



BHARAT HEAVY ELECTRICALS. LTD.
 (A GOVT. OF INDIA UNDERTAKING)
 P.O. BHEL Jhansi - 284129, INDIA
 Tel. 0510-277001/2412260 Fax: 2412120
 Email: mmx@bheljhs.co.in

PURCHASE ENQUIRY

ENQ NO/DT: E5550013 30/03/16
 REV. NO/DT: 00 30/03/16

M/s P80550 PRESS TENDER ENQUIRY
 DUMMA CODE GIVEN FOR PRESS TENDER
 ENQUIRIES ONLY.
 JHANSI
 NA FOR FOREIGN SUPPLIER INDIA
 TIN NO :

PLEASE SEND YOUR BEST QUOTATION AS PER TERMS & CONDITIONS
 PREPRINTED OVERLEAF AND/OR ATTACHED AND REMARK PRINTED
 UNDERNEATH.

Enqr Due on:	19-04-16 TUESDAY
Close at:	13:15 Open at:14:00
Matcat:	559001 Letter Press Printin
Validity:	90 days from Technical bid opening date
TEM:	
TOP:	60 Days after receipt & acceptance of Material
RA:	RA not applicable
Eval:	Item wise
Bid Type:	TWO BID
Tot Item:	17
Delivery:	FOR BHEL Jh
E-Proc:	No

REQUIRED:

ITEM NO : 1 PSL QTY/UM: 30.00 NO
 MATL CODE : NP3468044023 PO QTY /UM:
 DESTINATION: JS

DESCRIPTION	DELIVERY	QUANTITY (PSL UM)
PRINTING & SUPPLY OF MANUFACTURING- INFORMATION SHEET, FORM NO. JS-20. ON 26 GSM IN WHITE COLOUR RICE PAPER O F ORIENT/JK OR EQUIVALENT MILLS. SIZ E-210X297 MM. PER PAD HAVE 100 SHEETS BINDING AT TOP USING CARDBOARD OF 1.0 LBS, AT BOTTOM AND DUSTCOVER AT FRONT DULY PRINTED WITH BHEL MONO AND TITLE OF THE PAD .PERFORATION AT THE DISTANCE OF 12MM. FROM BINDEN G. PRINTING IN BILINGUAL AS PER ATTA CHED SAMPLE. PROOF MUST BE APPROVED BEFORE FULL SUPPLY.	JUN-16	30.00

ITEM NO : 2 PSL QTY/UM: 200.00 NO
 MATL CODE : NP3468044025 PO QTY /UM:
 DESTINATION: JS

DESCRIPTION	DELIVERY	QUANTITY (PSL UM)
PRINTING & SUPPLY OF JS-025 PRODN. SPECIFICATION AND ROUTING SHEET. ON 70 GSM. MEPLITHO PAPER OF BALLAR PUR PAPER MILL SIZE-A4 IE 210X297MM EACH PAD HAVE 100 SHT. PRINTING AS PER ATTACHED SAMPLE. BINDING AT TOP USING CORD BOARD OF 1.0 LBS. AT BOTTOM AND DUST COVER AT FRONT DULY PRINTING WITH BHEL, MONO, JS-NO. 025. & TITLE OF PAD. PROOF MUST BE APPROVED BEFORE FULL SUPPLY.	JUN-16	200.00

ITEM NO : 3 PSL QTY/UM: 200.00 NO
 MATL CODE : NP3468044053 PO QTY /UM:
 DESTINATION: JS

DESCRIPTION	DELIVERY	QUANTITY (PSL UM)
PRINTING & SUPPLY OF BREAK DOWN REPORT, JS-077. PAPER QTY OF 47 GSM CENTURY MILLS.	JUN-16 SEP-16	100.00 100.00



