers.

Encl. to Enquiry:

1. Important information to Bidders
2. Price Format
3. Technical Terms and conditions

Dear Sirs,

Please submit your lowest quotation in triplicate, subject to our terms and conditions overleaf, for the above materials, so as to reach us on or before the due date by 2 P.M.

1. Quotations will be opened at 2-30 P.M. on the due date in camera/In the presence of the tenderers who may like to be present.
2. Price should be nett FOR destination inclusive of risk in transmit and remain valid for 120 days from the due date.
3. If any Sales tax and Excise duty are payable as extra to the quoted price the percentage of the same should be specifically stated in the quotation failing which the purchaser will not be liable for payment of Sales Tax / Excise Duty. Our T.N.G.S.T.No.3560005/dt.1-4-95, C.S.T.No.239383 dt.11-6-91.
4. If the enquired items are coming under D.G.S & D rate contract, please indicate the rate contract prices duly sending a copy of the rate - contract along with your offer.
5. No revision of prices will be entertained after tenders are opened.
6. Manufacturers name, brand name trademark or patent No. if any should be specified. Illustrate leaflets giving particulars are required along with quotation wherever necessary.
7. The purchaser shall be under no obligation to accept the lowest or any other tender and shall be entitled to accept or reject in part or full without assigning any reason whatsoever.
8. Late tenders are liable to be rejected.
9. Any deviations to the enquired technical and commercial conditions shall be clearly indicated in the covering letter of the quotation.

Yours faithfully,
For BHARATH HEAVY ELECTRICALS LIMITED

Abhishek Iyer

Manager / Purchase

ABHISHEK KRISHNA IYER
Engineer - Purchase
BHEL - Piping Centre
Chennai - 600 017.

COMMERCIAL TERMS AND CONDITIONS

1. **QUOTATION:** Each tender should be sent in sealed cover in ^{SINGLE} ~~TWO~~ PARTS with tenderer's distinctive seal and super scribed with correct tender No. Item of supply and due date of opening.

Tenders should be free from CORRECTIONS AND ERASURES: Corrections if any, must be attested. All amounts shall be indicated both in words shall prevail.

2. **TERMS OF PAYMENT:** 100% payment after receipt of material.

3. **LIQUIDATED DAMAGES:** It is clearly among the parties to the contract that time is the essence of the contract. Therefore the delivery of the goods specified, in the purchase order should be made within the time limit prescribed. Where the seller supplies or dispatches the goods beyond the delivery period specified, the purchaser will have no obligation to accept the goods if accepted liquidated damages, at the rate of ½% of the value of goods delayed for each week of delay or part thereof subject to a maximum of 10% of the order value will be levied without prejudice to any other relief or compensation due to the purchaser under any other condition of this contract.

4. **GENERAL:** Any other conditions, which might have been quoted by the seller and are in contravention to the terms prescribed in the order and which have not been specifically accepted in by the purchaser will not be applicable to this contract.

Abhishek Iyer

ABHISHEK KRISHNA IYER
Engineer - Purchase
BHEL - Piping Centre
Chennai - 600 017.

IMPORTANT INFORMATION TO BIDDERS

- 1) This tender is a SINGLE PART bid, i.e, only price bids are to be enclosed.
- 2) **The original Price Format given alongwith Enquiry, containing the sign and seal of BHEL authorized signatory alone should be used. Offer will not be accepted if the format is reproduced and given in any other form.**
- 3) The above bid shall be sent in a sealed envelope and duly superscribed as follows :-

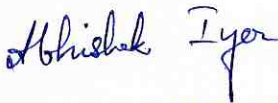
“Enquiry No: 4501500007/ 30.01.2015, Tender opening date: 07.02.2015 (2.30 PM)”

It shall be addressed to the following:-

To.

Manager / Purchase
Bharat Heavy Electricals Limited,
Piping Centre,
80, G.N. Road, T.Nagar,
Chennai – 600 017.
Phone: 28161380/375
E-mail – raajpillai@bhelmpe.co.in”

- 4) Last date of submission is **07.02.2015 (2 PM)**. The bid opening date and time is **07.02.2015, 2.30 PM**.
- 5) L1 bidder will be arrived based on the total landed cost to BHEL, i.e, total cost of the pay order forms along with applicable taxes and duties. The rate mentioned at Sl No. 30 of the BHEL price format shall be used for evaluation.
- 6) For any clarifications, kindly contact us on the above mentioned address and contact number. Kindly keep your offer error-free, which may otherwise lead to rejection of your offer.



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Engineer - Purchase
BHEL - Piping Centre
Chennai - 600 017.

PRICE BID FORMAT

SI No.	Cost Element	Rate in Rs.
10	Basic Rate of the Pay Order forms for FULL QTY of 20 books (each book containing 100 forms), excl. of taxes	
20	Taxes and Duties, if any on SI No. (10) (type of tax, %age and value)	
30	Total Rate of the Pay Order forms for FULL QTY of 20 books (each book containing 100 forms), incl. of taxes SI No. (10) + SI No. (20)	

We agree to all Terms and Conditions of the Enquiry.

(BIDDER SEAL AND SIGNATURE)



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