



भारत हेवी इलेक्ट्रिकल्स लिमिटेड, झाँसी

संचार एवं जनसम्पर्क विभाग

टेंडर न. CPR/TPT/BUS/15-16/Rev02

TENDER DOCUMENT

No. CPR/TPT/BUS/15-16/REV02

**“Contract for Hiring and Operation of 52-Seater Buses of
2009 or later model”**



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संचार एवं जनसम्पर्क विभाग

टेंडर न. CPR/TPT/BUS/15-16/Rev02

CONTENT

Sl No.	Description	Annexure	Page No.
1.	Covering Letter		1
2.	Contents		2
3.	Notice for Inviting Tender	A	3
4.	Scope of Work / Work Specification	B	4
5.	Important Instruction to Bidder	C	5
6.	Contractors Obligation	D	7
7.	General Terms and Conditions	E	10
8.	Earnest Money Deposit / Security Deposit		13
9.	Qualifying Requirement	F	15
10.	Criteria for Measurement of Work	G	17
11.	Bus Route	H	19
12.	Evaluation Criteria	I	31
13.	Proforma for Submitting Technical Bid	J	32
14.	Proforma for Price Bid	K	36
15.	Self-Certificate Cum Affidavit	L	38



भारत हेवी इलेक्ट्रिकल्स लिमिटेड, झाँसी

संचार एवं जनसम्पर्क विभाग

टेंडर न. CPR/TPT/BUS/15-16/Rev02

Annexure "A"

NOTICE FOR INVITING TENDER

S. No.	Name of Work	Description
1	Scope of Work	The contractor is expected to operate Nine (9) 52-Seater BUSES of 2009 or later model for carrying employees, their wards –Student / Teachers of BHEL Jhansi to & fro between BHEL and various places in Jhansi on routes detailed in Tender
2	Tender Evaluation Criteria	As per Annexure "I"
3	Duration of Contract	TWO YEARS from the date of award. Extendable for one more year on mutual consent.
4	Last date of receipt of the Tender	14.07.2015 on 13.00 Hours
5	Date of opening of Techno - Commercial Bid.	14.07.2015 on 14.00 Hours.
6	Address for submitting the tender	Tender Box at CISF office Administrative Building gate BHEL, Jhansi-284129
7	Earnest Money Deposit	Rs. 2,00,000 (Rs. Two lakhs Only) (Ref. Clause in tender for details)
8	From where the tender can be obtained	The Tender document can be purchased from the office of Sr. Manager (CPR/CSR), Administrative Building, First Floor, BHEL Jhansi or can be downloaded from web site www.bheljhs.co.in or www.bhel.com
9	Cost of Tender	Rs.2000/- + Rs. 280/-VAT @14% = total Rs. 2280/- only (Payable through a Separate DD in favors of BHEL, Jhansi along with Techno - Commercial Bid in case of documents downloaded from website OR Deposit in Cash Office at BHEL Jhansi.
10	Validity of Offer	4 Months from tender opening date.



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संचार एवं जनसम्पर्क विभाग

टेंडर न.CPR/TPT/BUS/15-16/Rev02

Annexure-“B”

WORK SPECIFICATIONS

52-Seater BUSES of 2009 or later model for transportation of employees / persons working at BHEL, school / college students, teachers of BHEL, Jhansi on hiring basis, and shall run on single trip or multi trip in one shift or two shifts or more as per Annexure “G”.

The cost of fuel, maintenance, operating staff and their insurance, registration, road permit, fitness and insurance of vehicles etc. shall be in scope of contractor. The contractor shall also be responsible for providing alternative arrangement in case of breakdown or accident. In case of breakdown the clause No.10 of Contractor’s Obligation will be applicable. The time schedule for the running of buses shall be maintained strictly by the contractor.

The contractor shall be free for use of buses for other legal activities during the off time when buses are not required by BHEL. The requirement of the buses is based on number of trips and shifts.

SCOPE OF WORK

The contractor is expected to operate nine 52-Seater BUSES of 2009 or later model for carrying employees, their wards –Student/Teachers of BHEL Jhansi to & fro between BHEL and various places in Jhansi as detailed in Annexure “H”.

The operation of the buses shall be in scope of work of the contractor for which they shall provide qualified and trained drivers, conductors / cleaners on each of the bus during operation hours.

The buses shall be normally operated on sanctioned routes as decided by BHEL as per **Annexure “H”** in day or night as directed. The buses shall be operated normally on working days. In case of change in routes and / or distance, the variation shall be paid on pro-rata basis only if variation is more than **10%**. **No overtime charges shall be paid extra.** Distance for different bus routes are measured from Elite Square and BHEL as starting point and end point as per bus route **Annexure “H”**.

Apart from the routes & buses as listed in Annexure “G” “Measurement Criteria” the bidder may have to provide additional bus as and when required. The rates of such requirement shall be paid as per rate offered for S. No. 4 on pro rata basis in Rs. per KM. The charges shall be paid for minimum 50 KM distance measured from BHEL Main Gate

I/We agree with above

Signature Of contractor with seal

Executive In-charge



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संचार एवं जनसम्पर्क विभाग

टेंडर न. CPR/TPT/BUS/15-16/Rev02

Annexure "C"

IMPORTANT INSTRUCTIONS TO BIDDER

1. The bidders shall closely peruse all the clauses of the tender documents and all annexure enclosed / referred in Tender Documents before quoting. If the bidder has any doubt about the meaning of any portion of the tender conditions or find discrepancies or omissions in the provisions or require clarification on any of the technical aspect, scope of work etc. he shall at once contact the authority inviting the tender for clarification before the submission of the tender.
2. Non-compliance with any of the tender conditions set forth thereon and incomplete, conditional or ambiguous offers are liable to reject the tender.
3. Before submitting the bid, the bidders are advised to be well acquainted with the actual working and familiar with all other prevalent conditions, facilities available, nature of work / duties etc. No claim shall be entertained later, on the ground of lack of knowledge.
4. All entries in the tender documents should be in one color ink. Corrections, over writing, cuttings if any should be countersigned by the contractor with date. All the columns in the tender form should be filled without leaving blank in any clause in any page of the tender and all the pages must be duly signed & stamped by the bidder before submission. The contract can be extended further on mutually agreed terms and conditions.
5. The price / rate should be quoted in figure as well as in words. Price quoted in words shall be final and binding on all the parties. Price quoted shall be inclusive of all taxes & duties, all statutory requirement / liabilities etc. Service Tax shall be extra as applicable.
6. **Procedure for Submission of Bid**

Above tender is "Two Part Bid" System (Technical / Commercial Bid & Price - bid). The tender is to be submitted in two parts.

A. Part I- Techno Commercial bid

B. Part II- Price Bid

Part I:-The Techno-Commercial bid and its enclosures must be submitted in one sealed envelope super scribed as "**Tender No. CPR/TPT/BUS/15-16/REV02 TECHNO-COMMERCIAL BID**"

EMD / cash deposit receipt for EMD amount, Cost of tender documents, Blank Price Bid and copies of all the relevant documents for qualifying requirement of the tender, must be enclosed with Part I.