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WHITE PRINTING PAPER.SIZE-210X297MM
 .PER PAD 150 SHEET/ 50 SETS.
 EACH SET HAVE 3 COPIES.PRINTED
 ON BOTH SIDES BINDING ATTOP,CARD BO
 ARD OF 1.5 LBS.AT BOTTOMDUST COVER
 AT FRONT. DULY PRINTEDBHEL MONO AND
 TITLE OF THE PAD.PERFORATION OF THE
 DISTANCE OP12 MM.PRINTING IN HINDI
 AS PER ATTACHED SAMPLE PROOF
 MUST BE ONLY.PRINTING IN BILINGUAL
 WITH BHEL MONO AS PER ATTACHED
 SAMPLE.PROOF MUST BE APPROVED
 BEFORE BULK SUPPLY.

ITEM NO :	4	PSL QTY/UM:	600.00 NO
MATL CODE :	NP3468044069	PO QTY /UM:	
DESTINATION:	JS		

DESCRIPTION	DELIVERY	QUANTITY (PSL UM)
BOTH SIDE PRINTING OF FORM JS-131. APPLICATION FOR LEAVE ON 47 GSM PRINTING PAPER OF ORIENT /JK OR EQUIVALENT MILLS, SIZE-148 X 210 MM. PER PAD 100 SHEETS/50 SETS. 1ST COPY PINK COLOUR & 2ND COPY WHITE COLOUR PERFORATION THE DISTANCE OF 10 MM. FROM BINDING EDGE, BINDING AT TOP USING CARD BOARD OF 1.0 LBS. AT BOTTOM & DUST COVER AT FRONT DULYPRINTED WITH BHEL MONO AND TITLE OF THE PAD.PRINTING IN BILINGUAL AS PER SAMPLE ENCLOSED PROOF MUST BE APPROVED BEFORE BULK SUPPLY.	JUN-16	300.00
	SEP-16	300.00

ITEM NO :	5	PSL QTY/UM:	50.00 NO
MATL CODE :	NP3468044071	PO QTY /UM:	
DESTINATION:	JS		

DESCRIPTION	DELIVERY	QUANTITY (PSL UM)
PRINTING & SUPPLY OF FROM NO.JS-134 AMMONIA PRINT REQUISITION ON 47 GSM WHITE PRINTING PAPER OF ORIENT/JKOR EQUIVALENT MILLS.SIZE-148 X 210MM. EACH PAD HAVE 100 SHEETS,BINDING AT LEFT,USING CARD BOARD 1.0 LBS, AT BOTTOM AND DUST COVER DULY PRINTED WITH BHEL MONO & TITLE OF PAD, PRINTING IN BILINGUAL WITH BHEL	JUN-16	50.00



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MONO AS PER SAMPLE ENCLOSED.
 PROOF MUST BE APPROVED
 BEFORE FULL SUPPLY.

ITEM NO : 6 PSL QTY/UM: 50.00 NO
 MATL CODE : NP3468044075 PO QTY /UM:
 DESTINATION: JS

DESCRIPTION	DELIVERY	QUANTITY (PSL UM)
PRINTING AND SUPPLY OF JS-163 A FOREMAN'S REQUISITION ON 47 GSM PAPER AND 120 GSM CARD SHEET PAPER OF JK / ORIENT OR EQUIVALENT MILL OF SIZE: 105X265 MM. EACH PAD HAVE 50 SETS/150 SHEETS. Ist. SHEET PINK, II nd SHEETWHITE OF 47 GSM PAPER AND III rd SHEET LIGHT GREEN OF 120 GSM CARD SHEET PAPER. THE BOOK WILL HAVE PAGE SL NO. ON EACH PAD. BINDING AT LEFT HAND SIDE. PRINTING AS PER ATTACHED SAMPLE. PROOF MUST BE SUBMITTED BEFORE BULK SUPPLY.	JUN-16	50.00

