



BHARAT HEAVY ELECTRICAL LIMITED  
RAMACHANDRAPURAM  
HYDERABAD-502032

ENQUIRY

PURCHASE DEPARTMENT/CMM

Suppliers copy			Enquiry No.: N5A1P20644	Enq. Date: 29.03.16	No. of Items: 1	DUE DATE OF QUOTATION: 20.04.2016	
SL No	PR.NO	Material Code	Description	Unit	Quantity	Delivery Schedule (Tentative. You are requested to offer your possible delivery failing which required delivery shall be considered)	
						Required	Quantity
10	1200020644	HY7801015789	XEROX 4600 DRUM CATRIDGE,NO:113R00762  XEROX PART NO:113R00762	EA	40	21.06.2016	40

**Special Remarks:**

- 1) General Conditions of contract (GCC) HY:MM:GCC Rev.00 is applicable.
- 2) Enquiry copy and Instruction to Bidder (ITB) HY:MM:ITB rev.04 attached along with this enquiry shall be duly filled in and submitted to consider your offer. Else it shall be assumed that your offer is in line with the ITB requirements and there is no deviation.
- 3) Terms of delivery: F.O.R BHEL, R.C.PURAM, HYD-502032 (STORES). Vehicle entry is through 'K' Gate.
- 4) Tender is on Two Part Bid System i.e. Part-I is Technical Bid (sample should be sent along with Technical bid) and Part-II is Price Bid. Part-I bid will be opened first. Part-II will be opened at later date after technically and commercially qualified vendor's offers.
- 5) Suppliers shall send offers / quotations to the following address as per the instructions in the ITB:  
To  
The DGM/Purchase (co-ordination), vendor complex,  
Bharat Heavy Electrical Limited,  
Ramachandrapuram, Hyderabad-502032.
- 6) Bidder can also submit offer through email at his own risk. The offer to be submitted in two parts. Technical offer to be submitted to [technicalbid@bhelhyd.co.in](mailto:technicalbid@bhelhyd.co.in), and price bid to be submitted to [pricebid@bhelhyd.co.in](mailto:pricebid@bhelhyd.co.in). Interchanging the information in the mails may lead to rejection of the offer. Supplier shall have no claim on email offers sent on any other email ID. In the mail, subject should contain Enquiry No and

Due date.

7) In case any supplier does not want to participate, they may send regret letter directly to purchase executive on his mail id: ravivenus@bhelhyd.co.in or by post.

8) The signed (with seal) copy of specification, if any, along with GCC and ITB shall be submitted in part - I of your offer.

9) Offers will be evaluated on Destination Cost to BHEL on item wise.

10) Unless otherwise stated, in case of any ambiguity in commercial terms acceptance in ITB and your offer, ITB will be considered and binding upon you.

11) Bidder to clearly indicate in his offer the time required in number of weeks from the date of PO/LOI in order to complete the supplies.

Delivery date will not be amended on a later date after the release of PO.

12) If you want to update your firms address/contact details, send a request to the undersigned mentioning your vendor code with BHEL so that data may be updated and regular requirements may be issued.

13) The Bidder along with its associate/collaborators/sub-contractors/sub-vendors/consultants/service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <http://www.bhel.com> and shall immediately

**Registration requirement at BHEL Hyderabad for unregistered vendors:**

BHEL will be pleased to include your firm as the permanent registered vendor with BHEL so that regular requirement may be sent time to time. Vendor registration at BHEL Hyderabad is mandatory for the order to be placed against you. We invite you to become our registered vendor. PROCEDURE IS GIVEN BELOW.

You have to apply Online vendor Registration Portal newly introduced by BHEL.

[www.bhel.com](http://www.bhel.com)- Supplier registration- Online supplier Registration Portal mirror link

Web Link- <http://suppliers.bheltry.co.in/>

For and on-behalf of  
Bharat Heavy Electricals Limited .

Ravi Kumar  
Sr.Purchase Officer /CMM  
ravivenus@bhelhyd.co.in