भारत हेवी इलेक्ट्रिकल्स लिमिटेड, झाँसी

संचार एवं जनसम्पर्क विभाग

टेंडर न. CPR/TPT/BUS/15-16/Rev02

Part II: The second envelope duly sealed should contain the **price bid** (Duly filled, signed and stamped in prescribed format as per annexure “K”) only. This envelope should be super scribed as **“Tender No. CPR/TPT/BUS/15-16/REV02 PRICE BID.”**

7. The price bid envelope should contain the rates in figure and words only. Any other enclosures, which the bidder wishes to submit, must be enclosed with the Technical bid only.
8. Both the techno commercial bid and price bid sealed envelope must be again enclosed in a single envelope duly sealed and super scribed as **“Tender No. CPR/TPT/BUS/15-16/REV02.”** The same should be dropped in the tender box kept in the office of CISF at Administrative Building gate, BHEL, Khailar, Jhansi, on or before the specified date and time.
9. Offer not in line with the above procedure or quoted in any other format is liable to be rejected.
10. **Opening of Bid:** The Techno Commercial bid shall be opened on specified date in presence of representatives of bidders who want to participate.
11. After evaluation of the Technical Bid, the price bids of only techno-commercially accepted bidders will be opened. The date of opening of price bid will be informed only to those bidders whose technical bid has been accepted for witnessing the Price Bid opening.

I/We agree with above

Signature Of contractor with seal

Executive In-charge



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संचार एवं जनसम्पर्क विभाग

टेंडर न.CPR/TPT/BUS/15-16/Rev02

Annexure "D"

Contactor's obligation

1. BHEL shall not entertain any claims arising out of increase in rate of Road Taxes, Permit Charges, Insurance charges etc., unless agreed by BHEL in writing.
2. Contractor shall supervise the work allotted to him and to be carried out by his employees.
3. Billing Cycle: The contractor will have to raise monthly bills for the services rendered. These bills shall be scrutinized by BHEL before payment. Normal processing time of bills is 45 days from the receipt of bill in BHEL.
4. Maintenance of Log books:
The contractor shall maintain separate log book for each vehicle. The log books shall be provided by BHEL free of cost. Date, Kilometer readings, places visited etc. shall be entered in the log books. The log book should be got countersigned by the transport pool staff of BHEL on regular intervals. The kilometers covered by each vehicle shall be provided in the bill of the contractor. BHEL authorized personnel shall have the right to inspect the log book(s) at any time.
5. The buses shall be operated on specified routes as per Annexure- "H".
6. The timings to be followed are as per Annexure-"G". The arrivals and Departures at / from BHEL should be strictly adhered to. However delay beyond 20 minutes in any trip and 4 times in any calendar month shall be liable for penalty @ 5% on the value of per bus per trip from the 5th lapse. However more than 10 lapses in one calendar month shall entail cancellation of the contract. The penalty can be waived at the sole discretion of BHEL subject to written explanation submitted by the contractor.
7. It shall be the sole responsibility of the contractor to ensure through conductor of the bus that only authorized Persons board the buses having valid bus-passes issued by BHEL.
8. Drivers should have valid driving license of heavy Motor vehicles.
9. The vehicle(s) may be required to go outside Jhansi very rarely.
10. In case of breakdown of the bus on any day, another bus will have to be provided without delay. In case of failure to provide another bus, a penalty @ Rs.1000/- per day will be imposed and at the same time cost of hiring the alternate bus will be charged to the contractor's account. This will be allowed only for maximum 15 days in a year, after which management reserves the right to terminate the contract.
11. A plate indicating "ON BHEL DUTY" will have to be provided both on front & back of the bus.



भारत हेवी इलेक्ट्रिकल्स लिमिटेड, झाँसी

संचार एवं जनसम्पर्क विभाग

टेंडर न. CPR/TPT/BUS/15-16/Rev02

12. The driver-conductor should be well dressed in uniform and they should be well mannered and courteous.
13. The contractor will require to maintain the buses in **good running condition** including the engine, seats, windows, doors, roof, floor etc. The seat covers should be cleaned and replaced twice in a month. **Good housekeeping** will have to be maintained in the bus. Dust should be cleaned regularly. The windows should be airtight and noise free. Drinking water and First Aid box should be available in each bus. Failure to comply with these instructions can attract **penalty up to a maximum of 5% of the daily charges.**
14. BHEL shall be liable for payment from the starting point to finishing point as stipulated in the route / trip sheets. **No** payment shall be admissible from the starting / finishing point to the contractor's garage.
15. The contractor and his staff will have to follow all the road safety rules & laws of the government applicable from time to time. The 'Motor vehicles Act 1989' along with all amendments has to be strictly followed.
16. In case a road accident occurs it shall be the total responsibility of the contractor to deal with the Police authorities, affected parties, staff deployed, courts etc. BHEL shall not be responsible for any such incidences. The staff deployed (Driver / Conductor etc.) on buses should be insured by the contractor.
17. Mobile phone to be provided by the contractor to the drivers and conductors / running staff to have instant communication. The expenses in this regards will be borne by the contractor.
18. The bidder qualifies for the contract, shall have to maintain an office in / around BHEL, Jhansi along-with a responsible & empowered person who shall remain available during all the days of the year. The office shall be easily accessible by road. The office shall be equipped with Telephone / Fax / email facility. Non- compliance can result in cancellation of the contract.
19. Contractor / Operator will have to fulfill all legal obligations regarding minimum wages, PF, ESI, Pollution norms, Motor Vehicle Act, Service tax etc. as may be applicable.
20. BHEL reserves the right to accept or reject any or all offers without assigning any reason.
21. BHEL reserves the right to alter (increase or decrease) the scope of the contract by giving one week's notice.
22. BHEL reserves the right to cancel the contract at any point of time by giving one month's notice without assigning any reason. No additional charges shall be payable in such an event.
23. The offers given by contractors should be kept valid for minimum 4 months' time from tender opening date to finalize the contract.
24. Contractor to ensure that all precautions are taken for safety of his employees and equipment.
25. The staff deployed should be insured by the contractor.



भारत हेवी इलेक्ट्रिकल्स लिमिटेड, झाँसी

संचार एवं जनसम्पर्क विभाग

टेंडर न. CPR/TPT/BUS/15-16/Rev02

26. BILLS PAYMENT, ATTENDANCE AND PAYMENT OF WAGES

- i. The contractor shall submit the bus wise monthly bill.
- ii. The contractor shall submit bills to the contracting department on 8th of each month.
- iii. The contractor's bills should be accompanied with the following.
 - a) Copy of log Book entries / Statement of work done by the Contractor
 - b) Copy of Challan of previous service tax paid
- iv. The executing department shall pass the bills of the contractor after checking all the documents.
- v. Finance department shall, on satisfactory compliance, and after deduction on account of Security deposit amount if any and TDS will make payment to the contractor.