ITEM NO : 7 PSL QTY/UM: 100.00 NO
 MATL CODE : NP3468044030 PO QTY /UM:
 DESTINATION: JS

DESCRIPTION	DELIVERY	QUANTITY (PSL UM)
OFF SET & BOTH SIDE PRINTING OF MEDICAL REIMBURSEMENT FORM JS-166 ON 70 GSM BALLARPUR MEPLITHO DELUX QLTY. EACH PAD SHALL HAVE 100 SHEETS SIZE-210X297 MM. BINDING AT TOP ONLY USING CARD BOARD OF 1.0 LBS AT BOTTOM. & DUST COVER AT FRONT DULY PRINTED WITH BHEL MONO, P.O.NO. TITLE OF PAD. PERFORATION AT THE DISTANCE OF 10 MM FROM BINDING EDGE. PRINTING IN BILINGUAL WITH BHEL MONO AS PER SAMPLE ENCLOSED. PROOF MUST BE APPROVED BEFORE FULL SUPPLY.	JUN-16	100.00

ITEM NO : 8 PSL QTY/UM: 50.00 NO
 MATL CODE : NP3468044028 PO QTY /UM:
 DESTINATION: JS

DESCRIPTION	DELIVERY	QUANTITY (PSL UM)
OFF SET PRINTING OF FORM NO. JS-188. T.A. ADVANCE PAD. ON 70 GSM WHITE	JUN-16	50.00



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PRINTING MEPLITHO PAPER OF
 BALLARPUR MILLS PER PAD SHALL
 HAVE 100 SHTS.SIZE-215 X 360MM.
 PRINTING IN HINDI& ENGLISH BOTH
 BILINGUAL. AS PER ATTACHED SAMPLE.
 BINDING AT TOP USING CARD
 BOARD OF 1.5 LBS AT FROM BOTTOM
 AND DUSTCOVER AT FRONT DULY
 PRINTED WITH P.O NO.TITLE OF THE
 PAD.& FORM NO.PROOFMUST APPROVED
 BEFORE FULL SUPPLY PERFORATION
 ON TWO DOTTED LINES.

ITEM NO :	9	PSL QTY/UM:	50.00 NO
MATL CODE :	NP3468044084	PO QTY /UM:	
DESTINATION:	JS		

DESCRIPTION	DELIVERY	QUANTITY (PSL UM)
BOTH SIDE PRINTING OF JS-201 PRIMARY ACCIDENT REPORT ON 47 GSM PAPER OF JK/ORIENT OR EQUIVELENT MILLS SIZE 210 X 297 MM PER PAD 20 SHEETS / 5 SETS. 1ST YELLOW ,2ND PINK ,3RD BLUE , 4 TH GREEN .BINDING AT TOP USING CARD BOARD OF 1.0 LBS.AT BOTTOM & DUST COVER AT FRONT DULY PRINTED WITH BHEL MONO TITLE OF PAD.PERFORATION AT THE DISTANCE OF 12 MM FROM BINDING EDGE .PROOF MUST BE APPROVED BEFORE BULK SUPPLY	JUN-16	50.00

ITEM NO :	10	PSL QTY/UM:	10.00 NO
MATL CODE :	NP3468044092	PO QTY /UM:	
DESTINATION:	JS		

DESCRIPTION	DELIVERY	QUANTITY (PSL UM)
OFF SET PRINTING OF FORM NO.JS-218. TOOL SETTING/GRINDING ON 70 GSM . MEPLITHO WHITE PRINTING PAPER OF BALLARPUR PAPER MILL.SIZE-210 X 148 MM.EACH PAD HAVE 100 SHEETS.BINDING AT TOP USING CRD.BD.OF 1.5 LBS.AT BOTTOM & DUST COVER AT FRONT DULY PRINTED WITH BHEL MONO AND TITLE OF PAD.PRINTING HINDI & ENGLISH. PRINTING AS PER SAMPLE.PROOF MUST BE APPROVED BEFORE FULL SUPPLY.	JUN-16	10.00

ITEM NO :	11	PSL QTY/UM:	10.00 NO
MATL CODE :	NP3468044096	PO QTY /UM:	



