



**BHARAT HEAVY ELECTRICALS LIMITED
INDUSTRIAL VALVES PLANT,
433/ INDUSTRIAL COMPLEX, GOINDWAL SAHIB
TARN TARAN (PUNJAB)-143422**

No.: BHE: IVP: HR: Canteen EoI/ 14-15
Dated 07.10.2014

**EXPRESSION OF INTEREST FOR INVITING VENDOR REGISTRATION APPLICATIONS FOR
SUPPLYING VARIOUS ITEMS TO BHEL CANTEEN**

BHARAT HEAVY ELECTRICALS LIMITED [BHEL] IVP is manufacturing Industrial Valves and other Boiler accessories at its Industrial Valves Plant, Goindwal Sahib Unit.

Expression of interest and applications for registration are invited from reputed Companies, traders, individuals, partnership firms, proprietary firms, MSE's, Cooperative Societies who are willing to supply the following category of items to BHEL Canteen.

Suppliers are required for the below mentioned item categories:

CATEGORY NO.	NAME OF CATEGORY	TOTAL REQUIREMENT	APPROXIMATE MONTHLY PROCUREMENT VALUE (in Rs.)
A	DAIRY PRODUCTS	AS PER ANNEXURE 1	130000.00
B	BAKERY ITEMS	AS PER ANNEXURE 1	40000.00
C	WHEAT FLOUR	AS PER ANNEXURE 1	30000.00
D	CANTEEN PROVISIONS/ RATION	AS PER ANNEXURE 1	220000.00
E	SPICES AND OTHER PROVISIONS	AS PER ANNEXURE 1	
F	CLEANING MATERIAL (CIVIL & CANTEEN)	AS PER ANNEXURE 1	30000.00
G	VEGETABLES	AS PER ANNEXURE 2	80000.00

MSE's shall be given preferences as described in "Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012" subject to the submission of proper documentary evidence (i.e. District Industries Centers or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other body specified by Ministry of Micro, Small and Medium Enterprises) with quotation. "Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012" document can be downloaded from link <http://dcmsme.gov.in/FinalPressorder.pdf> and can also be collected from the office of the undersigned.

General Terms and Conditions

1. The interested parties can register for one or more category of items however, the interested parties will need to quote for/ supply all the items in the given category. Items belonging to one category shall be procured from Overall L1 vendor only.



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2. The quantities mentioned in the Annexures 1 & 2, are tentative monthly requirements and rates will be invited on monthly basis for all the different categories of items from interested/ registered vendors based on actual requirements for the next month. Vendor who shall be overall L1 for each category shall be placed order for supply of items in that category for any particular month. Rates shall be invited on monthly Basis for quantities required for each category. L1 order value shall be inclusive of all taxes, duties and freights.
3. The payments to the vendors will be made on the monthly basis on submission of bills and actual verification within a period of 14-21 days of submission of bills. Payments shall be made thru EFT only. Suppliers are required to submit their EFT details as per attached format (Annexure 3) with a cancelled cheque only once.
4. For Vegetables and ration the list shall vary monthly/seasonally. The items indicated in Annexure 1&2 are indicative only. Every month the list of requirements shall be provided to registered vendors for inviting of rates. Validity of Rates shall be for the whole month for which rates are invited.
5. Vegetable and Dairy products shall be supplied on daily basis for which requirement shall be communicated on the preceding day. Ration and other provisions shall be supplied for monthly requirements.
6. All the rates shall be FOR Goindwal basis. Suppliers may quote freight charges as extra for the supply of entire order quantity and same shall be loaded on the supplier for the calculation of L1 rates.
7. Inspection for Quality and Quantity shall be carried out at BHEL, IVP, Goindwal Canteen only. Any shortfalls or deficiencies shall have to be made good by the supplier at its own risk and cost. Decision of AGM/HR, MM & Civil, BHEL, IVP, Goindwal shall be final and binding on the supplier in this regard.
8. Only brands mentioned in the Annexure 1 shall be acceptable. This brand list shall be valid for One year period. Suggestions/samples for new and better brands can be given by the suppliers but same shall be considered for procurement in the next financial year only.
9. BHEL, IVP invites such vendors to visit its plant located in Goindwal Sahib Punjab Distt. Tarn Taran on any working day from Monday to Saturday between 0900 Hrs. to 1600 Hrs. and contact undersigned for any Clarification regarding:



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NAME	PHONE NO.	E-MAIL	FAX	ADDRESS
Parvinder Singh	01859-622696	parv@bhelivp.in	01859-222061	BHARAT HEAVY ELECTRICALS LIMITED INDUSTRIAL VALVES PLANT 433, INDUSTRIAL COMPLEX GOINDWAL SAHIB, DISTT. TARN TARAN

10. Interested parties can get themselves registered with IVP Goindwal by submitting their details in the Supplier Registration Form (Annexure 4) attached.
11. This registration shall be subject to acceptance of all Terms and Conditions mentioned in this NIT and shall be valid for a period of One Financial Year and further continuation of the registration shall be subject to acceptance of Future NITs by the supplier.
12. Further performance of supplier shall also be judged based on – Quality, Delivery and Service performance of vendor. Ineffective suppliers are liable for delisting from supplier list and their registration shall stand cancelled.
13. These are brief terms and conditions for EOI, actual T&Cs shall be mentioned in the specific tenders for each category.



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BHARAT HEAVY ELECTRICALS LIMITED IVP, GOINDWAL SAHIB			
ANNEXURE 1			
DETAILS OF MONTHLY REQUIREMENTS FOR BHEL, IVP, GOINDWAL CANTEEN			
"CATEGORY A" - DAIRY PRODUCTS			
S. NO.	ITEM/DETAIL	APPROXIMATE REQUIREMENT PER MONTH	UNIT
1	Cheese	80	KG
2	Milk	2200	LITRE
3	Curd	435	KG.
"CATEGORY B" - BAKERY ITEMS			
1	Bakery Items (BUN)	1825	NO.
2	Bakery Items (FINGER FANN)	120	KG.
3	Rusk (300 gms.)	300	PACKETS
"CATEGORY C" - WHEAT FLOUR			
1	Wheat Flour	1500	KG
"CATEGORY D" - RATION			
1	Sugar	700	KG.
2	Tea	50	KG.
3	Rice	600	KG.
4	Maida	250	KG.
5	Besan	250	KG.
6	White Chana	80	KG.
7	Moong Dal	50	KG.
8	Masur Dal	50	KG.
9	Rajmash Dal	40	KG.
10	Rongi Dal	20	KG.
11	Sabat Moong Dal	20	KG.
12	Sabat Masur Dal	30	KG.
13	Chana Dal	100	KG.
14	Black Chana	30	KG.
15	Mah Sabat	50	KG
16	Arhar Dal	100	KG



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"CATEGORY E"- SPICES AND OTHER PROVISIONS			
1	Tej Patta	2	KG
2	Mota Dhaniya	5	KG
3	Methre	2	KG
4	Turmeric Powder	15	KG.
5	Garam Masala	10	KG.
6	Coriander Powder	10	KG.
7	Jeera	15	KG.
8	Ajwain	3	KG.
9	Ground Red Chilli Powder	3	KG.
10	Kasuri Maithi	5	KG.
11	Black Pepper	2	KG.
12	Pommegranate Seeds	2	KG
13	Salt	100	KG.
14	Cardomom	5	KG.
15	Songi	5	KG.
16	Tamarind	15	KG.
17	Aam Chur	2	KG
18	Asafoetida (Hing)	0.2	KG
19	Daliya	25	KG
20	Pickle	50	KG.
21	Kitchen King	2	KGS
22	Sambhar Masala	2	KG
23	Dal Chini	1	KG
24	Rie	2	KG
25	Maggi	250 (140 GMS.)	NO.S
26	Refined Oil	35	TIN
27	Dalda Ghee	5	TIN
28	Mustard Oil	5	KG.
"CATEGORY F"- CLEANING MATERIAL			
1	Surf Wheel	25	KG
2	Desi Soap	5	KG
3	Vim Soap	35 Sets (3X 200 Gm.)	NO.S



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4	Liquid Phenyl	60	LITERS
5	Harpic	65 (500 ml)	NO.S
6	Phenyl Naphthalene Balls	2	KG
7	Steel Wool	50	NO.S
8	Floor Wipes with Handles	10	NO.S
9	Hit Spray	15	NO.S
10	Room Freshner	5	NO.S
11	Floor Broom	40	NO.S
12	Bamboo Broom	40	NO.S
13	Odonil	15	NO.S
14	Godrej Hand Wash	50	NO.S
15	Colin	25	NO.S
16	Wipers	5	NO.S