I/ we agree with the above

Signature of Contractor with Seal

Executive In charge



भारत हेवी इलेक्ट्रिकल्स लिमिटेड, झाँसी

संचार एवं जनसम्पर्क विभाग

टेंडर न. CPR/TPT/BUS/15-16/Rev02

Annexure :- "E"

GENERAL TERMS AND CONDITIONS

1. If bid is to be sent under Registered Post / Speed post, the bid must be posted with due allowance for postal transit time so as to reach on or before 13.00 Hrs. on Due Date in tender box.
2. Bid can also be accepted (Personally dropped in the Tender Box) up-to 13.15 Hrs. on Due Date. The sealed common envelope and first sealed envelope containing "Part I-Techno Commercial Bid" will be opened on the same day at 14.00 Hrs. in the presence of bidder's or their representative who wish to witness the bid opening.
3. Quotations received after DUE DATE and TIME will be treated as LATE and may NOT be considered.
4. "Part II- Price Bid" of technically acceptable bidders will be opened on later date which shall be intimated to the bidders. Part II bids of bidders whose Part I are not technically accepted shall not be opened.
5. Date for opening of "Part II- Price Bid" shall be intimated to the bidders after scrutinizing technical bids.
6. BHEL reserves the right to open / accept / reject / cancel / negotiate any one or more groups or tender in totality without assigning any reason thereof.
7. In case, it comes to notice of BHEL at a later stage that any of the contractor to whom the contract is awarded, has given incomplete / false / suppressed / forged information then his contract is liable to be terminated and Earnest Money / Security Deposit will be forfeited.
8. Any clarifications on the Tender document can be sought from the under signed till fifteen days before opening date of Bid between 9 AM to 4 PM. Bidders desirous of obtaining clarifications shall do so in person and no written / telephonic request will be entertained on this aspect.
9. Any request for change of opening date of tender shall not be entertained.
10. The contractor shall be responsible for the discipline of his own staff deployed under the service contract. In case of any loss to the BHEL Jhansi on account of indiscipline of his staff then such loss shall be assessed and recovered from the running bills of the contractor or from the security deposit.
11. The contractor shall not employ any person who has not completed his 18 years of age and person who has attained 60 years of age.
12. The contractor, on advice of authorized BHEL official, shall immediately remove any person employed by him, who may in the opinion of such authorized BHEL



भारत हेवी इलेक्ट्रिकल्स लिमिटेड, झाँसी

संचार एवं जनसम्पर्क विभाग

टेंडर न.CPR/TPT/BUS/15-16/Rev02

official is involved in misconduct. Such person shall not be re-employed by the contractor without prior permission.

13. Diesel Price Variation Clause:

- a. The rates agreed between BHEL and the contractor will remain firm during the period of contract. However the rates will increase / decrease by 30% of the percentage increase / decrease in the average retail price of diesel prevailing on the date of tender opening (Techno-Commercial Bid). Any increase / decrease so allowed to the contractor will be extra / less and form the part of basic rate. This increase / decrease will be done only monthly basis as under.
- b. The retail Sale Price of diesel existing of 1st of each month shall be applicable throughout the month. The rates shall be declared for the whole month. Diesel price on 1st of calendar month (1st Feb, 1st Mar., 1st Apr. etc.) will remain same up to end of current month (1st Feb. to 28th Feb, 1st Mar. to 31 Mar. etc.)
- c. The retail sale price (RSP) of diesel applicable for Jhansi District obtained from the office of IOCL / HPCL/ Reputed dealer, shall be the basis for calculation of price change.
- d. Percent increase / decrease in rate shall be 0.30 times of percent increase in average RSP of diesel w.r.t. Base rate indicated in the tender.
- e. Example : If the RSP of diesel are as following :

Sl No.	Date	Retail Sale Price in Rs.
1	As on Base Date Dec.14	48.00
2	On 1 st Jan. '15	50.00
3	Percent Increase w.r.t. RSP on Base Date	$(50.00-48.00)/48.00= 5.26\%$
4	Percent change in Rates	$0.30*5.26=1.58\%$

This increase in Rate shall be applicable in period from 1st Jan.'15 to 31st Jan.'15 (both included).

Rate increase on any other account will not be permissible.

14. Distance variation:

- a. The lengths of the various routes are as per Annexure-“G” .
- b. The routes and stops are liable to change (increase / decrease).
- c. Any distance variation per day of more than 10% of that indicated in price bid format shall be computed on pro rata basis for the trips with variation.
 - I. If the distance of specific route is 100 KM , and due to any reason distance changes to 95KM or 108 KM, no change shall be allowed in rates.
 - II. If the distance is increased to 114Km and the rate quoted are Rs.2000/- per trip, the allocable rate per trip shall be $(114 /100)*2000=2280$ per trip



भारत हेवी इलेक्ट्रिकल्स लिमिटेड, झाँसी

संचार एवं जनसम्पर्क विभाग

टेंडर न.CPR/TPT/BUS/15-16/Rev02

III. If the distance is changed to 85KM then the acceptable rate per trip shall be $(85 / 100) * 2000 = \text{Rs. } 1700$ per trip.

d. Price variation due to change in fuel price shall be allowed in same ratio : e.g. If the rate have changed because of PVC the changed rate shall be allowed for calculation of rate valuation due to change in distance.

15. INDEMNITY:

a. The contractor shall have to indemnify BHEL against all claims for injury or damage to any person or property caused by his negligence or negligence of his employees.

b. The contractor shall indemnify the company against all payments by way of compensation or otherwise which the company may be called upon to make under the provisions of the applicable Acts to any workmen as aforesaid, and any cost incurred by the company in connection with any claim preferred by such workmen and or against all actions, claims and demands whatsoever in respect thereof or in respect of any loss, injury or damages whatsoever to any third person arising out of or occasioned by the negligent, imperfect or improper performance of this contract by the contractor, their workmen servants or agents.

c. The contractor has to make an agreement with BHEL in the format prescribed only on Rs. 100/- non Judicial stamp paper.

16. ARBITRATION : All disputes arising in connection with the contract shall be settled by mutual consultation. If no agreement is reached the dispute shall be settled in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the rules made there under. The dispute shall be referred for arbitration to any arbitrator to be appointed by the Head of the Unit.

The award of the arbitrator shall be final and binding on both the Parties. The venue of the Arbitration shall be Jhansi in India. The Award to be given by the Arbitration shall be a speaking award. All questions, disputes, differences arising under, out of or in connection with this contract shall be to the exclusive jurisdiction of Jhansi Courts.

17. JURISDICTION : Any matter of dispute arising out of or in connection with this contract shall be under jurisdiction of Jhansi court only.

18. SUSPENSION : BHEL reserve the right to suspend performance of any or all of its obligations under the contract. Such notice shall specify the obligation of which performance is to be suspended, the effective date of suspension and the reasons therefore. The contractor shall there upon suspend performance of such obligation until ordered in writing to resume such performance by the same authority that ordered for suspension.