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DESTINATION: JS

DESCRIPTION	DELIVERY	QUANTITY (PSL UM)
PRINTING & SUPPLY OF STORE RETURN NOTE JS-241 PAD.70 GSM MAPLITHO PAPER OF BALLARPUR PAPER MILLS. SIZE-148 X 210 MM.OF WHITE PAPER. EACH PAD HAVE 100 SHTS.PRINTING IN BILINGUAL AS PER OUR SAMPLE ATTACHED.BINDING AT LEFT HAND WITH CARD BD.OF 1.5 LBS.PERFORATION AT THE DISTANCE OF 12 MM. AND FACE COVER AT FRONT DULY PRINTED WITH BHEL MONO, JS NO.AND TITLE OF THE PAD. PROOF MUST BE APPROVED BEFORE FULL SUPPLY.	JUN-16	10.00

ITEM NO : 12 PSL QTY/UM: 15000.00 NO
 MATL CODE : NP3468044055 PO QTY /UM:
 DESTINATION: JS

DESCRIPTION	DELIVERY	QUANTITY (PSL UM)
PRINTING & SUPPLY OF INSPECTION TAG OF JS-088 340 GSM SIRPUR/ORIENT/JK MILLS OF YELLOW COLOUR CARD SHEETS.SIZE-135 X 85 MM .EYELIT SHOULD BEPROVIDED AT THE CENTRE OF LEFT HAND SIDE PRINTING IN BILINGUAL MANNER WITH BHEL MONO AS PER ATTACHED SAMPLE. SUPPLY TO MADE 50 CARDS PER BUNDLE. PROOF MUST BE APPROVED BEFORE BULK SUPPLY.	JUN-16	15000.00

ITEM NO : 13 PSL QTY/UM: 12000.00 NO
 MATL CODE : NP3468044058 PO QTY /UM:
 DESTINATION: JS

DESCRIPTION	DELIVERY	QUANTITY (PSL UM)
PRINTING & SUPPLY OF PLAIN TAGJS-92 .340 GSM SIRPUR / ORIENT /JKMILLS OF YELLOW COLOUR CARDSHEET.SIZE- 135 X 85 MM.EYELITSHOULD BE PROVIDE D IN CENTRE ATLEFT HAND SIDE .PRINT ING INBILINGUAL MANNER AS PER ATTAC HEDSAMPLE.SUPPLY TO BE MADE IN BUND LEOF 50 CARDS.PROOF MUST BE APPROVE DBEFORE FULL SUPPLY.	JUN-16	12000.00

ITEM NO : 14 PSL QTY/UM: 30000.00 NO
 MATL CODE : NP3468044148 PO QTY /UM:
 DESTINATION: JS



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DESCRIPTION	DELIVERY	QUANTITY (PSL UM)
ALUMINIUM IDENTIFICATION TAG (ANODISED TAG) SIZE 0.08 MM THK.X100X50 MM WIDTH WITH ONE EYELET & BHARAT HEAVY ELECTRI- CALS LIMITED JHANSI.SHOULD BE EMBOSSED/SCREEN PRINTING ALSO WITH BHEL MONO TO BE PRINTED ON TOP LEFT SIDE AS PER ENCLOSED SAMPLE. AND BINDING WIRE OF SIZE 0.4 MM DIA X 150 MM LONG ALUMINIUM MUST BE SUPPLIED WITH EACH TAG. PACKING MUST BE OF 100 NOS. TAGS IN EACH BUNDLE. NOTE:-TAG SUPPLIED MUST BE SUITABLE FOR WRITING WITH BALL POINT PEN OF BLUE / BLACK INK.	JUN-16	15000.00
	SEP-16	15000.00
ITEM NO : 15	PSL QTY/UM:	50.00 NO
MATL CODE : NP3468044139	PO QTY /UM:	
DESTINATION: JS		