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ANNEXURE 2			
"CATEGORY G" - VEGETABLES			
DETAILS OF REQUIREMENTS FOR BHEL CANTEEN			
S.No.	ITEMS REQUIRED		QUANTITY (IN Kg.)/ MONTH
1	GREEN PEAS	हरे मटर	100
2	BRINJAL	बैंगन	200
3	CAULIFLOWER	फूल गोभी	80
4	LADYFINGER	भिंडी	100
5	CAPSICUM	शिमला मिर्च	200
6	BITTER GOURD	करईला	40
7	BEANS	फलियां	80
8	GOURD	लौकी	200
10	METHI	मेथी	20
11	SPINACH	पालक	80
12	HALWA KADU	हलवा कधू	200
13	PUDINA	पुदीना	15
14	DHANIYA	धनिआ	25
15	ONIONS	पयाज	1000
16	TOMATO	टमाटर	400
17	GREEN CHILLI	हरी मिर्च	50
18	GINGER	अद्रक	50
19	GARLIC	लेहसुन	50
20	CUCUMBER	खिरा	100
21	RADISH	मूली	100
22	CARROT	गाजर	80
23	LEMON	निम्बू	50
24	BEET ROOT	चकुंदर	20
25	POTATO	आलू	1000
26	TINDE	टींडे	100



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ANNEXURE 3

**FORMAT TO RECEIVE E-PAYMENT THROUGH EXISTING ACCOUNT WITH
SEFT/RTGS ENABLED BANK BRANCH**

Sub: E-payments vide SEFT/RTGS - Reg.

VENDOR CODE AS PER BHEL	:	
VENDOR NAME AS PER BANK RECORDS	:	
ACCOUNT TYPE	:	
BANK ACCOUNT NUMBER	:	
NAME & ADDRESS OF THE BANK	:	
BRANCH CODE	:	
BRANCH RTGS CODE	:	
BRANCH MICR CODE	:	
NAME OF THE AUTHORISED SIGNAROTY	:	

I/we confirm that I/We will bear the charges, if any levied by my/our bank for the credit of SEFT/RTGS amounts in our account.

For.....

SIGNATURE
(Authorized signatory)

Date:

We confirm that we are enabled for receiving SEFT/RTGS credits and we further confirm that the account number, the signature of the authorized signatory, branch code, RTGS code and MICR code of our branch mentioned above are correct.

BANK VERIFICATION
(Manger's/Officer's signature under bank stamp)

Date:



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ANNEXURE 4								
<u>VENDER EMPANELMENT FORMAT- CANTEEN</u>								
BHE: IVP: HR: CANTEEN/VE/14-15/01								
<u>SUPPLIER/ORGANISATION INFORMATION</u>								
1	NAME OF THE SUPPLIER :							
2	ADDRESS OF THE SUPPLIER:							
							PIN CODE:	
3 (a)	MOBILE NUMBER:		3 (b)	LANDLINE NO. :				
4	E-MAIL-ID:		5	FAX NO.:				
6	WEBSITE							
7	TYPE/ NATURE OF THE FIRM							
<u>REGISTRATION PARTICULARS</u>								
8	PAN NUMBER:		9	TIN NUMBER:				
10	SERVICE TAX REGISTRATION NUMBER:							
11	CATEGORY AS PER MSMED ACT:			REGISTRATION NUMBER:				
<u>EMPANELMENT PARTICULARS</u>								
12	CATEGORIES FOR WHICH REGISTERING:	A	B	C	D	E	F	G
<u>FINANCIAL PARTICULARS</u>								
13	BALANCE SHEETS OF THE LAST TWO YEARS:			SUBMITTED		NOT SUBMITTED		
14	IT RETURN FILED BY THE COMPANY/ SUPPLIER FOR THE LAST TWO YEARS:			SUBMITTED		NOT SUBMITTED		
15	EFT FORMAT	SUBMITTED		NOT SUBMITTED				
<u>TERMS AND CONDITIONS FOR EMPANELMENT:</u>								
1	Empanelment shall be subject to acceptance of all terms and conditions as mentioned in NIT							
2	All relevent documents as required for 7, 8, 9, 10,11, 12, 13,14 should be attched along with the format							
AUTHORISED SIGNATORY (SIGNATURE AND STAMP)								