I/ we agree with the above

Signature of Contractor with Seal

Executive In charge



भारत हेवी इलेक्ट्रिकल्स लिमिटेड, झाँसी

संचार एवं जनसम्पर्क विभाग

टेंडर न. CPR/TPT/BUS/15-16/Rev02

EARNEST MONEY DEPOSIT AND SECURITY DEPOSIT

1. EARNEST MONEY DEPOSIT (EMD)

- a. The bidder is required to submit an Earnest Money Deposit (EMD) of an amount of Rs.2,00,000/- specified in tender notice (NIT), in the form of A/c Payee Demand Draft payable to "Bharat Heavy Electricals Limited, JHANSI" along with the 'techno-commercial' bid in **"Two Part Bid"** system. Tenders not conforming to this condition will be rejected.
- b. The Earnest Money Deposited (EMD) will be refunded to unsuccessful bidders within a reasonable time after the award of the contract. For successful bidders, the same will be converted and adjusted against security deposit.
- c. EMD shall be forfeited, if the bidder withdraws his offer before completion of contract finalization. If the successful bidder fails to sign the contract agreement or fails to submit Security Deposit (SD) within the stipulated period after award of the contract the EMD shall be forfeited .
- d. No interest will be paid for Earnest Money Deposit (EMD).

2. SECURITY DEPOSIT (SD)

- a. Depending on value of contract awarded the amount of Security Deposit shall be as following:

Rs. 10 Lakhs	10%
Rs 10 Lakhs & up to Rs 50 Lakhs	Rs.1.0 Lakh + 7.5% of the amount exceeding Rs 10 Lakhs
above 50 Lakhs	Rs. 4.0 Lakhs + 5% of the amount exceeding Rs. 50 Lakhs.

- b. The contractor shall submit the 'Security Deposit' within 30days of awarding contract / issue of Letter of Intent as follows :-
 - i. Cash
 - ii. Demand Draft drawn in favor of M/s "Bharat Heavy Electricals Limited, JHANSI".



भारत हेवी इलेक्ट्रिकल्स लिमिटेड, झाँसी

संचार एवं जनसम्पर्क विभाग

टेंडर न. CPR/TPT/BUS/15-16/Rev02

- iii. The SD can also be recovered at the rate of 10% from running bills. However in such cases at least 50% of the SD should be deposited before the start of work and balance 50% may be recovered from running bills.
- iv. The Security Deposit shall not carry any interest.
- v. EMD of the successful bidder shall be converted / adjusted against the security deposit (SD)
- vi. Security deposit shall be refunded to the contractor only after satisfactory completion of the work and after making necessary recovery if any.
- vii. The contractor will have to pay stamp duty on security deposit amount as per the state government norms as given below :

S No.	Security Deposit	Stamp duty applicable
1.	Pay Order, Demand Draft, Local Cheque of scheduled Banks	Rs. 125/- per Rs.1000/-
2.	Security available from Post Offices such as NSC / Kisan Vikas Patra etc. and FDR issued by scheduled Bank / Public Financial institutions	Rs. 70/- per Rs. 1000/-
3.	Bank Guaranty from scheduled Bank / Public Financial institutions	Rs.5/- per Rs.1000/- limited to Rs. 10,000/-

- viii. In case of non-satisfactory performance of the contract BHEL shall have the right of forfeiting the security deposit. In case of any dispute the decision of concerned head of department shall be final.

I/We agree with above

Signature Of contractor with seal

Executive In-charge

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भारत हेवी इलेक्ट्रिकल्स लिमिटेड, झाँसी

संचार एवं जनसम्पर्क विभाग

टेंडर न. CPR/TPT/BUS/15-16/Rev02

Annexure "F"

QUALIFYING REQUIREMENTS

Statutory Documents

1. The bidder should submit the following documents with the offer and comply the requirements along with dully filled Annexure "J". All the documents should be signed by authorized signatory
 - a. Authorized Signatory shall be the person who have 'power of attorney' on behalf of the firm / company & authorized /empowered to act on behalf for the specific purpose.
 - b. Power of Attorney – An attested copy of Power of Attorney attested by Gazetted officer / Public Notary / Registrar of Companies.
 - c. In case of single proprietorship, full name, address, place & nature of business & License relating to the business work.
 - d. In case of partnership firms – The names of all the partners & their addresses. A copy of partnership deed / instrument of partnership duly certified by a Gazetted Officer / Public Notary.
 - e. In case of Public/Private Limited Company – Date & place of registration including date of commencement certificate and certified copy of Memorandum and Articles of Association.
 - f. BHEL will not bound by any other Power of Attorney granted or change in the composition in the firm made subsequent to the execution of the contract agreement.
2. PAN / TAN Number
3. Service Tax Number (PAN Based)
4. Affidavit cum Self Certificate that he is not Blacklisted / Banned / Delisted on the date of Tender As per annexure "L".
5. **Financial strength :**

Minimum Annual Turnover should be Rs. 25 lakhs per annum in any one year in last three years viz 2011-12, 2012-13 and 2013-14. As a proof, (i) audited financial results of last three years (ii) copy of Income Tax returns along with Balance sheet and profit/loss account to be submitted.
6. **Owner ship of fleet and Experience:**

The bidders should have ownership of minimum 4 (four) 52-Seater buses of 2007 or later model. The bidder should have relevant valid documents such as Audited operation results, road permit, Insurance, registration, work award letter from reputed firm/Institutions etc. for operating in any part of India, for all the four buses in running condition on the date of Techno Commercial Bid Opening date and submitted along with tender.
7. The ownership of the buses should be either in the name of the proprietor/firm or to tie-up with firms/individual having competence in respective field. (Format for tie-up may be obtained from BHEL, if desired).



भारत हेवी इलेक्ट्रिकल्स लिमिटेड, झाँसी

संचार एवं जनसम्पर्क विभाग

टेंडर न. CPR/TPT/BUS/15-16/Rev02

8. The bidder has the option to tie-up with firms/individual having competence in respective field to complete the work within specified time frame. Joint bidding is not permitted. The main bidder must meet the annual turn-over requirement and undertake the contract execution. The main bidder shall be responsible for co-ordination with his sub-contractor, quality of workmanship and their payment, ensuring timely completion of work and submission of bills to BHEL.
9. The required number of buses may be pooled up by tying-up with other firm. Tie-up documents should be submitted for technical evaluation.

10. Documents required :

- A. The bidders should submit copy of all the documents of minimum four buses of manufacturing date 2007 or later as listed below for eligibility :-
 1. Following documents for minimum 4 buses having manufacturing date 01/01/2007 or later. Bidder may submit documents for more than 4 buses also (refer "Tender Evaluation Criteria").
 - a. Registration of at least 4 buses in the name of bidder / firm.
 - b. Valid Insurance of the four buses of 2007 or later model.
 - c. Permit of above four buses for operation in India.
 2. Driving License of minimum 4 drivers.
 3. Registration of firm.
 4. Service Tax registration Nos.
 5. Copy of PAN Card
 6. Copy of Income Tax returns for 2011-12, 2012-13 and 2013-14.
 7. Copy of annual financial results audited by Chartered Accountant for last three years viz. 2011-12, 2012-13 and 2013-14 along with Balance Sheet and Profit/Loss Account.
- B. Documentary proof in support of above eligibility criteria along with EMD shall be submitted along with Techno-Commercial Bid at Annexure-"J".
- C. Blank Price bid, without price (Annexure "K") dully signed by the bidder should be submitted with techno commercial bid.
- D. After awarding the contract, the bidder will have to submit the following original documents for all the nine buses within 4 weeks of awarding of contract for verification.
 - (a) Registration in his name, (b) Road Permit, (c) License, (d) Driver / Conductor - Name, (e) Contractor's Mobile No. (f) Copy of Driving License. In case the contractor fails to submit the required documents within two months' time, the contract may be cancelled and EMD will be forfeited.