DESCRIPTION	DELIVERY	QUANTITY (PSL UM)
ATTENDANCE REGISTER BOTH SIDE PRINT ING & SUPPLY ON 70 GSM WHITE PAPER OF ORIENT PAPER MILL.EACH REGISTER CONTAIN 48 SHT./96 PAGES SIZE-245 X 370 MM.WITH SERIALLY NUMBERED.BIND- ING AT LEFT WITH CARD BD.OF 2 LBS BOTH SIDES.USING NEW COTTON CLOTHS. INCLUDING CORNERS.DISTANCE BETWEEN COLUMN SHOULD BE PROPERLY MAINTINED AS PER OUR SAMPLE.LINING TO BE DONE WITH VIOLET INK.DUST COVER OF 47 GSM PINK COLOUR PAPER ALSO BE - PASTED DULY PRINTED FRONT COVER WITH BHEL MONO TITLE OF THE PAD. PRINTING IN BILINGUAL AS PER OUR SAMPLE.PROOF MUST BE APPROVED BEFORE FULL SUPPLY.	JUN-16	50.00
ITEM NO : 16	PSL QTY/UM:	25.00 NO
MATL CODE : NP3468044067	PO QTY /UM:	
DESTINATION: JS		

DESCRIPTION	DELIVERY	QUANTITY (PSL UM)
PRINTING & SUPPLY IN BILINGUAL OF LEAVE RECORD REGISTER JS NO.120 ON 70 GSM WHITE PRINTING PAPER JK OR ANY REPUTE MILL.SIZE-330X210MM. AFTER HOLDING EACH REGISTER HAVE	JUN-16	25.00



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96 SHTS/192 PAGES, TWO SHTS.4 PAPER
 OF RULLED PAPER TO BE PASTED OVER
 FIRST PAGE OF REGISTER FOR INDEX
 PURPOSE. BINDING OF REGISTER BY
 USING CARD BOARD OF 2.0 LBS. AT
 BOTH SIDES WITH PASTED DUST COVER.
 DUST COVER SHOULD BE PRINTED WITH
 BHEL MONO & TITLE OF REGISTER AT
 FRONT. PRINTING AND LINNING AS OUR
 SAMPLE. PROOF MUST BE APPROVED
 BEFORE FULL SUPPLY.

ITEM NO :	17	PSL QTY/UM:	50.00 NO
MATL CODE :	NP3468043992	PO QTY /UM:	
DESTINATION:	JS		

DESCRIPTION	DELIVERY	QUANTITY (PSL UM)
PRINTING & SUPPLY OF DAK BOOK JS-111 ON 80 GSM GREEN LEDGER QTY.OF SIRPUR MILLS/JK MILS PRINTING PAPER. SIZE-210 X 148 MM. 100 SHEETS / 200 PAGES PER BOOK BINDING AT LEFT IN REGISTER FROM WITH CARD BOARD OF 1.5 LBS. DUSTCOVER TO BE PASTED ON BOTH SIDES. AT FRONT DUST COVER SHOULD BE PRINTED WITH BHEL MONO AND TITLE OF THE PAD. PRINTING IN BILINGUAL & LINNING AS PER SAMPLE ENCLOSED. PROOF MUST BE APPROVED BEFORE FULL SUPPLY	JUN-16	50.00

SPECIAL REMARKS:

- KINDLY SUBMIT YOUR OFFER IN THE FORMAT PROVIDED BY BHEL ONLY IN TWO BID SYSTEM. OFFER SUBMITTED IN ANY OTHER FORMAT SHALL NOT BE ACCEPTABLE.
- INSPECTION BY BHEL AT JHANSI WORKS.
- PAPER QUALITY CERTIFICATE MUST BE SENT ALONG WITH CHALLAN.
- The offer shall be submitted in 2 bids in separate sealed envelopes superscribed as "PART- A" TECHNO-COMMERCIAL BID containing technical offer along with commercial terms and condition and a copy of blank price bid as PART - B enclosed (without rates).
- PART-B "PRICE BID" must contain only quoted price/rate. No condition in PART-B shall be allowed.
- Above both sealed envelopes indicating enquiry number and due date on each envelope are to be kept in third separate envelope. This third envelope shall also be sealed and enquiry number and due date shall be mentioned on TOP side of the envelope.
- Tender shall be accepted upto 13:15 hrs on the due date and the same shall be opened at 14.00 Hrs on the same day.
- Only TECHNO COMMERCIAL BID shall be opened on due date and PART-'B' price bid Of only Techno-commercially acceptable vendors shall be