-----X-----



भारत हेवी इलेक्ट्रिकल्स लिमिटेड, झाँसी

संचार एवं जनसम्पर्क विभाग

टेंडर न. CPR/TPT/BUS/15-16/Rev02

Annexure-“G”

CRITERIA FOR MEASUREMENT OF WORK

The measurement of work will be done on the basis of bus route and the no. of trips completed by bus per day as detailed below :

	Route No.	Total Distance in KM	Start Point	Start Time	Destination	Reaching Time	Annexure
Bus No.1	1	23	Elite- Roy Ganj	6.00	BHEL	6.55	H-1
	10	23	BHEL IInd shift	13.30	AC Colony	14.30	H-10
	18	28	AC Colony-IInd shift	14.40	BHEL	15.45	H-18
	1	23	BHEL – Roy Ganj	16.00	Elite	17.00	H-1

97

Bus No.2	2	21	Elite – Gen.Shift	7.25	BHEL	7.55	H-2
	11	23	BHEL - IInd shift	13.30	Raj Hans Petrol Pump	14.50	H-11
	19	23	Rajhans Petrol Pump (city)	14.50	BHEL	15.45	H-19
	20	20	BHEL-Gen. Shift(City)	17.00	Elite	18.00	H-20

87

Bus No.3	3	33	Elite – Gen. Shift (Nagra)	6.50	BHEL	7.55	H-3
	12	22	BHEL - Medical	8.45	Medical College	10.00	H-12
	12	22	Medical College	12.00	BHEL	13.00	H-12
	21	31	BHEL – Gen. Shift Nagra	17.00	Elite	18.30	H-21

108

Bus No.4	4	31	Elite - Bhattagaon	6.00	BHEL	6.55	H-4
	24	31	BHEL Bhattagaon	16.00	Elite	17.00	H-24
	13	17	Elite IInd Shift	19.00	BHEL	19.45	H-13
	22	31	BHEL IInd Shift-City	0.40	Elite	2.00	H-22

110



भारत हेवी इलेक्ट्रिकल्स लिमिटेड, झाँसी

संचार एवं जनसम्पर्क विभाग

टेंडर न. CPR/TPT/BUS/15-16/Rev02

	Route No.	Distance in KM	Start Point	Start Time	Destination	Reaching Time	Annexure
Bus No.5	5	20	Elite Rani Mahal	6.10	BHEL	6.55	H-5
	16	20	BHEL Rani Mahal	16.00	Elite	17.00	H-16
	14	17	Elite IInd Shift	19.00	BHEL	19.45	H-14
	23	31	BHEL IInd Shift-Nagra	0.40	Elite	2.00	H-23

88

Bus No.6	6	26	Elite Ashik Chau.	6.00	BHEL	6.55	H-6
	15	15	BHEL – KV Babina	7.05	BHEL	7.25	H-15
	15	15	BHEL – KV Babina	13.30	BHEL	14.20	H-15
	6	24	BHEL Ashik Chau.	16.00	Elite	17.00	H-6

80

Bus No.7	7	26	Elite – DD Nagar	6.00	BHEL	6.55	H-7
	17	20	BHEL Jhansi School	7.00	BHEL	7.30	H-17
	17	20	BHEL Jhansi School	13.30	BHEL	14.10	H-17
	7	26	BHEL – DD Nagar	16.00	Elite	17.00	H-7

92

Bus No.8	8	27	Elite - Nagara	6.00	BHEL	6.55	H-8
	25	27	BHEL - Nagra	16.00	Elite	17.00	H-25

54

Bus No.9	9	24	Elite – Avas Vikas	6.00	BHEL	6.55	H-9
	9	24	BHEL – Avas Vikas	16.00	Elite	17.10	H-9

48

Note : The distance indicated are having tolerance of +/- 10%



भारत हेवी इलेक्ट्रिकल्स लिमिटेड, झाँसी

संचार एवं जनसम्पर्क विभाग

टेंडर न. CPR/TPT/BUS/15-16/Rev02

Annexure "H"

ROUTE NO. 1			KM
ELITE to BHEL			
ELITE			0
MATA KA MANDIR			2.7
GERMONEY HOSPITAL			4
ROY GANJ			4.3
HANUMAN MANDIR			4.7
RAMA BOOK DEPOT			5.2
RAS BAHAR			5.4
BIJOLI POLISE ST			16.6
FACTORY MAIN GATE (BHEL)			23
ROUTE NO 1			KM
BHEL TO ELITE			
FACTORY M GATE			0
BIJOLI POLISE ST			6.3
RAS BAHAR			17.5
RAMA BOOK DEPOT			17.7
HANUMAN MANDIR			18.2
ROY GANJ			18.6
GERMONEY HOSPITAL			18.9
MATA KA MANDIR			20.2
ELITE			23
ROUTE NO 2			KM
ELITE TO BHEL ADM BLDG.			
ELITE			0
GIC			2.1
BKD			2.8
ASHIQUE CHOURAHA			3.1
KHANDERAO GATE/PANCHKUIEYA			3.4
KOTWALI			3.6
MINERWA			4
GOVIND CHOURAHA			4.9
KACHAHRI CHOURAHA			5.7
JHANSI HOTEL			6.3
ADM BUILDING GATE			21



भारत हेवी इलेक्ट्रिकल्स लिमिटेड, झाँसी

संचार एवं जनसम्पर्क विभाग

टेंडर न. CPR/TPT/BUS/15-16/Rev02

ROUTE NO 3			KM
ELITE TO ADM GATE BHEL			
ELITE			0
NAGRA HATT MAIDAN			5
GARIA PHATAK			5.5
KV NO 3			6.5
AWAS VIKAS			10.2
NANDAN PURA			11.1
KALARI/Hotel Highway			11.7
GERMONEY HOSPITAL			13.2
HANUMAN MANDIR			13.9
RAMA BOOK STORE			14.4
RAS BAHAR			14.6
CHITRA			15
RLY. STATION			16
ALLAHABAD BANK			17.5
Jhansi Hotel			18
ADMN BLD GATE			33

ROUTE NO 4			KM
ELITE TO BHEL MAIN GATE			
ELITE			0
BHATTAGAON			4.5
TOP KHANA			6
SADAR MAIN			7
MEDICAL COLLAGE			12
UNIVERSITY			13
NAZA HOSPITAL			13.7
ABUT MARKET			15.3
KACHIRI CHOURAHA			16
JAIL CHOURAHA			16.5
RAJGARH			22.2
FACTORY M GATE			31



भारत हेवी इलेक्ट्रिकल्स लिमिटेड, झाँसी

संचार एवं जनसम्पर्क विभाग

टेंडर न. CPR/TPT/BUS/15-16/Rev02

ROUTE NO 5			KM
ELITE TO BHEL MAIN GATE			
ELITE CROSSING			0
RANI MAHAL			1.9
MANIK CHOWK			2.1
KOTWALI			2.3
PACHKUNIYA			2.5
HANSARI			9
MAIN GATE			20

ROUTE NO 6			KM
ELITE TO BHEL MAIN GATE			
ELITE CROSSING			0
ASHIQUI CHOURAHA			1.3
ATIA TAL			1.6
RAILWAY CROSSING-Kanpur			4
SWAMIPURAM			4.7
GIC			5
MISSIN COMPOUND			5.6
BKD			6
BABOO LAL KARKHANA			6.6
ELITE			7.1
GOVIND CHOURAHA			8
JAIL CHOURAHA			8.9
MAIN GATE			24
BSN SCHOOL/MAIN GATE			26



भारत हेवी इलेक्ट्रिकल्स लिमिटेड, झाँसी

संचार एवं जनसम्पर्क विभाग

टेंडर न. CPR/TPT/BUS/15-16/Rev02

ROUTE NO 6			KM
BHEL MAIN GATE TO ELITE			
MAIN GATE			0
JAIL CHOURAHA			15
GOVIND CHOURAHA			15.9
ELITE			16.8
BABOO LAL KARKHANA			17.2
BKD			17.8
MISSIN COMPOUND			18.2
GIC			18.8
SWAMIPURAM			19.1
RAILWAY CROSSING			19.8
ATIA TAL			22.3
ASHIQUI CHOURAHA			22.6
ELITE			24
ROUTE NO 7			KM
ELITE TO BHEL MAIN GATE			
ELITE CROSSING			0
BHARAT MATA MANDIR			5.4
KHATI BABA			6
CHITRA			8.9
RAILWAY CROSSING			13.7
GAUTAM HOSPITAL HANSARI			14.7
F MAIN GATE			26

ROUTE NO 7			KM
BHEL MAIN GATE TO ELITE			
F MAIN GATE			0
GAUTAM HOSPITAL HANSARI			11.3
RAILWAY CROSSING			12.3
CHITRA			17
KHATI BABA			19.9
BHARAT MATA MANDIR			20.5
ELITE			26



भारत हेवी इलेक्ट्रिकल्स लिमिटेड, झाँसी

संचार एवं जनसम्पर्क विभाग

टेंडर न. CPR/TPT/BUS/15-16/Rev02

ROUTE NO 8			KM
ELITE TO BHEL MAIN GATE			
ELITE CROSSING			0
A C COLONY			5.8
NAGRA HATT MAIDAN			6.4
GARIA PHATAK			6.9
PULIA NO. 9			7.9
RAILWAY STATION			9.8
JAIL CROSSING			12.4
MAIN GATE			27

ROUTE NO 9			KM
ELITE TO BHEL MAIN GATE			
ELITE CROSSING			0
AWAS VIKASH			4
NANDAN PURA			4.9
TANGA STAND			6.2
CHITRA CROSSING			6.6
RAILWAY STATION			7.5
ALLHABAD BANK			9
JHANSI HOTEL			9.5
BHATIA HOSPITAL HANSARI			12.5
MAIN GATE			24

ROUTE NO 9			KM
BHEL MAIN GATE TO ELITE			
MAIN GATE			0
BHATIA HOSPITAL HANSARI			11.5
JHANSI HOTEL			15
ALLHABAD BANK			15.5
CHITRA CROSSING			18
TANGA STAND			18.4
NANDAN PURA			19.7
AWAS VIKASH			20.5
ELITE CROSSING			24



भारत हेवी इलेक्ट्रिकल्स लिमिटेड, झाँसी

संचार एवं जनसम्पर्क विभाग

टेंडर न. CPR/TPT/BUS/15-16/Rev02

ROUTE NO 10			KM
BHEL TO AC COLONY			
FY MAIN GATE			0
ST XAVIOR SCHOOL			0.5
BSN SCHOOL			1
ELITE			16.4
CHITRA			18
TANGA STAND			18.3
K V NO 3			19.5
AC COLONY			23

ROUTE NO 11			KM
BHEL TO RAJHANS PETROL PUMP			
FY M GATE			0
BSN			1
JHS HOTEL			15
ELITE			16.4
KHANDE RAO GATE			17.3
RAJ HANS P PUMP VIA BKD			23

ROUTE NO 12			KM
BHEL TO MED COLLEGE			
FY MAIN GATE			0
TOWNSHIP HOSPITAL			1
MEDICAL COLLEGE			22

ROUTE NO 12			KM
MED COLLEGE TO BHEL			
MEDICAL COLLEGE			0
TOWNSHIP HOSPITAL			21
FY MAIN GATE			22

ROUTE NO 13			KM
ELITE TO BHEL			
ELITE			0
FY MAIN GATE			17



भारत हेवी इलेक्ट्रिकल्स लिमिटेड, झाँसी

संचार एवं जनसम्पर्क विभाग

टेंडर न. CPR/TPT/BUS/15-16/Rev02

ROUTE NO 14			KM
ELITE TO BHEL MAIN GATE			
ELITE			0
FY MAINGATE			17

ROUTE NO 15			KM
BHEL MAIN GATE TO KV BABINA			
FY MAIN GATE			0
TOWNSHIP			1
CISF LINE			14
KV BABINA			15

ROUTE NO 15			KM
KV BABINA TO BHEL MAIN GATE			
KV BABINA			0
CISF LINE			14
TOWNSHIP			1
FY. MAIN GATE			15

ROUTE NO 16			KM
BHEL MAIN GATE TO ELITE			
MAIN GATE			0
HASARI			10.5
JHANSI HOTEL			14
ELITE CROSSING			15.6
PACHKUNIYA			17.1
KOTWALI			17.3
MANIK CHOULK			17.5
RANI MAHAL			17.7
ELITE CROSSING			20



भारत हेवी इलेक्ट्रिकल्स लिमिटेड, झाँसी

संचार एवं जनसम्पर्क विभाग

टेंडर न. CPR/TPT/BUS/15-16/Rev02

ROUTE NO 17			KM
BHEL MAIN GATE TO JHANSI SCHOOL			
FY MAIN GATE			0
TOWNSHIP			1.0
CHRIST THE KING			17
ST. FRANCIS			20

ROUTE NO 17			KM
JHANSI SCHOOL TO BHEL MAIN GATE			
ST. FRANCIS			0
CHRIST THE KING			2.0
TOWNSHIP			19
FY. MAINGATE			20
ROUTE NO 18			KM
AC COLONY TO BHEL			
AC COLONY			0
NAGRA			0.6
GARIYA PHATAK			1.1
KHATI BABA			2.6
BHARAT MATA MANDIR			3.2
AVAS VIKAS			4.8
NANDAN PURA			5.7
KALARI			6.4
GERMONEY HOSP			8
HANUMAN MANDIR			8.7
RAMA BOOK DEPOT			9.2
TANGA STAND			10
CHITRA			10.3
RAILWAT STAT			11.3
ALLAHABAD BANK			12.8
HASARI			16.7
FY M GATE			28