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- opened later on after intimation.
9. The quotation must be sealed and be sent in sealed envelope. The envelope should bear enquiry number and due date at the Top.
 10. OTHER TERMS & CONDITIONS OF ENQUIRY AT OVER LEAF SHALL BE APPLICABLE.
 11. DOCUMENT SHALL BE SUBMITTED FOR QUALIFYING CRITERIA ENCLOSED WITH THIS ENQUIRY.
 12. SAMPLE/ PROOF MUST BE APPROVED BEFORE BULK SUPPLY.

THE QUOTATION MUST BE SEALED AND BE SENT IN DOUBLE ENVELOPE.
THE INNER ENVELOPE SHOULD BEAR ENQUIRY NUMBER & DUE DATE AT THE TOP.

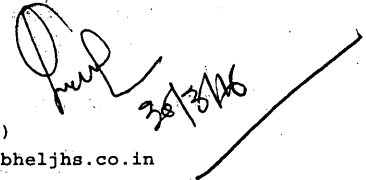
In case the bidder has not submitted PAN No, TIN No. and E-mail ID, the bidder has to submit the same along with the copy of PAN No and TIN No. Else his offer will be liable to be rejected.

If you are not in a position to quote due to any reason, you must send regret letter titled enquiry no. etc, failing which you may not be considered for sending future enquiries.

ENCLOSERS:

FOR AND ON BEHALF OF
BHARAT HEAVY ELECTRICALS LTD

O P GUPTA
SR MANAGER (MMX)
Email:-opgupta@bheljhs.co.in



***** END OF PURCHASE ENQUIRY *****

NOTE :

- * SUPPLIERS ARE REQUESTED TO INFORM US WITH VALID CERTIFICATE, IF THEY ARE REGISTERED UNDER MSMED ACT'2006. (APPLICABLE FOR INDIAN SUPPLIERS ONLY).
- * FOR SUPPLIERS SUPPLYING FROM OUTSIDE THE LOCAL AREA OF BHEL JHANSI, ENTRY TAX WILL BE APPLICABLE. SUPPLIERS SHOULD NECESSARILY INDICATE RATE OF ENTRY TAX SEPARATELY WHEREVER APPLICABLE. THEY SHOULD ALSO MENTION THE ENTRY TAX CHARGED SEPARATELY IN THE INVOICE.
- * FOR SUPPLIERS SUPPLYING FROM OUTSIDE UP, IN CASE THE OFFER IS SILENT ON ENTRY TAX, IT SHALL BE LOADED SUITABLY WITH THE APPLICABLE RATES
- * IN CASE IF THERE IS ANY DIFFERENCE BETWEEN THE 'SPECIAL REMARKS/ANNEXURES' OF THE ENQUIRY AND THE PREPRINTED TERMS & CONDITIONS (REF JSC140/M2053), THE REQUIREMENT GIVEN IN REMARKS WILL PREVAIL.



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TERMS & CONDITIONS FOR PURCHASE ENQUIRY

1. Offer must be submitted in a sealed cover. The cover should bear our enquiry number due date of opening and name of her bidder.
2. When offer is invited in two bids, outer cover, inner cover-I (Techno Commercial bid) and inner cover -II (Price Bid) must bear our tender no. due date and bidders name.
3. The offer should reach this office on or before 13.45 hrs. on the due date. The tender can also be dropped in the Tender Box kept at Administrative Building Gate. The tenders will be opened after 14.00 hrs. on the due date in presence of all bidders who will be present.
4. Offer should be free from overwriting or erasures. Corrections or additions, if any should be attested.
5. No enhancement of rate for whatever cause is allowed once the offer is accepted and the order is placed. Withdrawal from the quotation after it is accepted or failure to make the supply within the schedule period will entail cancellation of order, forfeiture of earned money if any and/or imposition of risk & cost purchase.
6. Material offered should be of required quality and conforming strictly to our specification/drawings or to the specifications in the drawings. Any deviation must be clearly stated in the offer with particular clause/detail in our specification/drawing from which deviation is quoted. All required documents/details e.g. QA Plan, type TCs, drawing and date sheet etc. must be submitted along with the offer.
7. Irrespective of whether it is mentioned in our specification, all machines/equipments are required to be calibrated in metric units and certificates "must be issued where applicable".
8. Work test certificates/Inspection certificates/guarantee certificate/compliance certificate, etc. will be required to be submitted along with supplies in case an order is placed.
9. In case an order is placed, supplier shall be required to guarantee for smooth and satisfactory performance of the equipment for a period of 24 months from the date of dispatch or 18 months from the date of commissioning whichever is earlier and certificate must be issued to this effect. Necessary instruction booklets for operation and maintenance are to be sent with supply where applicable.
10. Sample must be submitted where specified so as to reach us on or before the due date of tender.
11. Required lead time for affecting supplies along with available capacity should be indicated in the offer.
12. Failure to supply by the time specified on the order will make the supplier liable to pay unconditional penalty of ½% of the prices of goods in arrear per week subject to a maximum of 10% of the order value unless agreed otherwise.
13. The quantities for each item to be purchased may vary from the tendered quantity according to our actual requirement at the time of placing orders.
14. PAYMENT TERMS:
 - i) Our standard terms of payment is 100% payment after 60 days of acceptance of material at our works. In no case, interest for over due period will be borne by BHEL. Advance or LC payment terms shall generally not be considered and offers received with other than our standard terms of payment can be bypassed (except SIDBI discounting facility will be accepted for suppliers to whom this facility has been granted).
 - ii) The bidders who are covered under MSMED Act- 2006 & quoted 45 days of payment after acceptance of material will also be treated as standard terms of payment. MSE suppliers can avail intended benefit only if they submit along with the offer, attested copies of either EM-III certificate having deemed validity (5 years from the date of issue of acknowledgement, in EM-III) or a valid NSIC certificate or EM-III certificate along with



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attested copy of a CA certificate (Format enclosed at Annexure-1 where deemed validity of EM II certificate of five years has expired) applicable for the relevant financial year (latest audited). Date to be reckoned for determining the validity will be the date of bid opening (Part 1 in case of two part bid). Non submission of such documents will lead to consideration of their bids at par with other bidders. No benefit shall be applicable for this enquiry if deficiency in the above required documents are not submitted before price bid opening. If tender has to be submitted through e-procurement portal then the above required documents are to be uploaded on the portal. Documents should be notarized or attested by a gazette officer.

15. Bharat Heavy Electricals Ltd. Does not bind itself to accept the lowest of any tender but reserves to itself the right to accept or reject all or a part of any tender at its discretion following BHEL Purchase Policy & government guidelines.

16. In all cases of disputes, the matter shall be referred for arbitration. The arbitrator shall be nominated by the Unit Head, Bharat Heavy Electricals Ltd., Jhansi or any other officer nominated by him. The award of arbitrator shall be final and binding on both the parties.

17. In case of any suit or other legal proceedings under or relating to this tender, the courts at Jhansi shall have full, jurisdiction.

18. Total delivered cost at BHEL Jhansi Railway siding/Works shall be the criterion for deciding the tender.

19. Unless otherwise specified, offer should be on ex-works basis with freight & insurance to be borne by BHEL.

20. Your quotation against this enquiry must be valid for ordering upto minimum of 90 days from the date of tender opening.