भारत हेवी इलेक्ट्रिकल्स लिमिटेड, झाँसी

संचार एवं जनसम्पर्क विभाग

टेंडर न. CPR/TPT/BUS/15-16/Rev02

ROUTE NO 19			KM
RAJHANS PETROL PUMP TO BHEL			
RAJ HANS P PUMP			0
MINERWA			0.8
KOTWALI			1.2
KHANDERAO GATE			1.7
ASHIQUE			2
BKD			3
BABOOLAL KARKHANA			3.6
ELITE			4.1
KHUSHI PURA			6.6
ABOUT MARKET			6.8
SADAR BATA			7.8
JHS HOTEL			8.4
RLY Crossing			10.2
RAJ GARH			13.6
FY M GATE			23

ROUTE NO 20			KM
BHEL ADM BLDG. TO ELITE			
ADM BUILDING GATE			0
JHANSI HOTEL			15
JAIL CHOURAHA			15.3
ELITE			16.3
KHANDERAO GATE			17.6
BKD			18.5
ELITE			20



भारत हेवी इलेक्ट्रिकल्स लिमिटेड, झाँसी

संचार एवं जनसम्पर्क विभाग

टेंडर न. CPR/TPT/BUS/15-16/Rev02

ROUTE NO 21			KM
ADM GATE BHEL TO ELITE			
ADMN BLD GATE			0
Jhansi Hotel			15
ALLAHABAD BANK			15.7
RLY STATION			16.4
CHITRA			18
TANGA STAND			18.3
KV NO 3			19.8
GARIYA PHATAK			20.8
NAGRA			21.3
AVAS VIKAS			26.5
ELITE			31

ROUTE NO 22			KM
BHEL TO ELITE			
FY MAIN GATE			0
BIJAULI			6.3
JAIL CHAURAHA			14.8
GOVIND CHAURAHA			15.8
MINERVA			16.8
KOTWALI			17.5
ASHIQUE CHAUHARA			18.3
BKD			19.3
GIC			20.3
BABULAL KARKHANA			20.9
ELITE			21.4
SADAR BAZAR			22.9
TALPURA			23.9
ABOTT MKT			24.1
LAXMI GATE			26.4
MEDICAL			28
ELITE			31



भारत हेवी इलेक्ट्रिकल्स लिमिटेड, झाँसी

संचार एवं जनसम्पर्क विभाग

टेंडर न. CPR/TPT/BUS/15-16/Rev02

ROUTE NO 23			KM
BHEL MAIN GATE TO ELITE			
FY MAINGATE			0
HASARI			10.5
ALLAHABAD BANK			14.4
RLY STATION			15.9
CHITRA			16.9
TONGA STD.			17.2
NAGRA			20.7
GARIA PHATAK			21.2
KHATIBABA			23.2
BHARATMATA MANDIR			23.8
NANDANPURA			24.6
AWAS VIKAS			25.5
MATA MANDIR			26.3
RAMA BOOK DEPOT			26.9
HANUMAN MANDIR			27.4
GERMANY HOSPITAL			27.9
RAS BAHAR			28.9
ELITE			31

ROUTE NO 24			KM
BHEL MAIN GATE TO ELITE			
FACTORY M GATE			0
RAJGARH			8.8
BHATTAGAON			18.7
SADAR MAIN			21.3
KACHIRI CHOURAHA			21.8
TAL PURA			22.1
ABUT MARKET			22.5
NAZA HOSPITAL			24.1
MEDICAL COLLAGE			25.8
ELITE			31



भारत हेवी इलेक्ट्रिकल्स लिमिटेड, झाँसी

संचार एवं जनसम्पर्क विभाग

टेंडर न. CPR/TPT/BUS/15-16/Rev02

ROUTE NO 25			KM
BHEL MAIN GATE TO ELITE			
MAIN GATE			0
HSAARI			10.8
JHANSI HOTEL			15
ALLAHABAD BANK			15.5
STATION			17
PULIA NO. 9			19.6
GARIA PHATAK			20.5
NAGRA			21
A C COLONY			22.5
ELITE			27



भारत हेवी इलेक्ट्रिकल्स लिमिटेड, झाँसी

संचार एवं जनसम्पर्क विभाग

टेंडर न. CPR/TPT/BUS/15-16/Rev02

Annexure "F"

TENDER EVALUATION CRITERIA

The Evaluation of the tender will be carried out as follows:

1. The bidders shall be evaluated for qualifying requirements as per Annexure "F" and tender documents.
2. Successful technically qualified bidders only will be invited for opening of the rate / price bid after the process.
3. The contractor shall be awarded the work on over all L-1 (i.e. the lowest) basis i.e. the grand total of amount for all items as detailed in price bid including service tax (Annexure "K").
4. In case more than one bidder are L-1 in totality, then following process will be adopted to select L-1 on priority wise :
 - a. The bidder having more No. of eligible buses in their fleet and documents provided in the tender for all the busses of fleet will be selected as L-1.
 - b. The contractor having more average annual turnover for last three years will be selected as L-1.
 - c. The bidder having older registration No. of firm will be selected as L-1.

As and when the conditions of L-1 fulfilled then no further exercise for evaluation of L-1 will be carried out.

BHEL reserves the right to go for Reverse Auction (RA) instead of opening the sealed envelope price bid, submitted by the bidder. This will be decided after techno-commercial evaluation. All bidders to give their acceptance for participation in RA. Non -acceptance to participate in RA may result in non-consideration of their bids, in case BHEL decides to go for RA.

I/We agree with the above

Signature of Contractor with Seal

Executive In-charge



भारत हेवी इलेक्ट्रिकल्स लिमिटेड, झाँसी

संचार एवं जनसम्पर्क विभाग

टेंडर न. CPR/TPT/BUS/15-16/Rev02

Annexure "J"

PERFORMA FOR SUBMITTING TECHNICAL BID FOR 'Hiring of 52-Seater 9 buses of 2009 or later model'

1. Name of the firm : _____
2. Name of the Proprietor / Partners / Directors. : _____
3. Address and Contact Numbers : _____
4. Registration Number : _____
Copy of the Certificate : Enclosed / Not Enclosed
5. Labor License Number : _____
Copy of the License : Enclosed / Not Enclosed
6. PF Code Number : _____
Copy of the Certificate : Enclosed / Not Enclosed
7. ESI Code Number : _____
Copy of the Certificate : Enclosed / Not Enclosed
8. (1) PAN/TAN Number : _____
(2) Income Tax return last 3 yrs. along- Enclosed / Not Enclosed
With Balance Sheet & Profit /Loss
Account.
9. Service Tax Number (PAN Based) : _____
10. No. of Workers including Supervisors
on the rolls of the firm
11. Earnest Money Deposit : Rs. -----
a) D.D. Number & Date : -----Date-----



भारत हेवी इलेक्ट्रिकल्स लिमिटेड, झाँसी

संचार एवं जनसम्पर्क विभाग

टेंडर न. CPR/TPT/BUS/15-16/Rev02

- b) Drawn on (Bank) : -----
12. Any other relevant information :-----
13. Tender Cost : Rs. -----
D.D. No. : -----
14. Validity of offer : 4 months from the date of
tender Opening.
15. Blank Price bid : Enclosed/Not Enclosed
16. Experience document like Road permit, : Enclosed/Not Enclosed
Work Award letter from reputed firm/
Institutions
17. *RA Acceptance : YES / NO

I / We will fulfill all the obligations of the contractor and abide by the Terms & Conditions mentioned in the enquiry.

Signature with Name
& Office Seal

Date:

NOTE: TECHNICAL BID AND PRICE BID SHOULD BE SUBMITTED IN SEPARATE SEALED ENVELOPS. IN CASE THE BIDS ARE FOUND IN ONE SINGAL ENVELOPE THEN THE "BIDS" ARE LIABLE TO BE REJECTED.

* NON ACCEPTANCE OF REVERSE AUCTION (RA) AS PER SL. NO.17 MAY RESULT IN NON-CONSIDERATION OF YOUR BID.

I/We agree with the above

Signature of Contractor with Seal

Executive In-charge



भारत हेवी इलेक्ट्रिकल्स लिमिटेड, झाँसी

संचार एवं जनसम्पर्क विभाग

टेंडर न. CPR/TPT/BUS/15-16/Rev02

BLANK PRICE BID

(Blank price bid to be submitted along with Techno- Commercial bid)

- 1 Name of the Firms :
- 2 Name of the Proprietor/ partners :
- 3 Address & Contact No. :

The single average rate in Rupees Per day of operating for Nine 52-Seater buses of 2009 or later model in Nine categories are as following :-

Sl. No.	No. of Route Covered (a)	Avg distance per day in KM (b) +/- 10%	Operation Day/Night (c)	Bus No. (d)	Operating day / Year (e)	Rates In Rs. Per day of operation for each bus. (f)	Amount (g) = (e x f)
1	1+1, 10, 18	97 km	Day	1	303		
2	2, 11, 19, 20	87km	Day	2	303		
3	3, 12+12, 21	108 km	Day	3	303		
4	4, 13, 22, 24	110 km	Day & Night	4	303		
5	5, 14, 16, 23	88km	Day & Night	5	303		
6a	6+6, 15+15	80 km	Day	6	265		
6b	6+6	50km	Day	6	38		
7a	7+7, 17+17	92 km	Day	7	265		
7b	7+7	52 km	Day	7	38		
8	8, 25	54km	Day	8	303		
9	9+9	48km	Day	9	303		
						Total	
						Service Tax (% to be quoted in Blank Price Bid & Price Bid)	

4. All columns are to be filled. No column should be left blank.



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संचार एवं जनसम्पर्क विभाग

टेंडर न. CPR/TPT/BUS/15-16/Rev02

5. Rates are to be offered for all the Nine categories.
6. The evaluation of L1, L2, L3, L4 bids shall be done on the basis of total value of column (g) including service tax.
7. Any change in number of days shall be paid on pro-rata basis during operation. No Extra charges shall be paid for holidays.
8. Price variation due to change in diesel rates shall be as per contract. In case of lack of clarity / ambiguity in figures and words in the price bid, the price quoted in words shall be considered.

The rates shall be on firm basis with PVC as per technical bid of contract. The base rate of diesel shall be Rs. 53.16 as on 06.04.2015

Service tax will be paid extra as applicable

Note : The evaluation of L1 shall be based on Total value of Contract i.e. Total of Column 'g'.

Signature of Contractor



भारत हेवी इलेक्ट्रिकल्स लिमिटेड, झाँसी

संचार एवं जनसम्पर्क विभाग

टेंडर न.CPR/TPT/BUS/15-16/Rev02

Annexure "K"

PRICE BID

- 1 Name of the Firms :
- 2 Name of the Proprietor/ partners :
- 3 Address & Contact No. :

The single average rate in Rupees Per day of operating for Nine 52-Seater buses of 2009 or later model in Nine categories are as following :-

Sl. No.	No. of Route Covered (a)	Avg distance per day in KM (b) +/- 10%	Operation Day/Night (c)	Bus No. (d)	Operating day / Year (e)	Rates In Rs. Per day of operation for each bus. (f)	Amount (g) = (e x f)
1	1+1, 10, 18	97 km	Day	1	303		
2	2, 11, 19, 20	87km	Day	2	303		
3	3, 12+12, 21	108 km	Day	3	303		
4	4, 13, 22, 24	110 km	Day & Night	4	303		
5	5, 14, 16, 23	88km	Day & Night	5	303		
6a	6+6, 15+15	80 km	Day	6	265		
6b	6+6	50km	Day	6	38		
7a	7+7, 17+17	92 km	Day	7	265		
7b	7+7	52 km	Day	7	38		
8	8, 25	54km	Day	8	303		
9	9+9	48km	Day	9	303		
						Total	
						Service Tax (% to be quoted in Blank Price Bid & Price Bid)	



भारत हेवी इलेक्ट्रिकल्स लिमिटेड, झाँसी

संचार एवं जनसम्पर्क विभाग

टेंडर न. CPR/TPT/BUS/15-16/Rev02

4. All columns are to be filled. No column should be left blank.
5. Rates are to be offered for all the Nine categories.
6. The evaluation of L1, L2, L3, L4 bids shall be done on the basis of total value of column (g) including service tax.
7. Any change in number of days shall be paid on pro-rata basis during operation. No Extra charges shall be paid for holidays.
8. Price variation due to change in diesel rates shall be as per contract. In case of lack of clarity / ambiguity in figures and words in the price bid, the price quoted in words shall be considered.

The rates shall be on firm basis with PVC as per technical bid of contract. The base rate of diesel shall be Rs. 53.16 as on 06.04.2015

Service tax will be paid extra as applicable

Note : The evaluation of L1 shall be based on Total value of Contract i.e. Total of Column 'g'.

Signature of Contractor



भारत हेवी इलेक्ट्रिकल्स लिमिटेड, झाँसी

संचार एवं जनसम्पर्क विभाग

टेंडर न. CPR/TPT/BUS/15-16/Rev02

Non judicial stamp paper of Rs. 10/-

Annexure "L"

AFFIDAVIT

I / We M/s.....proprietorship / Pvt. Ltd. / partnerships firm represented by Shri.....s/o.....aged aboutresident ofdo here by solemnly affirm and state as follows:

1. That the firm stated hereinabove holds all statutory requirements such as under :-
 - A. PAN/TAN number in the name of the firm.
 - B. Income Tax Return for the last three years.
 - C. Service Tax number.
2. That the deponent declares that no criminal trial/prosecution for any offence involving fraud dishonesty and moral turpitude is pending against the deponent in any court of law. Further no penalty/guilty/conviction was awarded against the deponent by any court of law/statutory authority in India.
3. That the deponent hereby declare that neither myself & my firm was declared as insolvent by any court of law nor any insolvency proceedings pending in any court of law.
4. That the deponent declares that the firm referred herein above never been blacklisted/banned/delisted on the date of tender by any establishment of any PSU / State Govt. / Govt. of India.
5. Declaration that he is not Blacklisted / under hold from BHEL Jhansi OR banned by any unit / region / office of BHEL.

Deponent

VERIFICATION

The facts stated herein above are true and correct to the best of my knowledge and nothing has been concealed . Verified on/...../2015 at Jhansi (U.P.), PIN-284120.

Deponent