21. The offer of the bidders who are on the banned list as also the offer of the bidders, who engage the services of the banned firms, shall be rejected. The list of banned firms is available on BHEL website www.bhel.com. Likewise, the offers of those bidder(s) will not be considered if the business dealings have been suspended (under hold / delisting) by BHEL, Jhansi with the bidder(s) during the given period.

22. ADDITIONAL FOR INDIAN SUPPLIERS:

i) If any material is booked to selves or if it is not consigned to BHEL Jhansi, any warfage or demurrage occurring from these shall be to the account of supplier. In case of road transport, material shall be booked only through our rate contract transporters mentioned in the purchase order.

ii) Where there is provision for payment of Sales Tax extra, it will be paid only if the registration number both under State Sales Tax and Central Sales Tax are specifically mentioned on the bill/invoice. Your Sales Tax Registration number should be mentioned in the offer positively.

iii) Excise duty Gate Pass will be required in original. Applicable taxes & duties must be included in the offer.

23. ADDITIONAL FOR FOREIGN SUPPLIER:

i) For documentation and correspondence language shall be English only.

ii) Rates quoted should be on FOB basis. All dispatches are to be made by sea by IPBC conference vessels only unless otherwise stated in purchase order.

iii) Agency commission, if any, will be paid out of the FOB value after receipt & acceptance of material at BHEL Jhansi in Indian Rupees. TT buying exchange rate prevailing on the tender opening date or the letter of credit date or date of purchase order whichever is lowest will be considered for calculating the agency commission.

iv) The rates quoted should be inclusive of charges of packing and delivery of material upto the port of shipment on FOB terms. The material is required to be packed suitably in all respects considering the peculiarity of the material for normal transport by Sea/air and subsequently by Rail/Road in India suitably protected against the effect of tropical



BHARAT HEAVY ELECTRICALS LTD.
(A GOVT. OF INDIA UNDERTAKING)
P.O. BHEL Jhansi - 204129, INDIA
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PURCHASE ENQUIRY

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salt laden atmosphere in the event of consignment being delayed at Indian Ports before outward clearance. You should also furnish details of shipping specification, sizes, volume, weight, number of cases etc. When articles are packed with packing material of plant origin, phytosanitary certificate will be required.

v) Our standard terms of payment is 100% payment through bank against dispatch documents or 100% through sight irrevocable & unconfirmed letter or credit.

24. DEALING WITH INDIAN AGENTS OF FOREIGN SUPPLIERS

i) BHEL shall deal directly with foreign vendors, wherever required, for procurement of goods. However, if the foreign supplier desires to avail of the services of an Indian Agent, then the foreign supplier should ensure compliance to regulatory guidelines which require mandatory submission of an Agency Agreement.

ii) It shall be incumbent on the Indian Agent and the foreign principal to adhere to the guidelines of the Government of India, issued from time to time.

iii) The Agency Agreement should specify the precise relationship between the foreign OEM / foreign principal and their Indian Agent and their mutual interest in the business. All the services to be rendered by the agent / associate, whether of general nature or in relation to the particular contract, must be clearly stated by the foreign supplier / Indian Agent. Any payment, which the agent or associate, receives in India or abroad from the OEM, whether as commission or as a general retainer fee should be brought on record in the agreement and made explicit in order to ensure compliance to laws of country.

iv) Any agency commission to be paid by BHEL to the Indian Agent shall be in Indian Currency only.

v) Tax deduction at source is applicable to the agency commission paid to the Indian Agent as per the prevailing rules.

vi) In the absence of any agency agreement, BHEL shall not deal with any Indian agent (authorized representative / associate / consultant, or by whatever name called) and shall deal directly with the foreign principal only for all correspondence and business purposes.

25. Please also refer to our tender for any other terms and conditions.